

Board of Trustees of the Williamsburg Libraries
Minutes of Meeting October 24, 2016

Present: Cynthia Barker, Patricia Billingsley, Joan Coryat, Jon Gould (recorder), Katie Krol, and Charlotte Meryman.

Guests: Nick Dines and James Kitchen.

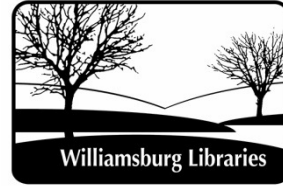
1. Sculpture: Board continued September meeting discussion of offer of gift of James Kitchen's "Stumbling Blocks" sculpture. Dines said stability of the sculpture could be addressed successfully through proper siting and ground preparation. Dines noted that if the sculpture were to be accepted for the library grounds it would need to be properly "curated" and cared for over the years. Dines said that he envisioned the space on the Route 9 side of the library as a green space with several additional trees to be planted in the future. He said trustees may want to consider the gift within the context of a larger plan for the library's outdoor space. Dines suggested the town develop a policy regarding acceptance of donated artworks. Billingsley said she would convey that thought to the town administrator along with trustee concerns about the current site of the sculpture and trustees' need for more time to analyze other possibilities. Meryman said prior to accepting such a gift she wanted the trustees to look at any existing plans for the Meekins grounds, including gardens and tree plantings. Billingsley told Kitchen and Dines that trustees would continue its discussion about the proposed gift at some future date. Kitchen said he was eager and willing to provide the trustees with any information or assistance to move the project forward.

2. Minutes:

- a. Meryman motioned that the trustees accept the draft minutes (with suggested copy edits) from the Sept. 19 meeting. Coryat seconded. Motion passed unanimously.
- b. Coryat reported that she sent an email to the town requesting that the trustee minutes be posted in the boards and committees section of the website in addition to the current location under the library heading.

3. News from Director:

- a. Krol reported on a recent meeting she had with elementary school Principal Stacey Jenkins and School Committee Member Kayla Solomon regarding the library/school collaboration and services the library provides to the school. Krol said that Rochelle Wildfong had plans to go to the school to provide students with a lesson on searching the online catalog.
- b. Krol reported painters had completed exterior painting of windows on original portion of library building. She also said the workers, who were paid from Jim Locke's building budget, had painted interior areas of new portion of building, near the elevator and entryway, which had sustained water damage.
- c. Krol said a lighting company had replaced many light bulbs in the building, as part of the Green Communities grant project. She noted, however, that the new bulbs in the original portion of the building came with cooling fans that were proving too noisy. Krol said she had told the company and Kim Boas about the problem, and reported that she expected that the company would replace the bulbs.
- d. Krol reported that Wendy Peppercorn has started as the new KMIT children's librarian, and that Peppercorn has lots of programming ideas and plans.



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4. Financial reports: Krol passed out financial reports to trustees. The annual fund, she reported, had recently received a \$750 donation, bringing the total to \$855.

5. Building projects:

- a. Billingsley said the masonry contractor (Champlain) was coming to the library on Wednesday, Oct. 26 for a meeting with Jim Locke and others on the recently bid entryway repair project .
- b. Gould brought up the attic insulation project at Meekins and wondered about the status of money that had been appropriated for the project at the 2015 Town Meeting. Gould will ask Charlene Nardi about the status of that money.

6. Fundraising:

- a. Billingsley reported on a meeting she had with Friends President Becky Houlihan prior to the Friends' fund-raising letter going out.
- b. Billingsley said she would send the trustees Annual Campaign letter of last year to all the trustees for suggestions on how to update the appeal for this year. Billingsley suggested that we again personalize the letters by having the software put in people's names and by penning notes on each letter.

7. Meekins Corporation taxes: Barker reported that she and Eileen Stewart had completed the state and federal paperwork for the Meekins Corporation taxes and the materials were sent in on time. No money was owed but a small fee was paid as part of the filing.

8. Stained glass: The trustees discussed the stained glass panel by artist Lauren Salva in the Hawks-Hayden room. Trustees decided that they would not purchase the piece for the library. Krol said she would inform Salva of the library's decision.

9. Adjournment: Motion to adjourn made by Coryat and seconded by Meryman at 9:40 pm.

Next meeting: Monday, November 21, 7:00 pm

Respectively submitted,

Jon Gould

P. A. Billingsley