

Minutes for the Board of Trustees of the Williamsburg Libraries

Monday, February 7, 2022 7:00 pm

Virtual meeting via Zoom

Present: Bev Bullock, Joan Coryat (recorder), Pat Billingsley, Ken Borden, Rob Stinson, Charlotte Meryman, Fred Goodhue.

1. The meeting was called to order by Joan at 7:09 pm.
2. Minutes
 - a. Joan designated as recorder
3. FY23 Budget
 - a. Joan explained what the various Excel worksheets in the 'Salaries Data Summary' workbook represented.
 - b. The group discussed the reasons behind limiting the raises to the Assistant Librarian and Technical Services positions.
 - c. It was decided that the worksheet that contained data for all cities and towns in MA based on a population similar to Williamsburg did not make sense related to salaries since the cost of living and therefore salaries were higher in eastern MA.
 - d. Bev stated that choosing data based on circulation numbers also did not make sense.
 - e. Pat suggested that we use a formula to calculate the raises.
 - f. It was agreed that we should add and consider using an overall average of the salaries per position instead of the minimum and maximum averages scale.
 - g. It was also decided that we should not include data for any cities/towns with population greater than 50,000. Joan will update the data to reflect this.
 - h. It was noted that we may be missing some data on the 'West of Worcester' worksheet.
 - i. The group agreed to meet again on Thursday, February 10 to continue discussions and approve final budget request.
4. Next meeting date: Thursday, February 10 at 7 p.m.
5. Pat moved to adjourn at 8:35 pm, Charlotte seconded, unanimously approved.