

Board of Trustees of the Williamsburg Libraries  
Haydenville Library, Haydenville, MA

5/1/2019

Present: Pat Billingsley, Cynthia Barker, Joan Coryat (recorder), Charlotte Meryman, Ed O'Neil, Rob Stinson

1. Pat called the meeting to order at 7 p.m.
2. Joan was appointed recorder.
3. Pat and Charlotte summarized their conversation with Rochelle concerning 6/29 event which Rochelle and staff will facilitate.
4. Potential dates and times for final candidate in-person interviews were discussed. It was decided that holding all 3 interviews on the same day would be the best solution. Potential dates being considered include May 10<sup>th</sup> and May 17<sup>th</sup>, preferably May 10<sup>th</sup>. Charlotte will reach out to candidates regarding interview dates and references.
5. The Library section of the Williamsburg Town Report and full job description will be sent out to final candidates by Charlotte.
6. Pat will follow up with MBLC regarding verification of academic degrees.
7. Pat will send out regrets to the 3 candidates that are not being invited for in-person interviews.
8. The meeting was adjourned at 8:40 p.m.

*P. A. Billingsley*