

**Board of Trustees of the Williamsburg Libraries**

Monday, March 21, 2022, 7:00 pm

Hawks-Hayden Community Room, Meekins Library, Williamsburg, MA

And by Zoom teleconferencing

**Agenda**

Open to the public; access information at bottom

1. Call to order
2. Minutes
  - a. Designate recorder: Charlotte Pat Joan Ken Rob Fred
  - b. Review draft minutes of February 22 meeting (Pat)
3. Director's report
  - a. Covid-19 restrictions
  - b. Community connections
  - c. Senior services
  - d. Staff updates
  - e. Library programming
  - f. Technology updates
  - g. School program updates
  - h. Friends news and updates
  - i. Maintenance and repair updates
  - j. Other library news
4. Financial reports
  - a. Review current budget reports
  - b. FY 2023 budget
    - i. Meeting with Finance Committee: case for any proposed increases
    - ii. Chair submits any required articles for town warrant to Selectboard
  - a. Annual fund status (goal \$18,500)
5. Old business
  - a. Changes to Library Board Bylaws
  - b. Director Evaluation
  - c. Annual campaign
    1. March Postcards, notes for larger donations (Charlotte)
  - d. Long-range strategic plan update
  - e. Haydenville Library physical condition
  - f. Staff pay equity project
  - g. Designate board representative for next Friends meeting (Joan)
6. New business
7. Review action items from last meeting
8. Next meeting date: Monday, April 18
9. Adjourn

Topic: Meekins Board of Library Trustees

Time: Mar 21, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89002428574?pwd=MDhtOFI1RUdzdW4vUDBqZGJsUUxWUT09>

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