

**Board of Trustees of the Williamsburg Libraries**  
Monday, June 17, 2019, 7:00 pm  
Hawks-Hayden Community Room, Meekins Library, Williamsburg, MA

**Agenda**

1. Call to order
2. Minutes
  - a. Designate recorder: Cynthia Pat Charlotte Rob Ed
  - b. Review draft minutes of May 20 meeting (Ed)
3. Director's report (Katie)
  - a. School program updates
  - b. Friends news and updates
  - c. Staff updates
  - d. Technology update
  - e. Other library news
4. Financial reports (Katie)
  - a. Annual fund status (goal \$18,500)
  - b. Current budget status
5. Old business
  - a. Annual fund reminder postcard
  - b. Maintenance and repair updates
  - c. New Library Director search
  - d. COA request for fundraiser with alcohol
6. New business
  - a. Library Director transition plans
  - b. 2019-2020 Board of Trustees calendar
  - c. Other
7. Next meeting date: Monday, July 17
8. Adjourn