

Board of Trustees of the Williamsburg Libraries
Tuesday, 17 October 2017, 7:00 pm
Hawks-Hayden Community Room, Meekins Library, Williamsburg, MA

Agenda

1. Call to order
2. Minutes
 - a. Designate recorder: Cynthia Joan Jon Charlotte Rob
 - b. Review draft minutes of July 17 meeting (Charlotte)
 - c. Review draft minutes of September 19 meeting (Cynthia)
3. Director's report (Katie)
 - a. School library program
 - b. Friends news and updates
 - c. Karen Jackson presentation
 - d. Other library news
4. Financial reports
 - a. Annual fund update (Katie)
 - b. Overall budget (Katie)
5. Old business
 - a. Meekins steps repair update (Jon)
 - b. Meekins insulation project update (Jon)
 - c. Haydenville repair project update (Jon)
 - d. Greta Carey project update (Pat)
6. New business
 - a. Publicity and promotion discussion with auctioneer George Lewis
 - b. Capital planning update
 - c. Calendar and assignments for annual fund campaign
 - d. Review landscape plan for Meekins grounds
7. Next meeting date: Monday, November 20, 2017
8. Adjourn