**Board of Trustees of the Williamsburg Libraries**

Monday, 20 March 2017, 7:00 pm

Meekins Library, Williamsburg, MA

**Agenda**

1. Call to order
2. Minutes
	1. Designate recorder: Cynthia Joan Jon Charlotte Rob
	2. Review draft minutes of Feb 21 meeting (Joan)
	3. Minutes and agenda posting update (Joan and Pat)
3. Director’s report (Katie)

	1. School library program update
	2. Friends news and updates
	3. Conflict-of-interest testing
	4. Estate-planning seminar with Karen Jackson
	5. James Kitchen sculptures
	6. Finance Committee schedule?
4. Financial reports
	1. Annual fund update (Katie)
	2. Second-letter mailing update (all)
	3. Overall budget (Cynthia & Katie)
5. Old business
	1. Nominating caucus update (Pat)
	2. Meekins repair and upgrade projects (Jon, Rob)
	3. Haydenville repair and upgrade projects (Jon, Rob)
	4. Review revised draft of donated art and artifacts policy
	5. Review revised draft of collection development policy
6. New business

	1. Head count for All Boards meeting Tuesday, April 18
	2. Draft funding articles for annual town meeting
7. April meeting: Monday, **April 10** OR Tuesday, **April 24**
8. Adjourn