



Williamsburg Water/Sewer Commission

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Ph: (413) 268-8430

Fax: (413) 268-8409

Minutes for Meeting on: Tuesday, August 9, 2016 @ 7:00 PM Public Present:	Members:	Present	Not Present
	William Turner, Acting Chairman	X	
	James Hyslip		X
	Eric Cerreta	X	
	Don Hultman	X	
	Brenda Lessard, Secretary	X	
	Others Present:		

Meeting called to order by (WT) @ 7:00 PM.

1. Invitation to Bid- Board looked over the IVB as put together by (BL). The Board decided to separate the IVB to a two (2) year bid for the prices. Motion made (EC) and seconded (DH) to put the IVB out to bid and allow the secretary to make any changes for typos or errors as suggested by the Town Administrator or (WT). Motion so voted.
2. Tighe & Bond Contract-Motion made (EC) and seconded (DH) to allow (WT) to look the contract over and send it to the Board of Selectmen for signing. Motion so voted.
3. (JH) reported to the Board that to have the maps printed for the GIS mapping will run in the area of \$500. Motion made (DH) and seconded (EC) to spend up to \$500. to have the maps printed for GIS mapping. Motion so voted. (JH) will get them printed up. The Board would also like a price from (JH) to have HyGround do the mapping.
4. Motion made (EC) and seconded (DH) to sign and accept the water and sewer warrants for 7/27/16 and 8/10/16. Motion so voted.
5. Motion made (EC) and seconded (DH) to accept the Minutes of 6/14/16 and 7/7/16 as written. Motion so voted. (EC) abstained from the final vote for the Minutes of 7/7/16 as he was not present at that meeting.
6. Motion made (EC) and seconded (DH) to switch the software for billing to CAMA as suggested by the Town Collector. Motion so voted.
7. New Connections to Town Sewer- (WT) suggested to the Board is it put on the application that a water meter must be installed first, prior to the sewer connection. Motion made (EC) and seconded (DH) to require new applications to state that a water meter must be installed prior to the connection to the Town Sewer line.
8. Board discussed another letter to be sent to the remaining Flat Rate users that have not responded.
9. Motion made (EC) and seconded (DH) to sign the commitment for \$212.86 for a frozen meter at Childs Funeral Home. Motion so voted.
10. Discussion of Mass Rural Water dues and the Waterworks registration. The primary contact will be changed from Jerry Roberge to William Turner.

William Turner

James Hyslip

Eric Cerreta

Don Hultman

11. Next meeting will be 9/13/16 at 7 pm.

12. Motion made (EC) and seconded (DH) to adjourn. Motion so voted.

Respectfully Submitted,
Brenda Lessard, Secretary

CLERK:_____