



Williamsburg Water/Sewer Commission

141 Main Street, P.O. Box 447
Haydenville, Massachusetts 01039-0447

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Minutes for Meeting on: Tuesday, May 10, 2016 @ 7:00 PM Public Present:	Members:	Present	Not Present
	William Turner, Acting Chairman	X	
	James Hyslip	X	
	Jeremiah Roberge, Clerk	X	
	Eric Cerreta	X	
	Don Hultman	X	
	Brenda Lessard, Secretary	X	
	Others Present:		

Meeting called to order by (WT) @ 7:00 PM.

1. Request for abatement for Williamsburg Congregational Church- A letter had been received requesting an abatement of the charges for the flat rate. This flat rate charge was doubled for the past billing as voted on by the Commissioners at a previous meeting. A letter had never been sent to the Church informing them of the request to install a meter or that the rates would be doubled. (DH) who is a church director abstained from all discussion and vote. Motion made (EC) and seconded (JH) to abate the flat rate increase as requested in the letter received for \$297.54. Motion so voted. Four ayes.
2. RFP Update-Addendum has been sent. The files need Water GEMS software to open them. We do not have a database. The bulk of the GPS work has been done. Not all curb stops have been done.
3. Meter Updates- A few more have been done.
4. I/I Report- (JH) noted that an update to the I/I Plan should be done. It is in our plan to do an update yearly. This correlates with the assessment work in the RFP. (JH) is willing to go to the pumping station to get the charts and see what is there. The rest can be requested from Northampton.
5. Motion made (JH) and seconded (EC) to accept the Minutes of 4/12/16 as written. Motion so voted. (EC) abstained as he was not present at that meeting.
6. Motion made (JH) and seconded (EC) to accept the Minutes of 4/19/16 as written. Motion so voted.
7. 11 South Main Street-We had previously put in a new meter and the current owners turned the heat off and froze the meter. A new meter has been installed. Per our Water Regulations, a bill will be sent to the owners for the cost of a new meter.
8. (JH) reported that the brush at the dam on Unquomunk needs to be cut back. (WT) will have highway mow twice this year. They had previously been doing it once a year. There is some seepage.
9. All town buildings need meters installed. The Board discussed this and would like all departments to have their meters installed on their own. The departments will have to pay for their own hook up of a meter.

William Turner

James Hyslip

Jerry Roberge

Eric Cerreta

Don Hultman

10. (WT) reported that MJ Moran is changing the location of the booster pump.
11. 5 Goshen Road- They are hooking up to the town sewer and highway is unable to locate the sewer line for the tie-in. The property owner has spent many hours with his own equipment locating it. He has submitted a bill for reimbursement. After discussion a motion was made (EC) and seconded (DH) to pay the bill to Peter LaFogg as submitted. Motion so voted.
12. Next meeting is 5/24/16 at 7 pm.
13. Motion made (EC) and seconded (JH) to adjourn. Motion so voted.

Respectfully Submitted,
Brenda Lessard, Secretary

CLERK:_____