



Williamsburg Water/Sewer Commission

141 Main Street, P.O. Box 447
Haydenville, Massachusetts 01039-0447

Ph: (413) 268-8430

Fax: (413) 268-8409

Minutes for Meeting on: Tuesday, March 15, 2016 @ 7:00 PM Public Present: Charlene Nardi, Town Administrator	Members:	Present	Not Present
	William Turner, Acting Chairman	X	
	James Hyslip	X	
	Jeremiah Roberge, Clerk	X	
	Eric Cerreta	X	
	Don Hultman	X	
	Brenda Lessard, Secretary	X	
	Others Present:		

Meeting called to order by (WT) @ 7:00 PM.

1. Charlene Nardi, Town Administrator, attended to discuss the grant for a Capital Plan. The Town was awarded money to solicit help to draw up a Capital Plan for the Water & Sewer Commission. (CN) wanted the Board to look over the engineering firms in the Division of Local Services catalog to get quotes. The Board discussed the direction and whether to use the money for the actual plan or to assess the system and see where the immediate and long term needs are. (CN) will check to see if the money can be used toward assessment but may not cover the entire cost. (CN) will check with other communities for copies of their capital plans. The Board will make a decision at a future meeting of which way to proceed.
2. Motion made (JR) and seconded (EC) to send out the meter from 131 Main Street to be tested at the expense of the Town. Motion so voted.
3. Motion made (JH) and seconded (EC) to accept the new Water Regulations as presented. Motion so voted.
4. Statistical Report is due tomorrow. (WT) will send the Unaccounted Water report to the secretary to include with the report.
5. Motion made (EC) and seconded (JH) to accept the Minutes of 2/16/16 as written. Motion so voted.
6. Motion made (JH) and seconded (EC) to accept and sign the Water & Sewer warrants from 3/9/16 and 3/23/16. Motion so voted.
7. Motion made (EC) and seconded (JR) to adjourn. Motion so voted.

Respectfully Submitted,
Brenda Lessard, Secretary

CLERK: _____

William Turner

James Hyslip

Jerry Roberge

Eric Cerreta

Don Hultman