



Williamsburg Water/Sewer Commission

141 Main Street, P.O. Box 447
Haydenville, Massachusetts 01039-0447

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Minutes for Emergency Meeting on:	Members:	Present	Not Present
Thursday, October 31, 2019 @ 6:30 PM	William Turner, Chairman		x
	James Hyslip	x	
	Eric Cerreta	x	
	Don Hultman, Clerk	x	
	Paul Kennedy	x	
	Brenda Lessard, Secretary	x	
	Others Present:		
Public Present: Charlene Nardi, Town Administrator Bryan Osetek Jennifer Westlake Dan Banister			

Meeting called to order at 6:30 p.m.

1. Water Operator-The meeting was called due to an email received from Bill Turner re: finding a D2 operator ASAP. (EC) spoke with (WT) and a suggestion was made to contact Keith Snape with the City of Northampton which discussion had been made earlier re: coverage in an emergency. (EC) will reach out to him and Donna LaScalia re: possibility of Northampton covering for an interim time. They can oversee Jennifer and Bryan who will be doing the day to day checks at the well house. The Commission needs a short-term plan as well as a long-term plan.
2. Discussion with Bryan, Dan and Jennifer of going forward with the water commission and contact info. Hydrant by the Brewmaster's need replacing. Commission gave approval for the highway department to get a new hydrant and do the replacement. Fort Hill Road is almost complete. There is approximately 20' to go. Connections will be made next spring or summer.
3. DEP will need to be notified. (JH) will contact Doug Paine of the steps going forward.
4. (DH) will draft a Superintendent position job description.
5. (JH) noted to the highway people of the need for mowing at the dam for the dam inspection photos. He also noted the Emergency Action Plan needs to be updated. The Commission will be doing that over the next month or so.
6. Motion made and seconded to adjourn the meeting at 6:05 pm. Motion so voted. Next meeting will be 11/19/19.

Respectively submitted,
Brenda Lessard, Secretary

William Turner

James Hyslip

Eric Cerreta

Don Hultman

Paul Kennedy