

TOWN OF WILLIAMSBURG, MA

Annual Town Meeting

06 June 2022

Hampshire SS:

To the Constable of the Town of Williamsburg

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said town, qualified to vote in elections and in town affairs, to meet at the Anne T. Dunphy School, 1 Petticoat Hill Road, in said town on Monday, the sixth of June, Two Thousand Twenty-Two, at six o'clock in the evening, then and there, to act on the following articles:

01

ARTICLE The Town vote pursuant to M.G.L. c268A, §21A to authorize the Board of Selectmen, Board of Water/Sewer Commissioners, Board of Assessors, Board of Health, Board of Appeals, Finance Committee, and the Trustees of the Libraries to appoint their own members to positions under their respective jurisdictions at such salaries or wage rates to be established by the Board of Selectmen, or take any other action relative thereto.

ARTICLE 02

The Town vote to authorize the Moderator to choose a committee to expend the income from the Whiting Street Fund, or take any other action relative thereto.

ARTICLE

03

The Town vote to accept monies from the Massachusetts Department of Transportation, including but not limited to Chapter 90 funds, for the maintenance and reconstruction of Town roads and bridges, and to authorize expenditure of the same without further appropriation, or take any other action relative thereto.

ARTICLE 04

The Town vote to raise and appropriate the sum of \$212,765 composed of the amounts listed below, for the purpose of operating, maintaining, and constructing the Town water system, including the laying of mains, for Fiscal Year 2023, and to take said sum from Water Enterprise Revenue, or take any other action relative thereto.

Stipends	\$ 2,800	
Expenses	\$ 209,965	

Total	\$ 212,765	

ARTICLE 05

The Town vote to raise and appropriate the sum of \$242,000 composed of the amounts listed below, for the purpose of operating, maintaining, and constructing the Town sewer system for Fiscal Year 2023, and to take said sum from Sewer Enterprise Revenue, or take any other action relative thereto.

Stipends Expenses	\$ 2,800 \$ 239,200	
Total	\$ 242,000	

ARTICLE 06

The Town vote pursuant to M.G.L. c44, §53E1/2, as most recently amended, to set Fiscal Year 2023 spending limits for the Revolving Funds as outlined in Article 06 in the warrant.

REVOLVING FUND	\$ LIMIT	REVOLVING FUND	\$ LIMIT
Board of Assessors	15,000	Planning Board	30,000
Gas Inspector	1,500	Animal Control Officer	5,000
Electrical Inspector	10,000	Recreation Commission	30,000
Plumbing Inspector	4,000	Council on Aging	2,000
Transfer Station Open Box	30,000	Conservation Commission	5,000
Board of Appeals	6,000	Fire Department	7,000
Total Spending	145,500		

ARTICLE 07

The Town vote to approve the Capital Improvement Plan, as prepared by the Capital Planning Committee and approved by the Finance Committee, including recommended capital improvements for the following five fiscal years, or take any other action relative thereto. [see next page]

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DEBT PMNT. AS % OF BUDGET EST. (10% TARGET)	TOTAL BUDGET EST.	TOTALS - DEBT PAYMENTS	Payments from Free Cash/Stabilization/Other	Future Year Requests Subtotals	Pension Liabilities	Assessors Mapping	Town Office Server	Tennis Court	School Tractor	Hwy- LeRoi 185 towable air compressor	Hwy Truck 4 & Sander Int'l	Hwy Chevrolet Silverado 2500HD	Hwy - Truck 5 F550	Hwy Truck 6 Int'l.	Hwy Backhoe Loader Cat 446	Hwy Grader John Deere	Hwy Excavator	Hwy- Ford F350 Pickup	Fire - Chief's Vehicle - Ford Expedition	Fire - Engine III - Ford Lgtcon Fire Truck	Fire - Engine II - International 400 Ser Fire Truck	Fire - Engine IV - International Pumper	Fire - Engine 1 - E-One	Police - Ford Explorer #23	Police - Ford Interceptor SUV chief #20	Police - Ford Explorer #22	Old Town Hall Repairs	Meekins Library Repairs	FUTURE REQUESTS ²		Town Office Building Assesment + Garden	Town Office Windows (#20)	HWY- Volvo L60H Front End Loader	FIRE - Ford F-550 Fire Rescue Truck	Approved Requests Subtotals	THE CALLY COMEMBER IS	1.10 2020 Chevrolet Silverado 2500HD	1.10 2017 File Huck - Engl			Hwy Truck 4 & Sander Int'l	Short Term Borrowing Short Term Borrowing Iwy Truck 4 & Sander Int'l	
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ARTICLE 08

The Town vote to appropriate the sum of \$240,000 for the purpose of purchasing and equipping a light rescue truck for the Williamsburg Fire Department, and any other incidental or related expenses, the money so appropriated to be raised by borrowing under the authority of M.G.L. c44, §7, or any other enabling authority, and to authorize the Town Treasurer, with the approval of the Board of Selectmen, to issue bonds or notes for this purpose, or take any other action relative thereto.

ARTICLE 09

The Town vote to fix the salary and compensation of all elected and appointed officers of the Town for the twelve-month period ending June 30, 2023, as provided in M.G.L. c41, §108, as amended, and to see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary to defray the expenses of the Town for that same period, with each line being its own appropriation and in the total sum of \$8,599,521 as recommended by the Finance Committees, such sum to be appropriated by transferring \$60,000 from Free Cash and raising \$8,539,521 from taxation, or take any other action relative thereto. [see next page]

TYPE	FY22 \$	FY23 \$	DIFFERENCE \$	DIFFERENCE %
Culture / Recreation	177,700	210,208	32,508	18.29
Debt Service	477,144	500,948	23,804	4.99
Education	4,682,810	4,681,289	(77,992)	-1.64
Fixed Costs	1,074,349	1,107,987	33,638	3.13
Gen Gov't	652,456	689,775	37,319	5.72
Health / Human	147,169	139,924	(7,245)	-4.92
Intergovernmental	102,952	96,901	(6,051)	-5.88
Public Safety	478,173	541,186	63,013	13.18
Public Works	628,569	631,303	2,734	0.43
Total	8,421,322	8,599,521	178,199	2.12

300				FY2022	FY2023	\$ DOLLAR	% PERCENT
LINE#	CATEGORY	DEPARTMENT	NAME	BUDGET	REQUEST	DIFFERENCE	DIFFERENCE
1	Culture / Recreation	Library	Salaries & Wages, Elected Officials / Director	51,000	53,550	2,550	5.00%
2	Culture / Recreation	Library	Salaries & Wages	99,282	111,949	12,667	12.76%
3	Culture / Recreation	Library	General Expenses	17,000	14,000	(3,000)	-17.65%
4	Culture / Recreation	Library	Materials / Books	-	3,000	3,000	*new*
5	Culture / Recreation	Library	School library program	-	17,095	17,095	*new*
6	Culture / Recreation	Recreation Activities	Salaries & Wages	3,918	4,114	196	5.00%
7	Culture / Recreation	Recreation Activities	General Expenses	5,000	5,000	-	0.00%
8	Culture / Recreation	Recreation Activities	Woodland Trails Comm	500	500	-	0.00%
9	Culture / Recreation	Historical Commission	General Expenses	500	500	-	0.00%
10	Culture / Recreation	Veteran's Recognition	General Expenses	500	500	-	0.00%
11	Debt Service	Retirement of Debt	Highland Amb Vehicle	6,441	6,444	3	0.05%
12	Debt Service	Retirement of Debt	School Debt	270,000	290,782	20,782	7.70%
13	Debt Service	Retirement of Debt	Highland Amb Building	14,871	14,878	7	0.05%
14	Debt Service	Retirement of Debt	Fire Truck	53,000	11,070	(53,000)	-100.00%
15	Debt Service	Retirement of Debt	Highway Garage	20,000	18,934	(1,066)	-5.33%
16	Debt Service	Retirement of Debt	Highway Truck BAN	10,293	10,200	(93)	-0.90%
17	Debt Service	Interest on Long-term Debt	School Building	100,200	78,806	(21,394)	-21.35%
18	Debt Service	Interest on Long-term Debt	Fire Truck	580	70,000	(580)	-100.00%
19	Debt Service	Interest on Long-term Debt	Highway Garage	1,200	745	(455)	-37.92%
20	Debt Service	Interest on Long-term Debt		559	159	(400)	
			Highway Truck BAN	339			-71.56%
21	Debt Service	Interest on Long-term Debt	Public Safety Complex	1.500	80,000	80,000	*new*
22	Education	Elementrary School	Salaries & Wages, Elected Officials	1,590	1,590	40.705	0.00%
23	Education	Elementrary School	General Expenses	2,330,298	2,349,081	18,783	0.81%
24	Education	Regional School	General Expenses	1,614,791	1,690,092	75,301	4.66%
25	Education	Voctional/Technical School	General Expenses	695,605	600,000	(95,605)	-13.74%
26	Education	Voctional/Technical School	Voc Transportation	40,526	40,526		0.00%
27	Fixed Costs	Property Insurace	General Expenses	76,471	80,000	3,529	4.61%
28	Fixed Costs	Retirement Contribution	General Expenses	295,613	344,622	49,009	16.58%
29	Fixed Costs	Worker's Compensation	General Expenses	36,778	36,778	-	0.00%
30	Fixed Costs	Umemployment Compensation	General Expenses	5,000	5,000	-	0.00%
31	Fixed Costs	Umemployment Compensation	Police & Fire insurance	14,587	4,587	(10,000)	-68.55%
32	Fixed Costs	Health Insurance	General Expenses	600,000	590,000	(10,000)	-1.67%
33	Fixed Costs	Medicare	General Expenses	45,900	47,000	1,100	2.40%
34	Gen Gov't	Moderator	Salary	317	333	16	5.05%
35	Gen Gov't	Selectmen	Salaries & Wages, Elected Offi	8,868	9,312	444	5.01%
36	Gen Gov't	Selectmen	General Expenses	3,750	3,750		0.00%
37	Gen Gov't	Town Administrator	Salaries & Wages, Elected Offi	66,300	66,675	375	0.57%
38	Gen Gov't	Town Administrator	Admin Asst	17,080	17,934	854	5.00%
39	Gen Gov't	Town Administrator	General Expenses	750	750	034	0.00%
40	Gen Gov't	Town Administrator	Massachusetts Certified Public Procurement Official	730	1,885	1,885	*new*
41	Gen Gov't	Capital Planning Committee	General Expenses	75	75	1,003	0.00%
-42	Gen Gov't	Finance Committee		4,008	4,209	201	
43	Gen Gov't	Finance Committee	Salaries & Wages, Elected Offi	500	500	201	5.01%
			General Expenses			10,000	0.00%
44	Gen Gov't	Reserve Fund	General Expenses	50,000	60,000	10,000	20.00%
45	Gen Gov't	Accountant	Salaries & Wages	35,992	38,802	2,810	7.81%
46	Gen Gov't	Accountant	General Expenses	150	150	-	0.00%
47	Gen Gov't	Accountant	Accounting Software	750	750		0.00%
48	Gen Gov't	Accountant	Audit Services	21,500	24,000	2,500	11.63%
49	Gen Gov't	Asssesors	Salaries & Wages, Elected Offi	9,852	10,345	493	5.00%
50	Gen Gov't	Asssesors	Salaries & Wages	21,879	22,973	1,094	5.00%
51	Gen Gov't	Asssesors	General Expenses	19,700	19,700		0.00%
	Gen Gov't	Asssesors / Revaluation	General Expenses	7,500	5,000	(2,500)	-33.33%
53	Gen Gov't	Treasurer	Salaries & Wages, Elected Offi	23,881	25,076	1,195	5.00%
54	Gen Gov't	Treasurer	Salaries & Wages	1,000	1,050	50	5.00%
55	Gen Gov't	Treasurer	Treasurers Asst	6,342	6,342	-	0.00%
56	Gen Gov't	Treasurer	General Expenses	5,500	6,500	1,000	18.18%
57	Gen Gov't	Treasurer	Treasurer's Software	5,000	5,100	100	2.00%
58	Gen Gov't	Treasurer	OPEB Reeval	3,000	6,500	3,500	116.67%
	Gen Gov't	Collector	Salaries & Wages, Elected Offi	45,800	48,090	2,290	5.00%
	Gen Gov't	Collector	Salaries & Wages	1,000	1,050	50	5.00%
	Gen Gov't	Collector	General Expenses	7,992	7,992		0.00%
	Gen Gov't	Collector	Deputy Coll Expenses	1,900	1,900	-	0.00%
	Gen Gov't	Collector	Tax Title Exp	1,500	1,500	-	0.00%
		Oliver Smith Trust	General Expenses	35	35		0.00%
	Gen Gov't	Legal	General Expenses	10,000	10,000		0.00%
			General Expenses	1,200	1,200		0.00%
		Other Operations Support	Energy Comm Expenses	250	250	-	0.00%
	Gen Gov't	Constable	Salaries & Wages, Elected Offi	471	495	24	5.10%
				22,248	25,461		
			Salaries & Wages, Elected Offi			3,213	14.44%
		Clerk	Clerk's Assistant	2,540	2,540		0.00%
			General Expenses	1,700	1,700	-	0.00%
			Clerk's Software	500	500	2.503	0.00%
			Records Storage		2,500	2,500	*new*
			General Expenses	9,500	10,500	1,000	10.53%
			General Expenses	1,450	1,450	-	0.00%
		Conservation Commission	Salaries & Wages	1,900	1,995	95	5.00%
		Canada Canada in Canada in incina	General Expenses	2,700	2,700	-	0.00%
77		Conservation Commission					
77 78	Gen Gov't	Planning Board	General Expenses	750	750	-	0.00%
77 78	Gen Gov't					-	

S. Carrier				FY2022	FY2023	\$ DOLLAR	% PERCENT
LINE #	CATEGORY	DEPARTMENT	NAME	BUDGET	REQUEST	DIFFERENCE	DIFFERENCE
81	Gen Gov't	Town Office	Building Supervisor	9,734	10,221	487	5.00%
82	Gen Gov't	Town Office	General Expenses	35,275	30,000	(5,275)	-14.95%
83	Gen Gov't	Town Office	Town Office Exp	2,500	2,500	-	0.00%
84	Gen Gov't	Town Office Town Office	Internet	9,045	10,000	955 380	10.56%
85 86	Gen Gov't	Town Office	Town Telephone Copier Maint	10,620	2,400	380	3.58% 0.00%
87	Gen Gov't	Town Office	Document Storage	2,100	2,100	-	0.00%
88	Gen Gov't	Town Office	Heating	44,492	45,000	508	1.14%
89	Gen Gov't	Town Office	Electricity	25,500	25,500	-	0.00%
90	Gen Gov't	Town Office	Computer Services	40,556	45,000	4,444	10.96%
91	Gen Gov't	Town Office	Technology Upgrades	5,000	5,000	-	0.00%
92	Gen Gov't	Town Office	Town Building Repairs	18,000	20,000	2,000	11.11%
93	Gen Gov't	Town Reports	General Expenses	1,900	1,900	-	0.00%
94	Gen Gov't	Transfer To	OPEB	5,000	5,000		0.00%
95	Health / Human	Animal Inspection	General Expenses	1,020	1,020	10/	0.00%
96 97	Health / Human Health / Human	Board of Health Board of Health	Salaries & Wages, Elected Offi General Expenses	3,913 1,050	1,050	196	5.01%
98	Health / Human	Board of Health	Public Health Emgy/Training	1,550	1,550		0.00%
99	Health / Human	Council on Aging	Salaries & Wages	30,299	31,814	1,515	5.00%
100	Health / Human	Council on Aging	COA Labor	15,014	15,765	751	5.00%
101	Health / Human	Council on Aging	COA Meal Site Staff	11,832	12,424	592	5.00%
102	Health / Human	Council on Aging	COA Admin Asst	9,974	10,473	499	5.00%
103	Health / Human	Council on Aging	General Expenses	3,718	5,000	1,282	34.48%
104	Health / Human	Council on Aging	COA HEN Program	4,000	4,000	-	0.00%
105	Health / Human	Veteran's Services	General Expenses	12,399	12,319	(80)	-0.65%
106	Health / Human	Veteran's Services	Veterans Benefits	52,000	40,000	(12,000)	-23.08%
107	Health / Human	ADA	General Expenses	400	400		0.00%
108	Intergovernmental	County Assessment & Charges	FRCOG Assessment	2,750	2,750	(0.057)	0.00%
109	Intergovernmental	County Assessment & Charges	HC Reg Lock Up	2,358	12.240	(2,357)	-99.96%
110	Intergovernmental	Inspection Services Inspection Services	General Expenses / Hilltown Resource MGMT	13,369 41,264	13,369 37,535	(3,729)	0.00%
111	Intergovernmental	Inspection Services	Foothills Health District Building Inspection Prog	42,500	42,500	(3,729)	-9.04% 0.00%
113	Intergovernmental	Inspection Services	PVPC Assessment	411	446	35	8.52%
114	Intergovernmental	Inspection Services	Plumbing/Gas Inspect Prog	300	300	- 33	0.00%
115	Public Safety	Police	Salaries & Wages	73,569	79,348	5,779	7.86%
116	Public Safety	Police	Police Dept labor	138,508	145,434	6,926	5.00%
117	Public Safety	Police	General Expenses	25,626	25,626	-	0.00%
118	Public Safety	Police	Police Records Software	8,035	8,035	-	0.00%
119	Public Safety	Police	Police Bridge Academy Training & Gear	-	17,000	17,000	*new*
120	Public Safety	Fire	Salaries & Wages	25,667	37,451	11,784	45.91%
	Public Safety	Fire	Fire Dept labor	26,260	32,661	6,401	24.38%
	Public Safety	Fire	FD Admin Asst	8,461	13,325	4,864	57.49%
	Public Safety	Fire	FD Training	15,641	15,641 38,050	4.002	0.00%
	Public Safety	Fire Ambulance	General Expenses General Expenses	117,166	122,428	5,262	14.79%
	Public Safety Public Safety	Emergency Medical Service	Salaries & Wages	1,267	1,331	64	4.49% 5.05%
	Public Safety	Emergency Medical Service	Emer Mgmnt Deputy	590	620	30	5.08%
	Public Safety	Emergency Medical Service	General Expenses	3,750	3,750	- 1	0.00%
	Public Safety	Emergency Medical Service	Emergency Communications	486	486	-	0.00%
	Public Works	Tree Service	Tree Removal/Planting	7,000	7,000	-	0.00%
131	Public Works	Highway	Salaries & Wages, Elected Offi	66,547	69,875	3,328	5.00%
132	Public Works	Highway	Salaries & Wages	155,660	147,693	(7,967)	-5.12%
	Public Works	Highway	General Expenses	85,000	85,000		0.00%
	Public Works	Highway	Highway Garage/Equip Maint	41,641	41,641		0.00%
	Public Works	Highway	Vehicle Fuel	29,000	35,000	6,000	20.69%
	Public Works	Highway	Invasive Species	1,500	1,500	-	0.00%
	Public Works	Highway	Sidewalk Construction Highway Surplus equip	5,000 3,000	5,000 3,000		0.00%
	Public Works Public Works	Highway Snow & Ice Removal	Salaries & Wages	15,235	15,997	762	0.00% 5.00%
	Public Works	Snow & Ice Removal	General Expenses	72,500	72,500	/02	0.00%
	Public Works	Street Lighting	General Expenses	12,000	8,000	(4,000)	-33.33%
	Public Works	Transfer Station	Salaries & Wages	32,207	33,818	1,611	5.00%
	Public Works	Transfer Station	General Expenses	99,825	102,825	3,000	3.01%
	Public Works	Cemetery	General Expenses	1,100	1,100	-	0.00%
145	Public Works	Cemetery	Haydenville Town Clock	1,354	1,354		0.00%
145				8,421,322	8,599,521	178,199	2.12%

The Town vote to transfer from Free Cash the sum of \$200, to pay for advertising costs incurred by the Massachusetts Municipal Association in Fiscal Year 2021, or take any other action relative thereto.

The Town vote to transfer from Free Cash the sum of \$140,000 for the purpose of purchasing and equipping a front-end loader for the Williamsburg Highway Department and any other incidental and related expenses, or take any other action relative thereto.

The Town vote to transfer from Free Cash the sum of \$60,000 for the purpose of making improvements to the Town Offices building including window replacement, landscaping, and conducting a building assessment and any other incidental and related expenses, or take any other action relative thereto.

The Town vote to transfer from Free Cash the sum of \$4,000 for the purpose of the 250th
Anniversary Celebration and any other incidental and related expenses, or take any other action relative thereto

The Town vote to transfer from free cash the sum of \$5,000, being an amount equal to one-half of the amount received by the Town as Medicaid reimbursements in the FY22, to the Williamsburg School Department, or take any other action relative thereto.

The Town vote to transfer \$191,929 from Free Cash into Stabilization, or take any other action relative thereto.

To see if the Town will vote to amend Section 2 of the By-Laws of the Town of
Williamsburg, General Government, a copy of which is on file and available for viewing in
the Office of the Town Clerk and on the Town's website, as follows, with the language
shown in strikethrough text to be deleted and the language shown in bold underlined
language to be inserted, or take any other action relative thereto:

SECTION 2. The annual Town Meeting shall be held on the first Monday Saturday in June of each year at such time and place as shall be stated in the warrant.

To see if the Town will vote to amend the By-Laws of the Town of Williamsburg, "Council on Aging" in "Town Officers and Committees," as shown below, with additions shown in bold underlined language to be inserted, or take any other action relative thereto:

COUNCIL ON AGING

Pursuant to the provisions of the General Laws, Chapter 40, Section 8B, there is hereby established a Council on Aging, whose members shall be appointed by the Board of Selectmen, said Council to consist of five persons, who shall be voters and residents of the Town.

1. Members shall be appointed as follows: two members for three years, two members to be appointed for two years, and one member to be appointed for one year, and annually thereafter members should be appointed for terms of three years. The Council shall annually elect its chairman and other officers, as it deems appropriate.

2. The duties of the Council shall be to <u>represent and advocate for the senior</u> population of the Town, and to act as an advisory board in support of the work of the Senior Center Director and staff to:

Identify the total needs of the community's elderly population; educate the community and enlist support and participation of all citizens concerning these needs; design, promote, or implement services to fill these needs, or coordinate present existing services in the community; promote, support any other programs designed to assist elderly programs in the community.

- 3. Said Council shall cooperate with the Commonwealth of Massachusetts, Department of Elder Affairs and shall be cognizant of all State and Federal legislation concerning funding, information exchange, and program planning which exists for better community programming for the elderly.
- 4. Such Council on Aging shall give an annual report to the Board of Selectmen with a copy of that report directed to the Commonwealth Department of Elder Affairs.

ARTICLE 18 To see if the Town will vote to amend articles one, two, four, seven, and eight of the By-Laws of the Town of Williamsburg, entitled "Board of Library Trustees," a copy of which is on file and available for viewing in the Office of the Town Clerk and on the Town's website, as follows, with the language shown in strikethrough text to be deleted and the language shown in bold underlined language to be inserted, or take any other action relative thereto:

BOARD OF LIBRARY TRUSTEES

- 1.CREATION AND PURPOSE. There is hereby created the Board of Library Trustees (hereinafter, "the Board"). It shall have and exercise responsibility for the care, custody, management, control, operation and maintenance, including the establishment of policy, of the Haydenville Library and the Meekins Library as free public libraries within and for the Town of Williamsburg (hereinafter, "the Town") and of all real and tangible property owned by the Town relating thereto, subject to and in accordance with Chapter 78 of the General Laws and other applicable laws and regulations of the Commonwealth of Massachusetts. Both said libraries shall be maintained in perpetuity as free public libraries for the permanent benefit of the inhabitants of the Town. The Board of Library Trustees shall keep the Meekins Library open a minimum of ten (10) hours per week and the Haydenville Library open a minimum of five (5) hours per week. Neither library shall be open fewer than those hours per week without the approval of town meeting barring environmental emergencies, repairs or renovations effective July 1, 2004, FY05.
- 2. MEMBERSHIP; TERMS; ELECTIONS: There shall be six (6) members of the Board, which shall designate one of its members as chair, one as secretary, provided that the responsibility for preparing minutes may be delegated, and one other as treasurer. The Treasurer shall give a bond similar to that given by the Town Treasurer, in an amount and with sureties to the satisfaction of the

Selectmen. Other officers may be designated, as the Board shall deem expedient. The term of membership on the Board shall be three (3) years from election and qualification thereto, with two members to be elected annually for a three-year term. Upon the approval of this by-law, one seat shall be filled by the current trustee of the Haydenville Library Board of Trustees who has two years remaining in her term, and one seat shall be filled by the current trustee of the Haydenville Library Board of Trustees who has one year remaining in her term. The remaining four seats shall be filled at the May 1997, town elections, two for three-year terms, one for a two-year term, and one for a one-year term. At subsequent town elections, two trustees shall be elected annually. Upon the convening of the Board, the Haydenville Library Board of Trustees shall cease to exist. Nothing herein shall be construed to prohibit an incumbent trustee from seeking re-election.

- 3. MEEKINS LIBRARY CHARTER AGREEMENT: The Board may enter into a Charter Agreement with the Meekins Library Corporation, whereby sole authority for the care, custody, management, control and operation of the Meekins Library and title to the contents thereof are transferred by the Meekins Library Corporation to the Board and accepted and held by the Board.
- 4. STAFF: The Board shall hire qualified staff for the two libraries, who shall thereby become a qualified library director, and the library director will be responsible for hiring qualified library staff, subject to the execution of a contract by the Board, except for those employees subject to the provisions of G.L. c. 150E. The library director and staff shall be town employees, subject to the personnel by-law and other applicable conditions of municipal employment by the Town, including Williamsburg Government By-Law 10.
- 5. REPAIRS AND MAINTENANCE: The Board shall have the responsibility for the care and custody of the Haydenville Library building and the Meekins Library building, and lands appurtenant thereto, and shall make such repairs and maintenance thereto as it shall deem prudent.
- 6. CAPITAL IMPROVEMENTS: Subject to the approval of the Selectmen and such other approval as may be required by law, the Board may undertake such major capital improvement projects to either or both library buildings, as it shall deem proper and in the best interests of the Town.
- 7. RECEIPT OF FUNDS: The Board is authorized to receive funds from the Meekins Library Corporation and any other source, including appropriation, grant, devise, bequest, gift or subscription, and to hold and expend same for the operation of the Town's free public libraries without reference to source, with all the powers and privileges and subject to all the duties, restrictions and liabilities imposed by law. The Board may refuse any gift it deems inappropriate.
- 8. BUDGETING: Upon request of the Town Finance Committee, the Board shall submit in timely fashion a detailed budget for the next fiscal year. The Board

shall include in its budget four separate line items to support operations of the Meekins and Haydenville Libraries for (1) salary and labor; (2) maintenance; (3) books and supplies; and (4) <u>utilities</u> <u>the school library program.</u>

- 9. ANNUAL REPORT: The Board of Library Trustees shall make an explicit report at each annual town meeting of its receipts and expenditures, including a statement of any unexpended balance of money it may have, and of any bequests or donations it may have received and is holding on behalf of the Town, with such recommendations in reference to the same as it may deem necessary for the Town to consider.
- 10. AMENDMENTS: This by-law may be amended only by a majority vote at any special or regular town meeting.

ARTICLE 19

To see if the Town will vote to amend Town of Williamsburg Zoning Bylaws by: a) amending Section 3.2 of the Schedule of Use Regulations by deleting the strikethrough text and adding the underlined text, b) deleting Section 9.25, entitled "Registered Marijuana Dispensaries," in its entirely, c) by amending Section 9.26, entitled "Marijuana for Adult Use" by deleting the strikethrough text and adding the underlined text, d) amending Section 18 entitled, entitled "Definitions," by deleting the strikethrough text and adding the underlined text, and e) amending the Table of Contents by deleting the strikethrough text and adding the underlined text to reflect such changes as set forth below, and further to authorize the Town Clerk to make non-substantive, ministerial revisions to ensure consistency as to formatting of the text of the Zoning Bylaws, or take any other action relative thereto. [see next page]

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Section	Use	VR	VM	RU	Notes
	Industrial/manufacturing/sawmills	N	SP/SPR	SP/SPR	
	Kennel	N	SP	SP	See Definitions, Section 19
	Light industry	N	SP	SP	
	Lodging facility	SP	SP	SP	
	Marijuana Establishments: Independent Testing LaboratoryFacility, Standards Laboratory. Craft Marijuana Cooperative, Marijuana Research Facility, Microbusiness, Cultivator, Product Manufacturer, and Marijuana Courier. Transporter and Marijuana Delivery Operator	N	SP/SPR	SP/SPR	
	Marijuana Retailer and Medical Marijuana Treatment Center	N	SP/SPR	N	
	Marijuana Social Consumption Establishment	N	N	N	
	Professional office	SP	P	SP	
	Recreational business	SP	SP	SP	
	Recreational business	3P	3F	- Sr	
	Restaurant	N	Р	SP	
	Registered Marijuana Dispensary	N	SP	N	
	Retail business	SP	Р	SP	
	Riding academy	N	N	Р	
	Service business	SP	Р	SP	
	Short-Term Rental in a Single-Family Dwelling	SP	SP	SP	
	Short-Term Rental in a Two-Family Dwelling	SP	SP	SP	
	Soil mining	N	SP/SPR	SP/SPR	See Section 9.6
	Trucking/heavy equipment storage	N	SP	SP	
	Utility facility	SP	SP	SP	
	Veterinary hospital	N	Р	SP	
	Warehouse	N	SP	SP	
	Wireless communications facility	SP	SP	SP	See section 11
3.3	Community Uses			0.0	
	Cemetery	SP	SP	SP	
	Day care center (includes 'Day Care-Home')	Р	Р	Р	
	Health care facility	N	SP	SP	
	Membership club	SP	SP	SP	
	Municipal uses	SP/SPR	SP/SPR	SP/SPR	Municipal uses of the Town of Williamsburg shall be exempted from the requirements for frontage, front setbacks, lot coverage, and parking
3.4	Exempted Uses	VR	VM	RU	Notes
	Agriculture, horticulture, floriculture on parcels of more than 5 acres in size	Р	Р	Р	
	Church, or other religious use	Р	Р	P	9
	School, or other educational use	Р	Р	Р	
	Temporary mobile home	Р	Р	Р	As allowed by MGL Chap. 40A
3.5	Accessory Uses				
	Accessory structures	Р	Р	Р	See Section 9
	Common driveway	SP	SP	SP	See Section 10.7
	Parking of one (1) trailer, mobile home, or recreational vehicle on any tract, parcel or lot	Р	Р	P	On parcel serving as legal parking area for multi-family dwelling, the limit shall be one trailer, mobile home, or recreational vehicle per dwelling

⁽¹A). Must conform to the requirements of sec. 9. (1B). A Maximum of three residences.

SECTION 9.25 DELETED REGISTERED MARIJUANA DISPENSARIES

9.25-1 Purpose

The purpose of this section is to provide for the orderly placement of Registered Marijuana Dispensaries (RMDs), including all locations for cultivation, processing and dispensing of marijuana and marijuana products, as defined in and in accordance with 105 CMR 725.000 of the Massachusetts Department of Public Health, as it may be revised, replaced or amended from time to time, in areas where such a facility is not inconsistent with the neighborhood character.

9.25-2 General

RMDs may be allowed by Special Permit and Site Plan Review within the Village Mixed District. RMDs will not be allowed in the Village Residential or Rural Districts. A RMD must be located a minimum of 300 feet (to be measured in a straight line from the nearest points of each property line) from a public or private school, child care facility, or any other location or facility where children commonly congregate.

The special permit will be limited to the RMD entity approved by the Massachusetts Department of Public Health who shall also be the applicant for the special permit. The special permit will lapse if the permit holder ceases to operate the RMD, or upon expiration or termination of the applicant's registration with the Massachusetts Department of Public Health.

9.25-3 Reporting Requirements

Permitted RMDs shall file an annual report with the Planning Board and the Select Board no later than January 31st of each year, providing a copy of all current applicable state licenses for the facility and/or its owners. The RMD must certify that it is in complete compliance with all state and local regulations and bylaws currently in force. The RMD must identify any violations of state and local regulations and bylaws in the past year, and all measures it has taken to correct those violations and prevent recurrence.

9.25-4 Application Requirements

In addition to all of the application requirements for Special Permits and Site Plan Reviews provided for in Sections 5 and 6 of the Town's Zoning Bylaw, applications for a RMD facility shall include the following:

- a) The name and address of each owner of the RMD.
- b) Documents showing that the RMD has or is qualified to receive a Certificate of Registration and complies with all applicable state regulations currently in force for RMDs.
- c) Evidence of site control and right to use the site for a RMD.
- d) Documents that demonstrate that the Site Plan and all planned activities on the site are in compliance with all state and local laws, regulations and bylaws.
- e) Evidence that sufficient controls are in place such that a person with an unimpaired sense of smell at the exterior of the RMD will be unable to detect any odor-from processing or other activities on the site of the RMD. Plans to demonstrate that the design of the RMD will minimize any adverse visual or economic impacts on abutters and other parties in interest.
- f) Documentation that the RMD plan has adequately addressed issues of traffic demand, circulation flow, and parking, particularly at peak periods of activity at the RMD, and its impact on neighboring uses.

SECTION 9.26 <u>Marijuana for Adult Use Establishments and Medical Marijuana Treatment</u> Centers

A. Purpose

The purpose of this bylaw is to:

- a. Allow state-licensed Mmarijuana Eestablishments and Medical Marijuana Treatment Centers (MTC) to exist in the Town of Williamsburg in accordance with applicable state laws and regulations issued by the Massachusetts Cannabis Control Commission ("Commission") including but not limited to M.G.L. Chapter 94G. and in accordance with 105 CMR 725.000 of the Massachusetts—Department of Public Health.935 CMR 500.000 and 935 CMR 501.000.
- b. Provide safe and effective access to recreational adult-use and medical cannabis in the Town of Williamsburg.
- c. Impose reasonable safeguards to govern the time, place, and manner of marijuana establishment <u>and MTC</u> operations to ensure public health, safety, and well-being, and to avoid impacts on the natural environment as it relates to cultivation, processing and manufacturing, subject to the provisions of this Zoning Bylaw, M.G.L. Chapter 40A (State Zoning Act), and M.G.L. Chapter 94G.

B. Definitions

Any term not specifically defined in these Zoning Bylaws shall have the meaning as defined in M.G.L. c. 94G—Section 1 and the Cannabis Control Commission regulations, 935 CMR 500.000 and 935 CMR 501.000—governing Adult Use Marijuana, as such statutes and regulations may from time to time be amended.

C. Applicability

- a. Independent <u>Ttesting Laboratory</u>, <u>Standards Laboratory</u>, <u>Microbusiness</u>, <u>Craft Marijuana Cooperative</u>, <u>Marijuana Courier</u>, <u>-Transporter</u>, <u>Delivery Operator</u>, <u>Marijuana Research Facility</u>, and <u>Minarijuana Piroduct Minarijuana Piroduct Delivery Operator</u>, <u>Microbusiness</u>, <u>Microbusiness</u>, <u>Craft Marijuana Research Facility</u>, and <u>Minarijuana Piroduct Minarijuana Piroduct Delivery Operator</u>, <u>Minarijuana Piroduct Delivery Operator</u>, <u>Minarijuana Piroduct Delivery Operator</u>, <u>Minarijuana Piroduct Delivery Operator</u>, <u>Minarijuana Delivery Operator</u>, <u>Minarijuana Piroduct Delivery Operator</u>, <u>Minarijuana Delivery Operator</u>, <u>Minarijuana Piroduct Delivery Operator</u>, <u>Minarijuana </u>
- b. Marijuana <u>Rretailer and Medical Marijuana Treatment Center may shall</u> be allowed by Special Permit and Site Plan Review in the Village Mixed Use District.
- c. On-site consumption of marijuana products at any Marijuana Establishment, either as a primary or accessory use, shall be prohibited. unless permitted by local ballot initiative, as allowed by M.G.L. c. 94G. Section 3(b).

D. Application Requirements

u. Security Plan

The applicant shall submit a security plan to the Town of Williamsburg Police and Fire Departments to demonstrate that there is limited undue burden on the Town public safety

officials as a result of the operation of the proposed marijuana establishment.

- i. The Williamsburg Police and Fire Departments shall provide comments to the Planning Board regarding the sufficiency of such plan or plans.
- ii. The security plan shall include all security measures for the site and transportation of marijuana and marijuana products to and from off-site-premises to ensure the safety of employees and the public and to protect the property from theft or other criminal activity.

b. Energy and Water Use Plans

a. All marijuana cultivators shall submit energy use and water use plans to the Planning Board to demonstrate best practices for energy and water conservation and ensure there are no undue impacts on the natural environment. The plans shall include an electrical system overview, proposed energy demand and proposed electrical demand off-sets, ventilation system and air quality, and proposed water system use and conservation.

E.D. General requirements and conditions for all marijuana establishments.

- (1) All marijuana establishments, except for a Marijuana Cultivator, shall be located within a permanent building or structure and may not be located in a trailer, cargo container, motor vehicle or other similar non-permanent enclosure. Marijuana Establishments shall not have drive-through service. Marijuana cultivation shall take place in buildings or enclosed greenhouses. Each licensee engaged in cultivation shall be limited to 2.000 square feet of canopy. If authorized under M.G.L Chap. 94G, a Marijuana Cultivator may conduct its cultivation of marijuana outside of a building or structure.
- (2) The hours of operation of Marijuana Establishments shall be set by the Zoning Board of Appeals.
- (3) No Marijuana Establishment shall be located within 3500 feet of the property boundary line of any lot in use as a public or private school, grades kindergarten through 12. Distance shall be measured in accordance with 935 CMR 5004.110(3). in a straight line from property boundary line to property boundary line.
- (4) No smoking, burning or consumption of any product containing marijuana or marijuana related products shall be permitted on the premises of a marijuana establishment, except as authorized by G.L. c. 94G or regulations issued by the Cannabis Control Commission, or as authorized under this Bylaw.
 - (5) No Marijuana Establishment shall be located inside a building containing residential units, including transient housing such as motels and dormitories, or inside a movable or mobile structure such as a van or a truck.
- (6)(4) No outside storage of marijuana, related supplies or promotional materials is permitted.

- (7) All marijuana establishments shall be ventilated in such a manner that:
 - (a) pesticides, insecticides, or other chemicals or products used in cultivation or processing are not dispersed into the outside atmosphere.
 - (b) odor from marijuana cannot be detected by a person with a normal sense of smell at the exterior of the marijuana establishment or at any adjoining property.
 - F.—All marijuana establishments must negotiate a Host Community Agreement with the Williamsburg Board of Selectmen, or its designated representative.

(6)

G.E. Special Permit requirements.

- 1) A marijuana establishment shall only be allowed by Special Permit from the Zoning Board of Appeals and Site Plan Review by the Planning Board in accordance with MGL 40A, § 9 and Sections 5 and 6 of the Town of Williamsburg Zoning Bylaw subject to the following statements, regulations, requirements, conditions and limitations.
- 2) <u>The addition to the standards set forth herein, the required site plan must meet all dimensional, parking, landscaping, and signage requirements of the Zoning Bylaw.</u>

 Marijuana cultivation uses shall have a side yard and rear setback of 40 feet.
- 3) A special permit for a marijuana establishment shall be limited to one or more of the following uses approved by the Zoning Board of Appeals:
 - (a) Marijuana Cultivator,
 - (b) Marijuana Product Manufacturer,
 - (c) Independent Testing Laboratory (Marijuana), and
 - (d) Marijuana Transporter and Delivery Licensees
 - (e) Marijuana Retailer
 - (f) Medical Marijuana Treatment Center
 - (g) Craft Marijuana Cooperative.
 - (h) Marijuana Research Facility
 - (i) Standards Laboratory
 - (j) Marijuana Microbusiness
- (4) Aln addition to the application requirements set forth above, a Special Permit application for a marijuana establishment shall include the following:
 - a) The name and address of owner(s) of the establishment;
 - b) Copies of all required licenses and permits issued to the applicant by the Commonwealth of Massachusetts Cannabis Control Commission and any other

related Massachusetts agencies, or if a license(s) has not yet been issued, the applicant shall provide a copy of its application to the Cannabis Control Commission, excluding those portions related to the applicant's finances. If any portion of the materials submitted to the Zoning Board of Appeals and/or Planning Board contain records that are not public records as defined under G.L. c. 4, §7, cl. 26, or any other statutory provision, the non-public information shall be redacted and shall be submitted to the Boards in a separately labeled packet clearly indicating that the contents are not public records.

- c) Evidence of the applicant's right to use the <u>proposed</u> site of the establishment for the <u>marijuana</u> establishment, such as a purchase and sale agreement, deed, owner's authorization, or lease;
- d) Proposed security measures for the Marijuana Establishment, including lighting, fencing, gates and alarms, etc., to ensure the safety of persons and to protect the premises from theft. A letter from the Town of Williamsburg Police Chief, or designee, acknowledging review and approval of the marijuana establishment security plan is required. To the extent allowed by law, all such documents shall be confidential.
- e) All marijuana cultivators shall submit energy use and water use plans to the Planning Board to demonstrate best practices for energy and water conservation and ensure there are no undue impacts on the natural environment. The plans shall include an electrical system overview, proposed energy demand and proposed electrical demand off-sets, ventilation system and air quality, and proposed water system use and conservation.
- (4)1) All application requirements for Site Plan Review as specified in Section 6 of the Zoning Bylaw unless waived by the Planning Board

(5) Mandatory findings:

The Zoning Board of Appeals shall not issue a Special Permit for a marijuana establishment unless it finds that:

- a) The establishment is designed to minimize any adverse impacts on abutters and other parties in interest, as defined in MGL c. 40A, § 11.
- b) The establishment demonstrates that it will meet all the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will comply with all applicable state laws and regulations; and
- c) The applicant has satisfied all of the conditions and requirements set forth herein.
- d) A special permit and/or site plan approval authorizing the location of a Marijuana Establishment under this bylaw shall be valid only for the licensed entity to which the special permit and/or site plan approval was issued, and only for the site at which the Marijuana Establishment has been authorized by special permit and/or site plan approval.

e) No more than two (2) retail m Marijuana Rretailers-shall be allowed within the Town of Williamsburg.

H.F. Reporting Requirements

Permitted Marijuana Establishments and MTCs shall file an annual report with the Planning Board and the Board of Selectman no later than January 31st of each year. providing a copy of all current applicable state licenses for the facility and/or its owners. The Marijuana Establishment or MTC must certify that it is in compliance with all state and local regulations and bylaws currently in force. The Marijuana Establishment or MTC must identify any violations of state and local regulations and bylaws in the past year, and all measures it has taken to correct those violations and prevent recurrence.

The owner of a marijuana establishment shall submit an Annual Report to the Williamsburg Board of Selectmen no later than January 31st of each year, which certifies compliance with the requirements of this bylaw and M.G.L. Chapter 94G.

I.G. Abandonment or discontinuance of use.

A marijuana Marijuana establishment Establishment or MTC shall be required to remove all material, plants equipment and other paraphernalia within six months of ceasing operations. The project proponent of a Marijuana Establishment shall provide to the Town of Williamsburg a surety bond to cover the cost of such removal in the event the Town of Williamsburg becomes responsible for such removal. The amount of surety required shall be determined by the permitting authority.

All other applicable provisions of the Town of Williamsburg Zoning Bylaw shall also apply. If any section or portion of this Bylaw is ruled invalid by a court of competent jurisdiction, such ruling will not affect the validity of the remainder of this Bylaw.

SECTION 18 - DEFINITIONS

Independent Testing Laboratory: a laboratory that is licensed by the Massachusetts Cannabis Control Commission ("Commission") and is (i) accredited to the most current International Organization for Standardization 17025, by a third party accrediting body that is signatory to the International Laboratory Accreditation Accrediting Cooperation mutual recognition arrangement, or that is otherwise approved by the Commission; (ii) independent financially from any medical marijuana treatment center or any licensee or marijuana establishment for which it conducts a test; and (iii) qualified to test cannabis or marijuana in compliance with regulations promulgated by the Commission.

Marijuana Cultivator: an entity licensed by the Massachusetts Cannabis Control Commission to cultivate, process, and package marijuana, and to transfer marijuana to other marijuana establishments but not to consumers.

Marijuana Establishment: As defined by the Massachusetts Cannabis Control Commission: a Marijuana Cultivator, Craft Marijuana Cooperative, Lindependent Ttesting Liaboratory, Marijuana Research Facility. Standards Laboratory. Microbusiness. Transporter. Marijuana Delivery Operator Marijuana Product Manufacturer, Marijuana Retailer, or any other type of licensed marijuana-related businesses. except including a Medical Marijuana Treatment Center, which is also referred to as a Registered Marijuana Dispensary under these Zoning Bylaws. For purposes of this Bylaw a Marijuana Establishment shall not include a Marijuana Social Consumption Establishment.

Marijuana Product Manufacturer: an entity licensed by the Massachusetts Cannabis Control Commission to obtain, manufacture, process, and package cannabis or marijuana products, and to transfer these products to other marijuana establishments, but not to consumers.

Marijuana Products: products that have been manufactured and that contain marijuana or an extract of marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils, and tinetures.

Marijuana Retailer: an entity licensed by the Massachusetts Cannabis Control Commission to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

Marijuana Transporter: an entity not otherwise licensed by the Massachusetts Cannabis Control Commission, that is licensed to purchase, obtain, and possess cannabis or marijuana products solely for the purpose of transporting. temporary storage, sale and distribution to Marijuana Establishments, but not to consumers.

Medical Marijuana Treatment Center Registered Marijuana Dispensary: The site or sites where a not-for-profit entity, as defined under Marijuana Treatment Center in 105 CMR 725.000 of the Massachusetts Department of Public Health, as it may be revised, replaced or amended from time to time, cultivates, prepares or possesses medical marijuana and marijuana products, and where it dispenses medical marijuana and marijuana products to registered qualifying patients or their personal caregivers.

ARTICLE The Town vote in favor of a resolution to support the changing of the State Flag and State Seal of Massachusetts. [citizen petition] 20

And you are hereby directed to serve this warrant by posting up attested copies hereof in at least five places in said Town, at least fourteen days before the date thereof, as within directed.

Hereof, fail not, and make due return of this warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting as aforesaid.

Given under our hand this _____ day of May, Two Thousand Twenty-Two.

David E. Mathers, Chair

Denise L. Banister

William B. Sayre

Hampshire SS:

Pursuant to the within warrant, I have notified and warned the inhabitants of the Town of Williamsburg by posting up attested copies of the same in at least five places in said town at least fourteen days before the day thereof, as within directed.

Date

Constable of Williamsburg

Board of Selectmen