

Williamsburg Technology Committee

Held by Virtual Zoom Meeting

Monday, February 8, 2021, 6:00 PM

Present: Kyle Schwartz (KS), David Chase (DC), David Nardi (DN), Tom Adams (TA), David Martin (DM)

Others: Charlene Nardi (Town Administrator), Bev Bullock (Meekins Library Director), Bobbin Young (Meekins IT)

Opened the Meeting at 6:04 PM

Minutes: Voted (DM, DC) to unanimously approve the minutes from 11/8/20.

Library IT Needs: Asked Bev and Bobbin to review libraries IT capabilities and needs. Many of libraries computers are maintained by CW Mars (staff computers). Paragus maintains public computers at library. Library has lost confidence in Paragus due to staff changes and various issues in the past. Library had Deep Freeze installed on computers due to unauthorized installations in the past. Deep Freeze prevents updates from being installed, as they are rolled back upon reboot. Kyle and Charlene confirmed with Paragus that computers have been configured to automatically thaw Deep Freeze prior to installation of updates, then refreeze after reboot.

Email from Eric on Fiber Internet Access & Internet/Cable access on Chesterfield Rd 3 houses:

These two items were discussed concurrently with Fiber Internet Access tabled for the time being as it was agreed upon that Infrastructure investment was not feasible at this time. It was generally agreed that Comcast has been providing better service than in the past. Discussed sending survey to town on their recent experiences with Comcast. Wording is critical as we don't want this to be a dump on Comcast exercise due to past Comcast support/reputation issues. When problems are identified, need to distinguish between Comcast issue and inside resident issue. Survey being compiled by Tom Adams. Charlene to draft letter for Comcast asking what they can do to complete wiring 3 houses on Chesterfield Road for Internet and/or Cable access. Charlene Nardi to reach out to the 3 houses to see if there is genuine interest in being connected.

Budget FY22 Technology: Charlene has requested that the Paragus Budget be increased by 6 hours, as we are constantly going over the existing hours and technology usage is increasing to meet town needs. For the Budget accounts:

- Town Office Internet Services – Slight Drop from FY21
- Town Computer Service – Increase of \$14,661 to \$40,556
 - 6 hours per month for Paragus Services
 - Phishing program for town employees
 - Email security and Filtering (required by Paragus)
 - Cyber Security Testing and Training (required by Paragus)
 - Charlene and Kyle to work with Paragus to get information on Server replacement that will need to be budgeted for FY22

- Technology Upgrades – same as FY21

Next meeting scheduled for Monday, March 8th at 6:00 PM

Motion to adjourn – DC, TA