

Williamsburg Technology Committee  
Town Offices, 141 Main Street, Haydenville, Ma  
Room 201

Monday, January 13, 2020, 6 p.m.

Present: David Martin (Chair), Tom Adams, Kyle Schwartz

Absent: David Nardi and David Chase

Also Present: Charlene Nardi (Town Admin)

Dave Martin called the meeting to order at 6:02 p.m.

Members were presented with copies of the draft minutes from the November 13, 2019 meeting. Dave summarized the meeting. On a motion from Tom, seconded by Kyle, the Committee unanimously voted to accept the minutes from November 13, 2019.

The Committee discussed the Malware / Ransom scareware located on the Highway Department laptop and actions taken by Paragus which included searching the server. Nothing was found anywhere on the server or other computers, fortunately, but it took up many of the town's hours.

Noted that the Geo-IP filtering (blocking emails from countries known as bad actors) and the external security banner notification have been installed. All departments have been notified of this.

The Committee discussed the FY2021 budget. Thoughts were to leave the existing budget as is (level funded), and just ask for an article to replace all 12 computers that have Windows 7, which is no longer receiving security updates as of January 2020. The Town did purchase one-year extensions for all of them to cover until the town funds the replacements and they can be deployed. Discussed that speaking to the community at town meeting about the importance of security and being proactive in our technology maintenance and updates is important. Paragus will be asked to provide a project proposal that includes all costs including purchase and deployment. (Note it was 13 computers but the Town Collector proceeded to purchase a new computer with her own budget funds in December). The Town Administrator will draft the article for the annual Town Meeting and the Tech Committee will present it to the Board of Selectmen later in the spring.

Paragus provided the Disaster Recovery Plan and a list of computers with purchase and suggested replacement dates on December 17, 2019. Charlene handed them out at the meeting. The Committee will review those prior to the next meeting in March and come prepared to discuss them.

Dave Martin gave an update on his visit to the Highway Department to look at the internet setup and determine the best way to get internet access throughout the building and to the employee break room. It was thought hardwiring was the best considering the distance and cement walls. Dave M. will go look at the setup again to confirm that it can be done and report back to the members.

Next meeting is scheduled for Monday, March 9 at 6 p.m.

Meeting was adjourned (T.A. / K.S.) at 7:00 p.m.