

*Minutes*  
*Williamsburg Board of Selectmen*  
*January 9, 2020*

The members of the Board of Selectmen met in special session on Thursday, January 9, 2020, at the town office. The meeting was called to order at 12:06 p.m.

Present: Denise Banister, William Sayre and David Mathers

Also present: Charlene Nardi (Town Administrator), Eleanor Warnock (Administrative Assistant)

COA Advisory Board: Daria D'Arienzo, Jacqueline Dufresne

1. Senior Center Director applications – The members decided to interview all five applicants. They want someone who can connect with seniors and create a welcoming and inclusive environment, is a working manager not merely supervisory, is willing to work within the budget and stretch it creatively, fits with seniors of all genders, fits with the staff, motivates people, and can work with the salary. Initial interviews will be for a half hour, with 15 minutes between. A second interview will include meeting with the COA Advisory Board and going into the Meal Site to mingle with the seniors. Initial interviews are planned for Tuesday, January 21, starting at 9, with three interviewers, and with a backup date of Friday, January 24, at 9. Questions will be based on the ones used previously. Additional questions were discussed.

Documents used: Senior Center Director employment applications

Adjourned at 1:04 p.m.

Approved:

\_\_\_\_\_ Clerk