

# Town of Williamsburg

## Minutes of the Finance Committee Williamsburg Town Offices 12 June 2019

Members Present: Paul Wetzel, Eric Cerreta, Gil Loud, Charles Dudek, Richard Kisloski, Linda Rowley, Linda Kisloski

Members Absent: Charlie Heath, Jacqueline Dufresne

Charlene Nardi, Town Administrator was also present.

The meeting was called to order by co-chair Paul Wetzel at 5:03 p.m.

The Finance Committee voted the following reserve transfers:

Treasurer Nathan Rosewarne requested a reserve transfer of \$1,104.95 to the Health Insurance General Expenses line for unanticipated qualifying events (births, loss of other coverage). E. Cerreta moved to approve the transfer. L. Rowley seconded the motion. The motion passed unanimously.

Town Administrator Charlene Nardi requested a reserve transfer of \$91.04 to the Town Administrator Expenses line for a speaker and microphone set and extra hours worked by the Town Administrator's assistant. E. Cerreta moved to approve the transfer. L. Rowley seconded the motion. The motion passed unanimously.

Town Clerk Brenda Lessard requested a reserve transfer of \$276.55 to the Elections line for voter registration stipends, office materials, and poll workers during Town meeting. E. Cerreta moved to approve the transfer. L. Rowley seconded the motion. The motion passed unanimously.

Fire Chief Jason Connell requested a reserve transfer of \$1,275 to the Fire Department Labor Expenses line for labor during incidents in April and May. E. Cerreta moved to approve the transfer. R. Kisloski seconded the motion. Motioned carried by majority. L. Kisloski voted no; all other members voted yes.

Town Administrator Charlene Nardi requested a reserve transfer of \$767.25 to the Internet Expenses line for increase in internet costs. L. Kisloski moved to approve the transfer. E. Cerreta seconded the motion. The motion passed unanimously.

Town Administrator Charlene Nardi requested a reserve transfer of \$108.99 to the Select Board Expenses line for increase in internet costs. R. Kisloski moved to approve the transfer. L. Kisloski seconded the motion. The motion passed unanimously.

Library Director Katie Krol requested a reserve transfer of \$2,116.00 to the Library maintenance line for elevator and vacuum repairs and supplies. E. Cerreta moved to approve the transfer. R. Kisloski seconded the motion. Motioned carried by majority. L. Kisloski voted no; all other members voted yes.

Town Administrator, Charlene Nardi requested a reserve transfer of \$2,190.82 to the Computer Services Expenses line for correction of computer software problems and computer setups for

two new employees. E. Cerreta moved to approve the transfer. L. Kisloski seconded the motion. The motion passed unanimously.

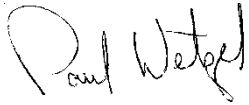
Town Administrator, Charlene Nardi requested a reserve transfer of \$575.00 to the Police & Fire Insurance line. The estimated budget amount (4% increase) estimated on the number of staff reported in late June of last year and was not enough. R. Kisloski moved to approve the transfer. E. Cerreta seconded the motion. The motion passed unanimously.

Minutes from the meeting held 8 May 2019 were reviewed. L. Rowley moved to approve the minutes as written; R. Kisloski seconded the motion. E. Cerreta abstained; the remaining members voted for the motion.

**The next meeting of the Finance Committee will be held on 11 July 2019 at 5:00 p.m. at the Town Offices.**

There being no further business before the Committee, L. Rowley moved to adjourn the meeting and the motion was seconded by R. Kisloski. The motion passed unanimously and the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Paul Wetzel". The signature is written in a cursive style with a large initial "P".

Paul R. Wetzel