

Community Development Advisory Committee  
Meeting Minutes  
October 4, 2017, 1:30 p.m.

Present: Fred Goodhue, Sally Loomis, Nick Dines, Eric Weber

1. Approval of September 11, 2017 minutes

**Nick motioned to approve the September 11, 2017 meeting minutes as submitted. Sally seconded. The minutes were approved unanimously.**

2. What is our Committee's mandate/ charge?

- The Williamsburg Select Board requested this committee to advise them on major town investments/ expenditures.
- We see ourselves as a reflective committee to advise the Select Board on community development issues and ensure there is broad thinking to meet multiple objectives
- Sally mentioned a previous community development planning process in 2003/2004 that considered issues in four broad categories: economic development, transportation, affordable housing and open space. For our current role, we should consider the above list and town facilities

3. Town Meeting Warrant article re Public Safety Complex

- 30K request for pre-design services and hiring an Operations Project Manager (OPM)
- Will look at economy, scope and program for a new public safety complex
- Need to ensure the new PSC serves the full interests of the town

**Nick motioned that the CDAC approve of the expenditure of \$30,000 for an OPM for the public safety complex. Fred seconded. This added step allows for more options to be considered for the PSC from a broader perspective. The motion passed unanimously.**

4. Criteria for future facilities planning (goal to have a positive impact on more than one criteria)

- Impact environment
- Impact on town character
- Impact on town employees including working conditions and efficiency
- Good design

**Nick motioned and Fred seconded that the CDAC committee get information about our committee on the town website. The motion passed unanimously.**

Nick will draft a statement for the website and circulate it to the committee for review. This can be discussed and approved at our next meeting though individual comments to Nick before then are welcomed.

Next meeting Friday, November 3<sup>rd</sup>, 1:30 p.m. The Committee will also be meeting with other committees on November 1<sup>st</sup>. As this should be a posted meeting, we can confer then as well.

The meeting adjourned at 2:25 p.m.