



# Williamsburg Water/Sewer Commission

141 Main Street, P.O. Box 447  
Haydenville, Massachusetts 01039-0447

Ph: (413) 268-8430

Fax: (413) 268-8409

Minutes for Emergency Meeting on:	Members:	Present	Not Present
Tuesday, November 5, 2019 @ 7:00 PM	William Turner, Chairman		x
	James Hyslip	x	
	Eric Cerreta	x	
	Don Hultman, Clerk	x	
	Paul Kennedy	x	
	Brenda Lessard, Secretary	x	
	Others Present:		
Public Present: Anthony Lastowski Jennifer Westlake			

Meeting called to order at 7:02 p.m.

- (JH) reported reaching out to the City of Northampton and Donna LaScalia. Donna would like an Intermunicipal Agreement drawn up for services for the water operator. (EC) talked to a water operator who works in Hatfield at the DPW. He is agreeable to fill in on an interim basis. He has a D2 and T2 water license and is the water superintendent in Hatfield. The Commission spoke to him about his experience as a water operator. The Commission was impressed with his knowledge. Tony will meet with Eric, Bryan and Jenn on Wednesday at the well house to look at the set up. The commission discussed whether to have an interim until Jenn and Bryan get full licenses or until we find a permanent operator.
- Staffing Plan needs to be filled out soon with DEP. (EC) had the auto dialer alarm changed at the well house by Elm Electric. He talked with John at Elm about the current issues. The alarm will call (ec) and (jh) in an emergency. The Emergency Response plan will be updated when an interim or permanent water operator is hired.
- Motion made and seconded to pay Bryan and Jennifer \$25 per check at the well house. Motion so voted.
- (JH) had put in a call to Doug Paine at DEP but had not heard back. Doug Paine sent Brenda an email and she forwarded the response back to the Commission. Seven-day notification was established with that email. The Commission has 30 days to submit a staffing plan.
- (DH) is working on a Superintendent job description. Discussion whether to split water/sewer from highway and hire a superintendent or whether to roll the superintendent in with a Highway Superintendent as a Public Works Superintendent.
- Motion made and seconded to sign the water and sewer warrants for 11/13/19. Motion so voted.
- Motion made and seconded to adjourn the meeting at 6:05 pm. Motion so voted. Next meeting will be 11/19/19.

Respectively submitted,  
Brenda Lessard, Secretary

William Turner

James Hyslip

Eric Cerreta

Don Hultman

Paul Kennedy