

# TOWN OF WILLIAMSBURG DOG LICENSE FORM

**Owner Information:** *(please print clearly)*

Name(s): \_\_\_\_\_ Date: \_\_\_\_\_  
 Residential Address: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Alt #: \_\_\_\_\_  
 Email (optional, used for renewal reminders): \_\_\_\_\_

DOG(S) TO BE LICENSED					
NAME	AGE	SEX	BREED	COLOR	
		M F			SPAYED NEUTERED INTACT
		M F			SPAYED NEUTERED INTACT
		M F			SPAYED NEUTERED INTACT
		M F			SPAYED NEUTERED INTACT

*Below, please list any dogs that were previously registered but that you no longer own. Failure to do so could subject you to future licensing enforcement.*

DOG(S) TO BE REMOVED FROM LISTS		
NAME	BREED	REASON

**PAYMENT BREAKDOWN**

# \_\_\_\_\_ Spayed or Neutered Dogs @ \$10.00 each = \$ \_\_\_\_\_  
 # \_\_\_\_\_ Intact Dogs @ \$20.00 each = \$ \_\_\_\_\_  
 \$25.00 per dog Late Fine (if licensed between 5/1 & 5/31) = \$ \_\_\_\_\_  
 \$25.00 per dog Additional Late fine if after June 1<sup>st</sup> = \$ \_\_\_\_\_

TOTAL INCLUDED \$ \_\_\_\_\_

\*Please make sure both sides of this form are completed\*

Questions: Contact the Town Clerk at 413-268-8402 or [townclerk@burgy.org](mailto:townclerk@burgy.org)

Kennel Inspections: Email the ACO: [howe0005@yahoo.com](mailto:howe0005@yahoo.com)

# TOWN OF WILLIAMSBURG

## DOG LICENSE FORM

### TERMS & CONDITIONS

- Licenses expire annually on March 31
- All dogs six (6) months or older are required to be licensed in accordance with M.G.L. Ch 40 §137
- Dogs are required to be licensed with the Town within thirty (30) days of being acquired or turning six (6) months of age.
- There is a \$25. Per dog late fine for dogs registered between May 1 and May 31. Dogs licensed after June 1 are subject to an additional \$25. late fine. This does not apply to dogs that are acquired or turn six (6) months of age after June 1, so long as said dog is licensed within the thirty (30) day period.
- Anyone owning more than four (4) dogs **MUST** get a kennel license. An inspection of the property is required prior to obtaining said license. To schedule an inspection, contact the ACO using the contact methods listed below.
- Anyone owning less than four (4) dogs may elect to obtain a kennel license instead of individual dog licenses, but this is not required.
- It is the owner's responsibility to schedule a kennel inspection (if applicable) by contacting the ACO at: [howe0005@yahoo.com](mailto:howe0005@yahoo.com)
- It is the owner's responsibility to notify the Town Clerk anytime a dog is obtained, transferred, or passes away so that dog listings can be updated. Failure to do so could subject you to licensing enforcement (warnings or citations) if we are unaware of the change in status.
- New licenses will not be issued until all previous license fees, late fees, and civil citations (if applicable) are paid in full.

**I UNDERSTAND THE TERMS AND CONDITIONS STATED ABOVE**

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SIGNATURE/DATE

**Complete BOTH SIDES of this form and send/drop off along with:**

1. **Current rabies certificate**
2. **Spay/Neuter Certificate (if not noted on rabies certificate)**
3. **Stamped, self-addressed envelope (two stamps for multiple licenses)**
4. **Check made payable to: Town of Williamsburg**

**MAIL TO: Town Clerk, PO Box 447, Haydenville, MA 01039**

**\*Please make sure both sides of this form are completed\***

**OFFICIAL USE ONLY**

**Date Processed:** \_\_\_\_\_ **Processed by:** \_\_\_\_\_

**License #(s) Issued:** \_\_\_\_\_ **Payment Amt./ Check #:** \_\_\_\_\_