

Town of  
**Williamsburg**  
Massachusetts



2021  
Annual Report

## **Helen E. James**

### **Helen E. James School Building**



This year we would like to honor Helen E. James and the Helen E. James School Building. The building has served the residents of the Town of Williamsburg for over one hundred years, and is now slated to exist only in our memories in the future, as it is to be demolished to make way for the new Public Safety Complex.

Helen E. James inherited a large amount of money from her brother, Marshall Field, who was known as the “Merchant Prince of Chicago”. Mrs. James was able to use the income from her inheritance to fund many improvements in the village. Among these was the school building which bears her name. The building was dedicated on September 4, 1914. In the mid 1920’s Elizabeth Spellman established a school



fund to honor the memory of her father, Onslow G. Spellman, the head of the reservoir company whose dam failed and caused the Mill River Flood. This fund was used to build a much-needed addition to the James School.



The first graduating class in 1914 was composed of five members; the last graduating class from Williamsburg High School in 1971 had sixty-one graduates. Williamsburg and Haydenville students

in the high school were joined by others who came from Westhampton, Goshen, and Chesterfield; and prior to the opening of Gateway Regional and Wahconah Regional High Schools, students from Worthington and Cummington.



In 1987 the James building was renovated and put into service to house the grammar school students. In June 2014, the last sixth grade class graduated from the James School, and all grammar school students moved into the newly renovated Anne T. Dunphy School in the fall of 2014. The iconic building which had reigned in the center of

Williamsburg for over a century had served Mrs. James’ beloved town well. And now as it was no longer needed to house a school, it seemed prudent to demolish the deteriorating building to make way for a Public Safety Complex to meet the town’s needs in the twenty-first century.



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## **Government Officials**

### **Select Board**

David Mathers  
Denise Banister  
William Sayre

### **Representative in the General Court (1<sup>st</sup> Franklin District)**

Natalie Blais  
State House, Room 134, 24 Beacon St., Boston, MA 02133  
(617) 722-2400 Fax: (617) 722-2847  
District Office: PO Box 450, Sunderland, MA 01375 (413) 362-9453  
[natalie.blais@mahouse.gov](mailto:natalie.blais@mahouse.gov)

### **State Senator (Berkshire, Hampshire & Franklin District)**

Adam Hinds  
Room 109-E, State House, Boston, MA 02133  
(617) 722-1625 Fax: (617) 722-1523  
District Office: (413) 344-4561  
[adam.hinds@masenate.gov](mailto:adam.hinds@masenate.gov)

### **United States Representative (1<sup>st</sup> District)**

Richard E. Neal  
341 Cannon House Office Building, Washington, DC 20515  
(202) 225-5601 Fax: (202) 225-8112  
300 State Street, Suite 200, Springfield, MA 01105  
(413) 785-0325 Fax: (413) 747-0604 <https://neal.house.gov/>

### **United States Senators**

Elizabeth Warren  
317 Hart Senate Office Building  
Washington, DC 20510  
(202) 224-4543  
1550 Main Street, Suite 406  
Springfield, MA 01103  
(413) 788-2690 [www.warren.senate.gov](http://www.warren.senate.gov)

Edward Markey  
255 Dirksen Senate Office Building  
Washington, DC 20510  
(202) 224-2742 Fax: (202) 224-8525  
1550 Main Street, 4<sup>th</sup> Floor  
Springfield, MA 01101  
(413) 785-4610  
[www.markey.senate.gov/contact](http://www.markey.senate.gov/contact)

### **Governor**

Charles Baker  
Office of the Governor, State House, Room 280, Boston, MA 02133  
(617) 725-4005 or (888) 870-7770 (in-state use only)  
436 Dwight Street, Suite 300, Springfield, MA 01103  
(413) 784-1200  
[www.mass.gov/governor/constituent-services/contact-governor-office/](http://www.mass.gov/governor/constituent-services/contact-governor-office/)

## Town Office Hours and Contact Information

*Subject to change, see [www.burgy.org](http://www.burgy.org)*

### **TOWN ADMINISTRATOR**

Nicholas Caccamo, (413) 268-8418

Town Offices, 141 Main Street, or working remotely

Mon thru Thurs 8 – 4, Fri by appointment

[townadmin@burgy.org](mailto:townadmin@burgy.org)

### **ADMIN. ASST. TO SELECT BOARD**

Eleanor Warnock, (413) 268-8400

Mon thru Thurs varies, often 11 – 3

[selectmen@burgy.org](mailto:selectmen@burgy.org)

### **TOWN COLLECTOR**

Bonnie Roberge, (413) 268-8401

Mon thru Thurs 8 – 3:30

[towncollector@burgy.org](mailto:towncollector@burgy.org)

### **TOWN CLERK**

Brenda Lessard, (413) 268-8402

Mon 8 – 11:30, Tues 8-5, Thurs 4:30 – 7

[townclerk@burgy.org](mailto:townclerk@burgy.org)

### **ASSESSORS**

Robin Everett, (413) 268-8403

Tuesday 9 – 11

[assessors@burgy.org](mailto:assessors@burgy.org)

### **TOWN ACCOUNTANT**

Kala Fisher, (413) 268-8412

Thursday 9 – 3

[kfisher@frcog.org](mailto:kfisher@frcog.org)

### **TOWN TREASURER**

Nathan Rosewarne, (413) 268-8415

By appointment

[treasurer@burgy.org](mailto:treasurer@burgy.org)

### **FOOTHILLS HEALTH AGENT**

Mark Bushee, (413) 268-8404

By appointment

[foothills@burgy.org](mailto:foothills@burgy.org)

### **SENIOR CENTER**

Director Melissa Wilson  
(413) 268-8410

Mon thru Thurs 8 – 2

Meals delivered Mon thru Fri during the pandemic

[seniorcenterdirector@burgy.org](mailto:seniorcenterdirector@burgy.org)

### **VETERANS' AGENT**

Steve Connor, (413) 587-1251

By appointment

[vetadmin@northamptonma.gov](mailto:vetadmin@northamptonma.gov)

### **HIGHWAY SUPERINTENDENT**

Dan Banister, (413) 268-8405

24 Main St, Williamsburg, Mon thru Fri 7 – 3:30

[burgyhighway@burgy.org](mailto:burgyhighway@burgy.org)

### **FIRE DEPARTMENT**

Chief Jason Connell, (413) 268-7233

5 N Main St, Wmsbg, 16 S Main St, Haydenville

[williamsburgfire@burgy.org](mailto:williamsburgfire@burgy.org)

### **POLICE DEPARTMENT**

Chief Denise Wickland, (413) 268-7237

16 S Main St, Haydenville

[wicklandd@williamsburgpd.org](mailto:wicklandd@williamsburgpd.org)

### **TRANSFER STATION & RECYCLING CENTER**

(413) 268-8408

27 Mountain Street, Haydenville

Wed and Sat 9 – 4

### **BUILDING INSPECTOR**

Jonathan Flagg, (413) 587-1240

212 Main St, Northampton, MA 01060

Mon, Tues, Thurs, Fri 8:30 – 4:30; Wed 8:30 – 12

[jflagg@northamptonma.gov](mailto:jflagg@northamptonma.gov)

## Board Meeting Schedules

<b>Agricultural Commission</b>	Four times a year, February, May, August, November, 2 <sup>nd</sup> Thursday, 7 p.m.
<b>Assessors</b>	Weekly, Tuesday 9 – 11 a.m
<b>Conservation Commission</b>	Once a month, 2 <sup>nd</sup> Thursdays, 7 p.m. Site visits and other meetings as needed
<b>Council on Aging</b>	Monthly, 3 <sup>rd</sup> Wednesday, morning, times vary
<b>Energy Committee</b>	Varies
<b>Finance Committee</b>	Various Thursdays, 6 p.m.
<b>Board of Health</b>	Fourth Monday, 10 a.m.
<b>Library Trustees</b>	Monthly, 3 <sup>rd</sup> Monday, 7 p.m.
<b>Mill River Greenway Committee</b>	Monthly, 1 <sup>st</sup> Thursday, 7 p.m.
<b>Open Space Committee</b>	Varies
<b>Planning Board</b>	Twice a month, 1 <sup>st</sup> and 3 <sup>rd</sup> Monday, 7 p.m. or as needed
<b>Recreation Commission</b>	Monthly, 1 <sup>st</sup> Wednesday, 6:30 p.m.
<b>Williamsburg School Committee</b>	Monthly, 3 <sup>rd</sup> Wednesday, 6:30 p.m. Anne T. Dunphy School
<b>Hampshire Regional School Committee</b>	Monthly, 1 <sup>st</sup> Monday, 7 p.m.
<b>Select Board</b>	Every other Thursday, 9 a.m. (warrant weeks)
<b>Technology Committee</b>	Varies
<b>Trust Fund Commission</b>	Monthly, 1 <sup>st</sup> Tuesday, 6 p.m.
<b>Water/Sewer Commission</b>	Every other Tuesday, 5 p.m. (meeting days can vary)
<b>Woodland Trails</b>	Monthly, 2 <sup>nd</sup> Wednesday, 7 p.m.
<b>Zoning Board of Appeals</b>	Per application

*Most meetings are held remotely and not following usual schedules during the pandemic. Some changes may be made in scheduling to accommodate summer/winter scheduling. Many boards hold additional meetings as necessary. Meetings are not held on state or federal holidays. All meetings and agendas are posted on the bulletin board in the Town Clerk's office and on the Town website [www.burgy.org](http://www.burgy.org).*



## 2021 Elected Officials

<u>Office</u>	<u>Expiration</u>		
<b>Assessors (3 years)</b>		<b>Moderator (3 years)</b>	
Robin Everett	2023	Paul Rudof	2022
Denise Banister	2024		
Glen Everett	2022	<b>Recreation (3 years)</b>	
<b>Board of Health (3 years)</b>		Alan Golash	2022
Donna Gibson	2022	Ben Thompson	2022
Helen Symons	2023	Coni Gilman	2023
Gordon Luce	2024	Pam Plumer	2023
		Collin Black	2024
<b>Board of Library Trustees (3 years)</b>		<b>Regional School Committee (3 years)</b>	
Fred Goodhue	2022	Allison Arbib	2022
Charlotte Meryman	2022		appointed 9/2021
Patricia Billingsley	2023	<i>Sarah Christiansen</i> (vacancy)	2023
Robert Stinson	2023		resigned 8/2021
Joan Coryat	2024	Paul Kennedy	2024
Ken Borden	2024	<i>Carl Schlerman</i>	2022
			resigned 7/2021
<b>Elector – Oliver Smith Will (1 year)</b>		<b>Board of Selectmen (3 years)</b>	
Eric Cerreta	2022	David Mathers	2022
<b>Finance Committee (3 years)</b>		Denise Banister	2023
Charles Heath	2022	William Sayre	2024
Richard Kisloski	2022		
Linda Rowley	2022	<b>Town Clerk (3 years)</b>	
Gilbert Loud III	2023	Brenda Lessard	2022
Lisa Sheehy	2023		
Paul R. Wetzel	2023	<b>Trust Fund/Cemetery Commission (3 yrs)</b>	
Eric Cerreta	2024	Eric Weber	2024
Charles Dudek	2024	Dick Kisloski	2022
Julia Peters	2024	Collin Black	2023
<b>Local School Committee (3 years)</b>		<b>Water/Sewer Commission (3 years)</b>	
Amber Smith-Harder	2022	James Hyslip	2022
Matthew Wilhelm	2022	Eric Cerreta	2022
Collin Black	2023	Gary Benoit	2023
Ryan Schiff	2023	Paul Kennedy	2023
Marissa Nye	2024	Roger Bisbee	2024
	appointed 1/2021, elected 7/2021		

## 2021 Appointed Officials Town Employees

### Office

### Expiration

#### **Accountant (contract)**

Franklin Council of Governments  
Kala Fisher

#### **Administrative Assistant**

Eleanor Warnock                      2022

#### **Agricultural Commission (5 members, 3 years, up to 3 alternates, 1 year)**

Alan Everett	2023
David Nehring	2023
Amanda Emerson	2024
Keith Dufresne	2022
Paul Zononi	2022
Ann Loomis, Alternate	2022
<i>Alternate (vacancy)</i>	
<i>Alternate (vacancy)</i>	

#### **Americans with Disabilities Act Coordinator (1 year)**

Nick Caccamo                      2022

#### **Animal Control Officer (1 year)**

Shayla Howe                      2022

#### **Animal Inspector (1 year)** (term May 1 to April 30)

Donald Lawton                      2022

#### **Assessors' Clerk (appointed by Assessors)**

Robin Everett

#### **Assistant Town Treasurer (appointed by Treasurer, 1 year)**

Karen Karowski                      2022

#### **Building Inspector (contract City of Northampton, 1 year)**

Jonathan Flagg                      2022

#### **Building Supervisor (1 year)**

Dan Hathaway                      2022

#### **Capital Planning Committee (5 members plus Advisory)**

(3 year appointments by Select Board, 1 year appointments by Finance Committee)

Charles Heath                      2022    appointed by Finance

Julia Peters                      2022    appointed by Finance

Robert Cayo                      2023

*(Vacancy)*                      2021

Melissa Zawadzki                      2022

Nathan Rosewarne – Advisory    Ex officio

**Collector (3 years)**

Bonnie Roberge	2022
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**Conservation Commission (5 members, 3 years)**

Marcianna Caplis	2023
<i>C. Todd Lynch</i>	<i>2021 resigned 5/2021</i>
Mary Dudek	2024
Melinda McCall	2024 appointed 7/2021
Andrew MacLachlan	2022
Joseph Rogers	2022
Melinda McCall, Secretary	Appt by Conservation Commission

**Constables (4, 3 years)**

Jason Connell	2023
Paul Sanderson	2024
Robert Lapointe	2022
Joshua Lapointe	2022

**Council on Aging Advisory Board (5 members, 3 years, 1 year for alternates)**

Dianne Martin	2023
Linda Gibbon	2024
Maureen O'Brien	2024
Dean Acheson	2022
Daria D'Arienzo	2022
Mary Lee Satterfield, Emerita	(Lifetime)
Barbara Bricker, Assoc	2022
Gerry Mann, Associate	2022
<i>Lawrence West, Associate</i>	<i>2021 term expire/resign 7/2021</i>
Nancy Winninger, Associate	2022

**Council on Aging Senior Center Staff (1-year term)**

Melissa Wilson, Director	2022
Sharon Loomis, Admin. Asst.	2022
Tamar Smith, Meal site Coordinator	2022
Carol Hendricks, Outreach Coordinator	2022
Tryna Hope, Office Asst.	2022

**Cultural Council (5 members, 3 years)**

Ann Biddle	2024
<i>Dianne Martin</i>	<i>2024 resigned 7/2021</i>
Zevey Steinitz	2024
Sue Davis	2022
<i>Abigail Knopp</i>	<i>2023 resigned 12/2021</i>
Sherry Loomis	2022
Trish Lafreniere	2023

**Election Pollworkers (1 year) (appointed between July 15 and August 15; term to August 31)**

R. Dean Acheson	2022
Kelly Bombard	2022
Madelyn Breen	2022
Pat Casterline	2022

Joan Donovan	2022
Gail Gagne	2022
Thomas Hodgkins	2022
<i>Roberta Knox</i>	2022 <i>resigned 8/2021</i>
Susan McAllister	2022
Dorothea O'Connell	2022
Diane Punska	2022
Fran Tilley	2022
Nancy Zimmer	2022
Richard Zimmer	2022

**Election Wardens (1 year)** (appointed between July 15 and August 15; term to August 31)

Glenda Cresto	2022
Kathleen Luce	2022

**Emergency Management Director (1 year)**

Denise Banister	2022
Jason Connell, Assistant	2022

**Energy Committee (5 members, 1 year)**

Neal Anderson	2022
<i>Charles Dudek</i>	2021 <i>term expire/resign 7/2021</i>
<i>Paul Fenn</i>	2021 <i>term expire/resign 7/2021</i>
Richard Guzowski	2022 appointed 3/2021
Mimi Kaplan	2022 appointed 8/2021
Adin Maynard	2022 appointed 7/2021
Jim Piermarini	2022

**Environmental Certifying Officer (3 years)**

Nick Caccamo	2024
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**Field Driver Team (1 year)**

Diane Merritt, Coordinator	2022
Robin Merritt, Coordinator	2022
Kathy Emerson	2022
Alan Everett	2022
Sue Fortgang	2022
Sue Froehlich	2022
<i>Mike Hebert</i>	2021 <i>term expire 7/2021</i>
David Nehring	2022
Carl Schlernman	2022

**Fire Chief/Forest Fire Warden (1 year)**

Jason Connell	2022
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**Firefighters (appointed by the Fire Chief, 1 year)** 2022

Daryl Springman – Deputy Chief  
Daniel Banister – Captain  
Alex Kassell – Captain  
Cory McGill – Captain  
Joshua Lapointe – Lieutenant



Jake Lulek – Lieutenant  
Worth Noyes – Chaplain (Police & Fire)  
Kenneth Taylor – Administrative Assistant

**Firefighters**

Zachariah Andross	Kenneth Banas	Andre Barnes	Bartholomew Casey
Joshua Connell	Rebecca Connell	Greg Dibrindisi	Patrick Higgins
Reese Hillenbrand	Peter Korotev	Eden Lulek	Reilly McQueston
Hugh Parker	James Robinson	Shawna Rogers	Theodore Ross
Daniel Stuart			

**Senior Firefighters**

Alan Everett	Glen Everett	James Ferron	Richard Karowski
Robert Lapointe	Paul Sanderson		

**Junior Firefighters**

Joseph Farrell	Luke Enright	Cheyenne Huff	Maxwell McQuade
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**Auxiliary**

Deborah Connell	Sabrina McGill
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**Gas Inspector (1 year)**

Donald Lawton	2022
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**Health Agent (contract)**

Foothills Health District  
Mark Bushee

**Highland Ambulance Board of Directors (appointed by Highland Ambulance)**

Denise Banister

**Highway Superintendent (1 year)**

Dan Banister	2022
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**Highway Department**

Dan Banister	Robert Lapointe	Mark Loven
Bryan Osetek	Anthony Thomas III	Donald Turner

**Hilltown Resource Management Cooperative (1 year)**

Gordon Luce	2022
Melinda McCall	2022 appointed 3/2021

**Historical Commission (5 members, 3 year)**

Jacqueline Dufresne	2022
Steve Herzberg	2023
Ed O’Neil	2023
Leah Chava Reiner	2024
Eric Weber	2024

**Libraries**

Beverly Bullock – Library Director  
Rochelle Wildfong – Assistant Director and Children’s Librarian  
Bobbin Young – Technical Services Librarian

Naomi Schmidt – Kmit Children’s Programming Librarian  
 Daria D’Arienzo – Archivist  
 Amber Smith-Harder, Beth Kilduff and Susan Cornell – Circulation Assistants  
*Michele Morales-Wolk and Lisa Zacks – Circulation Assistants (resigned 5/2021)*  
 John Palmer – Bookkeeper  
 Laurie Scanlon – Library Cleaner

**Materials Recycling Facility Advisory Board (appointed by MRF)**

Kathleen Casey

**Measurer Gravel/Soil and Manure (1 year)**

Alan Everett 2022

**Mill River Greenway Committee (11 members, 1 year)**

Jennifer Black 2022  
 Eric Bloomquist 2022  
 Francie Borden 2022  
 Nick Dines 2022  
 John Hoogstraten 2022  
 Jim Hyslip 2022  
 Gaby Immerman 2022  
 Jody Nishman 2022  
 Joseph Rogers 2022  
 David Weber 2022  
 James Weed 2022

**Open Space and Recreation Committee (7 members, 1 year)**

Eric Bloomquist 2022  
 Kenley Clark 2022  
 Paul Kennedy 2022  
 Sally Loomis 2022  
 Llama Maynard 2022 appointed 12/2021  
 Melinda McCall 2022  
 Markelle Smith 2022

***Owner’s Project Manager Steering Committee (9 members, 1 year) (disbanded 2021)***

*James Ayres 2021*  
*Kim Boas 2021*  
*Daniel Bonham 2021*  
*Jason Connell 2021*  
*Brenda Lessard 2021*  
*Jean O’Neil 2021*  
*Paul Wetzal 2021*  
*Denise Wickland 2021*

**Parking Clerk (1 year)**

Nick Caccamo 2022

**Pioneer Valley Planning Commission (1 year)**

Christopher Flory (commissioner) 2022 Appointed by Planning Board  
 Holly Hendricks (alternate) 2022 appointed 8/2021

**Pioneer Valley Joint Transportation Committee (1 year)**

Dan Banister 2022  
Nick Dines – alternate 2022

**Pioneer Valley Transit Authority Representative (1 year, appointed by Select Board Chair)**

J.M. Sorrell 2022

**Planning Board (7 members, 5 years)**

Holly Hendricks 2024  
Christopher Flory 2025  
Stephen Smith 2026  
*Stephen Snow* 2021 *term expire 7/2021*  
Tariq Abu-Jaber 2026 *appointed 10/2021*  
Jean O'Neil 2022  
Amy Bisbee 2023  
Eric Schmitt 2023

**Plumbing Inspector (1 year)**

Donald Lawton 2022

**Police and Fire Chaplain (1 year)**

Worth Noyes 2022

**Police Chief (contract)**

Denise Wickland

**Police Officers (1 year)**

Jason Soukup, Sergeant 2022  
*Michael Wayne, Corporal* 2021 *term expire 7/2021*  
*Mitchell Cichy* 2021 *term expire 7/2021*  
Peter Fisher 2022  
*Aubrey Luszczycki* 2021 *term expire 7/2021*  
Bryan Luszczycki 2022  
Michael LeMoine 2022  
Shane Pinkham 2022  
Robert Reinke 2022  
Danielle Wright 2022 *appointed 6/2021*

**Procurement Officer (1 year)**

Nick Caccamo

**Public Safety Complex Building Committee**

*Jim Ayres* *appointed 5/2021, resigned 10/2021*  
Amy Bisbee appointed 5/2021  
Dan Bonham appointed 5/2021  
Jason Connell appointed 5/2021  
Mary Dudek appointed 5/2021  
Dave Mathers appointed 5/2021  
Jean O'Neil appointed 5/2021  
Robert Reinke appointed 6/2021  
Bill Sayre appointed 5/2021  
Daryl Springman appointed 5/2021  
Denise Wickland appointed 5/2021

**Records Access Officers (ex officio)**

Brenda Lessard (Town Clerk), Chief RAO  
Denise Wickland (Police Chief)  
Jason Connell (Fire Chief)  
Nick Caccamo (Town Administrator)  
*Charlene Nardi (Town Administrator)*

**Registrar of Voters (4 members, 3 years)**

Brenda Lessard	2022
Jean York	2022
Marjorie Dunphy	2023
Diane O'Sullivan	2024

**Surveyor Wood/Lumber (1 year)**

Alden Bacon	2022
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**Tax Title Custodian (3 years)**

Nathan Rosewarne	2022
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**Technology Committee (5 members, 1 year)**

<i>Tom Adams</i>	<i>2021</i>	<i>term expire 7/2021</i>
<i>David Chase</i>	<i>2021</i>	<i>term expire 7/2021</i>
Collin Black	2022	
Rich French	2022	appointed 10/2021
David Martin	2022	
David Nardi	2022	
Kyle Schwartz	2022	

**Town Administrator (contract)**

Nick Caccamo	from 5/2021
<i>Charlene Nardi</i>	<i>resigned 5/2021</i>

**Town Office Custodian**

Al Golash

**Transfer Station Manager**

Gordon Luce

**Transfer Station Staff**

William Ahearn	David Brooks	Linwood Clark	Jim Packard	Gilman Smith
James Wilson				

**Treasurer (3 years)**

Nathan Rosewarne	2022
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**Tree Warden/Gypsy Moth Superintendent (1 year)**

Thomas Por	2022
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**Trench Permit Granting Authority (1 year)**

Dan Banister	2022
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**250<sup>th</sup> Anniversary Celebration Committee**

Lisa Bertoldi	appointed 10/2021
Miana Dawson	appointed 11/2021
Apostol Hoda	appointed 11/2021
<i>Brenda Lessard</i>	<i>resigned 8/2021</i>
Dan Nye	
Steve Smith	appointed 10/2021
<i>Martha Baker</i>	<i>resigned 12/2021</i>
Delia Crocker	
<i>Tracy Magdalene</i>	<i>resigned 12/2021</i>
Steve Snow	
<i>Eric Weber</i>	<i>resigned 12/2021</i>

**Veterans' Agent (contract)**

City of Northampton	
Steve Connor	
<i>Tom Geryk</i>	<i>resigned 5/2021</i>

**Veterans' Memorial Committee (3 members, 1 year)**

Dan Nye	2022
Roy Beals	2022
<i>Vacancy</i>	
<i>Tom Geryk, ex officio</i>	<i>resigned 5/2021</i>

**Williamsburg Woodland Trails Committee (9 members, 1 year)**

Dwight Baghdoyan	2022
Gwen Blodgett	2022
John Hoogstraten	2022
Paul Jahnige	2022
Eileen Keegan	2022
Sarah LaPointe	2022
Kevin McAllister	2022 appointed 2/2021
Diane Merritt	2022
David Weber	2022
<i>Mark Beaudry, Associate</i>	<i>2021 appointed 2/2021, resigned 5/2021</i>

**Wiring Inspector/Electrical Inspector (contract City of Northampton, 1 year)**

Roger Malo	2022
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**Zoning Board of Appeals (3 members, 3 years, 2 alternates, 1 year)**

Gerald Mann	2023
<i>Charles Dudek</i>	<i>2021 term expire/resign 7/2021</i>
Paul Kennedy	2024 appointed full member 7/2021
<i>Marcianna Caplis</i>	<i>2022 resigned 7/2021</i>
Mickey Gallagher	2022 appointed alternate 1/2021, appointed full member 7/2021
Alternate (vacancy)	
Alternate (vacancy)	

## Town Clerk

The year 2021 continued to make history. Town offices were closed in March of 2020 and remained closed to the public until June 2021. Meeting residents at the door of town office to notarize documents, issue tag sale permits, sign wedding intentions, swear-in board members, and issue business certificates or vital records became the norm for this office. The pandemic has upended all normal ways of doing Town business. The Town has adapted to many changes, which will more than likely continue for some time.

### **Deaths:**

The Town sends its sincerest sympathy to all families who lost a loved one in 2021. There were many long-time residents who passed this year.

### **The following 36 deaths were recorded in Williamsburg in 2021**

**Smith, Craig**, son of Sylvia (Nye) and Douglas Smith. Born on December 5, 1960, in Northampton, MA. Date of death was January 27, 2021, in Northampton, MA.

**Orluske, Gary William**, son of Leona (Ahrens) and Lawrence Edward Orluske. Born on March 3, 1938, in Lakefield, MN. Date of death was January 31, 2021, in Northampton, MA.

**West, Nancy E.**, daughter of Esther C. (Morgan) and Charles D. Paul. Born on January 5, 1928, in Warren, ME. Date of death was February 17, 2021, in Northampton, MA.

**Ames, Gene Harold**, son of Juanita Lila (Patton) and Harold Theodore Ames. Born on July 20, 1938, in Covina, CA. Date of death was March 4, 2021, in Northampton, MA.

**Desrochers, Aimee Irene**, daughter of Donna Marie Papageorge (Desrochers). Born on September 26, 1981, in Holyoke, MA. Date of death was March 23, 2021, in Boston, MA.

**Cerreta, Peter G.**, son of Gertrude L. (Kearney) and George F. Cerreta. Born on June 30, 1940, in White Plains, NY. Date of death was March 26, 2021, in Cummington, MA.

**Matuszko, Henry S.**, son of Mary (Buszta) and Frank Matuszko. Born on October 19, 1931, in Amherst, MA. Date of death was April 22, 2021, in Northampton, MA.

**Wycherley, Angela M.**, daughter of Doreen E. (Palmer) Dale and Peter J. MacMillian Pratt. Born on October 10, 1950, in Margate, United Kingdom. Date of death was April 26, 2021, in Williamsburg, MA.

**Stewart, Eileen**, daughter of Martha L (O'Hagan) and Thomas V. O'Sullivan. Born on December 21, 1947, in Mt. Kisco, New York. Date of death was May 1, 2021, in Williamsburg, MA.

**Delisle, Doris Ida**, daughter of Vivian (Decell) and Floyd Holden. Born on May 28, 1925, in Townshend, Vermont. Date of death was May 2, 2021, in Williamsburg, MA.

**Warner, Deborah L.**, daughter of Jacqueline (Boisvert) and Neil F. Noonan. Born on June 11, 1948, in Lowell, MA. Date of death was May 8, 2021, in Dunstable, MA.

**West, David E.**, son of Grace E. (Strong) and David P. West. Born on September 20, 1924, in Northampton, MA. Date of death was May 10, 2021, in Northampton, MA.

**Smith, Candace May**, daughter of Vivian (Williams) and Lewis Black. Born on June 7, 1947, in Northampton, MA. Date of death was June 28, 2021, in Williamsburg, MA.

**Papageorge, Timothy Alan**, son of Dorothy (Peters) and Leon Papageorge. Born on July 5, 1959, in Greenfield, MA. Date of death was July 1, 2021, in Northampton, MA.

**Merritt, John Otis**, son of Catherine Otis (Otis) and Robert Cairns Merritt. Born on November 3, 1939, in Weymouth, MA. Date of death was July 9, 2021, in Williamsburg, MA.

**Auclair, Alan Lee**, son of Eunice (Martin) and Leo Auclair. Born on December 27, 1949, in Springfield, MA. Date of death was July 22, 2021, in Northampton, MA.

**Souza, Richard**, son of Beatrice (Silva) and Arthur Souza. Born on October 3, 1950, in West Warwick, RI. Date of death was July 21, 2021, in Williamsburg, MA.

**Bailly, Madeline Rita**, daughter of Phoebe (Chenet) and John Noble. Born on December 20, 1919, in Northampton, MA. Date of death was August 5, 2021, in Williamsburg, MA.

**LaRochelle, Paul Andrew**, son of Patricia (Lyons) and Paul Warner LaRochelle. Born on April 18, 1966, in Northampton, MA. Date of death was August 6, 2021, in Springfield, MA.

**Callahan, William Patrick, III**, son of Patricia (Kane) and William Callahan. Born on April 5, 1959, in Elizabeth, NJ. Date of death was August 23, 2021, in Northampton, MA.

**Zwick, Karen Lalonde**, daughter of Katherine S. (Sanderson) and Walter F. Zwick. Born on October 17, 1969, in Manhattan, NY. Date of death was August 24, 2021, in Williamsburg, MA.

**Gunther, Rebecca Rose**, daughter of Karen E. (Bristol) Gunther-Nesbitt and James Gunther. Born on March 9, 1988, in Northampton, MA. Date of death was August 28, 2021, in Springfield, MA.

**Noga, Esther Louise**, daughter of Myrtle M. (Harvey) and Joseph H. Bower. Born on September 5, 1923, in Kentland, IN. Date of death was August 31, 2021, in Northampton, MA.

**Harries, Elizabeth Wanning**, daughter of Elizabeth (Marvin) and Henry F. Wanning. Born on May 22, 1938, in Orange, NJ. Date of death was September 8, 2021, in Williamsburg, MA.

**Belchetz-Swenson, Sarah Judith**, daughter of Pearl S. (Komaiko) and Arnold Belchetz. Born on May 24, 1938, in Cairo, Egypt. Date of death was September 12, 2021, in Northampton, MA.

**Skwira, Statia A.**, daughter of Stella (Misch) and Joseph Mazur. Born on July 9, 1927, in Hadley, MA. Date of death was September 19, 2021, in Holyoke, MA.

**Otis, Charlotte Preston**, daughter of Carrie (Bennett) and Charles P. Otis. Born on January 11, 1925, in Williamsburg, MA. Date of death was September 21, 2021, in Williamsburg, MA.

**Gingras, Raymond Leo**, son of Alice (Prince) and Leo Gingras. Born on March 23, 1941, in Northampton, MA. Date of death was September 29, 2021, in Amherst, MA.

**Levrat, Betty**, daughter of Gladys (Walters) and John Davis. Born on April 15, 1922, in Scranton, PA. Date of death was October 14, 2021, in Williamsburg, MA.

**McBride, Daniel G.**, son of Dorothy (Way) and Donald McBride. Born on July 12, 1962, in Binghamton, NY. Date of death was October 20, 2021, in Williamsburg, MA.

**Kurland, Paul**, son of Rose (Fox) and Samuel Kurland. Born October 31, 1927, in Brooklyn, NY. Date of death was October 13, 2021, in Springfield, MA.

**Parsons, Steven Earl**, son of Ruth E. (Penn) and Edward Parsons. Born on December 5, 1953, in Northampton, MA. Date of death was October 30, 2021, in Pittsfield, MA.

**Ingellis, Marilyn R.**, daughter of Rossie M. (Craven) and Arnold Williams. Born on July 6, 1930, in Northampton, MA. Date of death was November 10, 2021, in Northampton, MA.

**Harry, Lynn Wallace**, son of Dorothy (Stimson) and Donald Harry. Born on October 15, 1950, in Northampton, MA. Date of death was December 19, 2021, in Burlington, MA.

**Svoboda, Gwen Marie**, daughter of Paulette M. (Rondeau) and John Gallese. Born on March 20, 1968, in Northampton, MA. Date of death was December 21, 2021, in Williamsburg, MA.

**Tautznik, Allen Robert, Jr.**, son of Sherry A. (Rogers) and Allen Tautznik, Sr. Born on February 4, 1988, in Northampton, MA. Date of death was December 28, 2021, in Williamsburg, MA.

### **Marriages:**

May all eleven couples be blessed with a lifetime of love, laughter and marital bliss!

### **The following 11 Marriages were recorded in Williamsburg in 2021:**

Justin Michael Pulver, Williamsburg, MA, and Rachel Marie Clay, Williamsburg, MA, were married on April 3, 2021, in Northampton, MA.

Brenda Jean Church, Northampton, MA, and Deborah Jean Cahillane, Northampton, MA, were married on April 16, 2021, in Williamsburg, MA.

Nicole Lynn Sebes, Oxford, CT, and Kyle Edward Bogdanyi, Oxford, CT, were married on July 9, 2021, in Williamsburg, MA.

Samuel John O'Connor, Westfield, MA, and Leslie Ann Lessard, Westfield, MA, were married on July 17, 2021, in Easthampton, MA.

Jonathan Edward Roberge, Holyoke, MA, and Elizabeth Virginia Erwin-Stevens, Holyoke, MA, were married on August 14, 2021, in Williamsburg, MA.

Rebecca Jean Everett, Haddon Township, NJ, and Adam John Kolek, Haddon Township, NJ, were married on August 21, 2021, in Northampton, MA.



Amanda Elizabeth Otis, Northampton, MA, and Travis Michael Mitchell, Northampton, MA, were married on September 19, 2021, in Williamsburg, MA.

Roger Alan Provost, Jr, Williamsburg, MA, and Kristen Ashley Hurley, Williamsburg, MA, were married on September 18, 2021, in Holyoke, MA.

Joseph Dennis Sousa, Attleboro, MA, and Anne Caitlin Fyffe, Attleboro, MA, were married on October 30, 2021, in Williamsburg, MA.

Eliza Mary Collins, Middletown, CT, and Phillip Michael Weidman, Middletown, CT, were married on November 20, 2021, in Williamsburg, MA.

Patrick Evan Higgins, Williamsburg, MA, and Kim Marie Houle, Williamsburg, MA, were married on December 11, 2021, in West Brookfield, MA.

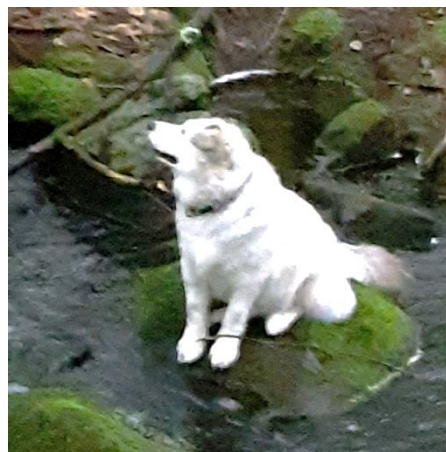
### **Births:**

There were thirteen (13) births in town and applications for the Henry Hills Trust Fund were sent to all. Congratulations to all the families on welcoming their new little ones. (Due to identity theft, I choose not to publish the names of the children whose births were recorded in 2021.)

2021 Events		Births	Deaths	Marriages
	Male	7	18	
	Female	6	18	
	Total	13	36	11

### **Dog Licenses**

Dog Licenses are renewed annually by March 31<sup>st</sup>. The fees for a dog license are \$10.00 for spayed or neutered dogs, and \$20.00 for intact dogs. Kennel fees vary in price depending on the size of the kennel. A penalty of \$25.00 is assessed after May 1<sup>st</sup> for late registration with an additional \$25.00 penalty after June 1<sup>st</sup>.



Total Dog Licenses including Kennel Issued in 2021	429
Total Kennel Licenses Issued in 2021	3 containing 26 dogs

### **2021 Town Meetings and Elections**

It was a relatively quiet year for elections. Most odd numbered years are.

I want to again thank my wardens, Kathy Luce and Glenda Cresto, and my assistant warden, Joan Donovan, and all my poll workers, for their dedication and hard work this past year. I also

wish to thank my constables and poll workers for their help in making sure all the elections and Town Meetings run smoothly. Thanks go to my fellow Voter Registrars: Jean York, Diane O'Sullivan and Margie Dunphy. The town office custodian, Alan Golash, gets extra special thank you for his help going above and beyond to make sure everything is set up and ready to go for the town meetings and elections and helping to clean up after us after the elections. Thank you also goes to the Highway Department, the Fire Department, and many others who have been helping to set up for the outdoor Town Meetings and Elections during these trying times.

Here is a breakdown of total registered voters:

Party or Designation	Democrat	Green Rainbow	Libertarian	Republican	Unenrolled	Mass Independent Party	United Independent Party	Grand Total
	787	2	7	111	1117	1	7	2032



TOWN OF WILLIAMSBURG	DATE HELD
Annual Town Caucus	March 13, 2021
Special Town Meeting	April 3, 2021
Debt Exclusion Election	April 19, 2021
Annual Town Election	May 3, 2021
Annual Town Meeting	June 7, 2021
Special Town Meeting	August 31, 2021

The full text of all town meeting votes, and all election results are published in the Annual Town Report, on the town website at [www.burgy.org](http://www.burgy.org) or available for public inspection at the Town Clerk's Office.

I look forward to serving the residents of Williamsburg and Haydenville for the upcoming year and hopefully many more into the future.

Brenda Lessard  
Williamsburg Town Clerk

## Certificate of Nomination – Town Caucus

We certify that a caucus of qualified voters (quorum 40) of the Town of Williamsburg was called and held in accordance with the provisions of law relating thereto, at the Williamsburg Highway Garage, 24 Main Street on the Thirteenth day of March 2021, and the following nominations of Candidates for Town Offices were made:

The Town Clerk, Brenda Lessard, called the meeting to order at 1:10 P.M. once a quorum was met. The Voters of Caucus elected a Chair and Secretary.

Chair: Charlene Nardi

Secretary: Kathleen Luce

<b>OFFICE</b>	<b>TERM</b>	<b>CANDIDATE</b>	<b>RESIDENCE</b>	<b>SIGNATURE</b>
ASSESSOR	3	Denise Banister	54 Old Goshen Road	Signed by same
BOARD OF HEALTH	3	Gordon Luce	26 North Farms Road	Signed by same
BOARD OF LIBRARY TRUSTEES	3	Joan Coryat	109 Nash Hill Road	Signed by same
	3	Ken Borden	4 Pine Street	Signed by same
BOARD OF LIBRARY TRUSTEES	1	Frederick Goodhue	47 Conway Road	Signed by same
ELECTOR-OLIVER SMITH WILL	1	Eric Cerreta	157 Main Street	Signed by same
FINANCE COMMITTEE	3	Eric Cerreta	157 Main Street	Signed by same
	3	Charles Dudek	12 Old Goshen Road	Signed by same
	3	Julia Peters	91 Mountain Street	Signed by same
LOCAL SCHOOL COMMITTEE	3	Marissa Nye	29A Williams Street	Signed by same
MODERATOR	1	Paul Rudof	106 Nash Hill Road	Signed by same
RECREATION COMMISSION	3	Collin Black	119 Nash Hill Road	Signed by same
REGIONAL SCHOOL COMMITTEE	3	Paul Kennedy	10B Eastern Avenue	Signed by same
SELECTMAN	3	William Sayre	51 Conway Road	Signed by same
TRUST FUND/CEMETERY COMMISSION	3	Eric Weber	107 Petticoat Hill Rd	Signed by same
WATER/SEWER COMMISSION	3	Roger Bisbee	37 South Street	Signed by same

We hereby certify that at least forty qualified voters of the Town of Williamsburg participated and voted therein. Due to the fact that all of the nominees would be placed on the ballot, it was so voted that the Secretary cast one ballot to certify the nominees are certified. We also certify that the caucus voted that in the case of death, withdrawal or in-eligibility of the candidate or candidates so nominated, the vacancy or vacancies shall be filled by the following: a committee consisting of the Chairman and Secretary of the Caucus and the Chairman of the Board of Selectmen.

Meeting adjourned at 1:25 p.m.

S/ Charlene Nardi, Presiding Officer      S/ Kathleen Luce, Secretary to Caucus

Filed March 16, 2021

A TRUE COPY ATTEST

BRENDA LESSARD, TOWN CLERK

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### **Special Town Meeting April 3, 2021 at 2 p.m.**

The warrant was signed on March 11, 2021 and posted on March 16, 2021

Moderator: Paul Rudof      Town Clerk: Brenda Lessard

Board of Selectmen present: William Sayre, Chair; David Mathers, Clerk; and Denise Banister

Constables: Josh Lapointe & Robert Lapointe

The meeting was held at the Anne T Dunphy School, 1 Petticoat Hill Road, under a tent on the playground.

A quorum (60 registered voters) being present (there were 313 registered voters present), the Moderator called the meeting to order at 2:47 p.m. The Moderator noted the return of the warrant and that it had been properly posted.

William Sayre spoke to the floor in appreciation of Town Administrator Charlene Nardi and to thank her for her years of service to the Town of Williamsburg. She is leaving for another job on May 20, 2021.

#### **Article 1:**

Moved and seconded that the Town vote to appropriate and transfer from the Sewer Enterprise Fund the sum of \$57,073.42 to pay the balance of the FY20 Sewer Service cost assessment to the City of Northampton.

After some discussion Motion made and seconded to call the question.

**Motion to call the question Passed Majority (One No)**

**Original Motion Passed Unanimously**

## **Article 2:**

Moved and seconded that the Town appropriate the sum of five million, one hundred thousand dollars (\$5,100,000) for the design, engineering, bidding, construction, equipping and furnishing of a new public safety complex at 16 Main Street, Williamsburg (Assessors Map 10.J, Lot 173), and any and all incidental and related costs, including, but not limited to, the demolition and removal of the Helen E. James Building located at the site and, if needed, the rental of temporary space; and to meet this appropriation, to transfer the sum of one million dollars (\$1,000,000) from the Stabilization account, and, further, to authorize the Treasurer with the approval of the Board of Selectmen, to borrow the sum of four million, one hundred thousand dollars (\$4,100,000) pursuant to G.L. c. 44, §§7 or 8 or any other enabling authority, and to issue bonds or notes of the Town therefor, and, further, that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided however, that this vote shall be expressly contingent upon approval by the voters at an election to exclude from the limitations imposed by Proposition 2 ½, G.L. c. 59, §21C, the amounts required to pay for any such bonds or notes; and further to authorize the Board of Selectmen to accept any and all grants for the purposes set forth in this vote, and to enter into any agreements and execute all documents, including contracts for a term in excess of three years, necessary to effectuate the purposes of this vote.

*Brief presentation by the OPM Steering Committee and some discussion with numerous questions re: taxes, other sites, smaller scope of the project, and other funding sources.*

Motion was made and seconded to call the question.

### **Motion Passed Majority (Two Nos) to call the question**

The original motion went to a secret ballot yes/no vote. Total of 307 secret ballots cast. Counters were Kathy Luce, Glenda Cresto, Diane Punska and Helen Symons and was overseen by the Constables.

**Passed 2/3 Majority    Yes: 259    No: 48**

Motion made and seconded to adjourn the meeting at the conclusion of the ballots cast. Motion passed unanimously.

Meeting adjourned at 4:23 p.m.

Filed: April 3, 2021

A True Copy Attest: Brenda Lessard, Town Clerk

cc: Accountant, Assessors, Treasurer, Board of Selectmen, OPM Steering Committee, Water and Sewer Commission, Town Administrator and KP Law

## Minutes of the Debt Exclusion Election April 19, 2021

Warrant signed on March 11, 2021                      Warrant Posted on March 16, 2021  
 Selectmen: David Mathers, Denise Banister, and William Sayre  
 Constables: Robert Lapointe, Paul Sanderson and Jason Connell  
 Eleven (11) ballots were used to test the machine and ballots  
 84 Absentee/Early ballots were mailed, 68 Absentee/Early ballots returned.  
 Delivered Five hundred ballots to the polls.

The polls opened at 10 a.m. at the Williamsburg Town Offices, 141 Main Street, Haydenville and balloting began.

The polls closed at 7 p.m., the machine tape was printed. The following are the Election Results recorded by Warden Kathleen Luce and Town Clerk, Brenda Lessard.

Votes Cast – 545

Number of Eligible Voters – 2055

### Question One:

Shall the Town of Williamsburg be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to design, engineer, bid, construct, equip and furnish a new public safety complex to be located on the parcel of Town-owned land known as 16 Main Street, Williamsburg (Assessors Map 10.J, Lot 173), and any and all incidental and related costs, including, but not limited to, the demolition and removal of the Helen E. James Building located at the site, and, if needed, the rental of temporary space, and any and all costs incidental or related thereto?

Yes-358

No-187

Filed: April 20, 2021

Brenda Lessard  
 Williamsburg Town Clerk

cc: Assessors, Accountant, Board of Selectmen, Treasurer, Division of Local Services, Town Administrator, OPM Steering Committee

## Minutes of Annual Town Election May 3, 2021

Polling Place: Williamsburg Town Office 141 Main Street Haydenville, MA  Polling Hours: 10:00 am to 7:00 pm.	Warrant Signed- 04/08/2021	Wardens- Kathleen Luce & Glenda Cresto
	Warrant Posted- 04/13/2021	Constables: Paul Sanderson, Robert Lapointe, Jason Connell
	Registered Voters- 2053	
	Last Day to Register- 04/13/2021	
	Absentee/Early Ballots Sent- 73	# Ballots used for testing
	Absentee/Early Ballots Cast- 46	AccuVote: 16
	Total Ballots Cast- 147	
	Ballots Delivered to Polls- 400	

The polls opened at 10:00 am in the Auditorium of Williamsburg Town Offices and balloting began. The polls closed at 7:00 pm, and the AccuVote machine tape was printed. The following are the election results recorded by Wardens Kathleen Luce and Glenda Cresto and Town Clerk Brenda Lessard. All elected individuals take office July 1, 2022, per the bylaw change voted November 14, 2005.

Assessor–3 years–vote for 1

Blanks–6

Denise Banister–140 E

Write-Ins–1

Steve Smith

Board of Health–3 years–vote for 1

Blanks–4

Gordon Luce–143 E

Write-Ins–0

Board of Library Trustees–3 yrs–vote for 2

Blanks–44

Joan Coryat–127 E

Kenneth Borden–123 E

Write-Ins–0

Board of Library Trustees–1 year–vote for 1

Blanks–19

Frederick Goodhue–128 E

Write-Ins–0

Elector Oliver Smith Will–1 year–vote for 1

Blanks–15

Eric Cerreta–132 E

Write-Ins–0

Finance Committee–3 years–vote for 3

Blanks–57

Eric Cerreta–125 E

Charles Dudek–126 E

Julia Peters–131 E

Write-Ins–2

Linda Rowley–1

Peter Shumway–1

Local School Committee–3 years–vote for 1

Blanks–12

Marissa Nye–135 E

Write-Ins–0

Moderator–1 year–vote for 1

Blanks–12

Paul Rudof–135 E

Write-Ins–0

Recreation Commission–3 years–vote for 1

Blanks–9

Collin Black–138 E

Write-Ins–0

Regional School Comm. –3 years–vote for 1

Blanks–10

Paul Kennedy–137 E

Write-Ins–0

Selectmen–3 years–vote for 1

Blanks–16

William Sayre–129 E

Write-Ins–2

Brenda Lessard–2

Trust Fund/Cemetery–3 years–vote for 1

Blanks–12

Eric Weber–135 E

Write-Ins–0

Water & Sewer Commission–3 yrs–vote for 1

Blanks–0

Roger Bisbee–147

Write-Ins–0

Filed: May 4, 2021

Brenda Lessard, Williamsburg Town Clerk

## **Annual Town Meeting June 7, 2021 @ 5 p.m.**

The Annual Town Meeting was held outdoors at the Anne T. Dunphy Schoolyard, 1 Petticoat Hill Rd., Williamsburg, MA, due to COVID-19 concerns.

The warrant was signed on May 13, 2021, and posted on May 17, 2021

Moderator: Paul Rudof

Town Clerk: Brenda Lessard

Selectmen Present: William Sayre, Chair, David Mathers, Clerk, and Denise Banister

There were 88 voters present of 2058 registered voters.

Last day to register to vote was May 18, 2021.

The Board of Selectmen made the dedication of the 2020 Annual Town Report to all the Essential Workers for the Town of Williamsburg who kept the town running during this pandemic year, to a round of applause from the town body.

A quorum of sixty (60) registered voters being present, there were 88 voters, the town meeting was called to order at 5:00 p.m. by the Moderator. The Moderator noted the return of the warrant and that it had been properly posted.

Motion made and seconded that the Town vote to adopt a rule that the Moderator be authorized to declare a 2/3 or 4/5 vote in the same manner as a majority vote is declared, provided that if a vote so declared is questioned by seven (7) or more members, the Moderator shall verify the vote by taking a count.

**Motion Passed Unanimously**

### **Article 1**

Moved and seconded that the town transfer from Free Cash the sum of \$90, to pay Glen Goebel for work done for the Senior Center in Fiscal Year 2020.

**Motion Passed Unanimously**

### **Article 2**

Moved and seconded that the town vote pursuant to M.G.L. c.268A, §21A to authorize the Board of Selectmen, Board of Water/Sewer Commissioners, Board of Assessors, Board of Health, Board of Appeals, Finance Committee, and the Trustees of Libraries to appoint their own members to positions under their respective jurisdictions at such salaries or wage rates to be established by the Board of Selectmen.

**Motion Passed Unanimously**

### **Article 3**

Moved and seconded that the town vote to authorize the Moderator to choose a committee to expend the income from the Whiting Street Fund.

**Motion Passed Unanimously**



#### Article 4

Moved and seconded that the town vote to approve a Capital Improvement Plan, as prepared by the Capital Planning Committee and approved by the Finance Committee, including recommended capital improvements for the following five fiscal years.

**Motion Passed Unanimously**

#### Article 5

Moved and seconded that the town vote to transfer from Free Cash the sum of \$1,224, an amount equal to one-half of the amount received by the Town as Medicaid reimbursements in FY2020, to the Williamsburg School Department.

**Motion Passed Unanimously**

#### Article 6

Moved and seconded that the town vote to fix the salary and compensation of all elected and appointed officers of the Town for the twelve-month period ending June 30, 2022, as provided in M.G.L. c.41, §108, as amended, and that the town vote raise and appropriate such sums of money as shall be deemed necessary to defray the expenses of the Town for that same period, with each line being its own appropriation and in the total sum of \$8,420,458, as recommended by the Finance Committee, such sum to be appropriated by transferring \$200,000 from Free Cash and raising \$8,220,458 from taxation.

**Motion Passed Unanimously**

#### TOWN OF WILLIAMSBURG BUDGET

#### FISCAL YEAR 2022

ACCOUNT	FY 21	FY 22	FY22	FY22	%	\$
NAME	EXPENSE	REQ	FC REC	REQST W/ SALARY CHGE	CHG	CHG
MODERATOR	311	311	311	317	2.0%	6
SELECT BOARD SALARIES	8,694	8,694	8,694	8,868	2.0%	174
SELECT BOARD EXPENSES	3,750	3,750	3,750	3,750	0.0%	0
TOWN ADMINISTRATOR SALARY	69,353	65,000	65,000	66,300	-4.4%	(3,053)
TOWN ADMIN ASSISTANT	16,745	16,745	16,745	17,080	2.0%	335
TOWN ADMIN EXPENSES	750	750	750	750	0.0%	0
CAPITAL PLANNING SALARIES	0	0	0	0	0.0%	0
CAPITAL PLANNING EXPENSES	75	75	75	75	0.0%	0
FINANCE COMMITTEE SALARIES	3,929	3,929	3,929	4,008	2.0%	79
FINANCE COM SECRETARY	0	0	0	0	0.0%	0
FINANCE COMMITTEE EXPENSES	500	500	500	500	0.0%	0
RESERVE FUND	60,000	60,000	50,000	50,000	-16.7%	(10,000)

ACCOUNTANT LABOR	35,992	35,992	35,992	35,992	0.0%	0
ACCOUNTANT EXPENSES	150	150	150	150	0.0%	0
ACCOUNTING SOFTWARE	750	750	750	750	0.0%	0
AUDIT SERVICES	17,500	21,500	21,500	21,500	22.9%	4,000
ASSESSORS SALARIES	9,659	9,659	9,659	9,852	2.0%	193
ASSESSORS LABOR	13,483	21,450	21,450	21,879	62.3%	8,396
ASSESSORS EXPENSES	19,700	19,700	19,700	19,700	0.0%	0
ASSESSORS REVALUATION	7,500	7,500	7,500	7,500	0.0%	0
TREASURER SALARY	23,413	23,413	23,413	23,881	2.0%	468
TREASURER ADDITIONAL SALARY	1,000	1,000	1,000	1,000	0.0%	0
TREASURER'S ASSISTANT	6,218	6,218	6,218	6,342	2.0%	124
TREASURER EXPENSES	4,720	5,500	5,500	5,500	16.5%	780
TREASURER SOFTWARE	5,000	5,000	5,000	5,000	0.0%	0
OPEB Reval	1,475	3,000	3,000	3,000	103.4%	1,525
OPEB Trust	1,000	5,000	5,000	5,000	400.0%	4,000
COLLECTOR SALARY	44,902	44,902	44,902	45,800	2.0%	898
COLLECTOR ADD'L SALARY	1,000	1,000	1,000	1,000	0.0%	0
COLLECTOR EXPENSES	7,992	7,992	7,992	7,992	0.0%	0
DEPUTY COLLECTOR EXPENSES	1,900	1,900	1,900	1,900	0.0%	0
TAX TITLE EXPENSES	1,500	1,500	1,500	1,500	0.0%	0
OLIVER SMITH TRUSTEE	34	34	34	35	2.0%	1
TOWN LEGAL COUNSEL	15,000	15,000	10,000	10,000	-33.3%	(5,000)
ADVERTISING	1,200	1,200	1,200	1,200	0.0%	0
ENERGY COMMITTEE	250	250	250	250	0.0%	0
CONSTABLE SALARY	462	462	462	471	2.0%	9
CONSTABLE ELECTIONS	0	0	0	0	0.0%	0
CLERK SALARY	21,812	21,812	21,812	22,248	2.0%	436
CLERK'S ASSISTANT	2,490	2,490	2,490	2,540	2.0%	50
CLERK'S EXPENSES	1,700	1,700	1,700	1,700	0.0%	0
CLERK'S SOFTWARE	500	500	500	500	0.0%	0
ELECTIONS/REGISTRATION	9,500	9,500	9,500	9,500	0.0%	0
STREET LISTING	1,450	1,450	1,450	1,450	0.0%	0
CONSERVATION COMMISSION	1,863	1,863	1,863	1,900	2.0%	37
CONSERVATION COM EXPENSES	2,825	2,700	2,700	2,700	-4.4%	(125)
PLANNING BOARD EXPENSES	750	750	750	750	0.0%	0

BOARD OF APPEALS EXPENSES	600	600	600	600	0.0%	0
CUSTODIAN LABOR	12,357	12,357	12,357	12,604	2.0%	247
BUILDING SUPERVISOR SALARY	9,543	9,543	9,543	9,734	2.0%	191
TOWN BLDGS & GROUNDS	35,275	35,275	35,275	35,275	0.0%	0
TOWN OFFICE EXPENSE	2,500	2,500	2,500	2,500	0.0%	0
TOWN OFFICE INTERNET SERV.	9,045	9,045	9,045	9,045	0.0%	0
TOWN TELEPHONE	10,620	10,620	10,620	10,620	0.0%	0
COPIER MAINTENANCE	2,400	2,400	2,400	2,400	0.0%	0
TOWN HEATING FUEL	44,492	44,492	44,492	44,492	0.0%	0
TOWN ELECTRIC	25,500	25,500	25,500	25,500	0.0%	0
TOWN COMPUTER SERVICE	25,895	40,556	40,556	40,556	56.6%	14,661
TECHNOLOGY UPGRADES	5,000	5,000	5,000	5,000	0.0%	0
TOWN BUILDING REPAIRS	18,000	18,000	18,000	18,000	0.0%	0
DOCUMENT STORAGE CONTRACT	2,100	2,100	2,100	2,100	0.0%	0
TOWN REPORT	1,900	1,900	1,900	1,900	0.0%	0

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<b>GENL GOVERNMENT TOTAL</b>	<b>634,024</b>	<b>662,479</b>	<b>647,479</b>	<b>652,457</b>	<b>2.9%</b>	<b>18,433</b>
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POLICE CHIEF SALARY	70,126	72,126	72,126	73,569	4.9%	3,443
POLICE DEPT LABOR	135,792	135,792	135,792	138,508	2.0%	2,716
POLICE DEPT EXPENSES	25,626	25,626	25,626	25,626	0.0%	0
POLICE RECORDS SOFTWARE	8,035	8,035	8,035	8,035	0.0%	0
FIRE DEPT CHIEF SALARY	25,164	25,164	25,164	25,667	2.0%	503
FIRE DEPT LABOR	22,963	25,745	25,745	26,260	14.4%	3,297
FIRE DEPT ADMIN ASST	5,487	8,295	8,295	8,461	54.2%	2,974
FIRE DEPT TRAINING	13,268	15,334	15,334	15,641	17.9%	2,373
FIRE DEPT EXPENSES	33,147	33,147	33,147	33,147	0.0%	0
AMBULANCE SERVICE	125,132	117,166	117,166	117,166	-6.4%	-7,966
EMER MANAGEMT DIR SALARY	1,242	1,242	1,242	1,267	2.0%	25
EMER MANAGEMT DEPUTY	578	578	578	590	2.0%	12
EMER MANAGEMT EXPENSES	3,750	3,750	3,750	3,750	0.0%	0
EMER COMMUNICATIONS	486	486	486	486	0.0%	0
TREE REMOVAL/PLANTING	7,000	7,000	7,000	7,000	0.0%	0

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<b>PUBLIC SAFETY TOTAL</b>	<b>477,796</b>	<b>479,486</b>	<b>479,486</b>	<b>485,172</b>	<b>1.5%</b>	<b>7,376</b>
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LOCAL SCHOOL COMM SALARIES	1,559	1,559	1,559	1,590	2.0%	31
LOCAL SCHOOL BUDGET (+\$100,000 school choice in FY21)	2,274,388	2,274,388	2,330,298	2,330,298	2.5%	55,910
REGIONAL SCHOOL ASSESSMENT	1,599,012	1,613,930	1,613,930	1,613,930	0.9%	14,918
VOCATIONAL TUITION	661,275	695,605	695,605	695,605	5.2%	34,330
VOCATIONAL TRANSPORT	40,085	40,526	40,526	40,526	1.1%	441

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<b>EDUCATION TOTAL</b>	<b>4,576,319</b>	<b>4,626,008</b>	<b>4,681,918</b>	<b>4,681,949</b>	<b>2.3%</b>	<b>105,630</b>
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HIGHWAY SUPERINTENDENT SAL	65,242	65,242	65,242	66,547	2.0%	1,305
HIGHWAY LABOR	152,608	152,608	152,608	155,660	2.0%	3,052
HIGHWAY ROAD MAINTENANCE	85,000	85,000	85,000	85,000	0.0%	0
HIGHWAY GARAGE/EQUIP MAINT.	41,641	41,641	41,641	41,641	0.0%	0
VEHICLE FUEL	29,000	29,000	29,000	29,000	0.0%	0
HIGHWAY SURPLUS & SAFETY EQUIP	3,000	3,000	3,000	3,000	0.0%	0
INVASIVE SPECIES ERADICATION	1,500	1,500	1,500	1,500	0.0%	0
SIDEWALK CONSTRUCTION	0	5,000	5,000	5,000	0.0%	5,000
WINTER OVERTIME	15,235	15,235	15,235	15,235	0.0%	0
WINTER EXPENSES	72,500	72,500	72,500	72,500	0.0%	0
STREET LIGHTING	12,000	12,000	12,000	12,000	0.0%	0
TRANSFER STATION SALARIES	31,575	31,575	31,575	32,207	2.0%	632
TRANSFER STATION EXPENSES	99,825	99,825	99,825	99,825	0.0%	0
CEMETERY COMMISSION	1,100	1,100	1,100	1,100	0.0%	0
HAYDENVILLE TOWN CLOCK	1,327	1,327	1,327	1,354	2.0%	27

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<b>PUBLIC WORKS TOTAL</b>	<b>611,553</b>	<b>616,553</b>	<b>616,553</b>	<b>621,568</b>	<b>1.6%</b>	<b>10,015</b>
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ANIMAL INSPECTOR	1,000	1,000	1,000	1,020	2.0%	20
BOARD OF HEALTH SALARIES	3,836	3,836	3,836	3,913	2.0%	77
BOARD OF HEALTH EXPENSES	1,050	1,050	1,050	1,050	0.0%	0
PUBLIC HEALTH EMERGENCY & TRAINING (formerly Public Nurse)	1,550	1,550	1,550	1,550	0.0%	0
COUNCIL ON AGING--DIRECTOR	29,705	29,705	29,705	30,299	2.0%	594
COA--STAFF LABOR	12,729	14,720	14,720	15,014	18.0%	2,285
COA--MEAL SITE STAFFING	10,057	11,600	11,600	11,832	17.6%	1,775

COA--ADMIN ASSIST	13,312	9,778	9,778	9,974	-25.1%	(3,338)
COA--EXPENSES	3,718	3,718	3,718	3,718	0.0%	0
COA--HEN PROGRAM	4,000	4,000	4,000	4,000	0.0%	0
VETERANS EXPENSES	11,966	12,399	12,399	12,399	3.6%	433
VETERANS BENEFITS	42,618	52,000	52,000	52,000	22.0%	9,382
AMERICAN'S w/DISABILITIES	400	400	400	400	0.0%	0
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<b>HEALTH / HUMAN SERVICES TOTAL</b>	135,941	145,756	145,756	147,169	8.3%	11,228
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LIBRARY DIRECTOR	50,000	50,000	50,000	51,000	2.0%	1,000
LIBRARY LABOR	93,236	97,335	97,335	99,282	6.5%	6,046
LIBRARY MAINTENANCE	8,226	14,000	14,000	14,000	70.2%	5,774
LIBRARY BOOKS & SUPPLIES	3,000	3,000	3,000	3,000	0.0%	0
RECREATION LABOR	3,841	3,841	3,841	3,918	2.0%	77
ATHLETIC FIELDS	5,000	5,000	5,000	5,000	0.0%	0
WOODLAND TRAILS COMMITTEE	500	500	500	500	0.0%	0
HISTORICAL COMMISSION	500	500	500	500	0.0%	0
VETERANS RECOGNITION	500	500	500	500	0.0%	0
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<b>CULTURE / RECREATION TOTAL</b>	164,803	174,676	174,676	177,700	7.8%	12,897
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HIGHLAND AMBULANCE DEBT SER	6,348	6,441	6,441	6,441	1.5%	93
ATD SCHOOL--PRINCIPAL - DE1	270,000	270,000	270,000	270,000	0.0%	0
ATD SCHOOL--INTEREST - DE1	105,600	100,200	100,200	100,200	-5.1%	(5,400)
FIRE TRUCK--PRINCIPAL - DE1	53,000	53,000	53,000	53,000	0.0%	0
FIRE TRUCK--INTEREST - DE1	2,109	559	580	580	-72.5%	(1,529)
TOWN GARAGE--PRINCIPAL DE1	20,000	20,000	20,000	20,000	0.0%	0
TOWN GARAGE--INTEREST - DE1	1,600	1,200	1,200	1,200	-25.0%	(400)
HIGHWAY TRUCK--PRINCIPAL	27,000	10,293	10,293	10,293	-61.9%	(16,707)
HIGHWAY TRUCK--INTEREST	0	559	559	559	0.0%	559
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<b>DEBT SERVICE TOTAL</b>	485,657	462,252	462,273	462,273	-4.8%	(23,384)

HIGHLAND AMBULANCE BLDG	14,657	14,871	14,871	14,871	1.5%	214
FRCOG ASSESSMENT	2,750	2,750	2,750	2,750	0.0%	0
HAMP CO REGIONAL LOCKUP	2,358	2,358	2,358	2,358	0.0%	0
HILLTOWN RESOURCE MANGMT	13,266	13,369	13,369	13,369	0.8%	103
FOOTHILLS HEALTH DISTRICT	32,074	41,264	41,264	41,264	28.7%	9,190
BUILDING INSPECTION PROG	42,500	42,500	42,500	42,500	0.0%	0
PVPC ASSESSMENT	411	411	411	411	0.0%	0
PLUMBING/GAS INSPEC TRAINING	300	300	300	300	0.0%	0
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<b>INTERGOVERNMENTAL TOTAL</b>	108,316	117,823	117,823	117,823	8.8%	9,507
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HAMPSHIRE COUNTY RETIREMENT	313,382	295,613	295,613	295,613	-5.7%	(17,769)
WORKERS COMPENSATION	34,000	36,778	36,778	36,778	8.2%	2,778
UNEMPLOYMENT INSURANCE	3,000	5,000	5,000	5,000	66.7%	2,000
POLICE & FIRE ACCIDENT INSUR	13,697	14,587	14,587	14,587	6.5%	890
GROUP HEALTH INSURANCE	610,527	600,000	600,000	600,000	-1.7%	(10,527)
MEDICARE/SOCIAL SECURITY TAX	47,147	45,000	45,000	45,900	-2.6%	(1,247)
TOWN PROPERTY INSURANCE	73,885	76,471	76,471	76,471	3.5%	2,586
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<b>FIXED COSTS TOTAL</b>	1,095,638	1,073,449	1,073,449	1,074,349	-1.9%	(21,289)
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<b>TOTAL OPERATING BUDGET</b>	<b>8,290,047</b>	<b>8,358,482</b>	<b>8,399,413</b>	<b>8,420,458</b>	1.6%	130,411

## Article 7

Moved and seconded that the town vote to accept monies from the Massachusetts Department of Transportation, including but not limited to Chapter 90 funds, for the maintenance and reconstruction of Town roads and bridges, and to authorize expenditure of the same without further appropriation.

**Motion Passed Unanimously**

## Article 8

Moved and seconded that the town vote pursuant to M.G.L. c.44, §54E½, as most recently amended, to set Fiscal Year 2022 spending limits for the Revolving Funds as outlined in Article 8 in the warrant.

**Motion Passed Unanimously**

<b>Revolving Fund</b>	<b>FY22 Spending Limit</b>	<b>Revolving Fund</b>	<b>FY22 Spending Limit</b>
Board of Assessors Rev. Fund	\$15,000	Animal Control Officer Rev. Fund	\$5,000
Gas Inspector Rev. Fund	\$1,500	Recreation Commission Rev. Fund	\$30,000
Electrical Inspector Rev. Fund	\$10,000	Council on Aging Rev. Fund	\$2,000
Plumbing Inspector Rev. Fund	\$4,000	Conservation Comm. Rev. Fund	\$5,000
Transfer Station Open Box Rev.	\$30,000	Board of Appeals Rev. Fund	\$6,000
Planning Board Rev. Fund	\$30,000	Fire Dept. Revolving Fund	\$7,000
		<b>Total Spending</b>	<b>\$145,500</b>

### **Article 9**

Moved and seconded that the town vote to raise and appropriate the sum of \$211,100 as set forth in Article 9 of the Warrant, for the purpose of operating, maintaining and constructing the Town water system, including the laying of mains, for Fiscal Year 2022, and to take said sum from Water Enterprise Revenue.

Stipends	\$ 2,800
<u>Expenses</u>	<u>\$ 208,300</u>
Total	\$ 211,100

**Motion Passed Unanimously**

### **Article 10**

Moved and seconded that the town vote to raise and appropriate the sum of \$224,800 as set forth in Article 10 of the Warrant, for the purpose of operating, maintaining and constructing the Town sewer system for Fiscal Year 2022, and to take said sum from Sewer Enterprise Revenue.

Stipends	\$ 2,800
<u>Operation &amp; Maintenance</u>	<u>\$ 222,000</u>
Total	\$ 224,800

**Motion Passed Unanimously**

### **Article 11**

Moved and seconded that the town vote to transfer from Free Cash the sum of \$20,500, the Town's Match to an Assistance Fire Grant, to purchase and equip a Pumper Truck, and any other incidental and related expenses.

**Motion Passed Unanimously**

### **Article 12**

Moved and seconded that the town vote to transfer from Free Cash the sum of \$2,500, the Town's Match to an Assistance Fire Grant, to purchase a Fill Station, and any other incidental and related expenses.

**Motion Passed Unanimously**

### **Article 13**

Moved and seconded that the town vote to transfer from Free Cash the sum of \$55,100 for the purpose of purchasing and equipping a new Ford Police Utility AWD vehicle or a comparable Hybrid Vehicle, and equipment for the Police Department, and any other incidental and related expenses, and authorize the Board of Selectmen to apply for a Green Communities Grant to defray the cost of such purchase, if awarded.

**Motion Passed Unanimously**

### **Article 14**

Moved and seconded that the town vote to transfer from Free Cash the sum of \$19,734 for the purpose of replacing the town server, and any other incidental and related expenses.

**Motion Passed Unanimously**

### **Article 15**

Moved and seconded that the town vote to transfer from Free Cash the sum of \$3,500 to install and configure Multi-Factor Authentication for the purpose of protecting the administrative accounts that have access to town data, and any other incidental and related expenses.

**Motion Passed Unanimously**

### **Article 16**

Moved and seconded that the town vote to transfer from Free Cash the sum of \$20,792 for the purpose of purchasing and replacing the overhead garage doors at the Highway Garage, and any other incidental and related expenses.

**Motion Passed Unanimously**

### **Article 17**

Moved and seconded that the town vote to transfer from Free Cash the sum of \$12,500 for the purpose of replacing the North St. entrance walkway to the Meekins Library.

Motion made and seconded to amend the article to \$3,500 from the \$12,500 requested.

**Motion Passed Unanimously**

### **Amended Article 17**

Motion made and seconded that the town vote to transfer from Free Cash the sum of \$3,500 for the purpose of replacing the North St. entrance walkway to the Meekins Library.

**Motion Passed Unanimously**

*(This is actually the Main Street entrance walkway to the Meekins Library)*

### **Article 18**

Moved and seconded that the town vote to accept the provisions of Chapter 44 of the Massachusetts General Laws, Section 53 F 3/4, inclusive, for the purposes of establishing a PEG access fund.

**Motion Passed Unanimously**



### **Article 19**

Moved and seconded that the town vote to authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, for general municipal purposes, and for purposes of conveyance, a parcel of land located on Goshen Road, described in a deed dated July 30, 1981, recorded with the Hampshire Registry of Deeds in Book 2236, Page 278, and authorize the Board of Selectmen to execute any and all documents reasonably necessary to carry out the intent of this Article.

**Motion Passed Unanimously**

### **Article 20**

Moved and seconded that the town vote to transfer \$150,000 from Free Cash into Stabilization.

**Motion Passed Unanimously**

### **Article 21**

Moved and seconded that the town vote to amend the Zoning Bylaws section 9.30, Ground-mounted Solar Photovoltaic Installation requirements, to modify numerous provisions as outlined in the attachment in the town meeting Warrant. *(Full Text attached at end of Minutes)*

**Motion Passed Unanimously**

### **Article 22**

Moved and seconded that the town vote to amend the Zoning Bylaws section 3 – Schedule of Use regulations, Section 9.1 Accessory Apartments, and Definitions to allow for Accessory Apartments in detached structures as outlined in the town meeting attachment. *(Full Text attached at end of Minutes)*

**Motion Passed Majority (1 No)**

Motion made and seconded to adjourn Town Meeting. Motion passed unanimously. Meeting adjourned at 6:22 P.M.

Filed: June 8, 2021

A True Copy Attest: Brenda Lessard, Town Clerk

Brenda Lessard  
Williamsburg Town Clerk

cc: Accountant, Capital Planning, Department of Revenue, Finance Committee, Board of Selectmen, Treasurer, Assessors, KP/Law, Highway Department, Fire Department, Police Department, Secretary of the Commonwealth, Town Administrator, and Water & Sewer Commission

## Ground-Mounted Solar Photovoltaic Installation – Bylaw Changes

### 9.30 Ground-mounted Solar Photovoltaic Installation requirements

#### 9.30-1 Purpose

The purpose of this section of the Williamsburg Zoning Bylaw is to promote the creation of commercial ground-mounted solar photovoltaic (PV) installations by providing standards for the placement, design, construction, operation, monitoring, modification, and removal of such installations-~~that~~. The standards, which are consistent with community planning documents including but not limited to the Town's Open Space and Recreation Plan or Master Plan, address public safety; minimize impacts on scenic, natural, and historic resources; minimize undesirable impacts on abutting residential property and neighborhoods; and provide adequate financial assurance for the eventual decommissioning of such installations.

#### 9.30-2 Applicability

This section of the Williamsburg Zoning Bylaw applies to commercial ground-mounted solar ~~photovoltaic~~ (PV) installations measuring 1.25 acres in area and larger that are proposed to be constructed after the date of adoption of this bylaw. This section also applies to physical modifications that materially alter the type, configuration, physical size, and generating capacity of commercial ground-mounted solar ~~photovoltaic~~ PV installations measuring 1.25 acres and larger. Commercial ground-mounted ~~solar photovoltaic~~ PV installations with a total area between 1.25 acres and 20 acres in the RU and VM Districts and larger than 20 acres in the SPOD require a special permit.

This section of the Williamsburg Zoning Bylaw does not apply to solar PV facilities mounted on buildings or to solar PV facilities for residential use.

**Not Permitted:** No commercial solar PV installation may be permitted as follows: 1. Any solar PV installation of greater than 20 acres of previously undeveloped land in fenced array area. 2. Any solar PV installation requiring forest clearing greater than ten acres. 2. Any solar PV installation on slopes of 15% or greater as averaged over 50 horizontal feet; no cutting or filling may be done to reduce natural slopes.

#### 9.30-3 General Requirements for All Solar Power General Installations

The following requirements are common to all ground-mounted solar ~~photovoltaic~~ PV installations proposed to be sited in designated locations.

##### 9.30-3.1 Compliance with Laws, Ordinances, and Regulations

The construction and operation of all commercial ground-mounted solar ~~photovoltaic~~ PV installations shall be consistent with all applicable local, state, and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar ~~photovoltaic~~ PV installation shall be constructed in accordance with the State Building Code.

##### 9.30-3.2 Building Permit

No ground-mounted commercial solar ~~photovoltaic~~ PV installation shall be constructed, installed, or modified as provided in this section without first obtaining a building permit.

#### 9.30-4 Site Plan Review

Ground-mounted solar ~~photovoltaic~~ PV installations measuring 1.25 (54,450 square feet) acres and larger shall undergo the site plan review outlined in Section 6 of the Williamsburg Zoning Bylaw prior to construction, installation, or modification of the facility as provided in this section. The total area of ground-mounted solar ~~photovoltaic~~ PV structures as measured shall include the areas where the solar

panels are installed, all appurtenant and accessory buildings, access roads, landscaping, and visual screening elements.

#### **9.30-4.1 General Site Plan Review Requirements**

All plans and maps shall be prepared, stamped, and signed by a Professional Engineer licensed to practice in Massachusetts.

#### **9.30-4.2 Required Documents**

Pursuant to the required site plan content described in Section 6.3 of the Zoning Bylaw, the project proponent shall provide the following additional documents and information. The Planning Board (or Zoning Board of Appeals, if special permit ~~as is~~ applicable) may waive any of these requirements as it deems appropriate.

- (a) A site plan showing:
  - i. Property lines and physical features, including existing roads for the project site, topography, wetlands and other water features, wildlife corridors, characteristics of vegetation, and other relevant features;
  - ii. Location and approximate height of tree cover, including any trees on public property that are aged 75 years and older or with a diameter of 36 inches or greater, and any trees that are within the jurisdiction of the Tree Warden;
  - iii. Locations of active farmland and prime farmland soils, permanently protected open space, Priority Habitat Areas and BioMap 2 Critical Natural Landscape Core Habitat mapped by the Natural Heritage & Endangered Species Program (NHESP), and "Important Wildlife Habitat" mapped by the Department of Environmental Protection.
  - ~~iii-iv.~~ Proposed changes to the landscape of the site, including roads, grading, ~~vegetation clearing and planting, roads,~~ parking areas, exterior lighting, screening vegetation or structures, vegetation clearing and planting, and stormwater management systems;
  - ~~iv-v.~~ Blueprints or drawings of the solar photovoltaic PV installation signed by a Professional Engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from structures and vegetation, including those on abutting property(ies);
  - ~~v-vi.~~ A three-line electrical diagram detailing the solar photovoltaic PV installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
  - ~~vi-vii.~~ Documentation of the major system components to be used, including the photovoltaic PV panels, mounting system, energy storage, and ~~inverter~~ inverters;
  - ~~vii-viii.~~ Name, address, and contact information for the proposed system installer;
  - ~~viii-ix.~~ Name, address, phone number and signature of the project proponent, as well as all co-proponents and property owners, if any;
  - ~~ix-x.~~ The name, contact information, and signature of any agents representing the project proponent; and
- (b) Documentation of actual or prospective access and control of the project site (see also Section 9.30-5);
- (c) An operation and maintenance plan (see also Section 9.30-6);
- (d) Zoning district designation for the parcel(s) of land comprising the project site (submission of a copy of a zoning map with the parcel(s) identified is suitable for this purpose);
- (e) Proof of liability insurance consistent with industry standards for the proposed facility;
- (f) Description of financial surety that satisfies Section 9.30-13; and
- (g) Pre- and post-construction color photorealistic visualizations of the existing site and proposed large-scale ground-mounted solar photovoltaic PV installation from at least four

perspectives (with a total of at least 180-degree separation) specified by the permitting authority, including from the nearest residential structure and of the area(s) that are most publicly visible, with technical explanation of how visualization was produced.

### **9.30-5 Site Control**

The project proponent shall submit documentation of actual or prospective access and control of the project site sufficient to allow for construction and operation of the proposed solar ~~photovoltaic~~PV installation.

**9.30-5.1 Fencing.** There shall be a fence built surrounding the solar array and ancillary equipment. The fence shall be knuckled selvage chain link fence unless determined otherwise by the Site Plan Approval Authority. The fence shall be at least six inches above the ground to allow for small species of wildlife crossing under the fence.

**9.30-5.2 Access Roads.** Access roads shall be planned and constructed in consultation with the Highway Department of Public Works to minimize grading, stormwater/run-off control, removal of stone walls or trees; and to minimize impacts to environmental, wetlands, or historic resources.

### **9.30-6 Operation and Maintenance Plan**

The project proponent shall submit a plan for the operation and maintenance of the ground-mounted solar ~~photovoltaic~~PV installation, which shall include measures for maintaining safe access to the installation, ~~storm water~~stormwater and erosion controls, invasive plant species management, other vegetation management, routine monitoring, as well as general procedures for operational maintenance of the installation.

The Operations and Management Plan must include a Stormwater Management Plan. This plan must be submitted with the stamp and signature of a Registered Professional Engineer (PE) who is licensed in the Commonwealth of Massachusetts. The Stormwater Management Plan shall fully describe the project in drawings, narrative, and calculations. It shall include:

- a. The site's existing and proposed topography;
- b. All areas of the site designated as open space;
- c. A description and delineation of existing stormwater conveyances, impoundments, environmental resources on or adjacent to the site into which stormwater flows;
- d. A delineation of 100-year flood plains, if applicable;
- e. Estimated seasonal high groundwater elevation in areas to be used for stormwater retention, detention, or infiltration;
- f. Existing and proposed vegetation and ground surfaces with runoff coefficients for each;
- g. A drainage area map showing pre- and post-construction water shed boundaries, drainage area and stormwater flow paths, including municipal drainage system flows, at a scale that enables verification of supporting calculations;
- h. A recharge analysis that calculates pre- and post-construction annual groundwater recharge rates on the parcel;
- i. A description and drawings of all components of the proposed stormwater management system;
- j. Soils information from test pits performed at the location of proposed Stormwater Management facilities, including soil descriptions, depth to seasonal high groundwater and depth to bedrock. Soils information will be based on site test pits logged by a Massachusetts Certified Soil Evaluator.

### **9.30-7 Utility Notification**

No ground-mounted solar ~~photovoltaic~~PV installation shall be constructed until evidence has been given to the Planning Board that the utility company that operates the electrical distribution system grid where the installation is to be located has been informed by the owner or operator of the proposed solar ~~photovoltaic~~PV installation of their intent to install an interconnected customer-owned generator.

### **9.30-8 Dimension and Density Requirements**

#### **9.30-8.1 Setback and Height Requirements**

The setbacks for ground-mounted solar ~~photovoltaic~~PV installations, including appurtenant structures and parking areas, shall be at least 50 feet from any property boundary. The setback areas shall not be included in the calculation of the size of the ground-mounted solar ~~voltaic~~PV installation. The height of a ground-mounted solar ~~photovoltaic~~PV installation or any appurtenant structure shall comply with the requirements of Sections 4.4 and 4.5 of the Williamsburg Zoning Bylaw.

#### **9.30-8.2 Lot Coverage**

The lot coverage requirements of Section 9.3 of the Williamsburg Zoning Bylaw do not apply to ground-mounted solar ~~photovoltaic~~PV installations.

#### **9.30-8.3 Appurtenant Structures**

All appurtenant structures to ground-mounted solar ~~photovoltaic~~PV installations shall comply with the requirements of Section 9.2 Accessory Structures of the Williamsburg Zoning Bylaw. All such appurtenant structures include but are not limited to equipment shelters, storage facilities, transformers, and substations.

### **9.30-9 Design Standards**

#### **9.30-9.1 Lighting**

Lighting of solar ~~photovoltaic~~PV installations shall be consistent with Section 9.12 of the Williamsburg Zoning Bylaw and all other applicable state and federal laws. Lighting of other parts of the installation, such as appurtenant structures, shall be limited to that required for safety and operational purposes, and shall be reasonably shielded from abutting properties. ~~Where feasible, lighting~~ Lighting of the solar ~~photovoltaic~~PV installation shall be directed downward and shall incorporate full cut-off fixtures to reduce light pollution. There should be no illumination when personnel are not on the site.

#### **9.30-9.2 Signage**

Any signs on ground-mounted solar ~~photovoltaic~~PV installations and property shall comply with Section 9.8 Sign Restrictions of this Zoning Bylaw.

A sign shall be required to identify the owner and provide a 24-hour emergency contact phone number.

Solar ~~photovoltaic~~PV installations shall not be used for displaying any advertising except for reasonable identification of the manufacturer or operator of the ~~solar photovoltaic~~ installation.

#### **9.30-9.3 Utility Connections**

Reasonable efforts, as determined during the site plan review, shall be made to place all utility connections from the solar ~~photovoltaic~~PV installation underground, depending on appropriate soil conditions, shape, and topography of the site and any requirements of the utility provider. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

#### 9.30-9.4 Landscaping

Clearing of natural vegetation for a ground-mounted solar PV installation shall be limited to what is necessary for the construction. Existing root structures and topsoil shall be maintained to the maximum extent possible. All land associated with the ground-mounted solar PV installation shall be covered and grown in natural vegetation. All ground surface areas beneath solar arrays and setback areas shall be pervious to maximize on-site infiltration of stormwater. Impervious paving of areas beneath solar arrays is prohibited. ~~To the greatest extent possible, a~~ A diversity of plant species ~~shall be used, with preference given to species that are native to New England, excluding cultivars,~~ shall be used to establish and maintain a native wildflower meadow. Use of plants identified by the most recent copy edition of the "Massachusetts Prohibited Plant List" maintained by the Massachusetts Department of Agricultural Resources is prohibited. Herbicides ~~Use of herbicides is allowed only for control of invasive plant species, if the infestation is such that mechanical control will not be effective. Any herbicides shall be applied only by properly licensed personnel in conformance with all applicable state regulations~~ Seeds of those plants shall not have been treated with pesticides.

An alternative to a proponent-developed native planting scheme is to obtain Pollinator- Friendly Certification for the PV installation through the U Mass Clean Energy Extension Pollinator-Friendly Certification Program, or other equivalent certification as determined by the Site Plan Approval Authority. This certification must be actively maintained throughout the lifetime of the installation. A copy of the final plan for certification must be included in the final Operation and Maintenance Plan for the installation.

Use of plants identified by the most recent edition of the "Massachusetts Prohibited Plant List" maintained by the Massachusetts Department of Agricultural Resources is prohibited. Use of herbicides is allowed only for control of invasive plant species, if the infestation is such that mechanical control will not be effective. Any herbicides shall be applied only by properly licensed personnel in conformance with all applicable state regulations and only after informing the Planning Board of the need for the pending action.

#### 9.30-9.5 Parking and Access

Reasonable on-site parking is required for vehicles that will service the installation only. The requirements of Section 9.6 Off-street Parking of the Williamsburg Zoning Bylaw do not apply. The requirements of Section 10 Driveway Standards of the Williamsburg Zoning Bylaw do apply. The frontage requirements of Section 9.0 of the underlying district do apply.

#### 9.30-9.6 Visual Impact Mitigation

The plan for a ground-mounted solar ~~photovoltaic~~ PV installation shall be designed to maximize the preservation of on-site and abutting natural and developed features. In natural (undeveloped) areas, existing vegetation shall be retained to the greatest extent possible, especially where such vegetation provides a benefit to the natural environment. such as controlling soil erosion. In developed areas, the design of the installation shall consider and incorporate human-designed landscape features to the greatest extent feasible, including contextual landscaping and landscape amenities that complement the physical features of the site and abutting properties. ~~Whenever reasonable, structures~~ Structures should be screened from view by vegetation and/or joined or clustered to avoid adverse visual impacts and be architecturally compatible with each other. Vegetation shall be of ~~varieties~~ locally-adapted species native to New England, excluding cultivars. Vegetative screening shall reach a mature form to effectively screen the installation within five years of installation. The mature height and depth of the vegetated screening shall be such that the installation's structures are not apparent to a person upon any public road and viewing the installation from a height of ~~10~~ ten feet. Planting of the vegetative screening shall be completed prior to final approval of the ~~photovoltaic~~ PV installation by the Building Inspector.



## 9.30-10 Safety and Environmental Standards

### 9.30-10.1 Emergency Services

The owner or operator of the ground-mounted solar PV installation shall provide a copy of the project summary, electrical schematic, and site plan to the Williamsburg Fire Chief. Upon request, the owner or operator shall cooperate with local emergency services in developing an emergency response plan. All means of disconnecting the solar PV installation shall be clearly marked. The owner or operator shall identify and provide contact information for a person who is responsible for responding to all public and emergency inquiries related to the installation. This information shall be updated as needed.

### 9.30-10.2 Land Clearing, Soil Erosion, and Habitat Impacts

Clearing of natural vegetation shall be limited to that which is necessary for the construction, operation, and maintenance of the ground-mounted solar ~~photovoltaic~~PV installation or otherwise prescribed by applicable laws, regulations, and bylaws. Sufficient vegetation shall be maintained to minimize soil erosion and maintain adequate topsoil. ~~Sufficient vegetation shall be maintained to minimize soil erosion. Existing root structures and topsoil shall be maintained to the maximum extent possible.~~

Ground-mounted solar ~~photovoltaic~~PV installations shall be installed only upon water -permeable surfaces as approved during site plan review.

### 9.30-10.3 Preservation of Trees

Ground-mounted solar PV installations shall be designed and constructed to preserve and maintain the health and root systems of significant trees on public property and within the jurisdiction of the Tree Warden that are aged 75 years and older or at least three feet in diameter at a height of four feet above the ground. Any removal of trees on public property shall be consistent with MGL Chapter 87 Shade Trees, MGL Chapter 40 Section 15C Scenic Road Designations and all other applicable laws and regulations.

### 9.30-10.4 Wildlife Corridors

Ground-mounted ~~solar photovoltaic~~ PV installations shall be designed and constructed to minimize fragmentation of habitat. A new installation shall be no closer than 1500 ft to an existing or other approved installation, measured at the nearest point. ~~the impacts on and optimize the maintenance requirements of wildlife corridors.~~

### 9.30-10.5 Sound Levels

Sound levels under normal operating conditions of the ground-mounted solar ~~photovoltaic~~ PV installation measured at the boundary of the lot on which the installation is sited shall not be more than 10 decibels greater than would otherwise exist in the absence of the facility.

### 9.30-10.6 Hazardous Materials

Hazardous materials that are stored, used, or generated on site shall not exceed the amount for a Very Small Quantity Generator of Hazardous Waste as defined by Massachusetts Department of Environmental Protection regulations 310 CMR 30.000 and shall meet all applicable requirements, including storage of hazardous materials in a building with an impervious floor that is not adjacent to any floor drains to prevent discharge to the outside environment. If hazardous materials are used within the solar electric equipment, then impervious containment areas capable of controlling any release to the environment and to prevent potential contamination of groundwater are required.

### **9.30-10.7 Energy Storage**

Any associated battery storage systems must be located above the 100-year floodplain. The storage system must be located within a building with the following features: an impervious floor with a containment system for potential leaks of hazardous materials; a temperature and humidity-maintained environment; a smoke/fire detection system, fire alarm and fire suppression system; a thermal runaway system; and a local disconnect point or emergency shutdown feature. The battery containment area must be designed so that in event of a fire, fire extinguishing chemicals will be completely contained.

The building and systems must be approved by the Williamsburg Fire Chief and must be designed and installed in accordance with all applicable State codes and safety requirements as well as safety measures recommended by the National Fire Protection Association. Applicant will provide funding for annual training of Fire Department staff. Periodic inspections to ensure the integrity of the batteries, other equipment, and the containment system may be required as conditions of the special permit and the site plan review.

Battery storage units must number only those needed to support the solar installation at the site. Spent or expired battery units must be immediately removed from the site.

## **9.30-11 Monitoring and Maintenance**

### **9.30-11.1 Solar Photovoltaic Installation Conditions**

The owner or operator of the ground-mounted ~~solar photovoltaic~~PV installation shall maintain the facility in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, landscape ~~management~~, ~~ing~~ and integrity of security measures. Site access shall be maintained to a level acceptable to the Williamsburg Fire Chief, Building Inspector, and Electrical Inspector. The owner or operator shall be responsible for the cost of maintaining the installation and any access road(s), unless accepted as a public way.

### **9.30-11.2 Modifications**

All material modifications to a ~~solar photovoltaic~~PV installation made after issuance of the required building permit shall require approval by the Planning Board.

### **9.30-11.3 Annual Reporting**

The owner or operator of the installation shall submit an Annual Report that certifies compliance with the requirements of this bylaw and the approved site plan. The Annual Report shall also provide information on the quantity of electricity generated, the percentage of generated electricity that was used off site, and maintenance completed during the course of the year. The Annual Report shall include a reasonable photo survey of the installation. The report shall be submitted to the Select Board and the Planning Board no later than June 30 of each year. The owner or operator shall allow and make arrangements for an authorized agent of the Town of Williamsburg to enter the property to verify the contents of the Annual Report following its submittal if requested.

## **9.30-12 Removal Requirements and Abandonment**

### **9.30-12.1 Abandonment**

Absent notice of a proposed date of decommissioning, the filing of an annual report as required in 9.30-11.3, or written notice to the Planning Board of extenuating circumstances, the solar ~~photovoltaic~~PV installation shall be considered abandoned when it fails to operate for more than one year without a written waiver of consent of the Planning Board. If the owner or operator of the large-scale ground-mounted solar ~~photovoltaic~~-PV installation fails to remove the



installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the town or its agents may enter the property and physically remove the installation, the full cost of which shall be the responsibility of the owner or operator.

#### **9.30-12.2 Removal Requirements**

Any ground-mounted solar PV installation which has reached the end of its useful life or has been abandoned consistent with Section 9.30-12.1 of this bylaw shall be removed.

The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Planning Board by certified mail of the proposed date of discontinued operations and plans for removal.

Decommissioning shall consist of:

- (a) Physical removal of all ground-mounted solar ~~photovoltaic~~PV installations, structures, equipment, security barriers, and electrical lines from the site;
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations;
- (c) Stabilization and re-vegetation of the site as necessary to minimize erosion. The Planning Board may allow the owner or operator to leave landscaping or designated below-grade foundations to minimize erosion and disruption to vegetation.

#### **9.30-13 Financial Surety**

The project proponent of ground-mounted solar ~~photovoltaic~~PV projects shall provide a form of surety, either through escrow account, bond or otherwise, to cover the cost of removal in the event the town becomes responsible for removing the installation and remediating the landscape. The amount and form of the surety shall be determined to be reasonable by the permitting authority, but in no event should exceed more than 125 percent of the cost of removal and compliance with the additional requirements set forth herein, as determined by the project proponent. Such surety is not required for municipally-owned or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal prepared by a qualified engineer. The amount shall include a mechanism for calculating increased removal costs due to inflation.

#### **9.30-14 Independent Engineer**

Upon request of the Planning Board, the proponent shall pay for a licensed third-party Independent Engineer selected by the permitting authority to review submittals on their behalf.

#### **9.30-15 Transfer of Ownership**

In the event that the solar facility is sold, all municipal permits, conditions, and associated documentation shall be provided in both digital and hard copy format to the new owner, including documentation of any actions after construction. The Town must be provided with updated contact information for the new owner, including name, address, telephone number, and e-mail address. Authorities having jurisdiction, including local emergency personnel, must be provided with updated emergency contact information, including a telephone number that is staffed 24 hours a day. The new owner must abide by all conditions as detailed in the final permit. Any proposed changes to the project shall require approval as described in the Modifications section of this bylaw (section 9.30-11.2).

## Accessory Apartment Bylaw Changes

### SECTION 3 – SCHEDULE OF USE REGULATIONS

#### 3.0 USE TABLE

Any use not specifically set forth in this Use Table shall be prohibited, unless otherwise exempt from municipal zoning regulations as set forth in M.G.L. Chapter 40A (The Zoning Act).

Abbreviations in the Use Table:

**VR** Village Residential District

**VM** Village Mixed District

**RU** Rural District

**P** A Permitted Use within a district.

**N** Not Permitted within a district

**SP** A Special Permit is required for that use.

**SPR** Requires Site Plan Review by the Planning Board.

Sec.	Use	VR	VM	RU	Notes
<b>3.1</b>	<b>Residential Uses</b>				
	Single-family dwelling	P	P	P	
	Two-family dwelling	P	P	P	
	Multi-family dwelling (up to 4 dwelling units)	SP	SP	SP	
	More than four dwelling units in multi-family dwelling or mixed-use building	SP/SPR	SP/SPR	N	See Section 9.21
	Accessory apartment (Attached)	P	P	P	See Section 9.1
	Accessory apartment (Detached)	SP	SP	SP	See Section 9.1
	Upper-floor apartments in Mixed Use buildings	P	P	SP	See Section 9. Limited to a maximum of 3 residential dwelling units per structure
<b>3.2</b>	<b>Business Uses</b>				
	Adult Uses	N	SP/SPR	N	See section 4.2
	Agriculture, horticulture, floriculture	N	P	SP	
	Automobile sales, rental, leasing	N	SP	SP	
	Automobile service and repair	SP	P	SP	Including auto body repairs
	Bank	N	P	SP	
	Business with a drive-through	N	SP/SPR	N	See Definitions, Section 19
	Commercial, non-residential uses exceeding 5,000 sq. ft. (building footprint)	N	SP/SPR	SP/SPR	
	Funeral establishment	SP	SP	SP	
	Gasoline sales	N	SP	N	
	Ground-mounted Solar Photovoltaic Installation 1.25 acres to 20 acres	N	SP/SPR	SP/SPR	See Section 9.30 for additional requirements
	Ground-mounted Commercial Solar Photovoltaic Installation larger than 20 acres	N	N	N	See Section 9.30.2 for over 20 acres in SPOD
	Home occupation	P	P	P	See Section 9.11
	Home Occupation, Major	SP	SP	SP	See Section 9.11

## SECTION 9 – DISTRICT LOCATIONS AND AREA PROVISIONS

### 9.0 General

- a. No building or structure or any part thereof shall be located within forty (40) feet of the property line along a public way nor within fifteen (15) feet of the side lot line or rear lot line. This subsection (a) shall not apply to stone walls four (4) feet or less in height, retaining walls that retain four (4) feet or less of unbalanced fill and fences six (6) feet or less in height which do not impair visibility at intersections in a manner which endangers traffic or pedestrian safety. All walls and fences within ten (10) feet of a public road must allow sufficient room for snow removal. This exemption does not remove the requirement for a building permit.
- b. A building lot shall have a minimum frontage of not less than two hundred (200) feet contiguous along a public way and shall contain not less than 65,000 square feet of area. From the front line of the lot, to any point fifty (50) feet back from the front line, the width of the lot should be no less than two hundred (200) feet.
- c. Every principal structure, other than buildings used for agricultural purposes, shall be constructed on a building lot, and no more than one such principal structure shall be permitted per lot.
- d. No structure shall be constructed or modified for human habitation into more than one dwelling unit unless the lot upon which that structure is situated contains for each additional dwelling unit a minimum area 10% greater than that required for the previous number of dwelling units (i.e., for two dwelling units: the minimum lot area required for a single family dwelling in that zone plus 10%; for three dwelling units: the minimum lot area required for two dwelling units in that zone plus 10%, and so on).
- e. Primary access to a building lot shall be through the lot frontage unless a Special Permit has been issued by the Zoning Board of Appeals.
- f. For provisions applicable to Overlay Districts, see the particular Overlay District section in this Bylaw

### 9.1 Accessory Apartments (Attached and Detached)

- a. An Accessory Apartment shall be defined as a second dwelling unit, complete with its own means of egress, sleeping, cooking and sanitary facilities, that is accessory to a single-family dwelling.
- b. Either the single-family dwelling or the accessory apartment shall be the primary residence of an owner of the property.
- c. Total floor space of the Attached Accessory Apartment shall not exceed 1,000 square feet or one-third of the total livable square footage of the main dwelling, whichever is less. Liveable/Habitable floor area does not include, for example, unfinished attic space, unfinished basement space, unfinished garage space, porch, or patio.
- d. Total floor space of the Detached Accessory Apartment shall not exceed 900 square feet.
- e. New residential space may be created in association with an Accessory Apartment through addition to an existing dwelling.
- f. The Accessory Apartment shall have no more than two bedrooms and shall not be occupied by more than five persons.
- g. For the purposes of calculating required lot area, an Accessory Apartment shall not be subject to Section 9.0.d.

- h. When an Accessory Apartment is added to an existing dwelling which is non-conforming due to lot area, frontage, setbacks, or lot coverage, the creation of the accessory apartment shall not be considered an expansion of a non-conforming use, provided that any structural enlargement or expansion shall comply with the minimum setback and lot coverage standards of this Bylaw. A Detached Accessory Apartment structure may not be located within forty (40) feet of a dwelling unit on an abutting building lot.
- i. The Accessory Apartment must comply with the parking requirements and all other sections of this Bylaw.
- j. An applicant must demonstrate that an Accessory Apartment will be adequately served by municipal sewer or an on-site septic system before a Building Permit can be obtained for an Accessory Apartment.
- k. An Attached Accessory Apartment shall be designed to maintain the architectural design, style, appearance, and character of the principal dwelling. If an attached accessory dwelling unit extends beyond the current footprint or existing height of the principal dwelling, such an addition must be compatible with the existing facade, roof pitch, siding materials, and windows.
- l. The procedure for the submission and approval of a Building Permit for an Accessory Apartment shall be the same as prescribed elsewhere in this Bylaw except the application shall include a notarized letter of application from the owner(s) stating that the owner(s) will occupy one of the dwelling units on the premises. Such notarized letter shall be renewed and submitted annually to the Building Inspector for as long as the Accessory Apartment is used as such.
- m. The Inspector of Buildings shall not issue a Certificate of Occupancy for an Accessory Apartment until the owner(s) of the property presents a time-stamped copy of a Declaration of Covenants for the subject property that has been filed at the County Registry of Deeds. The Declaration shall state that the right to occupy an Accessory Apartment ceases if the property is not the primary residence of one or more of its owners, or upon transfer of title unless the new owner takes the action described in paragraph 9.1.n. below.
- n. Transfer of ownership of a dwelling with an Accessory Apartment. If a structure that has received approval for an Accessory Apartment is sold, and if the new owner wishes to continue to exercise the use, the new owner must, within 30 days of the sale, submit a notarized letter to the Zoning Enforcement Officer stating that the owner will occupy one of the dwelling units in the structure as the owner's permanent/primary residence and shall conform to all of the criteria and conditions for Accessory Apartments.
- o. A second driveway and curb cut leading to an Accessory Apartment is not permitted.

## SECTION 18 – DEFINITIONS

Except where specifically defined herein, all words used in this Bylaw shall carry their ordinary dictionary meanings. Words used in the present tense shall include the future. Words used in the singular number include the plural, and words used in the plural number include the singular, unless the context clearly indicates the contrary. The word shall is always mandatory. The word may is permissive. Building or structure includes any part thereof. The word lot includes the word plot or parcel. The word person includes an individual person, a firm, a corporation, a partnership, and any other agency of voluntary action. The word he shall include she or they. The phrase used for includes arranged for, designed for, intended for, maintained for, and occupied for.

**Attached Accessory Apartment** — An attached accessory apartment is a second dwelling unit, complete with its own means of egress, sleeping, cooking and sanitary facilities, that is accessory to and contained within a single-family dwelling. An owner of the single-family dwelling shall occupy either the single-family dwelling or the accessory apartment as his or her primary residence.

**Detached Accessory Apartment** — A detached accessory apartment is a second dwelling unit, complete with its own means of egress, sleeping, cooking and sanitary facilities, that is accessory to but separate from the single-family dwelling unit. An owner of the single-family dwelling shall occupy either the single-family dwelling or the accessory apartment as his or her primary residence.

**Accessory Structure:** A structure subordinate to a principal building on the same lot and used for purposes customarily incidental to those of the principal building or use, including accessory apartments.

**Accessory Use:** A use customarily incidental and subordinate to the principal use or building, and located on the same lot with such principal use or building.

**Adult Use:** Any adult bookstore, adult motion picture theater, adult paraphernalia store, adult video store, or any establishment offering live entertainment characterized by sexual conduct or sexual excitement as defined in G.L. Chapter 272, Section 31.

**Agriculture:** Any use of land for the purpose of raising agricultural, horticultural, floricultural, or viticultural products, livestock, poultry, or dairy products, including necessary farm structures, vehicles, and equipment. This use does not include kennels.

**Applicant:** Any person, corporation, or other entity applying for a building permit, Certificate of Occupancy, Special Permit, Site Plan or subdivision approval, variance, or zoning amendment.

**Aquifer:** Geologic formation composed of rock or sand and gravel that contain significant amounts of potentially recoverable potable water.

**Aquifer Recharge Area, Primary:** Areas which are underlain by surficial geologic deposits including glaciofluvial or lacustrine stratified drift deposits or alluvium or swamp deposits, and in which the prevailing direction of groundwater flow is toward public water supply wells or potential sites for such wells.

**Aquifer Recharge Area, Secondary:** Areas which are underlain by surficial geologic deposits including till or bedrock, and in which the prevailing direction of surface water flow is toward public water supply wells or potential sites for such wells.

**As-of-Right Siting:** The proposed development may proceed without obtaining a special permit, variance, amendment, waiver or other discretionary approval from local permit granting authority(ies). As-of-right project submittals may be subject to site plan review to determine conformance with local zoning ordinances or bylaws. As-of-right projects cannot be prohibited, but may be reasonably regulated by the local building inspector under 780 CMR, the Williamsburg Zoning Bylaw and Williamsburg General Bylaws.

**Bed and Breakfast Inn:** For purposes of the Zoning Bylaws for the Town of Williamsburg, a Bed and Breakfast Inn shall be considered a Short-Term Rental in a Single-Family Dwelling, and shall, in all instances, be limited to the rental of not more than four bedrooms in a single-family dwelling.

**Boarding House:** A building other than a lodging facility containing a shared kitchen and/or dining room, in which no more than six sleeping rooms are offered for rent on a weekly or monthly basis, with or without meals.

**Boarding Stable:** See Riding Academy.

**Building:** A structure having a roof supported by columns or walls for the shelter, support, or enclosure of persons, animals, or property.

**Building Height:** The vertical distance measured from the average elevation of the proposed finished grade at the front of the building to the highest point of the roof. When a lot fronts on two or more streets of different levels, the lower street level shall be taken as the base for measuring the height of the building.

**Building, Principal:** A building or structure in which is conducted the main or principal use of the lot on which it is located.

**Business with a drive through:** A business establishment wherein patrons may be served a product or service while seated in vehicles.

**Club, Membership:** Premises used by a not-for-profit organization catering exclusively to members and their guests.

## **Special Town Meeting**

### **31 August 2021**

The meeting was held at the Anne T Dunphy School, 1 Petticoat Hill Rd, Williamsburg at 7:00 p.m.  
The warrant was signed on August 10, 2021, and posted on August 12, 2021

Moderator: Paul Rudof

Town Clerk: Brenda Lessard

Board of Selectmen present: David Mathers, Chair; Denise Banister, Clerk; William Sayre

Constable: Paul Sanderson

A quorum (60 registered voters) being present (there were 62 registered voters present), the Moderator called the meeting to order at 7:18 p.m. The Moderator noted the return of the warrant and that it had been properly posted.

#### **Article 1**

Moved and seconded that the Town vote to transfer the sum of \$1,927 from the Water Enterprise Fund to pay for services rendered by Howard Laboratories in Fiscal Year 2021.

**Passed Unanimously**

#### **Article 2**

Moved and seconded that the Town vote to transfer the sum of \$34,779 from the Sewer Enterprise Fund to pay the balance of the Fiscal Year 2021 Sewer Service cost assessment to the City of Northampton.

*There was much discussion of the issues the town is having with the sewer system.*

Motion made and seconded to call the question.

**Passed Unanimously**

**Original Motion passed Majority (1 Nay)**

#### **Article 3**

Moved and seconded that the town vote to transfer from Stabilization the sum of \$217,872 for the purpose of replacing the Depot Road Culvert.

**Passed Unanimously**

#### **Article 4**

Moved and seconded that the town vote to transfer from Stabilization the sum of \$81,292 for the purpose of replacing the Anne T. Dunphy School HVAC system.

*Discussion of condition of HVAC system and who should be held responsible*

Motion made and seconded to call the questions.

**Motion Passed 2/3 Majority (1 Nay)**

**Original Motion Passed 2/3 Majority (1 Nay)**

Meeting Adjourned at 8:00 p.m.

Filed: September 2, 2021

A True Copy Attest: Brenda Lessard, Town Clerk

Brenda Lessard, Town Clerk

cc: Accountant, Treasurer, Board of Selectmen, Highway, School Committee, Town Administrator, KP Law, Water and Sewer Commission

## Town Accountant Revenue Report FY2021

Account Code	Account Title	Original Budget	Revised Budget	YTD Budget - Final	YTD Actual	Balance
001	General Fund					
001	Balance Sheet					
4110	Personal Property Taxes	0.00	165,094.19	165,094.19	219,507.99	85,822.66
4120	Real Estate Taxes	0.00	6,639,699.66	6,639,699.66	6,598,882.25	6,465,028.95
4142	Tax Liens Redeemed	0.00	0.00	0.00	58,108.72	(58,108.72)
4146	Rollback Taxes	0.00	0.00	0.00	12,787.79	(12,787.79)
4150	Motor Vehicle Excise	0.00	298,000.00	298,000.00	294,308.43	298,691.57
4170	Pen & Int on Prop Taxes	0.00	17,000.00	17,000.00	23,515.10	13,484.90
4171	Pen & Int on Excise Taxes	0.00	0.00	0.00	2,341.12	(2,341.12)
4173	Penalty and Interest on Tax	0.00	0.00	0.00	27,809.83	(27,809.83)
4180	Pmts In Lieu of Taxes	0.00	100,000.00	100,000.00	50,013.67	74,986.33
4196	Meals Tax	0.00	20,000.00	20,000.00	43,263.57	(3,263.57)
4360	Rentals	0.00	0.00	0.00	5,850.00	(5,850.00)
4510	Medicaid Revenue	0.00	0.00	0.00	9,763.66	(9,763.66)
4610	Reimb for Loss of Taxes	0.00	7,781.00	7,781.00	7,781.00	7,585.00
4613	Veterans Abatements	0.00	14,455.00	14,455.00	0.00	31,195.00
4616	Elderly Abatements	0.00	0.00	0.00	8,534.00	(8,534.00)
4620	School Aid Chapter 70	0.00	715,705.00	715,705.00	715,705.00	665,637.00
4640	School Choice	0.00	16,022.00	16,022.00	14,224.00	38,964.00
4661	Lottery Aid	0.00	321,490.00	321,490.00	321,490.00	321,490.00
4665	Veterans Benefits	0.00	23,875.00	23,875.00	27,476.00	25,291.00
4685	Fines - MV	0.00	5,000.00	5,000.00	4,530.00	6,470.00
4770	Fines - Parking	0.00	0.00	0.00	205.33	(205.33)
4771	Fines - District Court	0.00	1,000.00	1,000.00	910.00	1,090.00
4820	Earnings on Investments	0.00	18,000.00	18,000.00	2,746.60	25,253.40
4839	Connection Fees	0.00	0.00	0.00	3,500.00	(3,500.00)
4840	Miscellaneous Revenue	0.00	14,000.00	14,000.00	45,259.20	(17,259.20)
4971	Tr Fr Special Revenue	0.00	1,000,000.00	1,000,000.00	1,000,000.00	0.00
Total 001	Balance Sheet	0.00	9,377,121.85	9,377,121.85	9,498,513.26	7,911,566.59
122	Selectmen					
4410	Alcoholic Beverage Licenses	0.00	10,000.00	10,000.00	8,547.55	11,452.45
4420	Other Licenses	0.00	500.00	500.00	752.74	247.26
Total 122	Selectmen	0.00	10,500.00	10,500.00	9,300.29	11,699.71
146	Collector					
4320	Fees	0.00	0.00	0.00	18,679.50	(18,679.50)
Total 146	Collector	0.00	0.00	0.00	18,679.50	(18,679.50)
161	Clerk					
4320	Fees	0.00	0.00	0.00	67.85	(67.85)
Total 161	Clerk	0.00	0.00	0.00	67.85	(67.85)



Account Code	Account Title	Original Budget	Revised Budget	YTD Budget - Final	YTD Actual	Balance
192	Town Office					
4540	Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,555.70</u>	<u>(1,555.70)</u>
Total 192	Town Office	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,555.70</u>	<u>(1,555.70)</u>
210	Police					
4320	Fees	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>11,184.07</u>	<u>(1,184.07)</u>
4450	Permits	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>125.00</u>	<u>(125.00)</u>
Total 210	Police	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>11,309.07</u>	<u>(1,309.07)</u>
241	Building Inspections					
4450	Permits	<u>0.00</u>	<u>24,500.00</u>	<u>24,500.00</u>	<u>85,003.05</u>	<u>(31,003.05)</u>
Total 241	Building Inspections	<u>0.00</u>	<u>24,500.00</u>	<u>24,500.00</u>	<u>85,003.05</u>	<u>(31,003.05)</u>
300	Elementrary School					
4540	Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,739.92</u>	<u>(12,739.92)</u>
Total 300	Elementrary School	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,739.92</u>	<u>(12,739.92)</u>
431	Trash Stickers					
4320	Fees	<u>0.00</u>	<u>45,000.00</u>	<u>45,000.00</u>	<u>74,901.50</u>	<u>15,098.50</u>
Total 431	Trash Stickers	<u>0.00</u>	<u>45,000.00</u>	<u>45,000.00</u>	<u>74,901.50</u>	<u>15,098.50</u>
512	Board of Health					
4320	Fees	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
4450	Permits	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>17,200.00</u>	<u>(17,200.00)</u>
4540	Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>
Total 512	Board of Health	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>17,700.00</u>	<u>(7,700.00)</u>
Report Difference		<u>0.00</u>	<u>9,467,121.85</u>	<u>9,467,121.85</u>	<u>9,729,770.14</u>	<u>7,865,309.71</u>



### Town Accountant Expense Report FY2021

Acct Code	Account Title	Original Budget	Revised Budget	Total Budget	YTD Actual	Balance	% Exp
114	Moderator						
5100	Salaries & Wages, Elected	<u>311.00</u>	<u>0.00</u>	<u>311.00</u>	<u>0.00</u>	<u>311.00</u>	<u>0.00%</u>
Total	Moderator	311.00	0.00	311.00	0.00	311.00	0.00%
122	Selectmen						
5100	Salaries & Wages, Elected	8,694.00	0.00	8,694.00	8,694.00	0.00	100.00%
5400	General Expenses	3,750.00	0.00	3,750.00	2,140.02	1,609.98	57.07%
5405	FY19 Art#19 250th	0.00	6,000.00	6,000.00	0.00	6,000.00	0.00%
5802	ART #1 ATM Prior FY Bill	17.77	0.00	17.77	17.77	0.00	100.00%
5803	ART #2 ATM Prior FY	528.13	0.00	528.13	528.13	0.00	100.00%
5804	ART #3 ATM Prior FY	33.24	0.00	33.24	33.24	0.00	100.00%
5823	Art #2 STM 2-24-20 PSC	0.00	175,201.49	175,201.49	140,694.67	34,506.82	80.30%
5880	OPM Public Safety	0.00	11,642.65	11,642.65	0.00	11,642.65	0.00%
	Complex Art#1						
5881	PSC Building	<u>0.00</u>	<u>1,000,000.00</u>	<u>1,000,000.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>0.00%</u>
Total	Selectmen	13,023.14	1,192,844.14	1,205,867.28	152,107.83	1,053,759.45	12.61%
123	Town Administrator						
5100	Salaries & Wages, Elected	69,353.00	8,257.88	77,610.88	77,610.88	0.00	100.00%
5101	Admin Asst	16,745.00	1,111.49	17,856.49	17,856.49	0.00	100.00%
5400	General Expenses	<u>750.00</u>	<u>0.00</u>	<u>750.00</u>	<u>704.77</u>	<u>45.23</u>	<u>93.97%</u>
Total	Town Administrator	86,848.00	9,369.37	96,217.37	96,172.14	45.23	99.95%
130	Capital Planning Committee						
5400	General Expenses	<u>75.00</u>	<u>0.00</u>	<u>75.00</u>	<u>53.81</u>	<u>21.19</u>	<u>71.75%</u>
Total	Capital Planning Committee	75.00	0.00	75.00	53.81	21.19	71.75%
131	Finance Committee						
5100	Salaries & Wages, Elected	3,929.00	0.00	3,929.00	3,055.92	873.08	77.78%
5400	General Expenses	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>343.75</u>	<u>156.25</u>	<u>68.75%</u>
Total	Finance Committee	4,429.00	0.00	4,429.00	3,399.67	1,029.33	76.76%
132	Reserve Fund						
5400	General Expenses	<u>60,000.00</u>	<u>(37,922.44)</u>	<u>22,077.56</u>	<u>0.00</u>	<u>22,077.56</u>	<u>0.00%</u>
Total	Reserve Fund	60,000.00	(37,922.44)	22,077.56	0.00	22,077.56	0.00%
135	Accountant						
5110	Salaries & Wages	35,992.00	0.00	35,992.00	35,991.80	0.20	100.00%
5400	General Expenses	150.00	0.00	150.00	111.79	38.21	74.53%
5420	Accounting Software	750.00	0.00	750.00	750.00	0.00	100.00%
5710	Audit Services	<u>17,500.00</u>	<u>0.00</u>	<u>17,500.00</u>	<u>15,000.00</u>	<u>2,500.00</u>	<u>85.71%</u>
Total	Accountant	54,392.00	0.00	54,392.00	51,853.59	2,538.41	95.33%
141	Assessors						
5100	Salaries & Wages, Elected	9,659.00	0.00	9,659.00	9,658.80	0.20	100.00%
5110	Salaries & Wages	13,483.00	0.00	13,483.00	11,716.25	1,766.75	86.90%
5400	General Expenses	<u>19,700.00</u>	<u>0.00</u>	<u>19,700.00</u>	<u>10,066.09</u>	<u>9,633.91</u>	<u>51.10%</u>
Total	Assessors	42,842.00	0.00	42,842.00	31,441.14	11,400.86	73.39%

Acct Code	Account Title	Original Budget	Revised Budget	Total Budget	YTD Actual	Balance	% Exp
142	Revaluation						
5400	General Expenses	<u>7,500.00</u>	<u>7,500.00</u>	<u>15,000.00</u>	<u>9,000.00</u>	<u>6,000.00</u>	<u>60.00%</u>
Total	Revaluation	<u>7,500.00</u>	<u>7,500.00</u>	<u>15,000.00</u>	<u>9,000.00</u>	<u>6,000.00</u>	<u>60.00%</u>
145	Treasurer						
5100	Salaries & Wages, Elected	23,413.00	0.00	23,413.00	23,413.00	0.00	100.00%
5110	Salaries & Wages	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
5123	Treasurers Asst	6,218.00	0.00	6,218.00	6,218.00	0.00	100.00%
5400	General Expenses	4,720.00	53,467.69	58,187.69	58,187.69	0.00	100.00%
5421	Treasurer's Software	5,000.00	0.00	5,000.00	4,707.28	292.72	94.15%
5810	OPEB Reeval	<u>1,475.00</u>	<u>0.00</u>	<u>1,475.00</u>	<u>1,400.00</u>	<u>75.00</u>	<u>94.92%</u>
Total	Treasurer	<u>41,826.00</u>	<u>53,467.69</u>	<u>95,293.69</u>	<u>94,925.97</u>	<u>367.72</u>	<u>99.61%</u>
146	Collector						
5100	Salaries & Wages, Elected	44,902.00	0.00	44,902.00	44,902.00	0.00	100.00%
5110	Salaries & Wages	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
5400	General Expenses	7,992.00	0.00	7,992.00	6,561.25	1,430.75	82.10%
5410	Deputy Coll Expenses	1,900.00	0.00	1,900.00	1,827.08	72.92	96.16%
5460	Tax Title Exp	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00%</u>
Total	Collector	<u>57,294.00</u>	<u>0.00</u>	<u>57,294.00</u>	<u>54,290.33</u>	<u>3,003.67</u>	<u>94.76%</u>
149	Oliver Smith Trust						
5100	Salaries & Wages, Elected	<u>34.00</u>	<u>0.00</u>	<u>34.00</u>	<u>34.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Oliver Smith Trust	<u>34.00</u>	<u>0.00</u>	<u>34.00</u>	<u>34.00</u>	<u>0.00</u>	<u>100.00%</u>
151	Legal						
5400	General Expenses	<u>15,000.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>9,948.33</u>	<u>5,051.67</u>	<u>66.32%</u>
Total	Legal	<u>15,000.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>9,948.33</u>	<u>5,051.67</u>	<u>66.32%</u>
159	Other Operations Support						
5400	General Expenses	1,200.00	0.00	1,200.00	824.78	375.22	68.73%
5401	Energy Comm Expenses	250.00	0.00	250.00	0.00	250.00	0.00%
5805	Art#14 Computers	<u>18,257.00</u>	<u>0.00</u>	<u>18,257.00</u>	<u>18,257.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Other Operations Support	<u>19,707.00</u>	<u>0.00</u>	<u>19,707.00</u>	<u>19,081.78</u>	<u>625.22</u>	<u>96.83%</u>
160	Constable						
5100	Salaries & Wages, Elected	<u>462.00</u>	<u>0.00</u>	<u>462.00</u>	<u>462.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Constable	<u>462.00</u>	<u>0.00</u>	<u>462.00</u>	<u>462.00</u>	<u>0.00</u>	<u>100.00%</u>
161	Clerk						
5100	Salaries & Wages, Elected	21,812.00	0.00	21,812.00	21,812.00	0.00	100.00%
5124	Clerk's Assistant	2,490.00	0.00	2,490.00	2,490.00	0.00	100.00%
5400	General Expenses	1,700.00	0.00	1,700.00	1,637.81	62.19	96.34%
5422	Clerk's Software	500.00	0.00	500.00	500.00	0.00	100.00%
5461	FY19 Art#22 TC Scan	<u>0.00</u>	<u>2,300.00</u>	<u>2,300.00</u>	<u>150.00</u>	<u>2,150.00</u>	<u>6.52%</u>
Total	Clerk	<u>26,502.00</u>	<u>2,300.00</u>	<u>28,802.00</u>	<u>26,589.81</u>	<u>2,212.19</u>	<u>92.32%</u>
162	Elections						
5400	General Expenses	<u>9,500.00</u>	<u>3,951.00</u>	<u>13,451.00</u>	<u>13,451.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Elections	<u>9,500.00</u>	<u>3,951.00</u>	<u>13,451.00</u>	<u>13,451.00</u>	<u>0.00</u>	<u>100.00%</u>
164	Street Listing						
5400	General Expenses	<u>1,450.00</u>	<u>0.00</u>	<u>1,450.00</u>	<u>1,401.90</u>	<u>48.10</u>	<u>96.68%</u>

Acct Code	Account Title	Original Budget	Revised Budget	Total Budget	YTD Actual	Balance	% Exp
Total	Street Listing	1,450.00	0.00	1,450.00	1,401.90	48.10	96.68%
171	Conservation Commission						
5110	Salaries & Wages	1,863.00	0.00	1,863.00	1,218.36	644.64	65.40%
5400	General Expenses	<u>2,825.00</u>	<u>0.00</u>	<u>2,825.00</u>	<u>446.43</u>	<u>2,378.57</u>	<u>15.80%</u>
Total	Conservation Commission	4,688.00	0.00	4,688.00	1,664.79	3,023.21	35.51%
173	Mill River Greenway						
5400	General Expenses	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00%</u>
Total	Mill River Greenway	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00%
175	Planning Board						
5400	General Expenses	<u>750.00</u>	<u>0.00</u>	<u>750.00</u>	<u>561.10</u>	<u>188.90</u>	<u>74.81%</u>
Total	Planning Board	750.00	0.00	750.00	561.10	188.90	74.81%
176	Zoning/Appeals Board						
5400	General Expenses	<u>600.00</u>	<u>0.00</u>	<u>600.00</u>	<u>575.00</u>	<u>25.00</u>	<u>95.83%</u>
Total	Zoning/Appeals Board	600.00	0.00	600.00	575.00	25.00	95.83%
192	Town Office						
5125	Custodian Labor	12,357.00	0.00	12,357.00	12,262.50	94.50	99.24%
5130	Building Supervisor	9,543.00	0.00	9,543.00	9,543.00	0.00	100.00%
5400	General Expenses	35,275.00	0.00	35,275.00	29,126.22	6,148.78	82.57%
5412	Town Office Exp	2,500.00	0.00	2,500.00	1,343.26	1,156.74	53.73%
5430	Internet	9,045.00	0.00	9,045.00	8,629.79	415.21	95.41%
5431	Town Telephone	10,620.00	0.00	10,620.00	10,296.87	323.13	96.96%
5432	Copier Maint	2,400.00	0.00	2,400.00	2,320.32	79.68	96.68%
5436	Document Storage	2,100.00	0.00	2,100.00	2,100.00	0.00	100.00%
5450	Heating	44,492.00	0.00	44,492.00	30,514.22	13,977.78	68.58%
5455	Electricity	25,500.00	0.00	25,500.00	21,387.25	4,112.75	83.87%
5470	Computer Services	25,895.00	11,501.84	37,396.84	37,396.84	0.00	100.00%
5480	Technology Upgrades	5,000.00	33.15	5,033.15	5,033.15	0.00	100.00%
5499	Encumbrance	0.00	11,932.24	11,932.24	0.00	11,932.24	0.00%
5850	Town Building Repairs	<u>18,000.00</u>	<u>0.00</u>	<u>18,000.00</u>	<u>14,644.24</u>	<u>3,355.76</u>	<u>81.36%</u>
Total	Town Office	202,727.00	23,467.23	226,194.23	184,597.66	41,596.57	81.61%
193	Property Insurance						
5400	General Expenses	<u>73,885.00</u>	<u>523.21</u>	<u>74,408.21</u>	<u>74,408.21</u>	<u>0.00</u>	<u>100.00%</u>
Total	Property Insurance	73,885.00	523.21	74,408.21	74,408.21	0.00	100.00%
195	Town Reports						
5400	General Expenses	<u>1,900.00</u>	<u>0.00</u>	<u>1,900.00</u>	<u>1,141.53</u>	<u>758.47</u>	<u>60.08%</u>
Total	Town Reports	1,900.00	0.00	1,900.00	1,141.53	758.47	60.08%
210	Police						
5110	Salaries & Wages	70,126.00	0.00	70,126.00	70,126.00	0.00	100.00%
5121	Police Dept labor	135,792.00	(3,120.30)	132,671.70	119,130.48	13,541.22	89.79%
5400	General Expenses	25,626.00	3,120.30	28,746.30	28,746.30	0.00	100.00%
5423	Police Records Software	8,035.00	0.00	8,035.00	8,035.00	0.00	100.00%
5822	Police Dept Training & Gear	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Police	239,579.00	5,000.00	244,579.00	231,037.78	13,541.22	94.46%

Acct Code	Account Title	Original Budget	Revised Budget	Total Budget	YTD Actual	Balance	% Exp
220	Fire						
5110	Salaries & Wages	25,164.00	0.00	25,164.00	25,164.00	0.00	100.00%
5122	Fire Dept labor	22,963.00	2,061.56	25,024.56	25,024.56	0.00	100.00%
5131	FD Admin Asst	5,487.00	0.00	5,487.00	5,381.09	105.91	98.07%
5132	FD Training	13,268.00	0.00	13,268.00	12,589.05	678.95	94.88%
5400	General Expenses	<u>33,147.00</u>	<u>0.00</u>	<u>33,147.00</u>	<u>32,994.40</u>	<u>152.60</u>	<u>99.54%</u>
Total	Fire	100,029.00	2,061.56	102,090.56	101,153.10	937.46	99.08%
231	Ambulance						
5400	General Expenses	<u>125,132.00</u>	<u>0.00</u>	<u>125,132.00</u>	<u>125,131.46</u>	<u>0.54</u>	<u>100.00%</u>
Total	Ambulance	125,132.00	0.00	125,132.00	125,131.46	0.54	100.00%
232	Emergency Medical Service						
5110	Salaries & Wages	1,242.00	0.00	1,242.00	1,242.00	0.00	100.00%
5127	Emer Mgmt Deputy	578.00	0.00	578.00	578.00	0.00	100.00%
5400	General Expenses	3,750.00	0.00	3,750.00	3,000.00	750.00	80.00%
5433	Emergency	<u>486.00</u>	<u>486.00</u>	<u>972.00</u>	<u>0.00</u>	<u>972.00</u>	<u>0.00%</u>
Total	Emergency Medical Service	6,056.00	486.00	6,542.00	4,820.00	1,722.00	73.68%
294	Tree Service						
5414	Tree Removal/Planting	<u>7,000.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>7,000.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Tree Service	7,000.00	0.00	7,000.00	7,000.00	0.00	100.00%
300	Elementary School						
5100	Salaries & Wages, Elected	1,559.00	0.00	1,559.00	1,559.00	0.00	100.00%
5400	General Expenses	2,274,388.00	0.00	2,274,388.00	2,137,789.58	136,598.42	93.99%
5499	Encumbrance	<u>0.00</u>	<u>125,975.26</u>	<u>125,975.26</u>	<u>125,975.26</u>	<u>0.00</u>	<u>100.00%</u>
Total	Elementary School	2,275,947.00	125,975.26	2,401,922.26	2,265,323.84	136,598.42	94.31%
310	Regional School						
5400	General Expenses	1,599,012.00	0.00	1,599,012.00	1,599,012.00	0.00	100.00%
5819	ART #13 ATM HRHS HVAC	<u>16,640.00</u>	<u>0.00</u>	<u>16,640.00</u>	<u>16,640.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Regional School	1,615,652.00	0.00	1,615,652.00	1,615,652.00	0.00	100.00%
320	Vocational/Technical						
5400	General Expenses	661,275.00	0.00	661,275.00	640,434.44	20,840.56	96.85%
5415	Voc Transportation	<u>40,085.00</u>	<u>0.00</u>	<u>40,085.00</u>	<u>39,504.70</u>	<u>580.30</u>	<u>98.55%</u>
Total	Vocational/Technical	701,360.00	0.00	701,360.00	679,939.14	21,420.86	96.95%
422	Highway						
5100	Salaries & Wages, Elected	65,242.00	0.00	65,242.00	65,242.00	0.00	100.00%
5110	Salaries & Wages	152,608.00	0.00	152,608.00	119,328.71	33,279.29	78.19%
5400	General Expenses	85,000.00	0.00	85,000.00	83,282.72	1,717.28	97.98%
5416	Highway Garage/Equip Maint	41,641.00	0.00	41,641.00	40,013.83	1,627.17	96.09%
5417	Vehicle Fuel	29,000.00	0.00	29,000.00	21,649.45	7,350.55	74.65%
5440	Invasive Species	1,500.00	0.00	1,500.00	1,500.00	0.00	100.00%
5499	Encumbrance	0.00	8,263.68	8,263.68	0.00	8,263.68	0.00%
5840	Highway Surplus equip	3,000.00	561.34	3,561.34	2,312.36	1,248.98	64.93%
5841	Cement Sidewalk Const	<u>0.00</u>	<u>8,263.68</u>	<u>8,263.68</u>	<u>590.00</u>	<u>7,673.68</u>	<u>7.14%</u>
Total	Highway	377,991.00	17,088.70	395,079.70	333,919.07	61,160.63	84.52%

Acct Code	Account Title	Original Budget	Revised Budget	Total Budget	YTD Actual	Balance	% Exp
423	Snow & Ice Removal						
5110	Salaries & Wages	15,235.00	0.00	15,235.00	13,263.50	1,971.50	87.06%
5400	General Expenses	72,500.00	0.00	72,500.00	69,123.58	3,376.42	95.34%
Total	Snow & Ice Removal	87,735.00	0.00	87,735.00	82,387.08	5,347.92	93.90%
424	Street Lighting						
5400	General Expenses	12,000.00	0.00	12,000.00	6,078.84	5,921.16	50.66%
5890	Lighting Replacement	0.00	3,059.32	3,059.32	3,059.32	0.00	100.00%
Total	Street Lighting	12,000.00	3,059.32	15,059.32	9,138.16	5,921.16	60.68%
433	Transfer Station						
5110	Salaries & Wages	31,575.00	0.00	31,575.00	30,183.75	1,391.25	95.59%
5400	General Expenses	99,825.00	0.00	99,825.00	92,559.93	7,265.07	92.72%
Total	Transfer Station	131,400.00	0.00	131,400.00	122,743.68	8,656.32	93.41%
491	Cemetery						
5400	General Expenses	1,100.00	100.00	1,200.00	1,200.00	0.00	100.00%
5458	Haydenville Town Clock	1,327.00	(100.00)	1,227.00	938.96	288.04	76.52%
Total	Cemetery	2,427.00	0.00	2,427.00	2,138.96	288.04	88.13%
510	Animal Inspection						
5400	General Expenses	1,000.00	0.00	1,000.00	947.24	52.76	94.72%
Total	Animal Inspection	1,000.00	0.00	1,000.00	947.24	52.76	94.72%
512	Board of Health						
5100	Salaries & Wages, Elected	3,836.00	0.00	3,836.00	3,835.98	0.02	100.00%
5400	General Expenses	1,050.00	0.00	1,050.00	598.66	451.34	57.02%
5418	Public Health	1,550.00	0.00	1,550.00	0.00	1,550.00	0.00%
Total	Board of Health	6,436.00	0.00	6,436.00	4,434.64	2,001.36	68.90%
541	Council on Aging						
5110	Salaries & Wages	29,705.00	0.00	29,705.00	29,236.73	468.27	98.42%
5128	COA Labor	12,729.00	2,092.67	14,821.67	14,821.67	0.00	100.00%
5129	COA Meal Site Staff	10,057.00	229.84	10,286.84	10,286.84	0.00	100.00%
5140	COA Admin Asst	13,312.00	(2,322.51)	10,989.49	10,474.84	514.65	95.32%
5400	General Expenses	3,718.00	0.00	3,718.00	3,521.53	196.47	94.72%
5419	COA HEN Program	4,000.00	0.00	4,000.00	4,000.00	0.00	100.00%
Total	Council on Aging	73,521.00	0.00	73,521.00	72,341.61	1,179.39	98.40%
543	Veteran's Services						
5400	General Expenses	11,966.00	0.00	11,966.00	11,966.00	0.00	100.00%
5454	Veterans Benefits	42,618.00	0.00	42,618.00	20,316.16	22,301.84	47.67%
Total	Veteran's Services	54,584.00	0.00	54,584.00	32,282.16	22,301.84	59.14%
549	ADA						
5400	General Expenses	400.00	0.00	400.00	0.00	400.00	0.00%
Total	ADA	400.00	0.00	400.00	0.00	400.00	0.00%
610	Library						
5100	Salaries & Wages, Elected	50,000.00	0.00	50,000.00	50,000.00	0.00	100.00%
5110	Salaries & Wages	93,236.00	0.00	93,236.00	91,017.04	2,218.96	97.62%
5400	General Expenses	11,226.00	5,198.09	16,424.09	16,424.09	0.00	100.00%

Acct Code	Account Title	Original Budget	Revised Budget	Total Budget	YTD Actual	Balance	% Exp
5863	ART #16 Meekins Fire Alarm Control	<u>2,628.00</u>	<u>0.00</u>	<u>2,628.00</u>	<u>2,628.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Library	157,090.00	5,198.09	162,288.09	160,069.13	2,218.96	98.63%
630	Recreation Activities						
5110	Salaries & Wages	3,841.00	0.00	3,841.00	1,807.99	2,033.01	47.07%
5400	General Expenses	5,000.00	0.00	5,000.00	4,820.00	180.00	96.40%
5425	Woodland Trails Comm	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>500.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Recreation Activities	9,341.00	0.00	9,341.00	7,127.99	2,213.01	76.31%
691	Historical Commission						
5400	General Expenses	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00%</u>
Total	Historical Commission	500.00	0.00	500.00	0.00	500.00	0.00%
699	Veterans Recognitions						
5400	General Expenses	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>147.68</u>	<u>352.32</u>	<u>29.54%</u>
Total	Veterans Recognitions	500.00	0.00	500.00	147.68	352.32	29.54%
710	Retirement of Debt						
5481	Highland Amb Vehicle	6,348.00	0.00	6,348.00	6,348.00	0.00	100.00%
5917	Highland Amb Building	14,657.00	0.00	14,657.00	14,656.85	0.15	100.00%
5925	School Building	270,000.00	0.00	270,000.00	260,689.66	9,310.34	96.55%
5970	Fire Truck	53,000.00	0.00	53,000.00	53,000.00	0.00	100.00%
5975	Highway Garage	20,000.00	0.00	20,000.00	19,310.34	689.66	96.55%
5980	Highway	<u>27,000.00</u>	<u>(27,000.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total	Retirement of Debt	391,005.00	(27,000.00)	364,005.00	354,004.85	10,000.15	97.25%
751	Interest on Long-term Debt						
5925	School Building	105,600.00	(22,548.00)	83,052.00	80,878.82	2,173.18	97.38%
5970	Fire Truck	2,109.00	0.00	2,109.00	2,108.22	0.78	99.96%
5975	Highway Garage	<u>1,600.00</u>	<u>0.00</u>	<u>1,600.00</u>	<u>1,437.01</u>	<u>162.99</u>	<u>89.81%</u>
Total	Interest on Long-term Debt	109,309.00	(22,548.00)	86,761.00	84,424.05	2,336.95	97.31%
820	State Assessments & Charges						
5640	Air Pollution District	0.00	747.00	747.00	747.00	0.00	100.00%
5646	RMV Marking Surchg	0.00	1,640.00	1,640.00	1,640.00	0.00	100.00%
5663	Reg Transit Authority	0.00	38,059.00	38,059.00	38,059.00	0.00	100.00%
5690	Charter School Assessment	0.00	178,672.00	178,672.00	149,572.00	29,100.00	83.71%
5691	School Choice Assessment	<u>0.00</u>	<u>156,978.00</u>	<u>156,978.00</u>	<u>90,905.00</u>	<u>66,073.00</u>	<u>57.91%</u>
Total	State Assessments & Charges	0.00	376,096.00	376,096.00	280,923.00	95,173.00	74.69%
830	County Assessments & Charges						
5494	FRCOG Assessment	2,750.00	0.00	2,750.00	2,750.00	0.00	100.00%
5628	HC Reg Lock Up	<u>2,358.00</u>	<u>0.00</u>	<u>2,358.00</u>	<u>2,358.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	County Assessments & Charges	5,108.00	0.00	5,108.00	5,108.00	0.00	100.00%
840	Inspection Programs						
5400	General Expenses	13,266.00	0.00	13,266.00	13,266.00	0.00	100.00%

Acct Code	Account Title	Original Budget	Revised Budget	Total Budget	YTD Actual	Balance	% Exp
5490	Foothills Health District	32,074.00	0.00	32,074.00	32,073.28	0.72	100.00%
5491	Building Inspection Prog	42,500.00	0.00	42,500.00	42,500.00	0.00	100.00%
5492	PVPC Assessment	411.00	9.80	420.80	420.80	0.00	100.00%
5493	Plumbing/Gas Inspect	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>	<u>0.00%</u>
Total	Inspection Programs	88,551.00	9.80	88,560.80	88,260.08	300.72	99.66%
911	Retirement Contribution						
5400	General Expenses	<u>313,382.00</u>	<u>0.00</u>	<u>313,382.00</u>	<u>313,382.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Retirement Contribution	313,382.00	0.00	313,382.00	313,382.00	0.00	100.00%
912	Worker's Compensation						
5400	General Expenses	<u>34,000.00</u>	<u>1,025.73</u>	<u>35,025.73</u>	<u>35,025.73</u>	<u>0.00</u>	<u>100.00%</u>
Total	Worker's Compensation	34,000.00	1,025.73	35,025.73	35,025.73	0.00	100.00%
913	Unemployment						
5400	General Expenses	3,000.00	0.00	3,000.00	3,000.00	0.00	100.00%
5411	Police & Fire insurance	<u>13,697.00</u>	<u>329.00</u>	<u>14,026.00</u>	<u>14,026.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Unemployment	16,697.00	329.00	17,026.00	17,026.00	0.00	100.00%
914	Health Insurance						
5400	General Expenses	<u>610,527.00</u>	<u>0.00</u>	<u>610,527.00</u>	<u>568,596.24</u>	<u>41,930.76</u>	<u>93.13%</u>
Total	Health Insurance	610,527.00	0.00	610,527.00	568,596.24	41,930.76	93.13%
916	Medicare						
5400	General Expenses	<u>47,147.00</u>	<u>0.00</u>	<u>47,147.00</u>	<u>41,601.10</u>	<u>5,545.90</u>	<u>88.24%</u>
Total	Medicare	47,147.00	0.00	47,147.00	41,601.10	5,545.90	88.24%
970	Transfer To						
5696	Transfer to Other Funds	6,366.62	0.00	6,366.62	6,366.62	0.00	100.00%
5900	OPEB	<u>1,000.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>100.00%</u>
Total	Transfer To	<u>7,366.62</u>	<u>0.00</u>	<u>7,366.62</u>	<u>7,366.62</u>	<u>0.00</u>	<u>100.00%</u>
Report Difference		<u>8,334,517.76</u>	<u>1,747,281.66</u>	<u>10,081,799.42</u>	<u>8,480,613.98</u>	<u>1,601,185.44</u>	<u>84.12%</u>

## Town Accountant Special Revenue Funds Report FY2021

		Beginning Bal	Revenue	Expense	Balance
1HW	Highway Funds				
217	Highway C291 FY07	(67,042.88)	187,941.69	(120,898.81)	0.00
	Total Highway Funds	(67,042.88)	187,941.69	(120,898.81)	0.00
2Rev	Revolving Funds				
231	Wetlands Protection Fund	4,416.25	0.00	0.00	4,416.25
232	Dog Revolving Fund	3,116.86	5,042.25	(3,054.56)	5,104.55
233	Transfer Station Open Box	40,763.54	16,059.82	(26,536.37)	30,286.99
234	Planning Board	14,121.91	350.00	0.00	14,471.91
235	Recreation Revolving Fund	669.24	0.00	0.00	669.24
237	Fire Inspections	1,377.00	4,785.00	(5,050.00)	1,112.00
238	Plumbing Inspections	(697.00)	3,197.00	(3,197.00)	(697.00)
239	Electrical Inspections	2,785.60	10,373.90	(7,219.00)	5,940.50
	Total Revolving Funds	66,553.40	39,807.97	(45,056.93)	61,304.44
3OSR	Other Special Revenue				
241	Board of Appeals Revolving	2,403.17	1,175.50	(753.07)	2,825.60
243	Conservation Revolving	8,131.09	4,095.00	0.00	12,226.09
244	Tax Lien Custodian	0.00	105.00	(105.00)	0.00
246	Early Voting Funds	441.09	1,676.93	(1,130.75)	987.27
256	Insurance Claims	0.00	49,418.35	(36,416.35)	13,002.00
257	Town Picnic Fund	389.64	0.00	0.00	389.64
258	Road Machinery Fund	0.00	0.00	0.00	0.00
259	Mill River Greenway Donations	10,745.85	1,550.00	(1,198.17)	11,097.68
260	Recreation Donation Account	31,684.48	0.00	0.00	31,684.48
262	Horse Mountain	5,175.37	0.00	(1,703.00)	3,472.37
264	Woodland Trails Donation	6,817.97	570.00	(233.86)	7,154.11
267	COVID 19	30,441.16	99,321.00	(41,528.77)	88,233.39
270	COA Donations	11,067.97	6,910.00	(3,420.00)	14,557.97
271	Flag Donations	13.05	320.00	0.00	333.05
272	Ice Rink Donations	509.62	0.00	0.00	509.62
273	DTA-SNAP	0.00	1,537.31	(643.10)	894.21
274	Library Donations Greta Carey	10,235.79	1,722.37	(3,053.00)	8,905.16
275	Library Local	41,813.02	35,407.85	(33,570.53)	43,650.34
277	Town Flag Gift Donations	0.00	125.00	0.00	125.00
279	Angel Garden Fund	2,852.00	480.00	(240.00)	3,092.00
280	TNC Ride Share	284.80	11.50	(210.30)	86.00
282	COA CARES ACT FUNDING	0.00	3,484.92	(3,484.92)	0.00
284	Highland Valley Elder Serv	1,373.16	2,952.50	(5,821.58)	(1,495.92)
286	HV-Carpooling Grant	0.00	0.00	0.00	0.00
287	PVTA	0.00	4,316.44	(4,141.72)	174.72
292	CTLC Covid Response Grant	0.00	5,477.09	(4,847.63)	629.46
299	250th Committee	23,383.40	0.00	0.00	23,383.40
	Total Other Special Revenue	187,762.63	220,656.76	(142,501.75)	265,917.64



		<u>Beginning Bal</u>	<u>Revenue</u>	<u>Expense</u>	<u>Balance</u>
4S&F	State & Federal Grants				
252	MIIA Grant	0.00	0.00	0.00	0.00
263	Green communities Grant	1.00	0.00	0.00	1.00
268	EMP Grant	(2,340.77)	5,161.01	(2,510.24)	310.00
283	Septic Grants	15,934.23	0.00	0.00	15,934.23
293	Comcast Technology Fund	1,538.67	6,232.61	0.00	7,771.28
298	SAMSHA Policing Grant	1,307.51	0.00	(443.88)	863.63
405	Bulletproof Vest Grant	7,240.29	3,099.50	0.00	10,339.79
407	Gov Highway Safety Grant	0.00	7,933.49	(8,728.94)	(795.45)
412	COA Formula Grant	0.00	7,272.00	(3,195.74)	4,076.26
414	Library State Aid	3,596.95	8,198.39	(7,718.36)	4,076.98
415	Cultural Council	3,890.20	4,900.00	(2,675.00)	6,115.20
417	MassWorks Grant	(21,434.12)	21,400.00	0.00	(34.12)
419	Volunteer Fire Assistance	0.00	1,943.45	(1,943.45)	0.00
420	Fire Dept SAFE Grant	1,960.13	5,120.00	(4,171.60)	2,908.53
421	Fire Safety Equip Grant	0.00	0.00	(8,500.00)	(8,500.00)
425	Recycling Div Grant	10,999.00	4,200.00	(6,151.80)	9,047.20
433	Regional IT Grant	15,000.00	0.00	(12,000.00)	3,000.00
437	Complete Streets Tier 2	0.00	29,306.45	(29,306.45)	0.00
438	Document IT Mgmnt Grant	1,460.15	0.00	(1,168.12)	292.03
501	Title I Grant	14,201.84	14,000.00	(13,995.84)	14,206.00
502	School Choice	241,421.14	57,269.00	(68,409.70)	230,280.44
503	REAPS Grant	(8,816.84)	33,883.00	(20,396.13)	4,670.03
508	94-142 Grant	(12,124.35)	17,727.01	(8,014.28)	(2,411.62)
510	Star Grant	(5,000.00)	5,000.00	0.00	0.00
516	Medicaid Reimbursement	(1,163.95)	6,366.62	(7,101.66)	(1,898.99)
517	Circuit Breaker	0.00	62,323.00	(31,768.00)	30,555.00
518	Voc Transportation	0.00	1,628.00	0.00	1,628.00
520	Coronavirus Prev Grant	0.00	6,725.00	(40.07)	6,684.93
521	ESSER II	0.00	8,584.00	(14,016.68)	(5,432.68)
552	Preschool Program	103,364.87	11,745.00	(23,200.10)	91,909.77
554	School Building Use	12,258.65	370.00	0.00	12,628.65
559	School Lunch Fund	824.13	52,961.23	(53,785.34)	0.02
560	Elaine Lawton Fund	30,657.86	0.00	(1,470.00)	29,187.86
562	Big Yellow School Bus	1,490.16	0.00	0.00	1,490.16
563	Korpitass Kids Awards	900.00	0.00	0.00	900.00
564	Wellness Grant	<u>273.18</u>	<u>800.00</u>	<u>(923.26)</u>	<u>149.92</u>
	Total State & Federal Grants	417,439.93	384,148.76	(331,634.64)	469,954.05
5Ent	Enterprise Funds				
610	Water Enterprise Fund	777,478.41	284,469.39	(120,696.57)	941,251.23
620	Sewer Enterprise Fund	<u>367,814.25</u>	<u>228,160.12</u>	<u>(272,103.00)</u>	<u>323,871.37</u>
	Total Enterprise Funds	1,145,292.66	512,629.51	(392,799.57)	1,265,122.60
6CP	Capital Projects				
725	School Construction	0.00	3,721,181.70	(3,702,755.56)	18,426.14
726	Fire Truck	1,001.57	53,000.00	(53,000.00)	1,001.57
727	Highway Truck	<u>0.00</u>	<u>51,092.38</u>	<u>(5,540.63)</u>	<u>45,551.75</u>
	Total Capital Projects	1,001.57	3,825,274.08	(3,761,296.19)	64,979.46

		<u>Beginning Bal</u>	<u>Revenue</u>	<u>Expense</u>	<u>Balance</u>
7Tru	Trust Funds				
801	Daniel Collins Fund	602,402.12	(14,261.31)	(18,480.67)	569,660.14
802	O C Spellman Fund	120,269.47	(2,842.42)	(3,605.80)	113,821.25
803	Ethel Curry Fund	323.15	(8.07)	0.00	315.08
804	Albert D Sanders Fund	22,093.74	(518.38)	(748.65)	20,826.71
805	Dunphy-Dunphy School Fund	25,587.60	(604.90)	(771.39)	24,211.31
806	Dunphy-James School Fund	37,797.82	(888.02)	(1,254.06)	35,655.74
807	Ellsworth Hyde Fund	1,984.98	(48.95)	(13.10)	1,922.93
808	Byron Loomis Fund	25,603.08	(604.93)	(771.54)	24,226.61
810	Helen E James Fund	33,367.90	(822.76)	(217.65)	32,327.49
821	WCTU Clock Fund	4,735.99	(116.77)	(47.55)	4,571.67
822	Cemetery Perpetual Care	17,677.68	3,180.25	(1,380.19)	19,477.74
823	Whiting Street Fund	5,854.38	(144.36)	(38.18)	5,671.84
824	Arthur King Fund	111,435.65	(2,747.70)	(713.32)	107,974.63
825	Albert Hills Fund	5,795.03	(142.89)	(37.87)	5,614.27
826	Christian Hills Fund	28,996.99	(714.99)	(189.51)	28,092.49
827	Henry Hills Fund	97,924.73	(2,387.77)	(1,837.34)	93,699.62
828	Mary Main Fund	4,149.64	(102.31)	(27.12)	4,020.21
829	Lyman Wait Fund	952.16	(23.47)	(5.74)	922.95
830	Electra Wait Fund	8,579.74	(211.55)	(55.96)	8,312.23
831	Henry Warner Fund	43,264.17	(1,066.77)	(282.75)	41,914.65
832	Women's Club Fund	2,923.61	(72.10)	(19.07)	2,832.44
833	James Taylor Fund	2,458.81	(60.61)	(16.11)	2,382.09
834	Sanderson/Heath Fund	4,574.50	(112.79)	(179.91)	4,281.80
835	Library Humanities Fund	8,566.09	(211.21)	(55.88)	8,299.00
836	William J Sheehan Fund	226.20	(5.64)	0.00	220.56
838	KMIT Library Fund	538,488.56	(12,806.66)	(18,396.81)	507,285.09
842	Brassworks-Rec Long-Range	12,582.06	(310.24)	(75.74)	12,196.08
851	Unemployment Compensation	31,061.55	14.36	(16,899.15)	14,176.76
852	Elder Trust Fund	12,398.21	(272.81)	(1,000.25)	11,125.15
853	Stabilization Fund	1,605,838.99	833.27	(1,000,000.00)	606,672.26
854	Meekins Library Trust	23,592.15	(563.16)	(149.66)	22,879.33
855	Seewald Technology Grant	471.57	0.00	0.00	471.57
856	OPEB	16,691.11	1,010.47	0.00	17,701.58
	Total Trust Funds	3,458,669.43	(37,635.19)	(1,067,270.97)	2,353,763.27
8Age	Agency Funds				
891	Off Duty Police Detail	(95.20)	59,758.50	(62,864.50)	(3,201.20)
892	Firearm ID Cards	(389.50)	4,250.00	(4,587.50)	(727.00)
893	Clerk Fees	201.28	3,174.00	(3,354.50)	20.78
897	Collector Fees	3,853.74	0.00	0.00	3,853.74
898	Deputy Collector Fees	128.05	7,733.00	(7,733.00)	128.05
	Total Agency Funds	3,698.37	74,915.50	(78,539.50)	74.37
	Total Williamsburg	<u>5,213,375.11</u>	<u>5,207,739.08</u>	<u>(5,939,998.36)</u>	<u>4,481,115.83</u>

## Angel Park Quiet Reflections Garden

The Angel Park Quiet Reflections Garden was quiet during 2021 due to the COVID 19 restrictions. However, the shrubs and trees still bloomed and flower pots still required weekly watering, so the volunteer staff continued to provide ongoing care in anticipation of better times ahead. Visitors came to the park to for refuge and reflection. The Garden is used by school children and teachers on special occasions and is available to the public for spending quiet moments during the day during all seasons. The Angel Park Music Series was revived during the summer and the performances were well received by appreciative audiences.

### **Park Improvements and Ongoing Care Projects for the 2021 Garden Year:**

1. New Memorial Bricks were installed.
2. The Park lawns and planting beds received organic care to prevent infestations of an array of garden pests.
3. The beds were fed, weeded and pruned by N. Dines and the Williamsburg Dead Head Society, led by Joan Coryat and Heidi LeBaron Johnson. Thanks to additional help by Joan Donovan, Dianne Martin, Tamar Smith and Lisa Sheehy, who tended the gardens and watered the flower pots at both the Vet's Park and the Angel Park.
4. Zononi Lawn Maintenance provided regular mowing, trimming and raking services throughout the season.
5. New Daffodil bulbs were planted in Angel Park, Vet's Park and in the adjacent flower beds along Route 9. A total of over 850 new bulbs will bloom in early spring 2022.

### **2022 Plans:**

The gardens are maturing and will continue to require substantial pruning to accommodate pedestrian walking clearances and to cut back shrubs away from benches and some perennials will require removal to sunnier locations as adjacent trees mature. Additional shade tolerant perennials will continue to be introduced over the next few seasons. Additional bulbs will be planted each year to enrich the transition from winter to spring. See below if you would like to help with ongoing care of Angel Park or any of the other Public Gardens listed.



### **Funding**

The Park is funded in part by donations from memorial brick purchases (forms available at Town Offices), contributions from the Summer Music Series, and the ongoing care funds provided by the Williamsburg Beautification Fund, which also supports all of the Public Gardens, including Meekins Library Gardens and the Mill River Park, the Market Square Gardens, and the flower beds along Route 9. Ms. April O'Brien administers the Beautification Fund at Florence Bank. The Fund gratefully receives private donations as well as weekly income from

the redemption of bottles and cans collected at the Transfer Station. Local businesses that support the fund are: Florence Bank, Williamsburg Market, Cichy's Garage, Dove Business Associates, Burgy Brews, and the General Store. The Williamsburg Redemption Society is a group of volunteers who work in shifts on Wednesdays and Saturdays to sort, stack, and

transport the bottles and cans to Pat's for deposit redemption. (Thanks to John Hoogstraten, Eileen Keegan, John Lancaster, Ellen Wittlinger, David Prichard, Roger Bisbee, Fred Goodhue, Nancy Desrosiers, and Jen Black.) Many thanks to Pat's for their generous cooperation in processing the collected bottles and cans. Please note the signs at the shed to aid in sorting and help volunteers with their work.

The Williamsburg Dead Head Society (including the Angel Park gardeners) also receives assistance from Susan Waltner, Kathleen Casey, Elaine Howes, Elaine Hyde, Charles and Mary Dudek, Rebecca Basch, Martha Baker, and Melinda McCall. Please let us know if you would like to help at the Bottles and Cans Shed or with the Garden Crew; send a message to: [ndines@larp.umass.edu](mailto:ndines@larp.umass.edu)

Volunteers receive compensation that is priceless and the benefit package is excellent. Contact us at the above email address before available slots are filled! Do not miss out on this opportunity. Thanks.

Thanks to all who help with ongoing care, provide support, and who enjoy the beauty of the Park and surrounding Public Gardens of Williamsburg.

N. Dines, FASLA

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## Board of Assessors

2021 has been a busy year in the town, with 76 deed transfers in Williamsburg and 20 in Haydenville. Many people desirous of leaving cities have found Williamsburg to be attractive and we welcome them. The current tax rate for FY2022 is \$19.44/1000. Changes are made to the Assessors' property record cards each month reflecting the deed transactions recorded at the Hampshire County Registry of Deeds.

Assessors record and analyze information about residential, commercial, and industrial properties to classify and make fair and equitable assessments of property values in the Town of Williamsburg. We review building permits each year by measuring, listing and valuing all new construction and tracking this new value for new growth, allowing the levy limit to increase accordingly. The office maintains records, documents and liens, answers public inquiries, assists the public as needed, processes application or tax exemptions for the elderly, disabled veterans, and blind people. Assessors also handle abatements and appeals to the Appellate Tax Board and work with the town's financial team and the Massachusetts Department of Revenue to set the tax rate. While the Assessors calculate the tax rate, the voters who attend Town Meeting and approve the yearly spending/budget are ultimately who decides what the tax rate will be. So please, attend this important event!

Assessors' meetings are held at 10 a.m. on Tuesday mornings and are open to all. As always, please feel free to contact the Assessors' office at 268-8403 or by email at [Assessors@Burg.org](mailto:Assessors@Burg.org) with any questions or concerns!

Denise Banister, Chair, Glen Everett, and Robin Everett



## Building Inspector

The Town of Williamsburg has contracted with the City of Northampton to provide Building Inspection and Zoning services as required by M. G. L. c. 143, § 3 and c. 40A, § 7 and for Electrical Inspection services in accordance with M.G.L. c. 166, § 32. The Building Inspector is Jonathan Flagg and the Inspector of Wires is Roger Malo.

The Building Department office in Northampton is currently closed to the public. Hopefully, this will change soon. Staff are in the office from 8:30 to 4:30 Monday through Friday. The department has three building inspectors, two electrical inspectors and two full time clerks. This staffing allows us to schedule timely inspections and provide expedient support for permit applications. Despite the current Covid 19 challenges and increasing construction activity, permit processing and inspections are happening on a normal schedule.

2021 was a very good year for building activity in Williamsburg. The number of building permits (147) was a little higher than 2020 (143). Permit fees and the estimated costs of construction were much higher than 2020, primarily because a very large solar array and several new houses were permitted in 2021.

The estimated cost of construction was \$14,932,928, and the total permit fees were \$89,615.

2021's building permit totals (146) are very close to the average of the past 12 years (142 per year).

*Kellogg Road solar array*

A continuing bright spot for Williamsburg is the number of solar electric systems in the town. There were 19 residential solar electric system permits issued in 2021 compared to 13 in 2020. Beginning with the Solarize Williamsburg program in 2014, there have been 161 residential solar installations through the end of 2021, with an estimated capacity of 1.119 megawatts.



Williamsburg's 4 large scale ground mounted solar arrays have a total capacity of approximately 18.65 megawatts. The town's total solar capacity, 19.77 megawatts, is 0.57% of Massachusetts' total solar capacity of 3604 megawatts. Williamsburg's solar capacity is an exceptional number, considering the population of Williamsburg is less than .04% of the population of the state. From another perspective, 19.77 megawatts is enough to power more than 3000 homes; more than twice the number of houses in Williamsburg.

The new Public Safety complex will certainly be the most exciting building project in 2022, but I expect the other permit activity to maintain the same pace as 2021.

We look forward to providing prompt and courteous building, zoning and electrical inspection services to Williamsburg and Haydenville residents in the coming year. As always, feel free to contact me with any problems or concerns you may have regarding building or zoning issues. The Building Department telephone number is (413) 587-1240 and my email address is [jflagg@northamptonma.gov](mailto:jflagg@northamptonma.gov).

Jonathan Flagg, Building Inspector

## Town of Williamsburg Building Department Activity 2021

Number of Permits	Type of Work	Estimated Cost of Construction
3	NEW SF HOUSES	\$1,691,621
3	ADDITIONAL DWELLING UNITS	\$472,840
3	ADDITIONS	\$177,300
1	NEW COMMERCIAL BUILDING	\$516,000
6	REPAIRS	\$120,200
14	RESIDENTIAL RENOVATIONS	\$499,135
9	PORCH-DECKS	\$161,271
5	BARN-GARAGE-SHEDS	\$75,670
19	RESIDENTIAL SOLAR	\$846,619
9	WOOD STOVES	\$35,324
1	COMMERCIAL SOLAR ARRAY	\$9,618,910
1	SWIMMING POOLS	\$9,400
30	INSULATION	\$122,579
25	ROOFING-SIDING	\$442,322
14	WINDOWS-DOORS	\$74,237
1	DEMOLITION	\$500
2	MISCELLANEOUS PROJECTS	\$69,000

Total Building Permits, 2021	146
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Total Building Permit Fees, 2021	\$89,615
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Total Estimated Cost of Construction, 2021	\$14,932,928
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Total Building Permits (12 year avg.)	142
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Total Building Fees (12 year avg.)	\$28,111
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Total Estimated Cost of Construction (12 year avg.)	\$4,322,511
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	Total Debt Years	Years Remaining	Estimated Interest %	Project Description	Quote Received	Funding	Current Year	Condition	Replacement Freq. (yrs)	Replace with	Town's Share of Project. (Current Dollars, Interest Not Incl.)	Remaining Principal	FY 2022	FY 2023	FY 2024	FY2025	FY2026	FY2027
27	5			Fire - Engine 1 - E-One	DE 2017	Excellent	20	2037			463,000							
28	10		4.25	Fire - Engine IV - International Pumper	DE 2001	Good	20	Refurb			200,000				48,500	46,800	45,100	43,400
29	10		4.25	Fire - Engine II - International 400 Ser Fire Truck	DE 2006	Good	20	Pumper			300,000							72,750
30	5		3.50	Fire - Engine III - Ford Lgcon Fire Truck	DE 1992	Fair	20	Rescue			232,536			51,749	51,749	51,749	51,749	
31	1			Fire - Chief's Vehicle - Ford Expedition	FC 2012	Excellent	11				60,000			62,669				
32	1		4.25	Hwy- Ford F350 Pickup	FC 2014	Excellent					40,000							
33	5		4.25	Hwy. - Excavator	DE 2018	Excellent					200,000							
34	5		4.25	Hwy. - Grader John Deere	DE 1987	Good	N/A	not replace			300,000							
35	5		4.25	Hwy. - Backhoe Loader Cat 446	DE 2006	Good					160,000			40,564	39,283	38,002	36,721	35,440
36	5		4.25	Hwy. - Truck 6 Int'l.	DE 2009	Good					190,000				46,075	44,460	42,845	41,230
37	5		4.25	Hwy - Truck 5 F550	DE 2011	Excellent					75,000				18,188	17,550	16,913	16,275
38	5		4.25	Hwy. - Chevrolet Silverado 2500HD	FC 2020	Excellent					51,092							
39	5		4.25	Hwy. - Truck 4 & Sander Int'l	DE 2016	Excellent					185,000							
40	5			Hwy- LeRoi 185 towable air compressor	FC 1995						20,000							
41	1			School Tractor	FC 2018	Excellent					23,000							
42	1			Tennis Court	FC 2020	Excellent					10,000							
43				Town Office Server	FC 2015	Fair	7				19,734							
44	5		4.25	Assessors Mapping	DE						125,000					30,313	29,250	28,188
45				Pension Liabilities	FC						2,200,000							
46				Future Year Requests Subtotals							5,114,586		0	154,982	252,106	252,874	246,578	361,275
47				Payments from Free Cash/Stabilization/Other									1,107,920	62,669	48,311	24,000	24,000	67,018
48				TOTALS - DEBT PAYMENTS							16,131,848		419,581	452,512	830,082	840,548	824,640	871,307
49				TOTAL BUDGET EST.									8,497,298	8,709,731	8,927,474	9,150,661	9,379,427	9,613,913
50				DEBT PMNT. AS % OF BUDGET EST. (10% TARGET)									4.94%	5.20%	9.30%	9.19%	8.79%	9.06%



## Capital Planning Committee

The charge of the capital planning committee is to help the town plan for anticipated expenditures and for their financing. The committee is composed of six members: three at-large members appointed by the Board of Selectmen, two members of the Finance Committee, appointed by the Finance Committee, and the town treasurer serving as an ex-officio member.

The members for 2021 were Melissa Zawadzki, Gil Loud, Julia Peters, Robert Cayo and Treasurer Nathan Rosewarne, ex-officio.

Each year the committee solicits capital expenditure requests for the next fiscal year and anticipated requests for the next five years from all departments. Capital expenditures include all equipment or projects that cost at least \$10,000 and have a useful life of at least five years. These costs are then compiled and prioritized and forwarded to the Finance Committee along with funding recommendations. The town then votes to accept or modify the plan each year at the annual town meeting.

During 2021 the capital planning committee discussed and was in favor of the following capital expenses: The Public Safety Complex for \$5,100,000 with \$1,000,000 from stabilization and \$4,100,000 from debt exclusion. A grant match for a pumper fire truck for \$20,500 from free cash. The replacement of one police vehicle for \$46,894 from free cash. Highway Garage door replacement for \$20,792 from free cash. The town office server replacement for \$19,734 from free cash

The FY 24 – FY 27 period currently shows a high Debt Payment as Percent of Budget, Estimated (10% Target). In 2022 the committee plans to work with the fire department and highway department to reduce the potential debt impact.

The Committee forwarded the Capital Improvement Budget FY 22 and Capital Improvement Program FY 23 – FY 27 for the Town of Williamsburg to the Finance Committee for consideration.

Gil Loud  
Chairman

## Town Collector - FY2021

The following lists represent amounts that remain outstanding as of the end of the fiscal year - June 30th.

<b>REAL ESTATE TAXES</b>					
<b>Fiscal Year</b>	<b>Balance o/s 6/30/2017</b>	<b>Balance o/s 6/30/2018</b>	<b>Balance o/s 6/30/2019</b>	<b>Balance o/s 6/30/2020</b>	<b>Balance o/s 6/30/2021</b>
2022					\$ (26,312.93)
2021					\$ 141,490.92
2020			\$ (34,330.37)	\$ (59,469.01)	\$ 3,416.06
2019	\$ (13,390.36)	\$ (18,602.68)	\$ 66,611.49	-	-
2018	\$ (13,390.36)	\$ 110,076.70	\$ 189.30	-	-
2017	\$ 69,587.13	-	-	-	-
<b>TOTALS Real Estate</b>	<b>\$ 56,196.77</b>	<b>\$ 91,474.02</b>	<b>\$ 32,470.42</b>	<b>\$ 133,701.80</b>	<b>\$ 118,594.05</b>
<b>PERSONAL PROPERTY TAXES</b>					
2022					\$ (150.00)
2021				\$ (143.83)	\$ 24,943.91
2020			\$ (200.00)	\$ 7,456.65	\$ 7,007.96
2019	\$ (15.10)	-	\$ 3,758.34	\$ 3,260.78	\$ 3,260.78
2018	\$ (15.10)	\$ 173.39	\$ 112.84	-	-
2017	\$ 8,284.83	\$ 642.21	\$ 47.27	-	-
2016	\$ 230.17	\$ 230.17	-	-	-
2015	\$ 22.67	\$ 22.67	-	-	-
<b>TOTALS Pers Prop</b>	<b>\$ 8,522.57</b>	<b>\$ 1,068.44</b>	<b>\$ 3,718.45</b>	<b>\$ 10,573.60</b>	<b>\$ 35,062.65</b>
<b>MOTOR VEHICLE EXCISE TAXES</b>					
2021					\$ 6,472.64
2020				\$ 32,208.57	\$ 3,933.49
2019			\$ 14,793.88	\$ 2,930.58	\$ 1,233.71
2018	\$ 24,220.79	\$ 15,454.63	\$ 4,268.78	\$ 1,697.09	\$ 859.80
2017	\$ 2,906.67	\$ 3,776.36	\$ 1,768.45	\$ 1,199.59	\$ 1,014.17
2016	\$ 2,906.67	\$ 1,449.90	\$ 607.50	\$ 37.50	-
<b>TOTALS Motor veh</b>	<b>\$ 27,127.46</b>	<b>\$ 20,680.89</b>	<b>\$ 21,438.61</b>	<b>\$ 38,073.33</b>	<b>\$ 13,513.81</b>

# **WATER AND SEWER USAGE**

Water 2021	\$	-	\$	-	\$	-	\$	41,381.54
Water 2020							\$ 49,952.58	\$ -
Water 2019						10,348.43	\$ -	\$ -
Sewer 2021						-	\$ -	26269.47
Sewer 2020						-	\$ 23,088.85	\$ -
Sewer 2019						5,536.93	\$ -	\$ -
Meter rental 2021						-	\$ -	465.00
Meter rental 2020	\$	-	\$	-	\$	-	\$ 585.00	\$ -
Meter rental 2019						305.00	\$ -	\$ -
Liens 2020						-	\$ -	4,456.79
Liens 2019						-	\$ 11,488.68	\$ -
Liens 2018	\$	-	\$	-	\$	4,464.81	\$ -	\$ -
Backflow Insp 2021						-	\$ -	1,545.00
Backflow Insp 2020	\$	-	\$	-	\$	-	\$ 250.00	\$ -
Backflow Insp 2019	\$	-	\$	1,350.00	\$	850.00	\$ -	\$ -
<b>TOTALS W/S Dept</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>1,350.00</b>	<b>\$</b>	<b>21,505.17</b>	<b>\$ 85,365.11</b>	<b>\$ 74,117.80</b>
<b>TOTAL</b>	<b>\$</b>	<b>91,846.80</b>	<b>\$</b>	<b>114,573.35</b>	<b>\$</b>	<b>79,132.65</b>	<b>\$ 267,713.84</b>	<b>\$ 241,288.31</b>

## **The following list represents other money and fees collected.**

		FY2017	FY2018	FY2019	FY2020	FY2021
Water Connection Fees	\$	-	\$ 500.00	\$ -	\$ -	500.00
Sewer Connection Fees	\$	-	\$ 14,500.00	\$ 11,000.00	\$ -	10,500.00
Cross Conn/Misc	\$	2,000.00	\$ 2,550.00	\$ -	\$ 1,650.00	1,655.00
Final Water Reads	\$	450.00	\$ 600.00	\$ 475.00	\$ 325.00	300.00
PILOT	\$	-	\$ 91,010.18	\$ 48,342.90	\$ -	104,198.42
Rollback	\$	1,345.20	\$ -	\$ -	\$ 1,607.96	12,787.79
<b>Total Other Collected</b>	<b>\$</b>	<b>3,795.20</b>	<b>\$ 109,160.18</b>	<b>\$ 59,817.90</b>	<b>\$ 3,582.96</b>	<b>\$ 129,941.21</b>

Respectfully submitted by Bonnie Roberge, Certified Massachusetts Municipal Collector

## Conservation Commission

Members of the Williamsburg Conservation Commission include Marcianna Caplis (Chairperson), Mary Dudek, Andrew MacLachlan, Melinda McCall, and Joseph Rogers. Sadly, long term commissioner Todd Lynch resigned his position to allow time for new endeavors. His warmth, thoughtfulness, and plant expertise are missed.

The Williamsburg Conservation Commission works in cooperation with the Massachusetts Department of Environmental Protection to administer and enforce the Massachusetts Wetland Protection Act and the Massachusetts Rivers Protection Act. These laws protect wetland resources which provide for clean water, flood control, and habitat for wildlife.

Residential and commercial projects near these resources require review and approval by the Conservation Commission. Landowners should contact the Commission prior to breaking ground or commencing any project within 200 feet of a stream or river, or within 100 feet of a wetland. We are happy to assist landowners planning a project who are unsure if their land is within wetland buffer or riverfront zones to determine if any action is required on their part. More information and required forms are available on the town website at <http://www.burgy.org/conservation-commission>.

The Commission aims to educate residents and facilitate the required paperwork. In 2021, the Conservation Commission reviewed and approved the following Massachusetts Department of Environmental Protection forms submitted on behalf of town residents and property owners: 8 Requests for Determination, 1 Notice of Intent, 2 Enforcement Orders, 0 Emergency Certifications, and 1 Certificate of Compliance. The Commission provided guidance to the public on 10 occasions and performed 14 site visits.

There were several large or complex projects requiring several site visits and public meetings. Where advisable the Commission consulted with the Department of Environmental Protection to provide clear guidance to the applicant. Notable projects included:

- Williamsburg Public Safety Complex planning with The Berkshire Design Group.
- Reviewing plans for, and monitoring, wetlands protection at the installation of two large area solar power arrays.
- Identifying and guiding Depot Road culvert replacement practices to minimize stream and wetland impacts.
- Worked with a Smith College student on developing a more helpful and informative GIS (Geographic Information System) site. Polly Ryan created a useful dynamic map that helps to clarify and teach about the Wetlands Protection Act and the role of the Conservation Commission. A link to the program is found under “Resources” on the Conservation Commission website.

*Solar arrays from air*



- Updated the Conservation Commission website to be helpful, informative, and user friendly.
- Supported the Conservation Restriction for 55 acres behind South Street by submitting a Municipal Certification document outlining the benefits of conserving the land in question. These benefits include preserving priority habitat for rare and endangered species, preserving productive forest land, and connecting Petticoat Hill and conservation lands on Unquomunk Road.

In addition to regulatory work, the Conservation Commission continued its collaboration with other town boards and organizations.

The goals and objectives of the Conservation Commission overlap with those of the Open Space and Recreation Committee (OSRC) and the Municipal Vulnerability Preparedness (MVP) plan. Unobstructed flood plains, clean water, vibrant habitats, and open space are essential to the health of the community. Commissioners met with the OSRC to provide feedback on their updating of the Open Space Plan.

Another part of the planning and collaboration is working with local land trusts to protect land vulnerable to flooding and to connect parcels to maximize their effectiveness as habitat protection and recreational value.

The Commission manages six conservation areas in town: Horse Mountain, with the Kestrel Land Trust; Brewer Brook, with the Forest Resiliency Project; the Hall, Briar Hill, and Gere Hill properties with the Williamsburg Woodland Trails and the Open Space Committees; and Old Wolf Hill, with the Kestrel Land Trust. Holding the conservation restrictions on these properties allows the Town to assure properties are maintained in perpetuity in natural and scenic conditions while protecting drinking water, wildlife habitat, and providing public trails for hiking.

*Tree roots in conservation area*



### **Wetlands By-Law**

Part of the planning for meeting Commission goals was the creation of a draft Wetlands Protection By-Law which would strengthen the ability of the town to protect its wetlands resources. The lack of such a by-law was noted as a weakness in the Municipal Vulnerability Preparedness (MVP.) The by-law was resubmitted to the Select Board in 2021, but not addressed for that year's town meeting.

The Commission meets monthly on the second Thursday (and fourth Thursday as needed) at 7:00 p.m. via Zoom, or on the second floor of the Town Offices in Haydenville when possible. To contact the Commission, please email [conservation@burgy.org](mailto:conservation@burgy.org) or call (413) 268-8416.

## Cultural Council

The Williamsburg Cultural Council (WCC) is part of a network of local cultural councils throughout Massachusetts that administers funds from the state cultural council (MCC). Local councils make decisions on grant proposals “to support public programs that promote excellence, education, diversity and inclusion in the arts, humanities, and science to foster a rich cultural life.” Each year we review grant proposals submitted in the fall for the upcoming year’s grant cycle.

This year, 2021, the WCC conducted a community survey, receiving input via a questionnaire. The new statement of local priorities highlights projects that are: “well-designed, demonstrate past success in completion of projects, provide a realistic budget, and have a clear alternative plan for COVID-safety; provide a clear benefit to Williamsburg residents, in close proximity to Williamsburg and accessible to Williamsburg residents, and is inclusive and reflective of cultural diversity; reflect a wide range of projects, including projects in diverse disciplines that reach residents of various ages and demographics. In addition, WCC welcomes projects that provide opportunities for multi-generational interactions, partnerships between two or more organizations, interdisciplinary or integrated projects (arts, humanities, sciences), environmental education/sustainability, and projects that build community participation.”

For 2021, we were allotted \$4,900 and selected 12 programs to receive funding. Some have completed their programs and received funding. Others, due to continuing Covid concerns, have their funds held until they can be completed. To date, we have paid out \$1,625 (four programs) and are holding \$3,375 (two in process, six postponed).

Postponed: Racism and Bias, Global Music, Ballad of the Flood, Williamsburg Players, Graves Farm, and Just Mercy.

In Process: River Stories and Angel Park Series.

Paid: Tamarack Hollow/ paid Oct 2021, Rites of Passage/paid Nov 2021, Hampshire Musical/ awarded \$600/partial pay \$300, and Art kits paid March 2021.

For more information, go to the town website. For more information about MCC, go to [massculturalcouncil.org](https://massculturalcouncil.org). Applications for grants for 2023 will be due October 2022.

Our current members are Sue Davis, Zevey Steinitz, Patricia LaFreniere, Ann Biddle, and Sherry Loomis.

John Porcino is one of the performers granted in 2021, awaiting a time when he can safely perform for the Senior Center.





## Employee Earnings

<u>Last Name</u>	<u>First Name</u>	<u>Department-name</u>	<u>Total Pay</u>
AHEARN	WILLIAM	Transfer Station	3,130
ANDROS	ZACHARIAH	Firefighter	32
ASSELIN	AMANDA	School-Teachers	57,569
BAKER	BETTINA	School-Clerical	51,969
BANAS	KENNETH	Firefighter	702
BANISTER	DANIEL	Firefighter	1,389
BANISTER	DANIEL	Highway Dept Head	69,139
BANISTER	DENISE	Assessors, Em Coordinator, Etc.	6,987
BANISTER	DENISE	Selectboard	2,766
BARNES	ANDRE	Firefighter	2,915
BENOIT	GARY	Finance Committee	1,100
BERUBE	PAMELA	School-Teachers	73,934
BHOWMIK	MONICA	School-Substitutes	500
BISBEE	ROGER	Sewer	1,100
BLACK	ALYSON	School-Substitutes	700
BLACK	COLLIN	School Committee	612
BLACK	HANNAH	School-Aides	24,381
BROOKS	DAVID	Transfer Station	4,679
BULLOCK	BEVERLY	Library	50,376
BUSSLER	ANNE	School-Substitutes	1,650
CACCAMO	NICHOLAS	Town Admin (CURRENT)	38,883
CASEY	BARTHOLOMEW	Firefighter	225
CASTERLINE	PATRICIA A.	Poll Worker	218
CERRETA	ERIC	Finance Committee	7,346
CICHY	MITCHELL JR.	Police	39
CLARK	LINWOOD	Transfer Station	4,799
CONNELL	JASON A.	Fire Chief	35,802
CONNELL	JOSHUA	Firefighter	2,419
CONNELL	REBECCA	Firefighter	910
CORNELL	SUSAN	Library	1,405
CRESTO	GLENDA	Poll Worker	290
DERBY	NICOLE	School-Teachers	71,189
DIAS	NATALEE	School-Teachers	35,630
DIBRINDISI	GREG	Firefighter	757
DONOVAN	JOAN	Poll Worker	210
DUDEK	CHARLES	Finance Committee	437
DUNLAP	CAREY	School-Teachers	71,294
DUNPHY	MARJORIE	Assessors	80
EVERETT	ALAN	Firefighter	712
EVERETT	GLEN	Assessors	3,252
EVERETT	GLEN	Firefighter	617
EVERETT	ROBIN	Assessors Labor	19,834

FERRON	JAMES	Firefighter	1,874
FINE	ANNE	School-Substitutes	350
FISHER	PETER	Police	41,324
FLOREK	MEGAN	School-Aides	18,889
FUGIEL	ALYSSA	School-Aides	7,723
GAGNE	GAIL	Poll Worker	203
GELBARD	ANNE	School-Aides	24,662
GERTZ	LUCY	School-Teachers	19,857
GIBSON	DONNA	Board of Health	11,141
GILMAN	BRIAN	School-Teachers	58,081
GOEBEL	GLEN	COA	54
GOLASH	ALAN	Custodian	8,147
GOUGEON	SONJA	Police	401
GURDAK-FOLEY	ROBIN GRACE	School-Teachers	57,073
HAAS	DEBORAH	School-Substitutes	1,075
HARVEY	RENEE	School-Cafeteria	34,119
HATHAWAY	DANIEL	Building Supervisor	7,502
HEATH	CHARLES	Finance Committee	437
HENDRICKS	CAROL	COA Mealsite	3,197
HENDRY	KAREN	School-Teachers	47,788
HIGGINS	PATRICK	Firefighter	254
HILLENBRAND	REESE	Firefighter	522
HOPE	TRYNA	COA Asst	10,085
HOWE	SHAYLA	Animal Control	2,550
HUNTINGTON	SARAH	School-Teachers	71,399
HYSLIP	JAMES	Water/Sewer	1,100
IMBIMBO	SALLY	School-Teachers	14,632
JENKINS	STACEY	School-Principal	122,217
JOHNSON	TAMMY	Custodian	5,485
JOYCE	KATHRYN	School-Teachers	74,534
JURGENSEN	EVA	School-Teachers	59,630
KAROWSKI	KAREN	Treasurer Asst.	6,261
KAROWSKI	RICHARD P.	Firefighter	466
KASELL	ALEX	Firefighter	4,670
KENNEDY	PAUL	Water/Sewer	1,100
KILDUFF	ELIZABETH	Library	2,377
KISLOSKI	RICHARD	Finance Committee	737
KLINE	TODD	School-Custodial	44,571
KRESS	THOMAS	School-Substitutes	1,381
LAPOINT	JOSHUA	Firefighter	3,649
LAPOINTE	ROBERT	Firefighter	2,788
LAPOINTE	ROBERT	Highway	7,718
LASTOWSKI	ANTHONY	Water/Sewer	12,740
LAWTON	DONALD	Highway	336
LEMOINE	MICHAEL	Police	8,507
LESSARD	BRENDA	Town Clerk	32,132



LITTLE	TARA	School-Custodial	3,187
LOOMIS	SHARON	COA Asst	12,930
LOVEN	MARK	Highway	52,716
LUCE	GORDON	Transfer Station	7,797
LUCE	KATHLEEN	Poll Worker	380
LUCE	RITA MACINNIS	School-Teachers	65,887
LULEK	CHESTER J.	School-Custodial	6,207
LULEK	EDEN	School-Aides	886
LULEK	JAKE	Firefighter	3,251
LUSZCZKI	AUBREY	Police	4,862
LUSZCZKI	BRYAN	Police	14,889
MALONI	ROBERT	Water/Sewer	2,850
MARTIN	JENNIFER	School-Nurse	163
MATHERS	DAVID E.	Selectboard	2,766
MCALLISTER	SUSAN	Poll Worker	60
MCAVOY	LORI	School-Teachers	25,064
MCCAFFREY	MICHELLE	School-Teachers	72,247
McCALL	MELINDA	COA Mealsite	1,141
MCGILL	CORY J.	Firefighter	1,836
MCQUESTON	REILLY	Firefighter	16
MERRITT	DIANE U.	Poll Worker	117
MERRITT	ROBIN	Firefighter	64
MURPHY	JOCELYN	School-Aides	14,994
NARDI	CHARLENE	Town Admin	36,341
NOYES	WORTH	Firefighter	24
NYE	MARISSA	School Committee	312
O'BRIEN	MICHAEL	School-Custodial	58,153
O'CONNELL	DOROTHEA	Poll Worker	60
O'CONNELL	MICHAEL	School-Teachers	29,160
OSETEK	BRYAN	Highway	66,738
O'SULLIVAN	DIANE M.	Poll Worker	80
PACKARD	JAMES	Transfer Station	4,372
PALMER	JOHN	Library	3,982
PALMER	KOLBY	School-Teachers	60,945
PEDRUCZNY	CARLEY	Library	1,009
PETERS	JULIA	Finance Committee	437
PINKHAM	SHANE	Police	20,667
PISANO	KRISTIN	School-Teachers	62,920
PORTER	ANNE	School-Teachers	24,642
PUNSKA	DIANE	Poll Worker	36
PUNSKA	HEATHER	School-Teachers	68,720
REINKE	ROBERT	Police	5,040
ROBBINS	REBECCA	Poll Worker	54
ROBERGE	BONNIE	Collector	46,209
ROBINSON JR.	JAMES	Firefighter	314
ROGERS	SHAWNA	Firefighter	880

ROMA	GARY	School-Clerical	2,367
ROMANOWSKI	STEVEN	School-Aides	26,870
ROSEWARNE	NATHAN	Treasurer	24,573
ROSS	THEODORE	Firefighter	669
ROVATTI	VERONICA	School-Teachers	28,805
ROWLEY	LINDA	Finance Committee	437
SANDERSON	PAUL	Constable	218
SANDERSON	PAUL	Firefighter	3,358
SAYRE	WILLIAM	Selectboard	2,766
SCANLON	LAURIE	Library	5,521
SCHIFF	RYAN	School Committee	312
SCHMIDT	NAOMI	Library	15,128
SCHWEITZER	KAREN	School-Teachers	79,558
SMITH	GEORGE	Transfer Station	3,859
SMITH	SYLVIA	School-Substitutes	3,742
SMITH	TAMAR	COA Mealsite	9,260
SMITH-HARDER	AMBER	Library	7,407
SNYDER	EVELYN	School-Teachers	15,338
SOUKUP	JASON T	Police	16,150
SPRINGMAN	ALLISON	School-Aides	4,351
SPRINGMAN	DARYL R.	Firefighter	3,237
STUART	DANIEL	Firefighter	507
STUCKLEN	MARY	School-Teachers	20,633
SYMONS	HELEN	Board of Health	1,931
TAYLOR	CHRIS	School-Aides	33,346
TAYLOR JR	KENNETH H	Fire-Admin	7,601
THOMAS	ANTHONY	Highway	3,234
TILLEY	FRANCES	Poll Worker	192
TURNER	DONALD W.	Highway	58,650
WARNOCK	ELEANOR	Admin Assistant	17,862
WAYNE	MICHAEL H.	Police	41,935
WEBER	ERIC	Water/Sewer	300
WETZEL	PAUL	Finance Committee	437
WICKLAND	DENISE	Police Chief	80,718
WICKLINE	JOHN	School-Aides	24,541
WILDFONG	ROCHELLE	Library	37,432
WILDMAN	ERIKA	School-Teachers	35,664
WILHELM	MATTHEW	School Committee	312
WILSON	JAMES	Transfer Station	1,565
WILSON	MELISSA	COA Director	29,909
WOLK	MICHELE	Library	2,971
WOODS	MARY ELLEN	School-Teachers	74,279
WRIGHT	DANIELLE	Police	6,042
YOUNG	BARBARA	Library	30,118
ZACKS	LISA	Library	1,589

## Emergency Management

At this time last year, I was hopeful that once the Covid vaccine became widely available, our lives could once again become closer to “normal”. Unfortunately, the coronavirus mutates, folks do not or cannot be vaccinated, and we find ourselves still living with Covid threatening to infect us if we are not cautious.



The weather this past year has presented us with some challenges. Strong wind and heavy rains were hard on trees and wires. Several times we opened an Emergency Operations Center at the Williamsburg Fire Station #1. Our goal was to lessen the number of calls to the Dispatch Center and to handle calls directly from our responders, relay the locations where crews are needed, and to call in reports of wires down to National Grid. This was a well-coordinated response by Police, Fire, and Highway personnel.

I was able to attend several training sessions, both on the Zoom platform and in person. When there was a request for Personal Protective Equipment, I was able to provide equipment that we have in stock. A lot of my work this year was just consulting with personnel to explore options to deal with problems arising from limited resources for emergency

response personnel. Our workers are tired and stressed, and we need to let them know how much we appreciate all that they do every day to meet the needs of our townspeople.

Denise L. Banister, Emergency Manager

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## Energy Committee

The Williamsburg Energy Committee (WEC) welcomed all new members in 2021. The group now consists of members from local efficiency contractors, universities, electric and gas utilities, planning commissions, and environmental education and advocacy groups. This personal and professional experience offers Williamsburg broad insight into all matters of energy and sustainability.

The WEC meets monthly, and all members of the community are encouraged to attend and participate in these important conversations surrounding energy, climate change, and sustainability. More information on our activities and past/upcoming meetings can be found online at <https://www.burgy.org/energy-committee>.

### National Grid and Green Communities

The beginning of the year was spent connecting with representatives from National Grid (NGrid) and the Green Communities Division of the Massachusetts Department of Energy Resources

(DOER). The purpose was to educate our group and the Town on programs, incentives, and grants available as well as establish relationships that will help advance our collective agenda.

### **Small Business and Municipal Energy Efficiency**

WEC partnered with the Town Administrator and NGrid-assigned efficiency contractors to conduct outreach to all small businesses in Williamsburg, offering no-cost energy audits aimed at reducing energy waste in their buildings. Communications were sent by mail, online, then followed by individual calls and visits to each business. Audits were also conducted at Town-owned buildings. These utility-sponsored programs are ongoing and remain available for all businesses and residents in Williamsburg.

### **Municipal Power**

In July, an arrangement through the Lower Pioneer Valley Educational Collaborative (LPVEC) that brought reduced electric rates to all Town buildings expired. Updated bids were prepared and after careful consideration the WEC recommended the Town not extend this arrangement and instead have its buildings opt into the Community Choice Power Supply Program (CCPSP), the existing municipal aggregation program which has been available to all residents in Town. Electric rates offered by the CCPSP were lower than those proposed by the LPVEC, and its power sourced 100% renewable wind, making it both a more economic and sustainable option for the Town. All Town buildings are now opted into the CCPSP, which is up for renewal in April/May 2022.

### **Public Safety Complex Energy Efficiency**

Perhaps the main area of focus for WEC in 2021 has been ongoing engagement with the Public Safety Complex Building Committee (PSCBC). The Energy Committee, in alignment with the State of MA “Clean Energy and Climate Plan for 2030” ([www.mass.gov/2030CECP](http://www.mass.gov/2030CECP)) and Williamsburg’s own Green Communities commitments, continues to urge the Town, PSCBC, and architects/engineers to keep energy efficiency and sustainability in the forefront as decisions are made about how to best meet the long-term energy needs of this new Town facility. High performance insulation, HVAC, windows, garage doors, and efficient design recommendations are a few topics raised and advanced by the WEC. A PSCBC Liaison to the Energy Committee was established mid-year to open a dedicated channel of communications between the two groups. Progress and positive impacts have been made, and the WEC will continue to engage with the PSCBC as remaining energy related decisions are finalized.

### **Join the Conversation**

WEC encourages residents of Williamsburg who have an interest in seeing our Town support a more sustainable future to participate in upcoming Energy Committee and Public Safety Complex Building Committee meetings to both observe as well as have your voices heard.



## Finance Committee

The Town of Williamsburg Finance Committee provides oversight of the Town's budget. The Committee works closely with the Town departments to create a budget that is presented to the Town at its annual meeting for discussion and approval. Current members of the Committee include Paul Wetzel chair, Eric Cerreta, Charles Dudek, Charlie Heath, Richard Kisloski, Gil Loud, Julia Peters, Linda Rowley, and Lisa Sheehy.

The Town approved a FY 22 operating budget of \$8,420,458, an increase of \$130,411 or 1.6% over the FY 21 budget. Some of the larger items that contributed to this increase were:

- \$105,599 for Education assessments (\$55,910 for local school; \$14,918 for regional school; \$34,771 for Smith Vocational School)
- \$14,661 for Town computer services and infrastructure
- \$9,873 for Library building maintenance and wage increases to meet employee minimum wage requirements (not including COLA increases)
- \$7,656 for Fire Department labor increases (not including COLA increases)

The FY22 budget also funded some of the budget increases from the previous year's budget. In the spring of 2020, the Town faced much uncertainty in creating the FY21 budget. Local and state revenue levels were uncertain and potential costs, especially for the schools, were difficult to predict. The Town faced a FY21 budget increase of \$398,990 and many of those increases were mandated by State law. In order to level fund the FY21 operating budget, the Finance Committee made some modest budget cuts and spent \$216,916 of the Town's "rainy day fund"—free cash—on the operating budget rather than raising that amount by taxation. It is not sustainable to fund such a large portion of the budget with free cash, so this year the Finance Committee recommended spending \$150,000 in free cash for and funding the previous year's increase with taxes.

The FY21 budget did not include a cost-of-living adjustment. However, this year a 2% cost-of-living adjustment (\$21,046) was put in, in support of our Town employees.

With Town approval to build a safety complex at the site of the Helen E. James School, the Finance Committee projected that the Town's debt obligations would start out high and then decline about \$10,000 each year. To reduce the tax burden when the Town will have the highest debt burden, the Town transferred \$150,000 into the stabilization fund. This money plus additional money in the coming year can be used to reduce the tax impact when debt payments for the Safety Complex are highest.

The table below describes the amount of money in each operating budget category along with the percent of the budget each category represents.

<i>Budget Category</i>	<i>Budgeted Amount (\$)</i>	<i>Percent of Operating Budget</i>
<b>Education</b> —operating budgets local & regional	4,681,949	55.6
<b>Miscellaneous Expenses</b> —Insurance, employee retirement, Medicare, Charter & School Choice	1,074,349	12.8
<b>General Government</b> —includes all Town fuel	652,457	7.7
<b>Public Works &amp; Facilities</b>	621,568	7.4
<b>Protection of Persons &amp; Property</b> —Police, fire, ambulance	485,172	5.8

<b>Debt Service</b>	462,273	5.5
<b>Culture &amp; Recreation</b> —Library, Recreation, Athletic Fields	177,700	2.1
<b>Human Services</b> —Council on Aging, Veterans	147,169	1.7
<b>Intergovernmental Expenses</b> —Solid waste, county jail, building inspection	117,823	1.4

Reserve transfers are funds added to budget lines that run out of funds for an unforeseen reason before the end of the fiscal year. Finance Committee Reserve Fund transfers for Fiscal Year 2021 are listed below:

<b>Beginning Balance \$60,000</b>	
<i>Amount (\$)</i>	<i>Reason</i>
523.21	Insurance increase
5,943.33	Computer technical support
33.15	Camera for ZOOM
315.00	Library maintenance
1,137.19	Library maintenance
1,111.49	Additional hours administrative assistant for new Town Administrator
4,795.51	Computer technical support
3,951.00	Extra elections and Town Meeting
2,061.56	Fire Department labor
8,257.88	Town Administrator Vacation Time Payout
3,919.69	Legal expenses foreclosed property
1,052.50	Library maintenance
2,693.40	Library maintenance
35,794.91	Total Reserve Transfers
<b>Ending Balance \$24,205.09</b>	

*Need some Town financial news to be cheerful about?* Consider the following two stories. Early in the year the Town Treasurer Nathan Rosewarne and Charlene Nardi, the then Town Administrator, worked with the Town's financial advisors to refinance the elementary school debt. Refinancing this debt at an average coupon rate of 2.25% will save the Town \$400,000 over the next 13 years.

The second bit of good news has to do with the redesign of the Mountain Street drainage to protect the water quality of the Mountain Street reservoir. The Town was responsible for \$239,000 of the engineering costs of that project. However, thanks to the work of our State representatives Natalie Blais and Adam Hinds and the good working relationship we have with MassDOT, that financial burden was removed from the Town and will be picked up by MassDOT.

# Fire Department

## Who we are:

The Williamsburg Fire Department is a Call/Volunteer fire department that responds to numerous and varied emergency calls throughout the year, for our town of Williamsburg as well as neighboring towns.

To date we have 37 members comprising a fire chief, a deputy chief, 3 captains, 2 lieutenants, a fire chaplain, an administrative assistant and 27 firefighters, including 4 junior firefighters. Eight members are also EMTs. This past year we were fortunate to have two new members join our ranks.

The department also provides Life and Fire Safety programs to the elementary school, seniors, and other groups upon request. In addition, the department handles numerous types of inspections, including but not limited to: smoke and carbon monoxide alarms for home sales and building permit occupancies, oil and propane tanks, and oil burner equipment.



*Vaccine Day for the Chiefs*

Our department also takes pride in participating in community events such as the Memorial and Veterans Day parades and ceremonies, Annual Field Day and other events at the school and many other contributions.

## Apparatus:

The department operates out of two stations, Station 1 on North Main Street in Williamsburg, and Station 2 on South Main Street in Haydenville. The Department's fleet is made up of a Chief/Command vehicle, two attack pumpers, one pumper/tanker and a mini pumper/brush/rescue truck. In addition, we also operate a pick-up truck to assist with towing the department's two trailers, one of which carries a Utility Terrain Vehicle (UTV). In addition to the two stations, the department operates a small training facility next to the transfer station that also has a space for extra storage. Finally, the department shares space at the highway department with the police department that houses the trailers and the UTV.

## Communications:

The communication systems we utilize is a county-wide radio system shared amongst many other departments in the county. We are centrally dispatched by Northampton Control Dispatch, based out of the Massachusetts State Police barracks in Northampton.

## Tri-town involvement:

As a department we feel it is invaluable to have a positive and collaborative working relationship with our neighboring hilltown departments. Every second Tuesday of the month we train with the Chesterfield and Goshen fire departments and at times other departments in the hilltowns. This unified training allows the departments to work more cohesively with each other as one large department on large incidents involving mutual aid.



**This year's report:**

In 2021, the department had another record-breaking year, responding to 418 calls for service. The calls included fire suppression, emergency medical services, hazardous material responses, carbon monoxide incidents, motor vehicle accidents, storm-related calls, fire alarm activations and many more. The department provided mutual aid to our surrounding towns 25 times in 2021 and received mutual aid 3 times. In addition, the department handled 135 inspections.

A breakdown of the calls for 2021 are listed below:

<b>INCIDENT TYPES</b>	<b># of INCIDENTS</b>	<b>% of TOTAL</b>
Fires	15	3.59%
Rescue & Emergency Medical Service	240	57.42%
Hazardous Condition (No Fire)	25	5.98%
Service Call	48	11.48%
Good Intent Call	7	1.67%
False Alarm & False Call	45	10.77%
Severe Weather & Natural Disaster	32	7.66%
Special Incident Type	6	1.44%
<b>Total</b>	<b>418</b>	<b>100.00%</b>

**Grants:**

The fire department works very hard at trying to find alternative funding through grants. This past year the department applied for seven different grants. Although we were not successful on all the grants, we were honored to have received four.

- FY 20 VFA Grant – (\$2,000) – This grant allowed the department to continue to enhance or add much needed brush fire equipment. We have been fortunate to have received this grant for the past several years in a row. This year's grant went towards the purchase of Brush Fire Helmets, Hand Tools and Gloves.
- SAFE & Senior Safe Grant – (\$6,000) – This grant provides money towards fire and life safety programs for school age kids and seniors in the town.
- State Automatic Defibrillator Grant – (\$2,500) – This was a new grant in 2021. It allowed each community to apply for a new Automatic Defibrillator. Although we had not heard the results of the grant at the time this report was written, we were very optimistic.
- State Firefighter Safety Grant – (\$12,500) – This is a competitive grant opportunity. This grant is in its third year out of 5-year grant. We were happy to have received the full grant amount in the past, which is allowing the department to purchase a new ground nozzle (monitor), Rescue Strut Jack (used to stabilize motor vehicles involved in an accident) and 5 new pairs of boots and 5 new fire helmets.

**Firefighter Length of Service Recognition:**

This year we proudly held a celebration to recognize the members of the department for their length of service to the department and to the town. This was the first time we held an event such as this. The ceremony was held at Valley View Farm. Members were each awarded a certificate



listing their years of service, with members who reached different milestones being awarded a length of service uniform pin. Senior Firefighter Paul Sanderson was ultimately recognized for his more than 50 years of service to the department. Additionally, an award for Responder of the Year was issued. This award recognizes the firefighter (excluding the Fire Chief) who responded to the most incidents in a calendar year. As this was our first year presenting these awards, Responder of the Year certificates were awarded for the past three years, and went to Senior Firefighter Paul Sanderson (2018 and 2020) and Firefighter Andre Barnes (2019).

### **Brush Skid Unit:**

The department completed work on a new Brush Skid Unit in the spring of 2021. This new unit was built in house to save money. Many of the parts were donated by members of the community or members of the department. One feature of the skid unit was that it was built to allow it to be transferred between the department's UTV and the Utility pick-up truck. The department responded to a handful of incidents, where it performed flawlessly. The department will continue to work and improve it over time.



### **Senior Lock Boxes and Senior Sand:**

We have once again paired up with TRIAD/Williamsburg Police and the Williamsburg Senior Center to provide senior lock boxes and buckets of sand to seniors in town. These programs along with other programs are paid for by grants and much of the work to make them a success is done by volunteers from the police and fire departments.

### **Fundraisers:**

Despite COVID, the Williamsburg Firefighters Association was able to hold their annual Tollbooth (Roadblock) fundraiser and Christmas Tree Collection Fundraisers. These fundraisers help support the men and women of the department as well as with the purchase of equipment that may not be feasible under the normal operating budget of the department. In addition, they help support community project around town.

A few of the items purchased and programs supported over the last couple of years include.

- Flashlights for All Firefighters
- Ground Monitor for New Engine
- 3 Thermal Imagers
- 2 Multi-gas Meters
- Slope Rescue equipment, including Stokes baskets, ropes, and pulleys

- Annual Halloween Events
- Children's Christmas Funds
- Sidewalk Lights along Main Street
- Holiday Decorations for Sidewalk Lights
- Annual Field Day at the Anne T. Dunphy School
- Camp Fire at the school

Donations also support our auxiliary program, which provides food and drinks during emergency incidents and all-day trainings.

### **Pink Patch:**



In 2021 members of the department designed and purchased a special pink fire patch to be sold for donations. This coincided with the police department, who also designed a pink police patch. Pink patches can be found throughout the country and are typically worn on uniforms in October in support of various cancer foundations. The proceeds from the sale of patches which were paid solely by the members came in around \$500 and were donated to the "Cancer Connection."

### **Memorial Brick:**

On September 11<sup>th</sup>, fire departments around the world took time to remember the tragic events that unfolded on September 11<sup>th</sup>, 2001. In addition, an Annual Ceremony is held at the Massachusetts Firefighters Memorial in Boston, where firefighters who we have lost are remembered. This past ceremony, a brick in honor of Firefighter John P. Pope, who had lost his life in 2020 from COVID-19, was installed. This brick was purchased by the members of the department. The brick, which was inscribed with his name/rank/department and the day he passed away, will forever be a part of the memorial in Boston.



## Board of Health

The members of the Board of Health are Donna Gibson, chair, Gordon Rusty Luce and Helen Symons. As in 2020 the majority of our work has been focused on responding to the Covid 19 pandemic.

As a small town, we are fortunate to be a member of the Foothills Health District. The FHD was awarded a large grant from the State Department of Public Health to manage the response to Covid and to improve local public health services. Williamsburg has shared public health services with Whately, Goshen and Westhampton, including the public health nurse Michael Archbald. Michael does the contact tracing for positive Covid 19 cases. After getting the current numbers thru the DPH Maven system, he notifies Donna. The information obtained through Maven is confidential and is not shared publicly except for the number of cases by each town. The FHD has a full time director and health agent, Mark Bushee. As part of the grant, the FHD is working to streamline the application process for septic installations and move installation information to a digital format. Because we were not able to administer Covid 19 vaccines locally, we were able to share services with the Northampton Board of Health. Homebound residents were able to obtain services through the Senior Center outreach program. We would like to thank the many residents who were able to assist other residents to make appointments for the Covid Vaccinations. You may remember the appointment system was unwieldy when it was first introduced by the State DPH. We have participated on line with our State Senators and Representatives to understand how the process could have been improved especially in rural areas. We were fortunate to have the close support of other members of the FHD and we were meeting on a weekly basis by zoom to support each other's efforts and to share information.

In 2021, the BOH meetings were conducted remotely. As mentioned, the focus of the work has been managing the Covid 19 pandemic as it affected the health of Williamsburg residents. We have served as a resource for the Board of Selectman and other town departments. More than 70% of residents of the town of Williamsburg have been fully vaccinated for Covid 19. Thankfully, we have had no deaths in 2021 from Covid. Near the end of the year as the Omicron variant surged we also saw a surge of covid infections with the highest being over 20 new cases in one week.

Managing the Transfer Station is also the Board's responsibility. Rusty Luce is the manager and oversees six dedicated employees. Fortunately the Transfer Station was able to reopen the "free table," which is a very popular spot for those looking to recycle rather than throw away items which someone else might find useful. The volunteers of the Deadhead group have also been able to resume collecting bottle and cans so that the money can be used for the gardens in both Williamsburg and Haydenville. One of the compactors was corroded beyond repair and was able to be replaced thanks to a grant from the recycling dividends fund. We have also been able to arrange a new method of recycling mattresses thanks to a grant arranged by Kathleen Casey of the HRMC. As





part of the grant we were able to purchase a container for the mattresses and we will be reimbursed for the purchase of this container from the grant. This program helps to keep the contents of mattresses out of the landfills.

The rate of recycling has dropped, which is a concern, as it is less expensive to recycle than to have the trash hauled away. On a positive note, the Transfer Station passed the DEP inspection with only a few minor corrections needed. Also, in this very difficult year, seeing fellow residents at the Transfer Station, even though masked and socially distanced, has been a bright spot. Thanks to everyone who has been working to keep us all safe and well.

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## **Health Agent**

During 2021, the department witnessed 11 perc tests and 15 Title 5 inspections. Septic system permits were issued for 10 new systems or system components. 35 inspections or re-inspections of food establishments were completed. A total of \$14,480 was collected in fees.

The following is a general breakdown of the many responsibilities handled on a regular basis by your Board of Health and the Health Agent:

- Witnessing percolation tests for all new and replacement septic systems
- Permit review and on-site inspections for all septic repairs and installations
- Housing code inspections and enforcement
- Infectious disease investigation and reporting
- Tobacco regulation enforcement
- On-site inspections for all beaver conflict permits
- Handling the numerous public health-related questions and complaints
- Camp inspections
- Bathing Beach test review
- Food establishment permitting and inspections

I may be reached at 413-268-8404. In-person help must be scheduled in advance. Written messages or mail should be directed to me at P.O. Box 447, Haydenville, MA 01039, or via email at [Foothills@Burgys.org](mailto:Foothills@Burgys.org). I look forward to another productive year.

Mark R. Bushee, Health Agent, Foothills Health District

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## **Hilltown Resource Management Cooperative**

The Hilltown Resource Management Cooperative (HRMC) was created in 1989 by a group of dedicated volunteers who had the vision to seek a regional solution to help small towns attain sustainability and environmental objectives through solid waste and recycling programs.

The member-towns that comprise the HRMC include: Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg, and Worthington. Each Town appoints two representatives to serve on the HRMC Board. Board Officers for 2021 included: Joe Kearns, Chair (Middlefield); John Chandler, Vice Chair (Chesterfield); and, Paul

Wetzel, Treasurer (Williamsburg January – September) and Tom Poissant (Ashfield) for the remainder of the year. In 2021, HRMC services included:

- Conducting annual DEP transfer station inspections and work as a liaison between towns and MA DEP on transfer station compliance matters.
- Work with regional entities to challenge increased prevailing wage rates for hauling.
- Execution of an annual Household Hazardous Waste Collection event.
- Program management of transfer station recyclables including collection, hauling and recycling of tires, electronic waste, universal waste (including free recycling of mercury thermostats and re-chargeable batteries), books, and Freon evacuation.
- Outreach on transfer station operations and recycling initiatives.
- Submittal of member-town DEP annual surveys, grant applications, and reports.
- Financial administration of HRMC programs and services.

The day to day business and program operations of the HRMC are managed by a contracted Administrator, who also serves as a representative to the Springfield Materials Recycling Facility (MRF) Municipal Advisory Board (Vice-Chair), the State Solid Waste Advisory Committee, the Western Mass Regional Recycling Coordinator group; and, interfaces with local, regional, and State officials. Board meetings are held on alternate months. The January, March, May, and July meetings were all held virtually to meet Covid 19 social distancing protocols.

The HRMC has an annual operation's assessment that is approved by each town at its annual Town meeting. The annual Assessment Budget is based on tonnage and population. In FY21, the combined assessment for all ten towns was \$64,886. The Assessments offset base operating expenses. HRMC recycling program collection costs are pass-thru expenses from the HRMC to the towns to best maximize economy of scale and to enable the HRMC administrator to have review and oversight of vendor relations and program operations.



In 2021, all HRMC member-towns were eligible for and received Recycling Dividend Program Grants (RDP) under the DEP Sustainable Materials Recovery Program (SMRP). Applications were submitted for them through the HRMC. In total, the HRMC towns received \$49,350.00 in grant funds to be used to further enhance recycling programs. Williamsburg was awarded \$4,200. In addition, Williamsburg received a SMRP Equipment Grant of \$6,350 to acquire a sea container to be used to store mattresses for recycling. This acquisition positions the HRMC member towns to have a program in place for 2022 when the MA DEP will release a new waste ban prohibiting disposal of mattresses.

During the past year, the HRMC member-towns collectively diverted 902 tons of recyclable materials to the MRF; the Town of Williamsburg recycled 197 tons in 2021. Eight of the ten member-towns have adopted recycling goals of 50% with the intent of increasing quantity and improving the quality of materials being recycled at their transfer stations and to reduce waste being landfilled. In 2021, the Town of Williamsburg had a recycling rate of 29.5% compared with 31.2% in 2020.

Kathleen A. Casey, HRMC Administrator

## Highland Ambulance EMS, Inc.

### FY 2021

We continue to be challenged this year with the evolving Covid situation. It seems this virus is here to stay in some form or another. It requires special precautions to keep our staff and patients safe. We must use full PPE equipment on each call as well as careful decontamination of the ambulance and equipment after each transport.

We have received our new ambulance that is state of the art and ready to provide the most up-to-date emergency services to all our communities. This is possible with the help of our towns' annual assessment to our capital fund and the generous donations that have come in from our citizens. We have already begun to plan for our next ambulance.

**Operations:** Highland Ambulance is the primary ambulance service provider for the towns of Ashfield, Chesterfield, Cummington, Goshen, Plainfield and Williamsburg. Highland also provides primary back-up in the town of Worthington in support of Hilltown



Ambulance of Huntington. Paramedics are on duty at Highland's station in Goshen from 6 a.m. until midnight seven days a week. During the midnight to 6 a.m. time periods, Highland EMT's are occasionally assisted by Paramedics from other ambulance companies when the service of a Paramedic is required. Highland's active roster as of June 30, 2021 consisted of 26 members, including 11 Paramedics and 15 EMT's. Our Service Director and Assistant Service Director are two full-time paramedics and we have one full-time EMT to solidify our staffing pattern. We have increased our administrative assistant's hours to help with increasing clerical and bookkeeping duties. Highland's affiliate medical direction is provided by Cooley Dickinson Hospital and Dr. Peter Morse is our current Medical Director.

**Mission:** The mission of Highland Ambulance EMS, Inc., is to provide the full range of emergency medical services to our member communities. These services include:

- Providing training and certification for first responders.

- Developing and practicing emergency response plans with the schools and camps in member towns.

- Conducting health and safety classes for the schools.

- Working with the Massachusetts Emergency Management Agency (MEMA), Federal Emergency Management Agency (FEMA), and Homeland Security to develop emergency response plans for member towns.

- Providing mutual aid and paramedic intercept services to the neighboring communities.

- Providing transport services.

- Providing standby service for major emergency situations such as structure fires.

- Providing standby service for major community events such as the Chesterfield Parade, the Ashfield Fall Festival and the Cummington Fair.

- Responding to all 911 calls that may require emergency medical services.

- Providing CPR programs to community members.

**Emergency Responses:** During FY 20/21 Highland responded to 689 emergency calls. These calls are broken down by town as follows:

Ashfield:	148	Chesterfield:	64
Cummington:	53	Goshen:	94
Plainfield:	75	Williamsburg:	234
Other: Mutual Aid Requests: 21			

**Training:** The following is a partial list of special training events held:

- Participated in giving vaccinations at the Northampton Senior Center
- Staff training in a hybrid format
- Driver training of the new ambulance
- Handtevy Pediatric Provider Course
- Cummington Fair Covid response
- Power stretcher and load system training
- Surgical cricothyrotomy course
- Obstetrics and birthing class

Community Involvement: **(Due to Covid most of the events listed below did not happen.)**  
Here are some of the ways Highland would normally have participated in our communities in support of them:

- Ashfield Fall Festival
- Chesterfield 4th of July Parade
- School safety programs
- Junior Olympics

**Operating expenses in FY 20/21: \$785,348.20**

**Cash on hand June 30, 2021:**

<b>Operating Fund:</b>	<b>\$148,433.25</b>
<b>Ambulance Fund:</b>	<b>\$1,260.14</b>
<b>Memorial Fund:</b>	<b>\$43,090.57</b>
<b>Dresser Fund:</b>	<b>\$4,100.49</b>
<b>Donations:</b>	<b>\$180,785.00</b>

Our six towns contributed **\$460,416.90** of our total operational budget, based upon town assessments. The balance came from billings to insurance companies, Medicare, Medicaid and contributions.

Highland Ambulance Board of Directors:

Ashfield – Patricia Thayer	Goshen – Cassandra Morrey
Chesterfield – Spencer Timm	Plainfield – Edward Morann
Cummington – Amanda Savoie	Williamsburg – Denise Banister
At Large – Bernard Forgea (Cummington)	
At Large – Nate Rosewarne (Goshen)	
At Large – Douglas Mollison (Ashfield)	



## Highway Department

This year was another busy year for the Highway Department. We started the year dealing with snow, ice, and flooding rains over the holidays. We had some serious washouts to deal with on Hyde Hill Road and Nash Hill Road. After the rains subsided, we dealt with some mud on a few of the dirt roads. We added some stone to the roads to help stabilize them until the frost got out of the roads and we were able to grade the roads again to help firm them up.

With the ongoing pandemic, the crew helped to set up and host the Town Caucus at the Highway Garage. We also helped to set up for voting and the Town Meeting at the Dunphy School.

This year was once again a very busy year dealing with trees being taken down with the severe weather we have had. The excavator has made this much easier and safer to deal with the trees.



In the spring, we used the sweeper to tackle road sweeping. Sweeping of the roads helps to pick up the remnants of winter sanding where we needed to sand. It also helps to pick up the debris that gets thrown out on the streets. It helps to define and maintain the edges of the roads, which helps water to drain off of the road.

The crew helped to build, maintain, and relocate four radar signs around town. The locations of the signs were determined by the Police Chief to deal with the speeding complaints the Department receives.

The crew removed an old, broken up sidewalk on North Main Street that we were unable to finish in the year 2020. We hope to start replacing sidewalks in Haydenville next year. We also helped to dig up and prepare for sidewalk replacement at Meekins Library this fall.

This summer we continued to patch and pave roads around town, hoping to extend the lives of these roads. We paved sections of Mountain Street, Village Hill Avenue, Adams Road, and Old Goshen Road. In early fall, an outside contractor reclaimed and paved Nash Hill Road.



In the fall, a section of Nash Hill Road was reclaimed, graded, and two new coats of blacktop were put down to fix the road.

Roadside mowing continued with the tractor and excavator with the over-the-guardrail mower. We also mowed and trimmed at the Unquomunk Reservoir and the dam. This is required by the state Department of Environmental Protection.

We also assisted the Cemetery Commission with re-installing sections of the fence and installing a new sign at the Old Village Hill Cemetery.

The sewer line at the James School was dug up and repaired to correct a problem with roots in the sewer line. We also corrected a problem with groundwater entering the sewer system. In addition, we did some exploratory digging in preparation for the demolition that is expected to occur for the Public Safety Complex.



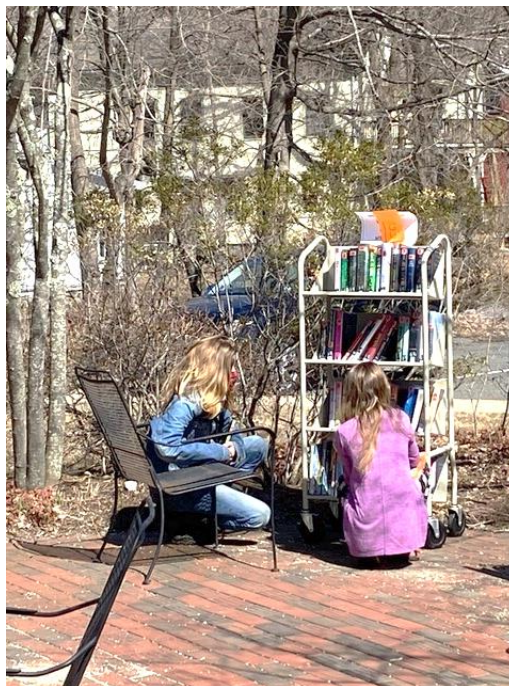
Training continued for the crew as well. We were all certified to deal with removal of asbestos pipe. There is a great deal of asbestos pipe in the sewer system and now we are certified to handle it safely and responsibly. We also renewed our certifications in roadway flagger. Snow and ice classes and liquid de-icer classes were also attended by the crew.

The crew also assisted in getting set up and dealing with the road closure for the replacement of the Depot Road culvert replacement. This has long been in the works, started over 15 years ago by then Highway Superintendent Bill Turner and Jim Hyslip, who is also a resident of town.

In closing, I would like to thank the employees that make up the crew. Foreman Don Turner, Bryan Osetek, and Mark Loven are the full time members of the Department. I would also like to recognize Bob Lapointe, Anthony (Tiger) Thomas, Don Lawton, and Steve Rida. They work as flaggers and subcontractors for the town.

## Libraries

Welcome to 2022! Peeking back—2021 was another topsy-turvy year at Meekins, inside and out. While the building was closed to the public due to Town Covid restrictions from March 2020 through June 2021, staff and volunteers checked in, checked out and bagged up thousands of books for lobby and curbside pick-up and even at-home delivery. We added a “new materials” display for browsing through the large foyer window and retrieved anything requested on the spot. In fair weather, “Pop-Ups” with new items loaded onto book carts parked on the patio attracted all ages and people flocked to browse among the new items. Behind the scenes we ordered, cataloged, and processed the many new books and magazines that were ready to be checked out. Reaching out, we telephoned, e-chatted, texted and emailed—answering reference questions near and far.



We promoted our online resources and coached and encouraged use of ACORN, Hoopla, Libby, and our Local History resources too. We Zoomed youth programs like the twice weekly story time and various youth STEAM projects and games. Adult events included a *Broken Streets* book talk with author Roland Merullo, and an evening of cultural conversations about several Irish poets in March. We hosted the social justice program “Mindful of Race.” We participated in the *Station 11* community read with surrounding towns, a terrific event that culminated in a Zoom visit with the author. In August we rolled out our new website, and our visits to [meekins-library.org](http://meekins-library.org) increased!

Mid-year we lost the long-time staff member most often seen behind the circulation desk, Michele Morales, to a new career in a Midwestern state. Social media maven Lisa moved south just a few weeks later. Luckily, Beth Kilduff and Susan Cornell, veteran Meekins Library people, joined us, adding their skills and energy to our staff.

After 15 months we cautiously and hopefully reopened our doors in June, inviting our patrons back into a spick-and-span library chock full of books and DVDs and more. The summer



reading program returned using the online platform Beanstack to record and provide cool challenges related to Summer Reading theme, “Tails and Tales”. With good weather on our side, we were able to hold programs on the grounds with outdoor visits from the Forest Park Zoo



animals and a magician. This year our readers chose four non-profit organizations that work with animals, and reading points turned into donations to further the work of these groups. Thanks to the Friends for generously supporting us!

By fall, school classes were back every week and our full 22 open hours resumed. The Riverside Room, which houses the juvenile collection, had been redesigned, and refurbished—much to the delight of the Anne T. Dunphy students, who had enthusiastically returned to the “new” digs in April 2021. Kids especially have been so happy to come back inside the library to pick out real books with paper pages! Craft, STEAM, and game

programs multiplied. The Escape Room, “Free the Doggo,” was so much fun. Legos and board games continued, and the Dungeons and Dragons group is solid.



The Trustees and Library staff started a long-range planning process and offer thanks to so many in the community for answering the Library survey and participating in our community planning groups. Nick Dines and his cadre of very strong volunteers created a new brick walkway to the steps of original Meekins building. We added a new visible “Open” flag so people will know at a glance that they can stop in. The Friends held mini summer book sales in addition to their annual, always well attended, October book sale. Halloween festivities were held in front of the original pillared portico. We rescued chipmunks from the Picture Book Room and mice from the stacks. We knit by Zoom and in person. We read Sherlock Holmes virtually in February and in December we read Williamsburg author Patricia MacLachlan’s local holiday story *The True Gift* safely together.

Meekins Market and the annual warm clothing drive returned with renewed energy offering hope to the community of new and repeat visitors. We added a special raffle with a Sponge Bob pillow and a gorgeous wooden puzzle as prizes. The year ended with a “hunt” for Sadie, the late Library cat, whose pictures are hidden all around the Meekins. New *Throwback Thursday* moments appeared every week, sharing bits of town history and the story of the Library as Meekins celebrated the 125th anniversary of its construction all year long. In short, we made the best of things and had fun.



No doubt about it, 2021 is one for the history books. What will the next year bring for the Williamsburg Libraries? The staff, Trustees,



volunteers, and community members will work together in 2022 to complete and begin implementing a new Long-Range Plan for the Williamsburg Libraries. We look forward to our future as we find the best ways to serve our community. We hope you will join us in forging our way forward and serving all citizens of Williamsburg.

Beverly Bullock, Library Director

Meekins by the  
Numbers 2021

Overdrive checkouts  
7,280, an increase of  
2,400

Total checkouts  
41,464

Total bags for  
curbside pick up-  
4,630 - each filled  
with books, dvds, etc.

We added 142  
registered patrons in  
2021 for a total of  
2,811

## January 2021 – December 2021

### Library Staff:

Beverly Bullock, Library Director  
 Rochelle Wildfong, Children's Librarian/Assistant Director  
 Bobbin Young, Technical Services Librarian  
 Naomi Schmidt, KMIT Children's Programming Librarian  
 Daria D'Arienzo, Meekins Archivist  
 Amber Smith-Harder, Beth Kilduff and Susan Cornell, Circulation Assistants  
 Michele Morales and Liza Zacks Circulation Assistants (January-May)  
 John Palmer, Bookkeeper  
 Laurie Scanlon, Library Cleaner

### Trustees:

Joan Coryat, Chair; Ken Borden, Treasurer; Patricia Billingsley; Fred Goodhue; Charlotte Meryman and Rob Stinson

### **Williamsburg Library Volunteers:**

Lorraine Barrack

Amy Bedell

Ken Borden

Daria D'Arienzo

Nick Dines

Friends of the Williamsburg Libraries

Garden Volunteers

John Hoogstraten

Elaine Hyde

If we have accidentally overlooked anyone, please accept our apologies.

Beth Kilduff

John Lancaster

Jennifer Miller-Antill

Program Volunteers

Francie Taylor

Trustees of the Williamsburg Libraries

Margo Valone

Eric Weber

Jim Weigang

### **Library Board of Trustees**

The current board members are: Joan Coryat, Chair; Charlotte Meryman, Vice Chair; Ken Borden, Treasurer; Pat Billingsley, Rob Stinson, Fred Goodhue.

Due to the continuing pandemic, 2021 was another challenging year for our Director, Beverly Bullock, library staff and volunteers. With shifting guidelines and health concerns for staff, volunteers and the public, our staff and volunteers continued to provide needed materials and services online, curbside or in person when it was safe to do so, for which we are very thankful.

The Board worked closely with the library's director and bookkeeper to monitor funds, expenses, and future expenditures throughout the year. Changes to existing financial reports to make them more useful and meaningful to the Board were completed. A new Budget Summary Report was created by our Treasurer that summarized detailed monthly reports onto one sheet, giving the Board a snapshot of the current financial picture. A Financial Timeline document was created to help keep the Board on target for financial planning and review throughout the year. A long-standing tax status issue related to the Meekins Library Corporation was resolved.



The Board, in liaison with the Director, Town Administrator, and



Town Building Supervisor, oversaw the funding and addressing of maintenance needs for the buildings and grounds of both Meekins and Haydenville libraries. The replacement of the crumbling walkway to the historical Meekins entrance was completed in the fall by volunteers Rob Stinson, Ken Borden, Fred Goodhue, Art Silver, John Hoogstraten, Charles Dudek, Lisa Sheehy and Joan Coryat under the direction of Nick Dines, with assistance from Dan Banister and the Highway Department. Other



maintenance needs of the Meekins Library included enhanced ventilation and mini-split fixes. Planning and estimation of a number of maintenance projects for the exterior of the Haydenville Library took place in 2021. Work currently being considered includes: assessment and repair of water damage near the roof line, lead abatement and repainting of the exterior, installation of a vapor barrier in the basement, and installation of a fence atop the river wall.



A working party composed of the Library Director and three Trustees started work in May to create an updated state-mandated strategic plan that sets out our vision and goals for Meekins Library for the next five years. The first of three Strategic Planning Committee meetings that included representatives from the community took place on June 12. Input from a survey that was completed by 304 people in the fall and a number of SOAR exercises (**S**trengths **O**pportunities **A**spirations **R**esults) with the Strategic Planning Committee, Library staff, Friends of the Williamsburg Libraries, Anne T. Dunphy staff/parents will help to inform the plan to be completed in 2022.

Meekins Library also serves as the Anne T. Dunphy School Library. The ongoing pandemic restricted most of 2020-21 school year to virtual learning, with all classes resuming in person visits in May. The Board worked with the Library Director, the Williamsburg School Committee, and Principal Stacey Jenkins of the Anne T. Dunphy School to review protocols, staffing and curriculum to support learning whether online or in person.

The Board's FY 2022 Annual Fund campaign, which concluded June 30, 2021, achieved its goal of \$18,500, critical to meeting state certification requirements, including the state-mandated purchase of new materials, which is not fully covered by our town appropriation. Many thanks to everyone for their continuing support of library services.

Our continuing liaison with the Friends of the Williamsburg Libraries has increased communication between our boards and allowed us to better coordinate our efforts.

Joan Coryat, Chair, Board of Trustees of the Williamsburg Libraries

## **The Friends of the Williamsburg Libraries**

The Friends of the Williamsburg Libraries had an up and down year due to Covid restrictions, but we were able to successfully meet our fundraising hopes. Since we were unable to hold our October Book Sale due to Covid restrictions in 2020, and since the Library de-accessioned many books during that year, we had a basement bursting with boxes of used books. While still not sure about our fall sale, we decided to hold four mini book sales during the summer. We set up two or three tables with a selection of book categories, and sold them on Saturday mornings on the lawn during Library open hours, one on the same date as the beginning of the Summer

Reading Program. And then we decided to proceed with our October Indigenous People's Weekend sale. That was a great success. Many people from Williamsburg and the surrounding towns were happy to see the sale return and bought a lot of books!

In addition to the book sales, we had a successful membership drive in the early fall. We established a PayPal account and for the first time we were able to solicit memberships and provide a way to collect dues on-line. It was a start; most of our members are used to getting a letter in the mail, but clearly it is important to have this option and we believe more and more people will use it in the future. We once again received a very nice Community Awards grant from the Florence Bank, thanks to the many members, Library patrons, and friends that submitted their ballots naming the Friends.

We were able to support several Library programs, including a Valentine's take away project for kids, museum passes, some live animal events for children, drive-by Halloween treats, and a talk by author Roland Merullo. Looking ahead, we will be providing black-out shades for the Hawks-Hayden room and trying a new system for collection of used books from the community, among other projects. And we continue to discuss some possible revisions to our by-laws.

Susan Waltner, President of the Friends of the Williamsburg Libraries



## **Mill River Greenway Committee**

The Mill River Greenway Committee kicked off its second decade in existence with another strong year of progress on the numerous distinct projects that will someday link together as the Mill River Greenway, a shared-use path connecting Haydenville to Williamsburg along the course of the Mill River.

Working our way from the Haydenville-Leeds town line to downtown Williamsburg:

We are advancing toward final design of the MassCentral Trail South Main Street dismount, powered by a \$100,000 grant from the MassTrails program of the MA Department of Conservation and Recreation. The switchback will be brought into compliance as to width and grade, and a new pedestrian-bike bridgespan will be added to bring trail users safely to the western end of the concrete roadway bridge. We hope to apply for a MassWorks grant to support construction cost of this section of the project.

Conceptual designs are already completed to extend an 8-foot wide shared use path up the east side of South Main Street, where it will connect with the MA DOT's Haydenville Bridges project, which will be replacing the existing two bridges between South Main Street and Route 9 and establishing the Mill River Greenway on the upper end of South Main sometime in the next couple of years.

Starting at the Brassworks, the Greenway will run for two miles along the west side of Route 9, separated from traffic by a guardrail and landscaped curb. Design and engineering for this main stretch of the route should hit the important 25% threshold sometime in spring/summer of 2022. Field data gathered through borings in November 2021 revealed an aquifer about 35 feet below ground level, resulting in a "gusher" that sprayed water 30 feet in the air! Nonetheless, the data gathered were sufficient to proceed with footing and wall designs appropriate to the site. The MRGC is coordinating closely with the town Water and Sewer Commission to facilitate replacement of the water main underneath Route 9 when the road is rebuilt. The project is still on or close to schedule, with a hoped-for construction during the 2026-2027 season.

Our committee is partnering for a fifth time with the Smith College Design Clinic, a program that connects teams of senior Engineering majors with real world projects. This year the "Burgie Bridges" team is advancing conceptual designs for a bike/pedestrian bridge to cross the river and access the Skinnerville park parcel acquired by the town in 2017.

Arriving at the site of the former Helen E. James School, the MRGC is working with the Public Safety Complex Building Committee to seek funding and ensure connectivity, as the Greenway path will terminate at the intersection of South Street and Route 9 in downtown Williamsburg. In the spring of 2021, the committee partnered with Katie Joyce's 5th grade class at the Anne T. Dunphy School as they studied site analysis and developed designs for a public park on the corner. Their creative visions included fruit trees and berries, a frog pond, and a donut stand.

The Greenway Committee has another public forum planned for April 2022 to keep town residents up to date on all the plans and progress. Your thoughts and feedback are always welcome at [millrivergreenway@burgie.org](mailto:millrivergreenway@burgie.org).





*Imagine you just got ice cream and all the benches are full. All you have to do is walk over to the Mill River Greenway park, where there are benches shaded by lots of new trees. But there are no colorful plants anywhere! Your ice cream is dripping and very sweet. You wish you had fresh berries or fruit to take away some of the sweetness. But imagine there are wild berry bushes and fruit trees scattered all over the park! The grass is really green and the trees are flourishing because of a pond with small fishes and green frogs. Your ice cream cools you down, but you are now covered in sticky ice cream. You walk to the frog pond and wade in to clean yourself off. Children are watching a frog and skipping small stones they found in the sand. Now go back to that park without fruit trees and take away the frog pond. Everything is dry and dull, but that's not how the Mill River Greenway park should be. But now go back to that lush and pretty park. Much better. That's what I think the Mill River Greenway park should be. – Olivia McAvoy, 5th grade, Anne T. Dunphy School*

## Open Space Committee

Williamsburg's Open Space Committee submitted an updated Open Space and Recreation Plan for Williamsburg this past summer. The plan includes information on existing open space and recreational resources, goals, and an action plan related to land conservation, land management, and recreational activities. Having an up-to-date Open Space and Recreation Plan enables Williamsburg to proactively identify those lands that are most suitable for conservation and to apply for state funding to protect land that is open for public use. (Plan: [https://www.burgy.org/sites/g/files/vyhlf1451/f/uploads/williamsburg\\_osrp\\_2021\\_minus\\_appendices.pdf](https://www.burgy.org/sites/g/files/vyhlf1451/f/uploads/williamsburg_osrp_2021_minus_appendices.pdf) Appendices: [https://www.burgy.org/sites/g/files/vyhlf1451/f/uploads/williamsburg\\_2021\\_osrp\\_appendices.pdf](https://www.burgy.org/sites/g/files/vyhlf1451/f/uploads/williamsburg_2021_osrp_appendices.pdf) )

The Open Space Committee has supported the land conservation efforts of local land trusts in Williamsburg. In April 2021, 56 acres of important wildlife habitat was permanently protected by Hilltown Land Trust through the donation of a conservation restriction by property owner Sandy Warren and her late husband Jim Locke. The newly conserved land abuts Petticoat Hill Reservation and provides permanent public access to the Locke's Loop trail. In spring 2022, 20.3 acres of land along the West Branch of the Mill River will be protected by Hilltown Land Trust and Kestrel Land Trust.



## Planning Board

The Planning Board's major accomplishment in 2021 was the approval at Town Meeting of several changes to the Zoning Bylaw. These included new rules for large scale ground-mounted solar arrays, with new restrictions on forest cutting and tighter rules protecting wildlife corridors, defining access roads, and controlling invasive species. The bylaw was also changed to allow Detached Accessory Apartments with conditions.

During the spring we were able to return to in-person and hybrid meetings with both in-person and remote participation.

In the fall, we took up a review of the zoning for Adult Use Marijuana Establishments, with a goal of incorporating new state-defined establishment types and updating the rules in light of better understanding of how these establishments have been implemented in other towns.

In November, the Board reviewed the Site Plan for the Town's new Public Safety Complex. The review process continued into the new year and was completed in Feb. 2022.

The Board welcomed new member Tariq Abu-Jaber in the fall of 2021.

We would like to thank Steve Snow for the many years he served on the Planning Board. Steve finished his last term in the summer of 2021.

Stephen Smith, Chair



*Planning Board at work*



## Police Department

In 2021 the Police Department was composed of the following members:

Chief Denise Wickland  
Sgt. Jason Soukup  
Corporal Michael Wayne  
Officer Bryan Luszczycki  
Officer Shane Pinkham  
Officer Robert Reinke  
Officer Michael LeMoine  
Officer Mitchell Cichy  
Officer Peter Fisher  
Officer Aubrey Luszczycki  
Officer Danielle Wright

2021 has been a year of transition for the Police Department. We, along with the rest of the country, are learning to live with the constant threat of the COVID-19 virus and its variants. The idea of getting back to “normal” often seemed a fleeting hope as new cases of the virus surged this past year. Through it all, the Police Department put public safety first and continued our mission of community-oriented policing. The partnerships we continue to build with the community help keep Williamsburg the safe community we all know and love.



*Officer Fisher graduation*

In 2021, we added one new officer to our team. Officer Danielle Wright came to us in June. She brings with her a wealth of public safety experience working not only as a police officer in the town of Plainfield but also having past experience working in fire and rescue. We said goodbye to three officers in 2021. One officer received her nursing certificate and left the department to explore new opportunities in her field of study. One officer left to focus on his full-time law enforcement employment. The last officer retired in July after many, many years of service not only to this community but in other state and federal roles as well. We wish them all the best.

We would also like to announce the graduation of Officer Peter Fisher from the MPTC full-time police academy. Great job, Peter! Over the next three years, our officers will also complete additional training in accordance with the recent police reform legislation. This training is in addition to the academies, annual in-service training and specialized trainings that our officers have received. This training is intensive and will require a significant time commitment by each officer.

Some of the collective duties of the Department include: responding to emergency and nonemergency calls, handling department administrative functions, routine patrols, criminal investigations, responding to medical emergencies, investigating traffic crashes, attending court, enforcing state and local laws. Williamsburg should pride itself on being a low crime community, although the Police Department would like everyone to remember that we are not crime free. The Department does investigate drug possession and distribution cases, sexual

assaults, burglaries, domestic violence and child abuse. Williamsburg is lucky to have officers who have attended various specialized trainings to aid in these types of investigations. These crimes take place in every community, even Williamsburg.

The Police Department handles over 3,000 calls per year, which all require some form of action or follow up. These calls range anywhere from loose dogs to violent subjects and everything in between. These calls come in from the emergency dispatch center and also through our nonemergency line. Several arrests were made in 2021 for various criminal offenses including warrants, operating under the influence of liquor, operating under the influence of drugs, revoked licenses, possession of heroin, possession of cocaine, distributing narcotics, assault and battery, intimidation of a witness, violating protection orders issued by the court, and several other offenses. Each arrestee is taken to the Williamsburg Police Department where they are booked according to policy, prior to transport to the Regional Lock up Facility for holding in a cell until release or they are transported to court.

We continued the Safe Entry Program in collaboration with the Fire Department and many new boxes were installed. The program provides mounted lock boxes to seniors in our community. The boxes are installed by a member of the Police or Fire Departments and hold a key to the home provided by the resident. If emergency responders need to make entry to the home for a medical emergency, they are able to call the dispatch center and receive the code which will unlock the box. This not only provides quick access to a person having an emergency but also prevents damage to homes which may otherwise occur if a home is locked and there is no other way to gain access to a patient. These boxes are provided to seniors at no cost and to any other residents with a suggested donation of \$25. Anyone interested in one of these lock boxes can call the Police Department at 413-268-7237.

The Police Department still has a permanent kiosk for collecting unused prescription and over-the-counter medications. Any person wishing to dispose of unused medications may do so, no questions asked. We only ask that you make an appointment to access the lobby as we are still not holding walk-in hours due to COVID-19 precautions. This service is open to all citizens whether they reside in Williamsburg or not. To date, the Williamsburg Police Department has collected more than 1,100 pounds of unused medications.

The Police Department performs other duties that some residents may not be aware of. We offer vacant property checks for unoccupied homes or homes that may be vacant while families are away on vacation. These checks can be requested by contacting the Police Department and completing a simple request form.

In an effort to address traffic safety, the department was able to purchase through grant funding a number of speed enforcement signs. These signs have been strategically placed around town in areas where we have received the greatest number of complaints. We would also like to remind the public that we also have a mobile radar trailer that is able to be deployed in various locations around town. If you are interested in requesting the trailer at a particular location, please call the station.

There are two certified car seat installation technicians on the Police Force. Free seat inspections and installations are available by appointment and seats are available to families who need them. Anyone interested in receiving a car seat or having their current seat inspected should contact the station.

**Public Safety Complex  
Owner's Project Manager Steering Committee  
Public Safety Complex Building Committee**



In April 2021, the Town voted to approve the full funding of the Public Safety Complex project for \$5.1 million. This followed a significant outreach by the Owner's Project Manager Steering Committee to receive input from the public and to explain how the project could be accomplished. In May, the OPM Steering Committee was disbanded and a new Public Safety Complex Building Committee was formed. Since then, that committee, the Police and Fire department personnel, the Owner's Project Manager, and the Architect have worked through several phases of design for both the building and the site. By the fall of 2021, the project was ready to submit for regulatory permitting through the Conservation Commission, the Department of Transportation, and the Planning Board and Zoning Board of Appeals. After the permitting process was completed, construction bid documents were prepared for advertisement.

The new proposed building and site will feature many critical components necessary for both Police and Fire operations and Emergency Services:

- 3-door apparatus bay for all fire department related vehicles and equipment
- Administrative offices and meeting space
- Training and multipurpose space
- Equipment decontamination room
- Gear storage
- Ready room
- Emergency Management and Communications space
- Booking room
- Off-street parking
- Safe and visible emergency vehicular entrance and exit
- Police department sallyport

The overall design of the building was inspired by downtown Williamsburg. The intent was to reflect the scale and fabric of downtown in order to give the new building a clear sense of belonging, all while implementing practical design decisions. What you will see is an 8,000 square foot, wood-framed, single-story structure, built on a concrete slab on grade. The new building will feature white horizontal clapboard siding, wood clad windows, an asphalt shingled, solar-ready roof with white trim. The apparatus bay doors will be solid panels with glass glazing that tie into the window line wrapping around the adjacent side of the building leading to the parking lot. The parking lot will run down the west side of the building along South Street, where the departments will have their own dedicated and secure entrances.

Throughout the design phases, it was important to the Committee and the team to have continuous outreach with other interests in town. The project benefited from collaboration with the Energy Committee, as well as early discussions with the Conservation Commission. Members of the Building Committee also communicated with other local interest groups or individuals such as the Greenway Committee, volunteers, and local professionals, all interested in contributing to the project. Thanks to the collaboration with these groups and individuals, we are confident that the public safety building will be as environmentally responsible and as sensitive to other local interests as the budget can allow.

Demolition and construction bids will be solicited and received by March of 2022. Provided that bids come in on or under budget, it is anticipated that construction will take between 12 and 15 months once it begins in the spring or early summer. Two newsletters to the community were published in 2021, and the new Building Committee will continue to publish regular project newsletters and Frequently Asked Questions on the town website to keep citizens informed of progress on the work.

## Recreation Commission

While we had hoped the 2021 calendar year would have provided more opportunity for connection and recreation, the pandemic has continued to impact the programming we have been able to provide. However, there were some highlights of the year that did bring joy to many.

While no organized athletic activities occurred in 2020 after March, 2021 saw the return of pick-up ultimate frisbee on Ames Field, which was in excellent form due to the care that was given to maintain and improve it while it remained unused due to Covid-19. Our stalwart ultimate players jumped right back in once safety protocols allowed.



Tennis, basketball, and pickleball continued to be favorite activities on the court at Ames Field. While we have not had much snow, we continue to remind the community that in order to ensure the courts remain in good shape, we have established a system in which the courts need to remain inaccessible after a snow storm until they have been appropriately cleared. We ask that no community member clears the courts without prior approval from the Recreation Commission. Advantage Tennis continues the maintenance of the courts.

Youth Field Hockey was the first organized sport to take place since March of 2020, beginning in the summer and continuing into the fall. It has been exciting that the Williamsburg community hosts the feeder team for Hampshire Regional High School, which now has JV and Varsity field hockey teams. Our field hockey team is open to youth living in any town from the Hampshire Regional School District in grades 4-6. The team was able to practice corners at Ames Field due to the time and effort parents and coaches put into lining the field. Some highlights of the season include attending a Hampshire Regional Varsity game as a team where they took shots on goal during half time and participated in a cheer with the HRHS team before the second half, scrimmaging Holyoke at their field, and participating in the 2021 Valley Cup Tournament.

Finally, despite the odds, this late fall indoor basketball has returned. Williamsburg continues to partner with other Hampshire Regional towns through “Hampshire Hoops” for recreation basketball, as well as suburban teams for our older students up through grade 8. Given that so many children missed a full year of playing basketball, Williamsburg agreed to be the host gym for the first (in recent years) organized recreation basketball teams for grades 7 and 8. This allowed many children who were not able to compete at the suburban level to continue enjoying the sport and developing their skills. The seasons are well underway, and with the appropriate health and safety measures in place, have been a wonderful success. It’s nice to see the court full of enthusiastic children again.

Thank you to the adults who have helped lead our youth sport activities this year, including Monica Bhowmik, Mark Marino, John Pickard and Brian Plumer. Also, a giant thank you to Principal Jenkins and the custodial staff at the Anne T. Dunphy for supporting our use of the gym during this challenging time. We look forward to the spring of 2022, and hope to provide even more programming moving forward.

Members: Pamela Plumer – Chair, Al Golash – Treasurer, Coni Gilman – Secretary, Benjamin Thompson, Collin Black



# Anne T. Dunphy School Williamsburg School District Annual Principal's Report

Our families, staff, and students continued to demonstrate such resilience in 2021. This year felt like a bit of a COVID-19 pandemic roller coaster ~ starting deep in the throes of pandemic worries, leading to improved conditions in the spring and summer months providing hope that the challenges would pass, and then ending with the return of health and safety concerns arriving with viral variants. Throughout each phase of 2021, the community of adults surrounding the children in Williamsburg worked diligently to provide meaningful educational and social-emotional experiences.

Again during 2021, so much has been asked of our school committee. Many important decisions

Student Enrollment Fall 2021	
Preschool	13
Kindergarten	13
1 <sup>st</sup> grade	11
2 <sup>nd</sup> grade	19
3 <sup>rd</sup> grade	23
4 <sup>th</sup> grade	18
5 <sup>th</sup> grade	19
6 <sup>th</sup> grade	26
Choice in students: 10	
Choice out students: 11	
Charter out students: 10	

continued to be placed in the hands of local school committees regarding models of education during the pandemic, placing an extreme amount of responsibility and burden on these elected officials. The Williamsburg School Committee again volunteered countless hours in the process of working to make their best, informed decisions for the Anne T. Dunphy School. In this year, we are so appreciative of the leadership and support of the Williamsburg School Committee: **Matt Wilhelm, Ryan Schiff, Amber Smith-Harder, Marissa Nye and Collin Black.**

At the start of 2021, our school remained in a hybrid model of learning due to the COVID-19 pandemic. All of our students were provided with laptops (4-6) or iPads (K-3) to support remote learning during their at-home days. We also worked with families to support internet connectivity in areas with no access. When students participated in their learning-at-home days, they spent

their time completing work planned and created by their classroom teacher, and participated in virtual morning meetings, specials, and afternoon check-ins with school staff. The state also required that each school district provide a fully remote alternative for any family who preferred that option. In the fall of 2020, we had transitioned our Kindergarten, first, and third grade classes into full in-person learning due to their smaller size, allowing us to meet distancing expectations. The remaining grade levels continued learning in a hybrid model ~ with half of the students attending in person on Mondays and Tuesdays, the other half attending in person on Thursdays and Fridays, and all students learning together remotely on Wednesdays. With health and safety data improving in the



area toward spring, other grade levels were transitioned to full in-person learning as quickly as possible. By April 2021, all grades were again attending a full in-person model.

In June, our educators worked together to analyze end-of-year student assessment and data, and to reflect on the teaching and learning challenges and successes of the past year. All of our teachers, specialists, and interventionist staff worked together to examine and analyze student progress during hybrid and remote instruction. They planned a modified scope of sequence for instruction to target high priority areas in the state learning standards for improved student outcomes, as well as planned additional social-emotional learning opportunities. In addition, they used this data to develop their own personalized student learning goals for the 21-22 school year.

We were able to hold a special outdoor graduation ceremony for our sixth graders in June, along with some other special events including a Sixth Grade Bonfire complete with s'mores thanks to the Williamsburg Fire Department! The 2021 graduates of Anne T. Dunphy School were: **Elizabeth Barry, Emmett Bastek, Marley Bernstein, Mya Blanchette, Julia Caputo, Jayelle Coble, Aidan Conklin, Julia Dragon, Amelia Gilman, Nadia Easton, Astrid Jensen, Nora Laney, Kyle LeBeau, Lorenzo Nunez, Autumn O'Malley, Kady Overstreet, Collin Parker, Samuel Plumer, Eleri Tomsovic, and Benjamin Zajac.**

It is important to acknowledge some special people who retired during 2021. In June, we celebrated the retirement of **Chester (Chet) Lulek**. Chet had served as the evening custodian at Helen E. James and Anne T. Dunphy for sixteen years. Our school community had an opportunity to celebrate Chet during an impromptu outdoor gathering on a warm June morning, and sent him off with lots of signs, cards, and good wishes. Sadly, Chet passed away unexpectedly in late November 2021. He was a quiet but consistent presence in our schools, and is missed. There is a special plaque on the school's garage to remind us of Chet. At the close of the school year, **Robin Gurdak-Foley** retired after more than 30 years serving the students of Williamsburg. For many years, Robin served as our kindergarten teacher, being one of our families' first points of contact with our school community. Robin provided countless contributions to our school community and her presence is missed! In November 2021, **Karen Schweitzer** also retired after more than thirty years of service to our school communities. During her time in our district, Karen served in many varied roles such as kindergarten, first, second, third, fifth, and sixth grades, and most recently as our math specialist. Over the years, Karen was acknowledged with several local and national awards. We wish both Karen and Robin all of our best wishes in their next adventures!



*Team project*

As we prepared for the 2021-2022 school year, we welcomed **Anne Porter** as a kindergarten teacher, and **Mary Stucklen** as an additional sixth grade classroom teacher when the decision was made to split our sixth grade class for the 2021-2022 school year.

Our students have been engaged in exciting new learning despite the lingering pandemic conditions during the first part of the 2021-2022 school year. They continued to impress us with their flexibility in managing the necessary safety protocols, and were still excited to come to school each day. As the pandemic has continued, our school community has worked to creatively continue many special elementary school experiences despite the obstacles. Instrumental music lessons take place outside, students have attended virtual field trips, a Fall Garden Celebration was held in lieu of our typical Harvest Feast, and we held our first Vocabulary Hat Day in November. In December, we even held a winter Holiday Music Sharing outside in our bus circle so our families could join us!

*Vocabulary Hat Day*

It is important to acknowledge that the investment the town made in the Anne T. Dunphy facility made a return to full in-person schooling possible in spring 2021. Had the community not supported the renovation of the Anne T. Dunphy School, or annually provided the funding to maintain and supply it, a safe in-person return would have been impossible to consider. The children of this community are benefitting from that support. Thank you, Williamsburg!



We appreciate the town employees and departments who support our school community. Our students continue to benefit from the school's relationships with the Williamsburg PTO, Williamsburg Fire Department, the Williamsburg Police Department, the Williamsburg Council on Aging, the Williamsburg Cultural Council, the Daniel Collins Trust Fund, and the Meekins Library staff, trustees, and Friends. The school community is also grateful for the support of the Williamsburg Highway Department and the staff at the Williamsburg Town Offices. Our staff and students benefit from being raised in such a connected and caring community.

Stacey Jenkins, Principal





## Hampshire Regional High School

2021 continued to be greatly impacted by the coronavirus pandemic and was a year full of transitions, flexibility, and perseverance for students, staff, and our communities alike. After starting off primarily in a remote learning model in the fall of 2020, January of 2021 brought in-person education back for all of our students at Hampshire Regional High School. In January, many of our students came back to school in-person for two half days per week. Some students came four half days per week, while others chose to stay fully remote. Come April, most students started coming in-person four half days per week, and by the end of April, they were back in-person five full days a week. By the end of the year, approximately 10% of our students were still learning remotely while the other 90% were back in the school building full time.

We are so impressed with how our students, staff, and families alike persevered through many schedule iterations, remote, hybrid, and in-person learning, COVID restrictions, masking, and many new protocols in the school building. The amount of resilience that our school community – staff, students, and families – has shown throughout the past 18 months is incredible and admirable. Despite many challenges, I am proud to share that 30 juniors met all of the requirements for Academic Society, and were inducted into the society in April of 2021. These students have maintained a minimum of a 3.7 GPA, completed their community service requirement, and consistently demonstrate excellent character and leadership.

Over 150 high school students took Advanced Placement (AP) exams in May and June. For the first time, many of the AP exams were fully administered online, while some continued to be paper exams in school. Our 7<sup>th</sup>, 8<sup>th</sup>, and 10<sup>th</sup> graders took MCAS again this year, this time in June (MCAS usually begins in March and goes throughout April and May). Middle school students took a shortened version of MCAS this year while our 10<sup>th</sup> graders were still required to pass the full math and English tests in order to earn their high school diplomas in 2023.

In June, HRHS held its first ever outdoor musical and it was a huge success! Students spanning grades 7-12 performed scenes from *Frog and Toad*, *Chicago*, and *Little Women* over the course of three days out on Dorunda Field.

For the first time in many years, Commencement was held at HRHS in 2021. 97 students from the Class of 2021 graduated on June 3 out on Dorunda Field at a beautiful and unique ceremony. Bringing Commencement back to Westhampton was very special, and we look forward to continuing to hold this event at Hampshire Regional moving forward. Speakers at Commencement included Valedictorian Elias Touchette, Salutatorian Peter Tse, Class President Caitlin Reardon, Vice President Jillian Scott, Secretary Zoe Paradis Stern, Treasurer Maxwell



Abel, and Class Advisors Kim Hallett and Chris Butler. Despite COVID restrictions, we were able to offer unique and exciting events for our seniors, including an outdoor Senior Banquet at the Log Cabin, a senior bonfire at the Westhampton Public Library, a class camping trip, and the traditional senior walk throughs at the elementary schools.

June 18, 2021, brought an end to remote and hybrid learning. We were able to offer many exciting programs this summer, including two brand new programs.

- One of our new programs, called Next Level Performance Academy, had 20 students enrolled and ran two days per week. Students were able to identify their own focus areas and develop individual plans to work towards those goals.
- The other new program, called Raider Camp, was held over the course of two sessions in July and August. This program was for incoming 7<sup>th</sup> graders, and in total, almost 75% of our incoming 7<sup>th</sup> graders participated. Raider Camp was run by HRHS staff members in addition to high school Student Council members, who facilitated team building activities and many other activities to get our new students acclimated to HRHS.
- At the end of August, we held a program specifically to help our students who stayed fully remote in 2020-2021 reintegrate into the school building. 14 students participated in this program that supported them as they returned to in-person schooling.
- We had two special education programs running in July – one is a program for incoming 7<sup>th</sup> graders to support them in their transition from elementary school to middle school. The other is our life skills program, where students work in the community, host an art gallery, and continue to practice the skills that they learn throughout the year.
- Finally, we held our typical credit recovery program for students who did not earn credit for one or two courses during the school year. 21 students participated in credit recovery and recovered 26 credits in total.

We celebrated five retirements in 2021. Starr Adams was a para educator at HRHS for 23 years and retired in June. Bobbie Smith worked as a special education teacher here for 21 years. Dave Aultman was a custodian here at Hampshire for 24 years and officially retired on August 31.



Patti Richmond worked here for the past 18 years as a school counselor, and retired on August 26. Dara Adams-Smith was our band director for the past 22 years, and retired from her post on October 29. All are greatly missed in the halls of HRHS!

Kristen Smidy, who served as the Principal of Hampshire Regional since 2013, left her post at the end of July to become the Superintendent of the Gateway Regional School District. After working for the past three years as the

Associate Principal at HRHS, I was fortunate enough to step into the Principal role. A new High School Assistant Principal, Alex Seid, was brought on board after teaching in Springfield for over 15 years.

We had many new hires for the 2021-2022 school year. Xavier Pease was hired in the spring to be Hampshire's full-time athletic trainer. John Plourd, the Director of Student Activities for the past six years, moved back into a full-time teaching role, and Jim Kelley has taken over the DSA

position. Beth Rochon was hired as our new school counselor to replace Patti Richmond. Adam Burt, who was previously a para educator at HRHS, became a special education teacher. Jules Marciano, also previously a para educator here, is now a high school math teacher. CJ Holt was hired to teach physical education and health for this school year while Kari Daly is on parental leave. To replace retiree Dara Adams-Smith, Allison Ingraham was hired as our new band director. We also have many new para educators this year, including three Hampshire graduates: Morgan Cloutier, Karen Fisher, Joe Gentile, Sylvia Montague, Steven Musante, Nick Reid-Lastowski, and Dawn Young. Clarke School for the Deaf hired three new staff members who work full-time at Hampshire in our inclusive program: Brittany Dorn and Lila West are both teachers of the deaf, and Karen Cahalane is a speech language pathologist. We have two new faces in the cafeteria this year: Jennifer Mott and Jennifer Hathaway. Our two new nighttime custodians are Max Lyman and Nick Romanski.

The 2021-2022 school year marks Hampshire Regional's 50th birthday! Hampshire opened in September of 1971, and we are so excited to celebrate Hampshire's birthday this year. Hampshire is truly a special place to be – one that is progressive and always moving forward, but still steeped in tradition with deep ties to the community. 22 staff members are graduates of Hampshire Regional between the years of 1974 and 2019, including teachers, para educators, principal, a van driver, and a school resource officer. We are looking forward to inviting the community to our 50th birthday party in the spring of 2022!

All students came back into the school building full time in September. While school certainly looks different than it has in the past, both students, families, and staff alike were thrilled to return to some sense of normalcy. Notable differences in the school day include universal mask wearing, new lunch locations, social distancing during lunch, mask breaks, more outdoor education, and frequent hand sanitizing. In addition to our new 7<sup>th</sup> graders, we welcomed 60 new students (some school choice, some re-enrolling at HRHS after a year away) to Hampshire Regional.

Our students continue to push themselves and consistently demonstrate determination, competitiveness, and academic excellence. This year we have 111 high school students enrolled in at least one of our 18 AP courses, with many students taking more than one. Students also have the opportunity to take online AP courses if we do not offer it here at the school. Five of our current seniors were named *Commended Students* in the 2022 National Merit Scholarship Program: William Cook, Madeleine Manganelli, Eleanor Meunier, Nora Mulvehill, and Sarah Unger (out of approximately 34,000 Commended Students throughout the nation). One senior, Suzannah Buehler, was named a *Semifinalist* in the National Merit Scholarship Program (only 16,000 students nationwide are named as Semifinalists!). In November, our Junior Achievement team took first place in the Stock Market Challenge run by the Junior Achievement of Western Massachusetts.



We were excited to be able to offer as many “typical” school activities as possible this past fall. Our seniors in the class of 2022 were able to purchase and then paint their own parking spots as part of the senior painting party in late August and early September. Our athletic program was up and running in a mostly typical fashion, including gymnastics, golf, cross country, soccer, and our co-op football team. Many of our clubs are running again this year, including the Yearbook Committee, Junior Achievement, Chess Club, As Schools Match Wits, Students Against Destructive Decisions (SADD), Student Council, World Cultures Club, Club Kindness, Gender Sexuality Alliance (GSA), Insingeraiders, and more.

In an effort to hold a modified version of Open House, we held our first ever outdoor Open House on September 30. Staff members were stationed by middle school teams and departments out on the track, and students and families were able to walk the track and speak with all of their teachers individually. We also held an Activity Fair at this event so that students and families could see what we offer outside of school hours. Finally, 7<sup>th</sup> grade parents, and parents of students new to HRHS, were offered tours of the building by Student Council students. The event was festive, fun, and well-attended!

Our middle school teams were excited to have “in-school field trips” in October. The teambuilding activities on these days were facilitated by Next Level Adventures, in addition to Hampshire teachers. These were great opportunities for our students to begin connecting (or reconnecting) with one another after a year of not being able to connect in these ways.

In November, Drama Company had their first in-person performance since the pandemic began, and did three performances of *Much Ado About Nothing* in front of live audiences. The HRHS Musical held auditions and the group has been working hard to prepare for the spring musical in 2022. HRHS Choral Director Aidan Linden held our first in-person choral concert in November and while it was a shortened version of our typical concerts, it was wonderful for families to be able to see their students perform in person again.

I cannot fully express my deep gratitude and appreciation for the amount of work that the staff at Hampshire Regional High School has done over the past 12 months. Our staff seamlessly transitioned between remote, hybrid, and full in-person learning; they sought out additional professional development and honed their technology skills in ways nobody had ever imagined necessary; many have stepped into new roles (in addition to their typical roles) to be class advisors, extracurricular advisors, and coaches, in order to offer these important activities for students; they have dealt with multiple schedule iterations to best support our students’ academic, physical, and mental health needs. Although 2021 was certainly a year full of challenges for everybody, Hampshire Regional truly is a special place to be. We are so fortunate to have so much support from our communities and families, and we thank the towns for their collaboration throughout this year.

Lauren Hotz  
Principal

## Superintendent of Schools

As the new Superintendent of Schools, I'd like to thank the school committees, local town administrators, Select Boards, and families for welcoming me into this role. It is truly a privilege to lead this district. I have been visiting the schools and observing classrooms frequently and am impressed with the districts' sense of community, level of collaboration, strive for academic excellence, focus on students' mental wellbeing, and consistent flexibility. Teaching and learning during the past eighteen months have been challenging due to Covid-19 restrictions, staffing shortages, enacted safety protocols, and evolving DESE guidance. Physical safety and mental health have been our greatest priorities in 2021, as well as addressing the identified areas of academic regression over the past 18 months. Schooling continues to look different due to the mitigating safety measures we have in place, but as Covid-19 case counts decrease in the county and state, we look forward to a return to normalcy.

The Hampshire Regional member school districts continue to work towards a district with a shared vision of continued collaboration, common programming, instructional leadership focused on strengthening teaching, and sharing services and resources to better support each student. School committees are collaborating on a Five Districts Working Agreement that would clarify the employment and evaluation of the Superintendent and streamline policy revisions.

The 2021 Pioneer Valley Teaching in Excellence Award from the Grinspoon Foundation is a highly coveted award and recognizes the accomplishments and best teaching practices of our outstanding educators. This year's recipients were Jennifer Murphy from New Hingham and Bob Smith from Norris. Congratulations! 2022 award recipients will be announced shortly.

While the details of the year are summarized by the school principals in their individual reports, I would like to provide a few highlights from Central Office, which is made up of a number of fairly small support departments that all serve an essential role in making Hampshire schools as exceptional as they are. Following are reports from each of these departments:

### Business Office

The business office is responsible for all finance, operations, personnel, and contract functions for the five unique member districts of Hampshire Regional Schools. The business office manages a combined budget of roughly \$30 million across many unique programs to support nearly 1650 students and 362 employees throughout the region. While 2021 presented many challenges to the business office, through hard work and diligence, over \$1.25 million in COVID-19 funding was managed throughout the district, in addition to districts' operating budgets and regular entitlement grants. There was a flurry of spending as a result of COVID-19, and we successfully handled purchasing all necessary products and hiring maintenance services to ensure a safe school environment.

Additionally, in an effort to improve communication pertaining to the budgeting process, feedback was sought from school committees and community members. Seeking transparency, the Central Office budget was presented to all school committees prior to any school budgets, in order for school committees to view the Central Office budget before having to approve a budget



in its entirety. Transparency and open communications will be an ongoing effort of the school business office. My sincere gratitude to Business Administrator Bobbie Jones, Central Office staff, and building principals for all of their hard work!

### Health Services

The primary focus of our health services team over the past year has been pandemic response: keeping our school communities safe and meeting the demands of the COVID-19 pandemic, under the leadership of Stephanie Faas, Director of Health Services and our Nurse Leader. We have worked collaboratively with local boards of health and COVID-19 contact tracers to handle the ongoing case management of positive individuals, close contacts, and symptomatic individuals. Our nurses and administrators routinely completed contact tracing when positive individuals were in school while infectious. They also worked with staff and families to offer quarantine, isolation, and testing guidance as needed to ensure compliance with COVID-19 school protocols. Developing and implementing mitigating strategies and health/ safety protocols plays a critical role in our pandemic response. Multiple vaccination clinics were offered throughout the year with the assistance of our nurses who donated their time. Thank you to Anne Chaput (WES), Tracy Dale (Norris), Joann Duggan (Norris), Amy Dunham (NHRES), Karen Hendry (ATD), Lori McAvoy (ATD), Sam Pease (RH Conwell), Cyndy Domina (HRHS) and Lindsey Sojkowski (HRHS)!

While the pandemic has monopolized our time, the district nurses continue to provide safe and competent care to all of the students in our school communities. The Nurse Leader partnered with the HRHS athletic department this winter to coordinate a nutrition education seminar for middle/high school athletes stressing the importance of nutrition, fitness and underfueling. Two of our school nurses, Cyndy Domina (HRHS) and Karen Hendry (ATD), held multiple CPR classes for staff in the district. We are also very proud of Tracy Dale (Norris), who passed the test required by the National Board for Certification of School Nurses to attain the prestigious National Certified School Nurse (NCSN) credential!

### Curriculum, Assessment, and Instruction/Grants

There were significant increases in competitive grants awarded and entitlement grants received in 2021, written by Kate Messmer, in large part due to the pandemic. ESSER (Elementary and Secondary School Emergency Relief Fund) monies were disbursed to each of the districts, as well as monies from the Coronavirus Relief Fund (CvRF) and the State Coronavirus Prevention Fund. Competitive grants awarded included the Summer and Vacation Learning Grant, the Remote Learning Technology Grant, the After-School-Out-of-School Time Grant (ASOST), and the Student Opportunity Act (SOA) grant. The District was awarded \$184,235 through the Emergency Connectivity Fund Grant to fund mobile hotspots and laptops in order to ensure equitable access for students and staff to high-speed internet. There were also a number of Cultural Council grants awarded from the district's regional towns to support academic enrichment activities. In FY21, the total amount of entitlement grants was \$1,707,616; the total amount of competitive grants awarded in FY21 was \$602,199. Thus far in FY22, the total

amount of entitlement grants received is \$1,150,923, and the total amount of competitive grants awarded is \$180,870.

Focused and engaging professional development enhances the mastery of teaching. One emphasis of this year's professional development for staff focused on social justice and equity across the schools. The districts worked with the National Center for Community and Justice (NCCJ) to prepare for the district's upcoming curriculum audit this spring, raising awareness around deconstructing curricular bias and increasing inclusive teaching practices in their schools. During the summer, HRHS staff were offered workshops on active pedagogy and technology, curriculum mapping and addressing curricular bias. Principals reviewed DESE's "Acceleration Roadmap" tool, which provided a focused and phased approach to supporting students as they returned to school for the 2021-2022 school year. In addition, training was provided on the implementation of the Fastbridge Assessment System. In January, elementary teachers met in grade-level and content-specific cohorts to review the state standards and analyze student performance data.

### Pupil Services

The Director of Pupil Services, Nancy Parlakulas, concluded a successful special education Tiered Focus Monitoring cycle with an on-site visit from DESE's Office of Public School Monitoring in the spring of 2021, which was previously postponed due to COVID-19. All 22 special education compliance areas reviewed were found to be compliant with federal and state special education laws and regulations, and no negative findings were reported. In addition, the director secured \$319,920 in grant funding to supplement the costs of special education programming and services for all the district schools.

At the start of this school year, Hampshire Regional High School's Clarke Mainstream Program welcomed two new Clarke teachers of the deaf, one Clarke speech and language pathologist, and five new students. The Mainstream program is a collaboration between Clarke Mainstream Services and Hampshire Regional High School and serves students in grades 9–12 from Hampshire and a variety of outside communities including Springfield, Holyoke, Greenfield, Southbridge, and Westfield. Sending districts pay tuition for their students to attend the Mainstream program.

### Technology

As in many other aspects of life during the pandemic, the role of technology took on an essential role in our District's mission to educate students. At no other time have we relied so heavily on the use of laptops, iPads, and virtual platforms for teaching, learning, communicating and conducting business in our schools. The challenges of virtual learning were navigated through Zoom, Google Classroom, and Seesaw. This change drove a fundamental shift in the way the District structured its technological infrastructure and the types of supports that were necessary to be successful.

Under the guidance of our Technology Director Kim Florek, all schools in the District transitioned to a one device per student model (1-to-1) in order to meet the demands of remote learning in 2021. During that time, approximately 1,500 student laptops and iPads were

individually configured and assigned to students in grades PreK to 12. In order to protect the District's inventory of laptops and iPads that students were taking home, a Device Protection Plan (DPP), a type of insurance, was developed and offered to families at Hampshire Regional High School and the William E. Norris School. One of the most ambitious remote-learning technical challenges last year was the implementation of synchronous remote learning at both the William E. Norris School and the Hampshire Regional Middle/High School. "Zoom Stations" allowed for full remote participation in class for students who were at home. In order to support the increased usage of the school's networks, the internal and external networks of all schools in the district were upgraded. These enhancements included reconfigurations of wireless networks and the implementation of internet fiber services at the Anne T. Dunphy School and the Westhampton Elementary School.

We are fortunate to have so much support from our communities and families, and we thank the towns for their collaboration throughout this year. Thank you for your support, advocacy and commitment to the Hampshire Regional public schools.

Diana Bonneville, Ph.D.  
Superintendent of Schools

## Board of Selectmen

This year has been a year of many changes and challenges, as well as a year when some long-needed projects were moved closer to completion. The HVAC system at the Anne T. Dunphy School has presented many problems over the past few years, and this year the necessary repairs were made. The Depot Road culvert has needed to be replaced for several years. The town was awarded a grant for that purpose; materials prices and labor prices had risen, but at a special town meeting the shortfall was covered by a transfer from the town's Stabilization Fund, and by spring 2022 it is anticipated that Depot Road will once again be open with the new culvert in place.

*Depot Road culvert*



Another long-needed project is the rebuilding of Mountain Street. There have been many preliminary meetings with Whately, the City of Northampton, and Mass DOT; and then it was presented for input from residents not only of Mountain Street, but also from other persons who wished to make their feelings known. There are many more hurdles to overcome: an acceptable design for the road needs to be agreed upon and funding needs to be approved at the state level before work can proceed.

The state and the town are overseeing preliminary work leading to the replacement of the South Main Street bridge and the Bridge Street bridge.

In late January the first round of Covid vaccinations were released and administered to Emergency Response personnel. The second wave of recipients were persons over a certain age. The Senior Center staff should be recognized for their diligence assisting folks in finding appointments, registering, and finding rides for those who needed them.

Town Clerk Brenda Lessard and Town Administrator Charlene Nardi need to be recognized for all the planning and logistics of safely holding the town caucus at the Highway Garage, holding voting in the Senior Center Café, and holding the Special Town Meeting and the Annual Meeting under a huge tent at the Dunphy School.

Landowner Sandra Warren worked closely with Sally Loomis from the Hilltown Land Trust to place some of her land under a Conservation Restriction to honor her late husband, Jim Locke. Planning for this began when Jim was still alive. The Board of Selectmen was pleased to endorse the Warren Conservation Restriction.

Hilltown Land Trust is working to protect other land in town. A draft of the updated Open Space and Recreation Plan has been received. The Board approved a Forest Stewardship Plan proposed by Lincoln Fish for land near the town's Transfer Station.

On the Board of Health's recommendation, the town opted out of mosquito spraying.

The Police Department and the Highway Department purchased and installed four new speed signs.

Work is progressing on the Public Safety Complex. Contracts were signed for an architect and an Owner's Project Manager. A building committee was named and meets monthly.

Plans for saving items from the Helen E. James School have been made. Several items from the building have been moved to the archives at the Meekins Library. Alumni of Williamsburg High School were allowed to tour the building to refresh memories and to say goodbye. Many pictures have been taken both inside and outside of the building. John Hoogstraten moved a mural from the back of the James building to the Dunphy School.

The Boston Post cane was presented to Betty Levrat at the beginning of the year; at her passing, Paula Wentworth was determined to be the oldest citizen and received the cane.

In March Senator Adam Hinds and Representative Natalie Blais hosted a Zoom meeting to present proposed legislation and to listen to concerns specific to Williamsburg.

Many key folks in town tendered their resignations;

- ❖ Tom Geryk, Veterans' Agent
- ❖ Louis Hasbrouck, Building Inspector
- ❖ Dan Hathaway, Building Supervisor
- ❖ Shayla Howe, Animal Control Officer
- ❖ Charlene Nardi, Town Administrator



*Boston Post Cane presentation*

Many members of boards and committees also stepped down. The Board of Selectmen would like to extend its sincere thanks to each and every person who steps forward to offer their time and talents to make Williamsburg a better place.

## Farewell

When Town Administrator Charlene Nardi submitted her resignation, she left large shoes to fill. She took the position and made it her own.

If she did not know an answer or a proper procedure, she would find it.

She took on tough tasks and brought them to fruition; she was instrumental in starting work on other tasks and laid solid groundwork for those projects to continue to completion.

A screening committee was appointed, and prospective candidates were brought forward to interview. Nicholas Caccamo was chosen to succeed Charlene. Since taking the job, he has shepherded the HVAC repair and the Depot Road culvert replacement projects. He has applied for and received grants for an economic development study, a wage and classification study, and an IT grant to use for mapping and spatial analysis.

We look forward to more success in 2022.



## Senior Center

In the year 2021, the Senior Center provided services and programs to support elders in achieving the highest possible level of independence and activity in their lives. How we provided services was adjusted to ensure the safety of older adults and staff during the COVID pandemic.

“Rural areas are older, on average, than urban areas and are continuing to get older each year. Most people want to remain in their homes and communities as they age and the ability to ‘age in place’ is critical to maintaining the vitality and population of communities, especially in rural areas that have experienced outmigration of younger adults.” This is according to the Rural Health Research Gateway ([www.ruralhealthresearch.org](http://www.ruralhealthresearch.org)). Williamsburg’s population over 60 years of age is 37-38% according to Town Clerk records.

It is important to note the Town Office Building, which houses the Senior Center, was closed to the public from January – June of 2021 due to the pandemic.

### Food programs:

- Staff delivered lunch meals, prepared by Highland Valley Elder Services, Monday – Friday to 18-20 residents who signed up for congregate meals.

*Senior Center coffee*



- Staff also helped to coordinate Take and Eat, a Saturday lunch meal preparation and delivery to 45-50 households by two local churches, Williamsburg Congregational and Our Lady of the Hills.
- The Farm Share Program ran for 20 weeks, from June – October, and provided a very generous share of local, healthy produce for a nominal cost to about 25 households.
- The Brown Bag program provided groceries once a month to 14-16 Senior households with fixed incomes.

### Exercise Programs:

- Tai Chi met outside in the parking lot area at the Town Office. It was a dedicated group of attendees with a committed teacher. Despite some cold winter weather, the group made an effort to meet weekly.
- The contemporary dance class met outside weekly, weather permitting, April – December.
- The cardio exercise program and Yoga for You met on Zoom weekly.

The food and exercise programs continued throughout the year in 2021.

### Wellness and Outreach:

- Staff made weekly or monthly phone contact with 50-60 Seniors in the community, many of whom were living alone. Given the pandemic, this program has proved invaluable in addressing isolation and loneliness.
- The Senior Center made calls to Seniors and received many calls from Seniors to help make COVID vaccination appointments during the early months of 2021. Phone calls were made to 250+ residents over 75 years of age.
- The Senior Center staff worked remotely from January - June answering the phones and keeping up with daily office duties. Staff assisted callers with SHINE (Serving the Health

Insurance Needs of Everyone) appointments, SNAP benefits (food stamps), Fuel Assistance, companionship, home care, and many other requests. When the building re-opened in June, Senior Center staff returned to the office, along with foot traffic. However, other congregate activities such as meals, sewing groups, etc., did not resume.

- The Men's Group, averaging 5-10 folks, met monthly via zoom and, when possible, met at the Williamsburg Snack Bar.

These programs continued throughout 2021:

**Transportation:** From January through June, transportation was limited because drivers were unable to have occupants in the car due to the pandemic.

- Volunteers did pick up and deliver groceries and prescriptions to the homes of Seniors.
- Additionally, the Pioneer Valley Transit Authority (PVTa) provided rides through the Dial-a-Ride program.
- Rides to COVID vaccination appointments began in February.

In June when the building re-opened:

- Medical and companion rides (shopping, errands, etc.) resumed with occupants in the cars with drivers. This program is essential to Seniors aging in place. On average, there are well over 30 rides arranged monthly.
- Monthly foot care at the Senior Center with the podiatrist or foot nurse resumed in August.
- The Pen Pal program resumed in the fall. This very popular program has 17 Seniors exchanging letters with 6<sup>th</sup> grade students at the Anne T. Dunphy School.

### **Some highlights during the year, 2021:**

Between January and March, the Senior Center distributed gift bags to 125 residents over 80 years of age. We received over 20 thoughtful and grateful cards thanking us for thinking about them.

In June, a tent was installed on the lawn area at the Town Office. We conducted monthly coffee hours and an ice cream social outside in August. In October and November, socially-distanced indoor coffee hours occurred. All were well attended (15-20 people) and spoke to the need and desire for human companionship.

An outdoor flu clinic was held in October, which served approximately 65-70 Seniors.

In November, the Senior Center hosted the "Being Mortal" workshop series, led by Peg Whalen. It was well attended (28 folks), and given social distancing, presented some challenging ways to manage this size group with limited space.

During the 2021 year, the Senior Center did not offer congregate meals, which were dearly missed. However, the Senior Center was able to provide many services and programs, albeit in a new way, to help folks maintain independent, active lives, and age in place. All things considered, 2021 was a successful year for the Williamsburg Senior Center.



*Senior Center staff*



## Oliver Smith Will Charities

To the Residents of the Town of Williamsburg

### RE: SMITH CHARITIES' 2021 CALENDAR YEAR END BENEFICIARY DISTRIBUTIONS

Below please find a breakdown of the following applicants who were paid monetary gifts as beneficiaries under the Oliver Smith Will between January 1, 2021, through December 31, 2021 year end:

#### Gift Distribution(s)

<u>Recipient(s)</u>	<u>Beneficiary(ies)</u>	<u>Total Gift Amount</u>
0	Brides	\$ 0.00
0	Nurses	\$ 0.00
0	Tradespersons	\$ 0.00
<u>0</u>	<u>Widows</u>	<u>\$ 0.00</u>
<b>0</b>		<b>\$ 0.00</b>

Eric Cerreta, Current Elector Under the Oliver Smith Will  
Carla M. Kone, Treasurer, The Trustees of The Smith Charities

#### **\$15,207 TOTAL BENEFICIARY GIFTS PAID**

During the past fiscal year, February 1, 2021 – January 31, 2022, the following beneficiary activity has occurred within the nine (9) designated communities of Amherst, Deerfield, Easthampton, Greenfield, Hadley, Hatfield, Northampton, Whately, and Williamsburg:

##### Brides

- Three (3) brides each received the \$100 marriage gift.

##### Nurses

- Three (3) new student nurses were enrolled.
- Two (2) nurses graduated this year and each received the \$600 nurse gift.

##### Tradespersons

- Two (2) new tradespersons were enrolled.
- Three (3) tradespersons each received the \$600 apprentice gift.

##### Widows

- One (1) new widow and fourteen (14) widows who renewed were paid a total of \$5,500.

The total sum disbursed as gifts to beneficiaries was \$15,207, which includes the \$6,407 that will be paid to the City of Northampton, after our monthly Trustees meeting on February 23, 2022, for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school.

Since the provision of the Will went into effect, the beneficiaries from the nine (9) communities have been paid the following:

\$ 1,497,900	Bride's Gift (originally designated in the Will as Indigent Young Women)
\$ 815,333	Nurse's Gift (originally designated in the Will as Indigent Female Children)
\$ 2,928,300	Tradesperson's Gift (originally designated in the Will as Indigent Boys)
\$ 1,834,279	Widow's Gift
\$ 1,567,421	Smith's Agricultural School Yearly Distributions
\$ 35,374	Annuities
<u>\$ 613,717</u>	<u>Taxes</u>
\$ 9,292,324	Total Amount Paid to Date

Current Trustees: David A. Murphy, Eric Cerreta, Richard Shortell

## Trust Fund and Cemetery Commission

During 2021, the three member Trust Fund and Cemetery Commission continued to oversee the more than 30 bequests left to the town by generous benefactors over the years, making distributions according to the terms of the various trusts, to our schools, the library, newborns, senior citizens and the financially disadvantaged. The values of the trusts have grown 10.08% in 2021 to \$2,296,603.42 with expenditures of \$58,412.49 (includes distributions to town entities and management fees). Earnings from dividends, interest and other income totaled \$50,948.93. We continue in our efforts to reach out to the citizens of Williamsburg to find creative ways to help students with school related educational projects.

As trustees, we encourage all Williamsburg residents to consider the Town when planning their estates, so their generosity and forethought can benefit our community for generations. The Kmit family gift of \$354,000 is earmarked for the libraries, specifically to strengthen programs and expand educational opportunities for children under the age of nineteen.

Other gifts are used to aid Williamsburg students and strengthen our public schools. Trust fund support in the past has enabled Williamsburg Public School students to take field trips and benefit from many other teacher and student projects. The Trust Fund has also provided support to Williamsburg Hampshire Regional students for academic related travel, computers, extracurricular activities and study materials. The Commission encourages creative student-initiated proposals.



In managing these gifts the Trust Fund protects the original investment and only expends no more than 4% of the value above the original gift value on an annual basis. Distributions from the trusts are based on a formula that uses earned income, thereby protecting the principal. As the value of these trusts increase, the amount of gifting can increase.

Another responsibility of the Commission is to oversee the Town's two cemeteries, Old Village Hill and Mountain Street and to handle the sale of plots at Mountain Street. The historic Old Village Hill Cemetery is closed for additional burials.

The Trust Fund is also responsible for the beautiful E. Howard & Co. clock, donated to the people of Haydenville in 1901 by Hayden Sands in memory of his mother, Alice. The clock, which is maintained weekly, is housed in the steeple of the Haydenville Congregational Church.

Whether helping students, providing for the needy families in Williamsburg, or welcoming newborns, your gifts, too, could be a source of continuing giving. The generosity and forethought of a nineteenth century town doctor, Daniel Collins, is a case in point. In 1856, Dr. Collins left the town 51 shares of bank stock and \$7,000. Since then the bequest has generated tens of thousands of dollars to help our public school student grow and learn. This year \$33,023.50 was made available to the Anne T. Dunphy School and to Hampshire Regional for Williamsburg students. As of 12/22/2021 the Collins Fund was worth \$573,111.99.

Trust Fund meetings are held on the first Tuesday of each month at the Town Offices in Haydenville.

Richard Kisloski, Chair; Eric Weber, Correspondent; and Collin Black, Secretary

## **Veterans' Services**

### **Central Hampshire Veteran Services**

A new Veterans' Service Officer, Robert Vigneault, has joined our team replacing Tom Geryk who has moved on. Robert is also an Air force veteran and is very connected with those who serve at Westover ARB. He will be participating in the SHINE training that will begin as the pandemic subsides and he will become our new certified SHINE Representative. The federal government has made significant changes (Mission Act of 2018) to the VA Healthcare system nationally and in Western Mass. The law mandated the creation of the Asset and Infrastructure Review (AIR) Commission, which would consider which of the VA's health care facilities to close, improve, repurpose, or consolidate. The secretary's list will include not only entire medical centers but also inpatient units, emergency rooms, and outpatient clinics. Critics of the AIR process, and I am one of them, worry that commission members (who have yet to be announced) will ignore a wealth of studies demonstrating that the VA delivers better outcomes at a lower cost than the private sector. We will need to provide the best information possible as our older veterans are being compelled to use more and more health services in the community.

Our office collaborated with Baystate Health, Western Massachusetts veterans outreach project, and the VA medical center to design and implement a nine-week training program for mental



health and medical staff addressing issues faced by our veteran population and their families. The Military Veterans Healthcare Virtual Lunchtime Series began in November 2021 and spanned through February 2022, covering issues concerning community reintegration and veterans' suicide to the challenges facing those who suffered a traumatic brain injury and the benefits of service animals. We will continue to work with this group as we assist with the planning of a veteran conference 2023, focused on military and veteran families.

We just experienced our second holiday season during the pandemic and it remained a big concern for our population trying to celebrate the holidays. So many of our veterans and surviving spouses do not live with their families and in some cases their families live far away. For the second year in a row we brought a full holiday meal right to their doors. We worked with the VFW Post 8006 in Florence to help prepare over 60 meals that were delivered by volunteers from the VA medical center and members of the Northampton Kiwanis club throughout Northampton, Williamsburg, Hadley and Amherst.

We were able to participate at the Big E on Veteran and Military Appreciation Day and we did connect with several veterans in our district to help them with their VA benefits and healthcare needs on site and back at our office over the following couple of months. Our numbers of veterans receiving our state of Massachusetts financial assistance program are reduced again this year, and we recently learned at our statewide training sessions that the decline is statewide. It should be noted that although our demand for our state financial benefits has lessened, our demand for the benefits from the federal government through the Department of Veterans Affairs

and Social Security have increased during the pandemic. The Department's objective is ongoing, and efforts to find new and innovative methods of outreach will be important to ensure all who need assistance receive it. We plan to develop a relationship with the Community Action Team (CAT) and the Community Action Board (CAB) from Westover ARB to expand the knowledge of our services, focusing on the veterans that are currently serving and those that are coming back from conflicts in the Middle East who may reside in the Hilltown area.

The two biggest days of recognition to our veterans are Memorial Day and Veterans' Day. The 2021 Memorial Day ceremonies and Parade were a success. As usual, American Legion Post 236 visited all the town cemeteries and provided a ceremony in honor and remembrance of our deceased veterans at each stop. Many citizens showed up for the event, which included the ceremonial salute to those who gave the ultimate sacrifice and for those veterans from our town who have passed on. We honor their service. Great thanks go out to Megan Cone & Kelsey Chandler for their rendition of our national anthem and Louise Mosrie, for her vocal contribution. This year's guest speaker, Mark Frost, MSgt (Ret.), U.S. Army Reserves, did a wonderful job speaking on the meaning of Memorial Day.

The Veterans' Day ceremony, as well, was a well-spirited and well-attended event. Although a relatively cold day, it was heartwarming to see so many members of the community out to honor our veterans from yesterday and today. This year's guest speaker was Colonel Karen L. Magnus USAF AFRC AW, who spoke eloquently about what it means to serve an entire career in the Air Force and now to be a veteran. Great thanks go out to Dan Nye of the Veterans Memorial Committee, who spearheaded the effort to show appreciation for veterans by coordinating so much of our commemorative events.



Lastly, this year many veterans and some dependents of Williamsburg and Haydenville received VA compensation and pension benefits in the amount of \$105,948 all together on a monthly basis. In addition, the town was able to help several veterans and families by providing financial assistance in accordance with M.G.L. Ch. 115. In all, the town issued \$19,910 in benefits for FY 2021 and received 75% of that money as a reimbursement from the state.

# Water and Sewer Commission

## **Water Department:**

This year two of our water operators-in-training, Bryan Osetek and Eric Cerreta, became fully licensed to operate the treatment plant/well (great job). Anthony Lastowski remained our primary operator.

Mass. Department of Environmental Protection (DEP) did an inspection called a sanitary survey that is done every three years, and we had some minor issues to correct.

1. Bug screen covering well vents and overflow pipes. This was done before the end of day of inspection.
2. Elm Electric completed changes for the PLC (programmable logic controller) for manual operation if needed and fixed remote monitoring due to this inspection.
3. As per DEP our locations for water sampling were changed and we had to install two sampling stations at the water tanks to avoid confined space entry in the vault and come up with several optional locations if needed on residential house locations.
4. New sample taps were installed prior to check valves to test water that has not been treated by chemicals per DEP.
5. The water storage tanks were overdue for inspection (needed every five years) by a few months, but the inspection was already scheduled and has been done. We need to plan for money to replace cathodic protection before the next inspection in 4½ years.
6. We contracted with Kristen Berger from Resilient Engineering to come up with an Asset Management program, capital improvement plan, Operations Maintenance program, and Emergency Response Plan per DEP. At this date the ERP and O&M manuals have been finished.
7. We have been working with Mass. Rural Water Association for source water protection and GIS locations of infrastructure that helps with the Asset Management plan. This is free to the Town.



Water meter readings were conducted in spring and fall, and all issues were attended to. Flushing of Route 9 was done in the fall during the night to ensure clean water in the morning and to utilize the minimal traffic at night for safety. Side streets were flushed when convenient. The Helen E James school water service was shut off in preparation of building a new public safety complex. We did normal housekeeping like repairing Chemical feed pumps, servicing and running the generator, grounds maintenance, and required DEP monthly paperwork after water sampling. The Highway Department is a great help for all our needs, as they do everything needed like fixing two water leaks and clearing brush and mowing. (Great job, Dan Banister.) Thank you.

*Dam at Unquommonk Reservoir*

## **Sewer Commission:**

The Sewer Commission is busy trying to control our wastewater flow to Northampton. We have done some repairs of leaking manholes and fixed some pipes where water has been found to be seeping into the sewer lines. The commission is also working to control the BOD (Biological Oxygen Demand) and TSS (Total Suspended Solids) in our wastewater to try to eliminate the surcharges from the City of Northampton. This work has taken a lot of the Commission's time this year.

Eric Cerreta, Water & Sewer Commission Chair



# Williamsburg Woodland Trails Committee

The Williamsburg Woodland Trails Committee (WWTC) was established by the Select Board to work with interested public and private property owners to enhance trail opportunities in town.

## Goals of the Committee

- Work with public and private property owners, in a respectful manner, to open and improve trails for appropriate community use
- Collaborate with local land preservation organizations and volunteers to promote the use and maintenance of Williamsburg Woodland Trails
- Strengthen the bonds of our community through this effort



This past year, due to the continuing pandemic, although no official WWTC hikes were held, hikers appreciated the use of our trails more than ever. Some showed their gratitude through writing and monetary donations.

## Trail Maintenance

Our committee works closely with MassAudubon, Hilltown Land Trust, Kestrel, Trustees of Reservations and private land owners on trail development and maintenance. Since no community volunteer workdays were held this year, we thank individual committee members and volunteers who

donated their time, materials and money to the committee to purchase materials, clean up trail debris, refresh blazes, post signage, update kiosks, and perform chainsaw, construction and drainage work on our public and private trails.

## Historic Dam trail

The trail remained closed over the winter until April, after members repaired a bridge damaged by a fallen tree. Due to the steep terrain and narrowness of the trail, washed out and wet areas require frequent attention. To assist in trail maintenance, the Williamsburg Highway Department donated a load of crushed stone to the dam area to repair those areas. The kiosk display case plexiglass damaged by vandals was replaced by members. A picnic table donated at the trail's opening by the group "Thursday Hikers" was refreshed by them with a new coat of stain donated by one of our members.

The Northampton Historical Society held a series of informational hikes, led by dam historian and author Elizabeth Sharpe. A portion of the proceeds was donated to WWTC.

## Horse Mountain Project

Having been completed in the fall of 2020, the trail has been a popular destination, especially the vista at White Rock. Members have continued to monitor the trail and address maintenance issues. Naturalist Aimee Gelinis held a scheduled public hike there during the summer on the flora and fauna of the area.

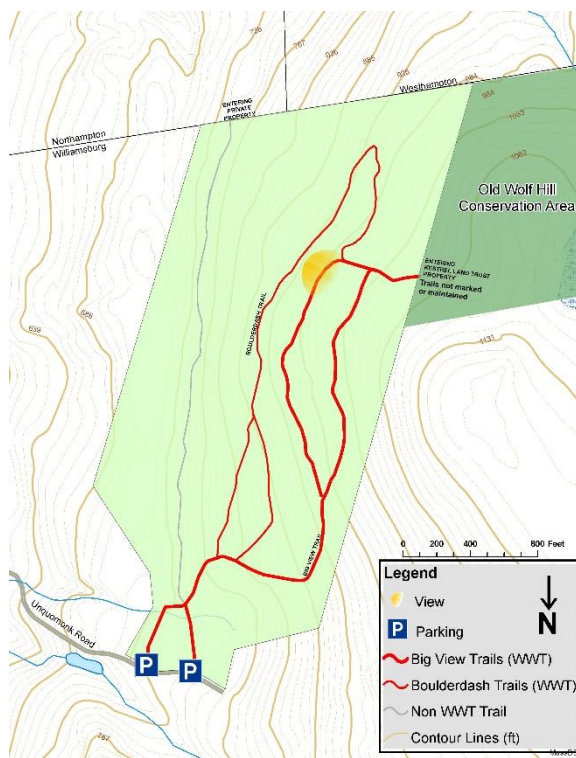


## Other Activities

This past summer the committee installed a kiosk at the Big View trailhead. With the help of Hilltown Land Trust TerraCorps Stewardship director we developed a map of the Big View trail as well as other trails suitable for hikers. The kiosk panels should be completed and installed by spring.

*Big View Trail map*

The committee has been planning the construction of a shed to be shared with the Town building supervisor to be located at the Highway Department for storage of the committee's trail building and maintenance tools and equipment. Member John Hoogstraten submitted a design and estimate of materials costs. The committee has received materials and monetary donations and a commitment from the Select Board and construction has been postponed until spring of 2022 when it is hoped building materials will be more affordable.



Diversity, Equity and Inclusion (DEI) has been the focus of continuing discussion of the committee to consider trail guidelines that lend assurance to the user and aim to serve all components of the community with the goal of providing a positive experience for the novice hiker. We will monitor trails for adequate blazing with the goal of establishing a WWTC trail blazing standard and hiking guidelines to be posted on our website.

We welcomed new member Kevin McAllister and associate member Mark Beaudry to the committee. Mark Beaudry has since resigned.

Our budget was used to purchase a McLeod Grub Hoe and materials used for trail construction and maintenance and to promote our trails through our website and printed materials.

## Using Williamsburg's Trails

Information about Williamsburg's trails and current activities is available on our website, [www.WilliamsburgWoodlandTrails.org](http://www.WilliamsburgWoodlandTrails.org). These trails may cross private and public property, so please respect the trails and properties. WWTC requests that all users follow these guidelines when using local trails.

- WWTC appreciates the Williamsburg landowners who have opened their properties for public trail use. On private and public properties please follow all trail use signs.
- Please respect all trail uses: hiking, biking, skiing, horseback riding, ATV and snowmobile use are all trail uses in Williamsburg.
- Please stay on trails.
- Please be sensitive to natural and cultural resources, remove trash if you find it and avoid environmentally and culturally sensitive areas.
- Please observe property specific guidelines for trail usage by dogs.

### *Williamsburg Woodland Trails Committee*

Committee members: Paul Jahnige, chair, Dwight Baghdoyan, Gwen Blodgett, John Hoogstraten, Eileen Keegan, Sarah LaPointe, Kevin McAllister, Diane Merritt, David Weber

## Tree Warden

The Williamsburg Tree Warden has care and control of all public shade trees, shrubs and growths in the Town except those within the Route 9 corridor. Tree Warden business in 2021 was focused on removing potential hazards posed by our public shade trees to public safety and property. The Tree Warden's business is conducted in close consultation and with appreciation for the whole team at the Highway Department and particularly Superintendent Dan Banister. All official business of the Tree Warden is tracked in an excel spreadsheet maintained by the Tree Warden and titled "Williamsburg Tree File." This living document is updated as required.

There were twenty-four matters which required the attention of the Tree Warden in 2021:

- 5 matters posed a hazard to electricity supply lines and poles. In cooperation with the Town, these matters were addressed by National Grid, with thanks to Lance Wade, Lead Forestry Supervisor New England North, and Jackson Denham, Arborist.
- 8 matters required the attention of the Highway Department or its agents.
  - 1 matter pertained to, or required, the permitting process and led to the removal of nuisance or hazardous public shade trees by property owners.
  - 5 matters required no formal action as it was determined that the subject trees were on private land.
  - 2 matters required a consultation with the Tree Warden and no further action.
  - 3 matters are in progress or were determined to be a low or medium priority and are on hold pending additional funding.



Just like buildings, roads and stone walls, trees help define the character of our community. They reflect our history and, given the time horizon involved with trees and other plants, should reflect our vision for Williamsburg in the future. Our current focus on reducing hazards is indicative of both the mature and declining condition of the trees lining our roads, and that large and expensive tree removals will continue to eat up the current level of funding in the budget well into the future. Williamsburg should explore opportunities to fund our urban forest through other means such as grants and in conjunction with other planned projects.

Thomas Por, Tree Warden

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## Zoning Board of Appeals

The current members of the Zoning Board of Appeals (ZBA) are Paul Kennedy, Gerald Mann, and Michelle Gallagher. Our former chairman, Charles Dudek, and Marcianna Caplis both declined to be reappointed to the committee after many years of service. We encourage the public to refer to the ZBA's page on the Town's website for information and forms concerning matters for the ZBA's consideration.

## **Special Permits**

The entire texts in the following decisions are available for viewing on the ZBA's page on the Town's website.

### **183 Main Street**

The applicant required a Special Permit to construct a 3200 sq. ft. pavilion and gazebo behind the existing restaurant and clubhouse at Beaverbrook Golf Course located at 183 Main Street, Haydenville, Map K, Parcel 124 & 125. The applicant plans to hold musical events, weddings, and charity events in the pavilion. The ZBA found that the criteria for a Special Permit had been met and granted the Special Permit with conditions.

### **5 & 7 Main Street**

The applicant requested a Variance regarding the property at 5 & 7 Main Street, Assessors Map J, Parcel 131, 132 & 133. The applicant is a co-owner to both properties. Even though the legal owners are two separate entities, the applicant controls both properties. The applicant wanted to convey land (842 sq. ft) from one property in exchange for a conveyance of land (2464 sq. ft.) from the other. The plan was to "swap" portions of each property to make the properties more conforming and make the boundary lines clearer than they are at present. The ZBA determined that the applicant met the criteria for a Variance of the Zoning Bylaw from the terms of Section 9.0 (b) which requires setbacks and frontage not available to either property.

### **146 Main Street**

The applicant sought approval under Section 3.2 and 5 of the Zoning Bylaw to operate a used car business located at 144-146 Main Street, Assessors Map K, Parcel 188 and 190. The ZBA decided to issue a Special Permit with conditions as permitted under Section 5.5 of the Bylaw.

### **125 Goshen Road**

The applicant sought a Special Permit under Section 12.0 (e) of the Bylaw to convert an existing, non-conforming, single-family dwelling at 125 Goshen Road, Assessors Map C, Parcel 105.0, to a two-family dwelling. The existing structure lacked the necessary front setback and acreage; it contained sufficient space for parking. The applicant sought to convert the property for long-term rental purposes. The ZBA granted the Special Permit based on the applicant's submitted plans and description of the project.

### **40 Goshen Road**

The applicant requested a Special Permit under Section 3.2 of the Zoning Bylaw to operate self-storage rentals with 11 self-contained metal storage trailers at 40 Goshen Road, Assessors Map C, Parcel 76.0. The ZBA granted the Special Permit for 10 self-contained metal storage trailers for self-storage rentals and imposed certain conditions regarding lighting and the type of materials allowed to be stored in the building.

Brenda Lessard, Town Clerk, continues to assist the ZBA in its work. Brenda serves as our secretary, scheduling meetings and public hearings, preparing minutes, filing decisions, and responding to many requests from the public for information regarding the work of the ZBA. Brenda has the responsibility for updating and maintaining the ZBA's section on the Town's website. Brenda's conscientiousness and resourcefulness in adapting to the added responsibilities brought about by the effects of the COVID-19 virus on the completion of our work were invaluable to our ability to respond to the requests of the parties that appeared before the ZBA.

