

Town of
Williamsburg
Massachusetts



2017
Annual Report

James Locke



The Board of Selectmen dedicates the 2017 Annual Town Report in memory of James W. Locke. Jim was a respected and valued presence in town government for 20 years and he made a difference in each position he held and every project he helped toward completion.

Jim began his service to the community in 1997 as an elected member of the Board of Library Trustees. That was a difficult time in town government, with the library just becoming a public entity, but Jim had a gift for working in town politics, and he helped bring about the beautiful renovation and addition to the Meekins Library.

Jim cared about the history of our community and the preservation of our historic structures. He also understood that change is inevitable and progress is important; therefore, he joined the Planning Board in 2007, eventually becoming its Chair. Jim worked on updating the bylaws to fit the needs of today and assisted residents with projects to achieve their goals within the Zoning bylaws, preserving the character of the town.

In 2008, Jim was appointed to the Building Needs Committee. Over a two-year period, the Committee looked at all the town buildings, documented the condition of the infrastructure, and made recommendations on work needed in each of the buildings. The report is extremely comprehensive and thorough and is still used today every time a building is discussed or a project is planned. Jim's building expertise and attention to detail were vital in creating this important town document.

The Anne T. Dunphy School Construction and renovation project is the largest community project the town has done. It began in 2009 and it took six years to accomplish. The Board of Selectmen appointed Jim to the School Building Committee. The Committee had many talented and skilled community members on it and each of them contributed to the success of the project; however, Jim was essential and became the "go-to person" during construction.

In 2011 the Board of Selectmen created the Building Supervisor position to address the delayed maintenance and failing infrastructure items identified in the Building Needs Committee report. Jim was the first person the Board thought of who had all the necessary skills and capabilities to fill the position. Jim took on the new position and

addressed many issues in the municipal buildings, whether he did the work himself or hired a contractor and oversaw the project.

Jim took on every project as if it were his own with his own money. He was dedicated, thorough, and he demanded that the town receive quality at a reasonable and fair price. On any given day, he could be found in a town building basement or on a roof fixing something. He had an incredible work ethic and was well respected in town. Jim had the ability to listen to people, he cared about what they had to say, and he was good at articulating his thoughts in a clear and concise manner. He was calm and measured and was often the voice of reason and practical solutions. He always treated others with respect, valued them for their skills and contributions, never took things personally, and always brought his sense of humor.

Jim's interest in how things work and in fixing them started long before his time in town government. He traveled across the country gaining the knowledge and skills that made him successful. He was a builder with his own business, and he became the subject of Tracy Kidder's book "House" and authored his own book "The Well-Built House."

Jim was committed to his family and shared his life with his beautiful wife, Sandy Warren. He invested his skills and time in making their house a welcoming and lovely home. He worked in the orchards and forest and spent many hours on his tractor. Jim also had a deep passion for beekeeping, which he shared with the community in 2011 as part of the Farms & Garden Tour of Williamsburg. He was detailed, organized and insisted on quality in all that he did.

Jim made a difference and he had a positive impact on the people who were in his life and worked with him.

The community and Town government are richer for Jim's contributions, which will stand for many years to come. We will be forever thankful for Jim's time, skills, expertise, and his devotion and commitment to the Town.

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Photo credits:

Jim Locke - Gabriel Cooney
 Cemeteries - Eric Weber
 Cemetery stone - Christy
 Dogs - Charlene Nardi
 Chickens - Susan Fortgang
 Cow - Emily Everett
 Angel Park, Mill River Greenway drawing - Nick Dines
 James Building, Transfer Station - Folktographybytom
 River - Mary Dudek
 High School musical Fiddler - Kristen Smidy
 Senior Ctr music event, Public Safety meeting - Marie Westburg
 Fire truck, Gear washer, Patch, Radios - Fire Department
 Highland Ambulance - Highland Ambulance
 Highway retiree Pete Banister - Charlene Nardi
 Compost bin display, Library steps, Two boys with eye - Katie Krol
 Historic farm - Historical Commission
 Happy Yule print - Heather Bargerion
 Library chess - Wendy Peppercorn
 Mill River Greenway ribbon cutting, Picnic - William Sayre
 Mill River survey - Brett Towler
 Police - Pumpkin Head Photography
 Public Safety Complex - Public Safety Complex Committee
 Recreation basketball - Recreation Department
 Dunphy School musical, School YMCA field trip - Stacey Jenkins
 High School chorus - High School
 Senior Ctr fitness class, Flower show trip - Sherry Loomis
 Senior Ctr sewn bags, Food - Marie Westburg
 Veterans' Agent Tom Geryk - Maressa Geryk
 Woodland Trails building kiosk, Trail work - Eileen Keegan

Government Officials

Select Board

William Sayre, Chair

David Mathers

Denise Banister

Representative in the General Court (1st Franklin District)

Stephen Kulik

Room 238, State House, Boston, MA 02133

(617) 722-2380 Fax: (617) 722-2847

Helen E. James Building, Room 305, 16 Main Street, Williamsburg

P.O. Box 49, Haydenville, MA 01039

(413) 977-3580 Fax: (413) 617) 722-2847 Stephen.Kulik@mahouse.gov

State Senator (Berkshire, Hampshire & Franklin District)

Adam Hinds

Room 413F, State House, Boston, MA 02133

(617) 722-1625 Fax: (617) 722-1523

16 Main Street, Williamsburg, MA 01096

(413) 768-2373 adam.hinds@masenate.gov

United States Representative (1st District)

Richard E. Neal

341 Cannon House Office Building, Washington, DC 20515

(202) 225-5601 Fax: (202) 225-8112

300 State Street, Suite 200, Springfield, MA 01105

(413) 785-0325 Fax: (413) 747-0604 www.neal.house.gov

United States Senators

Elizabeth Warren

317 Hart Senate Office Building

Washington, DC 20510

(202) 224-4543

1550 Main Street, Suite 406

Springfield, MA 01103

(413) 788-2690 www.warren.senate.gov

Edward Markey

255 Dirksen Senate Office Building

Washington, DC 20510

(202) 224-2742 Fax: (202) 224-8525

1550 Main Street, 4th Floor

Springfield, MA 01101

(413) 785-4610

www.markey.senate.gov/contact

Governor

Charles Baker

Office of the Governor, State House, Room 360, Boston, MA 02133

(617) 725-4005 or (888) 870-7770 (in-state use only) Fax: (617) 727-9725

436 Dwight Street, Suite 300, Springfield, MA 01103

(413) 784-1200

www.mass.gov/governor/constituent-services/contact-governor-office/

Town Office Hours

Subject to change, see www.burgy.org

Town Offices, 141 Main Street

TOWN ADMINISTRATOR

Charlene Nardi, (413) 268-8418

Monday through Thursday 9:00-3:00,
Friday by appointment

ADMIN. ASST. TO SELECT BOARD

Eleanor Warnock, (413) 268-8400

Monday through Thursday 10:00-2:00

TOWN COLLECTOR

Bonnie Roberge, (413) 268-8401

Monday through Thursday 8:30-3:00

TOWN CLERK

Brenda Lessard, (413) 268-8402

Monday 8:30-3:30, Monday evening 5:30-7:00
(mid-April to mid-January); Tuesday 8:30-3:30;
Thursday 9:00-2:00

ASSESSORS

Robin Everett, (413) 268-8403

Tuesday 9:00-11:00, eve 7:00-8:00

TOWN ACCOUNTANT

Stacey Mousseau, (413) 268-8412

Thursday 9:00-3:00

TOWN TREASURER

Nathan Rosewarne, (413) 268-8415

By appointment

FOOTHILLS HEALTH AGENT

Valerie Bird, (413) 268-8404

By appointment

SENIOR CENTER

Director Marie Westburg, (413) 268-8407

Monday through Thursday 8:30-1:30
Meals served Monday, Tuesday, Wednesday,
Thursday at 11:45

VETERANS' AGENT

Tom Geryk, (413) 587-1251

Monday 2:00-4:00

HIGHWAY SUPERINTENDENT

Bill Turner, (413) 268-8405

24 Main Street, Williamsburg
Monday through Friday 7:00-3:30

FIRE DEPARTMENT

Chief Jason Connell, (413) 268-7233

5 North Main Street, Williamsburg
16 South Main Street, Haydenville

POLICE DEPARTMENT

Chief Denise Wickland, (413) 268-7237

16 South Main Street, Haydenville

TRANSFER STATION & RECYCLING CENTER 27 Mountain Street, Haydenville
(413) 268-8408
Hours: Wednesday and Saturday 9:00-4:00

BUILDING INSPECTOR

Louis Hasbrouck, (413) 587-1240

212 Main Street, Northampton, MA 01060
Monday, Tuesday, Thursday, Friday 8:30-4:30;
Wednesday 8:30-12:00

Board Meeting Schedules

Agricultural Commission	Four times a year, February, May, August, November, 2 nd Thursday, 7:00 p.m.
Assessors	Weekly, Tuesday 9:00 a.m.–11:00, 7:00-8:00 p.m.
Conservation Commission	Twice a month, 2 nd and 4 th Thursdays, 7:00 p.m. Site visits as needed
Council on Aging	Monthly, 3 rd Wednesday, morning, times vary
Energy Committee	Varies
Finance Committee	Various Wednesdays, 7:00 p.m.
Board of Health	Twice a month, Mondays, 2:00 p.m.
Library Trustees	Monthly, 2 nd Monday, at Meekins Library 7:00 pm
Mill River Greenway Committee	Monthly, 1 st Thursday, 7:00 p.m.
Open Space Committee	Varies
Planning Board	Twice a month, 1 st and 3 rd Mondays, 7:00 p.m.
Recreation Commission	Monthly, 1 st Wednesday, 6:30 p.m.
Williamsburg School Committee	Monthly, 3 rd Wednesday, 6:30 p.m. Anne T. Dunphy School
Hampshire Regional School Committee	Monthly, 1 st Monday, 7:00 p.m. Hampshire Regional School
Select Board	Every other Thursday, 7:00 p.m. (warrant weeks)
Technology Committee	Varies
Trust Fund Commission	Monthly, 1 st Tuesday, 7:00 p.m.
Water/Sewer Commission	Every other Tuesday, 7:00 p.m. (warrant weeks)
Woodland Trails	Monthly, 2 nd Wednesday, 7:00 p.m.
Zoning Board of Appeals	Per application

Please note that some changes are made in scheduling to accommodate summer/winter scheduling. Many boards hold additional meetings as necessary. Meetings are not held on state or federal holidays. All meetings and agendas are posted on the bulletin board in the Town Clerk's office and on the Town website www.burgy.org.

2017 Elected Officials

<u>Office</u>	<u>Expiration</u>		
Assessors (3 years)		Keira Durrett	2020
Robin Everett	2020	Meg Taylor	2020
Denise Banister	2018	Kayla Gilman Solomon	2018
Glen Everett	2019	Paul Rudof	2017
Peter Shumway	2017		<i>term expired 6/2017</i>
<i>term expired 6/2017</i>		Moderator (3 years)	
Board of Health (3 years)		Joseph Larkin (vacancy)	2018
Donna Gibson	2019		<i>resigned 12/2017</i>
Helen Symons	2020	Recreation (3 years)	
Gordon Luce	2018	Alan Golash	2019
Board of Library Trustees (3 years)		Joel Strate	2019
Cynthia Barker	2019	Pam Plumer	2020
Charlotte Meryman	2019	Stuart Brisson	2020
Patricia Billingsley	2020	Collin Black	2018
Robert Stinson	2020	Regional School Committee (3 years)	
Joan Coryat	2018	David P. Nardi	2017
Jon Gould	2018		<i>term expired 6/2017</i>
Elector – Oliver Smith Will (1 year)		Sarah Christiansen	2020
Eric Cerreta	2018	Paul Kennedy	2018
			<i>appointed 12/2017</i>
Finance Committee (3 years)		Carl Schlerman	2019
Charles Heath	2019	Board of Selectmen (3 years)	
Richard Kisloski	2019	David Mathers	2019
Linda Rowley	2019	Denise Banister	2020
Jacqueline Dufresne	2020	William Sayre	2018
Gilbert Loud III	2020	Town Clerk (3 years)	
Paul R. Wetzel	2020	Brenda Lessard	2019
Eric Cerreta	2018	Treasurer (3 years)	
Charles Dudek	2018	Nathan Rosewarne	2019
Steven Romanowski	2018	Trust Fund/Cemetery Commission (3 yrs)	
Christopher Morris	2017	Eric Weber	2018
<i>term expired 6/2017</i>		Dick Kisloski	2019
Hampshire Council of Government		Collin Black	2020
Councilors (3 years)		Water/Sewer Commission (3 years)	
Eileen Stewart	2019	James Hyslip	2019
Local School Committee (3 years)		Eric Cerreta	2019
David Chase	2019	Don Hultman	2020
	<i>resigned 10/2017</i>	Jeremiah Roberge (vacancy)	2020
Cindy Kassell	2018		<i>resigned 7/2017</i>
	<i>appt 11/2017 to 2019 position</i>	William Turner	2018
Amber Smith-Harder	2019		

2017 Appointed Officials

<u>Office</u>	<u>Expiration</u>
Accountant (contract)	
Franklin Council of Governments	
Stacey Mousseau	
Administrative Assistant (1 year)	
Eleanor Warnock	2018
Agricultural Commission (5 members, 3 years, 1 year for alternates)	
Alan Everett	2020
Meg Taylor	2020
Amanda Emerson	2018
Keith Dufresne	2019
Paul Zononi	2019
Andrew Erwin, Alternate	2018
Wilbur Loomis, Alternate	2018 appointed 10/2017
David Nehring, Alternate	2018
Americans with Disabilities Act Coordinator (1 year)	
Charlene Nardi	2018
Animal Control Officer (1 year)	
Shayla Howe	2018
Danielle Grenier, Assistant	2018
Animal Inspector (1 year)	
Donald Lawton	2018
Assessors' Clerk (appointed by Assessors)	
Robin Everett	
Assistant Town Treasurer (appointed by Treasurer, 1 year)	
Karen Karowski	2018
Building Inspector (contract City of Northampton, 1 year)	
Louis Hasbrouck	2018
Building Supervisor (1 year)	
James Locke	2017 resigned 3/2017
John Hoogstraten	2018 appointed 3/2017
Capital Planning Committee (5 members plus Advisory)	
(3 year appointments by Select Board, 1 year appointments by Finance Committee)	
Richard Kisloski	2018 Appointed by Finance
Gil Loud	2018 Appointed by Finance
Jeffrey Ciuffreda (vacancy)	2017 term expired 6/2017
Mitch Cichy	2018
Melissa Zawadzki	2019
Nathan Rosewarne – Advisory	Ex officio

Collector (3 years)

Bonnie Roberge 2019

Comcast Committee (until completed; contract signed 4/2017)

Jeff Ciuffreda

David Nardi

Leslie Smith

Community Development Advisory Committee (CDAC, 5 members, 3 years)

Nick Dines 2019 appointed 6/2017

Sally Loomis 2019 appointed 6/2017

Fred Goodhue 2020 appointed 6/2017

Eric Weber 2020 appointed 6/2017

Vacancy

Conservation Commission (5 members, 3 years)

Marcianna Caplis 2020

C. Todd Lynch 2018

Mary Dudek 2018

Andrew MacLachlan 2019

Joseph Rogers 2019

Linda Babcock, Secretary resigned 7/2017

Melinda McCall, Secretary Appt by Conservation Commission 10/2017

Constables (4, 3 years)

Jason Connell 2020

Paul Sanderson 2018

Robert Lapointe 2019

Chris Packard 2019

Council on Aging (5 members, 3 years, 1 year for alternates)

Fred Goodhue 2017 term expired 6/2017

Jacqueline Dufresne 2020 appointed 6/2017

Margaret Ricci 2018

Nancy Winner (vacancy) 2018 moved to Assoc 6/2017

Daria D'Arienzo 2019

Paul Dunphy 2019

Mary Lee Satterfield, Emerita (Lifetime)

James Cahillane, Associate 2018

Susan Farrell, Associate 2017 term expired 6/2017

Lawrence West, Associate 2018

Nancy Winner, Associate 2018

Council on Aging Senior Center Staff (1-year term)

Marie Westburg, Director 2018

Frances Goebel, Outreach Coord. 2018

Emily Wadham, Nutrition Program Coord. 2018 appointed 6/2017

Pat Wilson, Nutrition Program Coord. 2017 resigned 5/2017

Sharon Loomis, Admin. Asst. 2018

Cultural Council (5 members, 3 years)

<i>Michele Morales-Wolk</i>	2017	<i>term expired 6/2017</i>
<i>Mary Dudek</i>	2017	<i>term expired 6/2017</i>
Charles Dudek	2018	
Henrietta Wallace	2018	
Sean Mallari	2019	
Tom Adams	2020	appointed 8/2017
Sharon Loomis	2020	appointed 8/2017

Emergency Management Director (1 year)

Denise Banister	2018
Jason Connell, Assistant	2018

Energy Committee (5 members, 1 year)

Kim Boas	2018
Charles Dudek	2018
Mary Dudek	2018
Gerald Mann	2018
Rob Stinson	2018

Field Driver Team (1 year)

Shayla Howe, Coordinator	2018
Jacqueline Dufresne	2018
Kathy Emerson	2018
Alan Everett	2018
Sue Fortgang	2018
Sue Froehlich	2018
Mike Hebert	2018
Diane Merritt	2018
Robin Merritt	2018
David Nehring	2018
Carl Schlerman	2018
Meg Taylor	2018

Fire Chief/Forest Fire Warden (1 year)

Jason Connell	2018
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Firefighters (appointed by the Fire Chief, 1 year) 2018

Daryl Springman – Deputy Chief
 James Ferron – Captain
 Robert Lapointe – Captain
 Cory McGill – Captain
 Paul Sanderson – Lieutenant
 Robin Merritt – Lieutenant
 Daniel Banister-Lieutenant
 Worth Noyes – Chaplain (Police & Fire)
 Kenneth Taylor – Administrative Assistant

Firefighters

Andre Barnes	Bartholomew Casey	Eric Cerreta	Cody Chatterton
Greg Dibrindisi	Alan Everett	Glen Everett	Zachary Goodwin-Boyd
Richard Karowski	Alex Kassell	Joshua Lapointe	Jake Lulek
Reilly McQueston	Timothy McQueston	Chris Packard	Hugh Parker
John Pope	Shawna Rogers	Nathan Schweitzer	

Retired Firefighters

Peter Banister	Donald Lawton
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Junior Firefighters

Joshua Connell

Flag Committee (1 year)

Jim Cahillane	2018
Jeffrey Ciuffreda	2018
Jen Reagan	2018
Lisa Tucker	2018
<i>Vacancy</i>	

Gas Inspector (1 year)

Donald Lawton	2018
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Highland Ambulance Board of Directors (appointed by Highland Ambulance)

Leslie Smith

Highway Superintendent (1 year)

William Turner	2018
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Hilltown Resource Management Cooperative (1 year)

Gordon Luce	2018
Paul Wetzel	2018

Historical Commission (5 members, 3 year)

Mary Bisbee	2019
<i>Sandra Ginsburg (vacancy) 2017 term expired 6/2017</i>	
Steve Herzberg	2020
Ralmon Black	2018
Eric Weber	2018

Materials Recycling Facility Advisory Board (appointed by MRF)

Kathleen Casey

Measurer Gravel/Soil and Manure (1 year)

Wilbur Loomis	2018
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Mill River Greenway Committee (11 members, 1 year)

Eric Bloomquist	2018
Francie Borden	2018
Nick Dines	2018
John Hoogstraten	2018
Jim Hyslip	2018

Gaby Immerman	2018
Mimi Kaplan	2018
Jody Nishman	2018
Joseph Rogers	2018
Lawrence West	2018
Brett Towler	2018
Emmet Anderson, Ad Hoc Associate	2018

Open Space and Recreation Committee (7 members, 1 year)

Melissa Adams	2018	appointed 4/2017
Eric Bloomquist	2018	
Kenley Clark	2018	
Roz Driscoll	2018	
Sally Loomis	2018	
Markelle Smith	2018	appointed 4/2017
Paul Kennedy	2018	appointed 11/2017

Owner's Project Manager Steering Committee (9 members, 1 year)

James Ayres	2018	appointed 12/2017
Kim Boas	2018	appointed 12/2017
Daniel Bonham	2018	appointed 12/2017
Mitch Cichy	2018	appointed 12/2017
Jason Connell	2018	appointed 12/2017
Brenda Lessard	2018	appointed 12/2017
Jean O'Neil	2018	appointed 12/2017
Paul Wetzel	2018	appointed 12/2017
Denise Wickland	2018	appointed 12/2017

Parking Clerk (1-year term)

Charlene Nardi	2018
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Pioneer Valley Planning Commission (1 year)

Stephen Snow (commissioner)	2018	Appointed by Planning Board
Christopher Flory (alternate)	2018	appointed 1/2017
Mimi Kaplan (alternate)	2018	appointed 6/2017

Pioneer Valley Joint Transportation Committee (1 year)

William Turner	2018	
Nick Dines – alternate	2018	appointed 3/2017

Pioneer Valley Transit Authority Representative (1 year, appointed by Select Board Chair)

J.M. Sorrell	2018
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Planning Board (7 members, 5 year)

Robert Barker	2019	
Christopher Flory	2020	
Stephen Smith	2021	
Stephen Snow	2021	
Jean O'Neil	2022	appointed 4/2017
<i>Jim Locke</i>	2018	<i>resigned 3/2017</i>

Charles Dudek	2018
Mimi Kaplan	2018 appointed 4/2017

Plumbing Inspector (1 year)

Donald Lawton	2018
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Police and Fire Chaplain (1 year)

Worth Noyes	2018
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Police Chief (contract)

Denise Wickland	
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Police Officers (1 year)

Jason Soukup, Sergeant	2018
Michael Wayne, Corporal	2018
Jason Graham	2018
Bryan Luszczycki	2018
Aubrey Malo	2018
Shane Pinkham	2018 appointed 10/2017
Charles Valencik	2018 appointed 10/2017

Procurement Officer (1 year)

Charlene Nardi	2018
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Public Safety Complex Committee (11 members, 1 year)

Dan Banister	2018
Denise Banister	2018
Jason Connell	2018
Louis Hasbrouck	2018
Dick Kisloski	2018
Don Lawton	2018
Daryl Springman	2018
Bill Sayre	2018
Michael Wayne	2018
Denise Wickland	2018
Vacancy	

Records Access Officers (ex officio)

Brenda Lessard (Town Clerk), Chief RAO	appointed 1/2017
Denise Wickland (Police Chief)	appointed 1/2017
Jason Connell (Fire Chief)	appointed 1/2017
Charlene Nardi (Town Administrator)	appointed 1/2017

Registrar of Voters (4 members, 3 years)

Brenda Lessard	2019
Jean York	2019
Marjorie Dunphy	2020
Diane O'Sullivan	2018

Surveyor Wood/Lumber (1-year term)

Alden Bacon	2018
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Technology Committee (3, 1-year term)

Tom Adams	2018
David Chase	2018
David Nardi	2018

Town Administrator (contract)

Charlene Nardi

Tree Warden/Gypsy Moth Superintendent (1 year)

William Turner	2018
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Trench Permit Granting Authority (1 year)

William Turner	2018
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Veterans' Agent (contract)

City of Northampton
Steve Connor
Tom Geryk

Veterans' Memorial Committee (3 members, 1 year)

<i>Gordon Cranston</i>	2017	<i>term expired 6/2017</i>
<i>James LeBeau</i>	2017	<i>term expired 6/2017</i>
<i>Joseph Russo</i>	2017	<i>term expired 6/2017</i>
Dan Nye	2018	
Larry West	2018	
<i>Vacancy</i>		
Tom Geryk, ex officio		

Williamsburg Woodland Trails Committee (9 members, 1 year)

Dwight Baghdoyan	2018
Gwen Blodgett	2018
John Hoogstraten	2018
Paul Jahnige	2018
Eileen Keegan	2018
Sarah LaPointe	2018
Karin McGowan	2018
Diane Merritt	2018
David Weber	2018 appointed 3/2017

Wiring Inspector (contract City of Northampton, 1 year)

Roger Malo	2018
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Zoning Board of Appeals (3 members, 3 years, 1 year for alternates)

Gerald Mann	2020
Charles Dudek	2018
Marcianna Caplis	2019 moved from alternate 7/2017
<i>Osa Flory</i>	2019 <i>resigned 6/2017</i>
<i>Mimi Kaplan (alternate)</i>	2018 <i>appointed 3/2017, resigned 11/2017</i>
Osa Flory (alternate)	2018 appointed 8/2017
Paul Kennedy (alternate)	2018 appointed 10/2017

Town Employees and Election Workers

Williamsburg Libraries

Katie Krol – Director
 Rochelle Wildfong – Children’s Librarian
 Bobbin Young – Technical Services Librarian
 Michele Morales-Wolk – Circulation & ILL Assistant
 Amber Smith-Harder – Circulation Clerk
 John Palmer – Bookkeeper
 Wendy Peppercorn – Kmit Children’s Programming Librarian
 Daria D’Arienzo – Archivist
 Laurie Scanlon – Library Cleaner

Health Agent (contract Foothills Health District)

Valerie Bird Ron Laurin

Highway Department

Dan Banister (hired 12/2017) Peter Banister (retired 11/2017) Donald Turner
 Christopher Tautznik Jennifer Westlake

Pollworkers

Pat Casterline	Wayne Casterline	Joan Donovan
SheilaDufresne	Gail Gagne	Thomas Hodgkins
Charles O’Connell	Dorthea O’Connell	Diane Punska
Fran Tilley	Nancy Zimmer	Richard Zimmer

Election Wardens

Kathleen Luce Vacancy

Town Office Custodian

Al Golash

Transfer Station Manager

Gordon Luce

Transfer Station Staff

James Wilson, William Ahearn, Frank Netto,
 Linwood Clark

Town Clerk

The Town Clerk's office is considered the doorway to local government. This office serves as the central information point for residents and visitors alike. The Town Clerk is the chief election official, recording official, registrar of public records, public records official, and licensing officer. The Clerk's office issues dog licenses, fuel storage licenses, raffle/bazaar permits, tag sale permits, business certificates, transfer station stickers, and marriage licenses. Records kept in the Town Clerk's office include Birth Certificates, Death Certificates, Marriage Licenses, Zoning Decisions, Voting Registrations, Annual Town Reports, and Annual and Special Town Meeting Minutes. The Town Clerk oversees all polling places and the elections. This office records all actions of Town Meetings and records minutes of all elections.

The Town Clerk administers oaths of office, and records appointments and resignations of all Town Officials. The Town Clerk's office maintains records of amendments to the Town Bylaws and Zoning Bylaws and submits bylaw changes or additions to the Attorney General's Office for approval. This office conducts the annual census and maintains the voters' list and street list.

The Town Clerk is also the Chief Records Access Officer, a Notary Public and a Justice of the Peace. The office responds to all inquiries from the public as well as other departments, boards, and committees. It is the Town Clerk's mission to be a reliable provider of information and to provide quality service to the community and its residents, and to work cooperatively with all departments, boards, and committees while complying with all state and local statutes.



Deaths:

We send our sympathies to the families who lost a loved one this past year.

The following 26 deaths were recorded in Williamsburg in 2017:

Smith, Douglas, son of Georgiana LaMountain & Clarence Smith. Born in Easthampton, MA, on October 1, 1933. Date of death was January 4, 2017, in Northampton, MA. Resided at 10 Old Goshen Road, Williamsburg.

Blair, Daniela, daughter of Marie Heubner & Heinrich Buchert. Born in Mainz, Germany, on October 5, 1967. Date of death was January 15, 2017, in Williamsburg, MA. Resided at 29 Laurel Mountain Road, Williamsburg (Whately).

Misner, Margaret, daughter of Christine Zapka & Andrew Sena. Born in Easthampton, MA, on June 16, 1930. Date of death was February 24, 2017, in Williamsburg, MA. Resided at 73 Old Goshen Road, Williamsburg.

Ferron Jr., George Leon, son of Mary E. Lonergan & George L. Ferron Sr. Born in Plainfield, MA, on March 30, 1929. Date of death was February 28, 2017, in Northampton, MA. Resided at 25 Williams Street, Williamsburg.

Warner, Muriel Elaine, daughter of Ella Muriel Grover & William L. Dickinson Jr. Born in Whately, MA, on May 8, 1929. Date of death was March 18, 2017, in Williamsburg, MA. Resided at 4 Judd Lane, Williamsburg.

Bartlett, Therese-Ellen, daughter of Eleanor V. Samay & Henry E. Bartlett. Born in Northampton, MA, on September 27, 1956. Date of death was March 23, 2017, in Williamsburg, MA. Resided at 7 Nash Hill Place, Williamsburg.

Arel, Daniel Joseph, son of Mary L. Greene & Gary Linscott. Born in Northampton, MA, on October 5, 1993. Date of death was April 28, 2017, in Northampton, MA. Resided at 11A South Main Street, Haydenville.

Berman, Mark, son of Martha Robinson & Milton Berman. Born in Springfield, MA, on October 7, 1951. Date of death was May 5, 2017, in Williamsburg, MA. Resided at 5 Petticoat Hill Road, Williamsburg.

Lamagdelaine, Gail A., daughter of Marione Allaire & Peter Onhilevich. Born in Northampton, MA, on June 24, 1943. Date of death was May 6, 2017, in Williamsburg, MA. Resided at 13 Fairfield Avenue, Haydenville.

Keeler, James Russell, son of Carrie Green & Orville Keeler. Born in Nashville, TN, on October 5, 1921. Date of death was May 28, 2017, in Greenfield, MA. Resided at 11 Kingsley Avenue, Haydenville.

Hillenbrand Sr., Richard I., son of Hazel R. Damon & George M. Hillenbrand. Born in Northampton, MA, on August 27, 1921. Date of death was May 31, 2017, in Northampton, MA. Resided at 1 Hillenbrand Road, Williamsburg.

Sheridan, Richard, son of Unknown & Unknown. Born in Unknown, Unknown on January 17, 1956. Date of death was July 20, 2017, in Northampton, MA. Resided at 102 South Street, Williamsburg.

Warriner, Marjorie Ann, daughter of Cassie Payne & John Mackenzie. Born in Greenfield, MA, on January 14, 1938. Date of death was July 21, 2017, in Northampton, MA. Resided at 3 North Kellogg Road, Haydenville.

Molloy, Edward J., son of Margaret Guiden & John Molloy. Born in Northampton, MA, on October 29, 1919. Date of death was August 13, 2017, in Palmer, MA. Resided at 6 Hatfield Road, Haydenville.

Marney, George E., son of Mary Salomon & Harold K. Marney. Born in Northampton, MA, on March 28, 1946. Date of death was August 23, 2017, in Springfield, MA. Resided at 61 Briar Hill Road, Williamsburg.

Johnson, Dawn, daughter of Mary Linsday & Steve Lappie. Born in Springfield, MA, on July 12, 1977. Date of death was September 15, 2107, in Northampton, MA. Resided at 57 Stage Road, Williamsburg (Chesterfield).

Locke, James W., son of Eleanor Grose & Lawrence Locke. Born in Northampton, MA, on December 5, 1946. Date of death was September 23, 2017, in Williamsburg, MA. Resided at 26 South Street, Williamsburg.

Lashway, Lawrence L., son of Myrtie Belle Nutting & William Lashway. Born in Leverett, MA, on February 20, 1923. Date of death was October 1, 2017, in Williamsburg, MA. Resided at 20 Main Street, Williamsburg.

Sylvester Gail Ann, daughter of Mayfred Regas Clark & Raymond Paquette. Born in Northampton, MA, on February 8, 1938. Date of death was October 15, 2017, in Williamsburg, MA. Resided at 54 South Street, Williamsburg.

Lojko, Elizabeth M., daughter of Toefilia Cherkerski & Zygmunt Batura. Born in Williamsburg, MA, on August 15, 1927. Date of death was October 20, 2017, in Northampton, MA. Resided at 3 Maple Street, Haydenville.

Swira, Philip E., son of Statia A. Mazur & Edward S. Skwira. Born in Holyoke, MA, on March 3, 1955. Date of death was October 17, 2017, in Worcester, MA. Resided at 107 Main Street, Haydenville.

Howland, Beth, daughter of Edna King & Mark Cooper. Born in Greensboro, NC, on April 11, 1940. Date of death was November 6, 2017, in Williamsburg, MA. Resided at 19 North Farms Road, Haydenville.

Dextraze, Arlene I., daughter of Isabelle Snide & Roy Gover. Born in Burlington, VT, on November 28, 1927. Date of death was November 19, 2017, in Northampton, MA. Resided at 138B Main Street, Haydenville.

Hillenbrand, Lillian Margaret, daughter of Delina Chouinard & John Chagnon. Born in Northampton, MA, on May 31, 1923. Date of death was November 24, 2017, in Northampton, MA. Resided at 1 Hillenbrand Road, Williamsburg.

Everett, Teresa B., daughter of Mildred Warner & Robert Byrne. Born in Norwood, MA, on December 22, 1953. Date of death was December 9, 2017, in Williamsburg, MA. Resided at 60 Hemenway Road, Williamsburg.

Grant, Robert E., son of Dorothy E. Gray & Raymond S. Grant. Born in Springfield, MA, on March 22, 1933. Date of death was December 10, 2017, in Springfield, MA. Resided at 19 High Street, Haydenville.



Marriages:

Eleven couples took out marriage intentions. May they be blessed with a lifetime of love, laughter and marital bliss!

The following Marriages were recorded in Williamsburg in 2017:

Tiffany Marie LaPalm, from Williamsburg, and Daniel James North, from Williamsburg, were married on May 20, 2017, in Northampton.

Brenda Elizabeth Simonin, from Templeton, MA, and Lloyd Richard Warriner, from Williamsburg, were married on May 27, 2017, in Williamsburg.

Alexandra Elaine Pohanka, from Takoma Park, MD, and Ian Alexander Hart McEuen, from Takoma Park, MD, were married on May 27, 2017, in Williamsburg.

Nathan Everett Rosewarne, from Williamsburg, and Jana Marie Lembke, from Williamsburg, were married on July 2, 2017, in Amherst.

Kaitlyn Marie Burdick, from Williamsburg, and Conar Lewis Myers, from Williamsburg, were married on July 15, 2017, in Goshen.

Michele Jean Hallock, from Williamsburg, and Roger R. Reyes, Jr., from Williamsburg, were married on July 15, 2017, in Williamsburg.

Dean Alan Kent, from Worthington, MA, and Evelyn Livingston Voorhees, from Worthington, MA, were married on July 27, 2017, in Williamsburg.

Ruth Joy Oland, from Williamsburg, and David Anderson Stuckey, from Williamsburg, were married on August 20, 2017, in Northampton.

Geoffrey Hutchins Snow, from Northampton, MA, and Emily Ann Marchand, from Northampton, MA, were married on August 25, 2017, in Williamsburg.

Kayla Brook Candage, from Monson, MA, and James Milford Walker IV, from Moosup, CT, were married on October 15, 2017, in Williamsburg, MA.

Irene Blasco Hebrero, from Williamsburg, and Jonathan Alejandro Santiago, from Williamsburg, were married on December 5, 2017, in Northampton.

Births:

There were 14 births in town and applications for the Henry Hills Trust Fund were sent to all. Congratulations to the families on welcoming their little ones. (Due to identity theft, I choose not to publish the names of the children whose births were recorded in 2017).

2017 Events		Births	Deaths	Marriages
	Male	6	13	
	Female	8	13	
	Total	14	26	11

Dog Licenses

Dog Licenses are renewed annually by March 31st. The fees for a dog license are \$5.00 for spayed or neutered dogs, and \$10.00 for intact dogs. Kennel fees vary in price depending on the size of the kennel. A penalty of \$25.00 is assessed after May 1st for late registration with an additional \$25.00 penalty after June 1st.



Total Dog Licenses Issued in 2017	446
Total Kennel Licenses Issued in 2017	4 containing 30 dogs

2017 Town Meetings and Elections

It was a relatively quiet year for Elections in my office. There are still variables regarding possible new voter registration laws and possible expansion of early voting for primaries. I want to thank my warden, Kathy Luce, and all my poll workers for their dedication and hard work this past year. I also wish to thank my constables for their help in making sure the elections and Town Meeting run smoothly. A big thank you goes to my fellow Voter Registrars: Jean York, Diane O'Sullivan and Margie Dunphy. The town office custodian, Al Golash, gets special thanks also for his help going above and beyond to make sure everything is set up and ready to go for the town meetings and elections and helping to clean the mess afterwards.

TOTAL OF REGISTERED VOTERS AS OF 12/31/2017							
Party or Designation	Democrat	Republican	Green Rainbow	United Independent	Unenrolled	Libertarian	Grand Total
	769	112	7	9	1055	5	1957

ELECTION TYPE	DATE
Annual Town Caucus	February 27, 2017
Annual Town Election	May 1, 2017
Annual Town Meeting	June 5, 2017
Special Town Meeting	October 16, 2017

The full text of all town meeting votes and all election results are published in the Annual Town Report, on the town website at www.burgy.org or available for public inspection at the Town Clerk's Office. I look forward to serving the residents of Williamsburg and Haydenville for the upcoming year and hopefully many more into the future.

Respectfully submitted,

Brenda Lessard
Williamsburg Town Clerk

Certificate of Nomination – Town Caucus 2017

We certify that a caucus of qualified voters (quorum 40) of the Town of Williamsburg was called and held in accordance with the provisions of law relating thereto, at the Williamsburg Town Offices, 141 Main Street, on the twenty-seventh day of February 2017, and the following nominations of Candidates for Town Offices were made:

The Town Clerk, Brenda Lessard, called the meeting to order at 7:02 p.m. once a quorum was met. The Voters of Caucus elected a Chair and Secretary.

Chair: Joseph Larkin Secretary: Charlene Nardi

OFFICE	TERM	CANDIDATE	RESIDENCE	SIGNATURE
ASSESSOR	3	Peter Shumway	185 Ashfield Road	Not signed
		Robin Everett	89 Ashfield Road	Signed by same
BOARD OF HEALTH	3	Helen Symons	9 High Street	Signed by same
BOARD OF LIBRARY TRUSTEES	3	Patricia Billingsley	82 South Street	Signed by same
	3	Robert Stinson	21 High Street	Signed by same
ELECTOR-OLIVER SMITH WILL	1	Eric Cerreta	157 Main St.	Signed by same
FINANCE COMMITTEE	3	Gilbert E. Loud	20 Briar Hill Road	Signed by same
	3	Paul Wetzel	108 Petticoat Hill Road	Signed by same
	3	Jacqueline Dufresne	113 Goshen Road	Signed by same
LOCAL SCHOOL COMMITTEE	3	Meg Taylor	106 Petticoat Hill Road	Signed by same
	3	Gail Paddock	5 Myrtle Street	Not signed
	3	Keira Durrett	20 Kingsley Avenue	Signed by same
LOCAL SCHOOL COMMITTEE	2	Gail Paddock	5 Myrtle Street	Signed by same
	2	Keira Durrett	20 Kingsley Avenue	Not signed
MODERATOR	1	Joseph Larkin	3 Judd Lane	Signed by same
RECREATION COMMISSION	3	Pam Plumer	7 Deer Haven Drive	Signed by same
	3	Stuart Brisson	49 Chesterfield Road	Signed by same
REGIONAL SCHOOL COMMITTEE	3	Sarah Christiansen	109 Petticoat Hill Road	Signed by same

SELECTMAN	3	Denise Banister	54 Old Goshen Road	Signed by same
	3	Robert Parker	11 Lawton Hill Road	Signed by same

TRUST FUND/CEMETERY

COMMISSION	3	Collin Black	119 Nash Hill Road	Signed by same
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WATER/SEWER

COMMISSION	3	Don Hultman	26 Petticoat Hill Road	Signed by same
	3	Jeremiah Roberge	10 Laurel Road	Signed by same

We hereby certify that at least forty qualified voters of the Town of Williamsburg participated and voted therein. Due to the fact that all of the nominees would be placed on the ballot, it was voted that the Secretary cast one ballot to certify the nominees are certified. We also certify that the caucus voted that in the case of death, withdrawal or in-eligibility of the candidate or candidates so nominated, the vacancy or vacancies shall be filled by the following: a committee consisting of the Chairman and Secretary of the Caucus and the Chairman of the Board of Selectmen.

Meeting adjourned at 7:15 p.m.

S/ Joseph Larkin, Presiding Officer

S/ Charlene Nardi, Secretary to Caucus

Filed: March 2, 2017

A TRUE COPY ATTEST

BRENDA LESSARD, TOWN CLERK

Minutes of Annual Town Election May 1, 2017

Polling Place: Williamsburg Town Office 141 Main Street Haydenville, MA Polling Hours: 10:00 a.m. to 7:00 p.m.	Warrant Signed – 3/16/2017	Warden – Kathleen Luce
	Warrant Posted – 3/27/2017	Constables: Paul Sanderson, Chris Packard, Robert Lapointe, Jason Connell
	Registered Voters – 2009	
	Last Day to Register – 4/11/2017	
	Absentee Ballots Sent – 10	# Ballots used for testing AccuVote: 25
	Absentee Ballots Cast – 7	
	Total Ballots Cast – 348	Clerk: Joan Donovan
	Ballots Delivered to Polls – 500	

The polls opened at 10:00 a.m. in the Auditorium of Williamsburg Town Offices and balloting began. The polls closed at 7:00 p.m., and the AccuVote machine tape was printed. The following are the election results recorded by Warden Kathleen Luce and Town Clerk Brenda Lessard. All elected individuals take office July 1, 2017 per the bylaw change voted November 14, 2005.

Assessor – 3 years – vote for 1

Blanks – 51
Robin Everett – 297 E
Write-Ins – 0

Board of Health – 3 years – vote for 1

Blanks – 59
Helen Symons – 287 E
Write-Ins – 2
Chris Duval – 2

Board of Library Trustees–3 years–vote for 2

Blanks – 152
Patricia Billingsley – 283 E
Robert Stinson – 261 E
Write-Ins – 0

Elector Oliver Smith Will– year–vote for 1

Blanks – 66
Eric Cerreta – 282 E
Write-Ins – 0

Finance Committee – 3 years – vote for 3

Blanks – 246
Jacqueline Dufresne – 270 E
Paul Wetzel – 272 E
Gilbert Loud III – 256 E
Write-Ins – 0

Local School Committee–3 years–vote for 2

Blanks – 161
Keira Durrett – 263 E
Meg Taylor – 272 E
Write-Ins – 0

Local School Committee–2 years–vote for 1

Blank – 49
Gail Paddock – 124
Amber Smith-Harder – 175 E
Write-Ins – 0

Moderator – 1 year – vote for 1

Blanks – 61
Joseph Larkin – 287 E
Write-Ins – 0

Recreation Commission–3 years–vote for 2

Blanks – 175
Pamela Plumer – 264 E
Stuart Brisson – 257 E
Write-Ins – 0

Regional School Comm.–3 years–vote for 1

Blanks – 78
Sarah Christiansen – 270 E
Write-Ins – 0

Selectman – 3 years – vote for 1

Blanks – 5
Denise Banister – 305 E
Robert Parker – 38
Write-Ins – 0

Trust Fund/Cemetery – 3 years – vote for 1

Blanks – 48
Collin Black – 300 E
Write-Ins – 0

Water/Sewer Comm. – 3 years – vote for 2

Blanks – 21
Don Hultman – 266 E
Jeremiah Roberge – 256 E
Write-Ins – 6
Brenda Lessard – 5
Gail Paddock – 1

Filed: May 2, 2017

Brenda Lessard, Williamsburg Town Clerk

Annual Town Meeting June 5, 2017

The Annual Town meeting was held at the Anne T. Dunphy Gymnasium, 1 Petticoat Hill Road. The warrant was signed on May 11, 2017 and posted on May 18, 2017.

Moderator: Joseph Larkin

Town Clerk: Brenda Lessard

Selectmen Present: Denise Banister – Chair, William Sayre – Clerk, and David Mathers

Constables: Paul Sanderson, Robert Lapointe and Chris Packard

There were 212 voters present of 2013 registered voters.

Last day to register to vote was May 17, 2017.

A quorum of sixty (60) registered voters being present, there were 212 voters, the town meeting was called to order by the Moderator. The Moderator noted the return of the warrant and that it had been properly posted.

Charlene Nardi, the Town Administrator, spoke to the floor. She asked for a moment of silence for Richard Hillenbrand who passed away on May 31st. He was a former Selectman for Williamsburg. She also acknowledged the dedication of the 2016 Annual Town Report to David West and Norma Kellogg. She also let everyone know about the first annual town wide picnic that will be held on Saturday, September 9th. Everyone is welcome.

A motion was made and seconded to adopt a rule that the Moderator be authorized to declare 2/3 vote in the same manner as a majority vote is declared, provided that if a vote so declared is questioned by seven (7) or more members, the Moderator shall verify the vote by taking a count.

Passed Unanimously

Article 1

Motion made and seconded that the Town vote to transfer from Water Retained Earnings the sum of \$190 to pay Elm Electric for work performed for the Water Department in Fiscal Year 2016 (FY16).

Passed Unanimously

Article 2

Motion made and seconded that the Town vote to transfer from free cash the sum of \$38.16 to pay Florence Savings Bank for deposit booklets bought in Fiscal Year 2016 (FY16).

Passed Unanimously

Article 3

Motion made and seconded that the Town vote to transfer from free cash the sum of \$20.00 to pay Kathleen A. McKeown, former Planning Board member, for costs associated with attending the Pioneer Valley Planning Commission Annual Meeting in Fiscal Year 2016 (FY16).

Passed Unanimously

Article 4

Moved and seconded that the Town vote to transfer from free cash the sum of \$1,765.92 to pay KP|Law for professional services in Fiscal Year 2016 (FY16).

Passed Unanimously

Article 5

Moved and seconded that the Town vote pursuant to M.G.L. c.268A, §21A to authorize the Board of Selectmen, Board of Water/Sewer Commissioners, Board of Assessors, Board of Health, Board of Appeals, Finance Committee, and the Trustees of Libraries to appoint their own members to positions under their respective jurisdictions at such salaries or wage rates to be established by the Board of Selectmen.

Passed Unanimously

Article 6

Moved and seconded that the Town vote to authorize the Moderator to choose a committee to expend the income from the Whiting Street Fund.

Passed Unanimously

Article 7

Moved and seconded that the Town vote to approve a Capital Improvement Plan, as prepared by the Capital Planning Committee and approved by the Finance Committee, including recommended capital improvements for the following five fiscal years.

Passed Unanimously

Article 8

Motion made and seconded that the Town vote to transfer from free cash the sum of \$13,269.49, an amount equal to one-half of the amount received by the Town as Medicare Part D reimbursements, to the Williamsburg School Department.

Passed Unanimously

Article 9

Motion made and seconded that the Town vote to fix the salary and compensation of all elected and appointed officers of the Town for the twelve month period ending June 30, 2018, as provided in M.G.L. c.41, §108, as amended, and to see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary to defray the expenses of the Town for that same period, with each line being its own appropriation and in the total sum of \$7,327,118 as recommended by the Finance Committee, such sum to be raised by transferring \$218,000 from Free Cash and raising \$7,109,118 from taxation.

Passed Unanimously

		FY16 Actual Expenditure	FY17 Finance Committee Recommends	FY18 Department Initial Requests	FY18 Finance Recommends	Change
	GENERAL GOVERNMENT					
1	Moderator	0	325	325	332	7
2	Selectboard Salaries	8,924	9,102	9,102	9,284	182
3	Selectboard Expenses	3,522	3,750	3,750	3,750	0
4	Town Administrator	51,264	52,289	65,354	66,661	14,372
5	Administrative Assistant	14,196	14,481	14,481	16,095	1,614
6	Town Administrator Expenses	741	750	750	750	0
7	Oliver Smith Trustee	34	35	35	36	1
8	Town Counsel	19,845	15,000	15,000	15,000	0
9	Advertising Expenses	135	1,200	1,200	1,200	0
10	Constable Salary	426	435	435	444	9
11	Constable Elections	100	100	100	100	0
12	Finance Committee Salaries	4,033	4,114	4,114	4,196	82
13	Finance Committee Chair	0	185	0	0	-185
14	Finance Committee Secretary	0	716	0	0	-716
15	Finance Committee Expenses	500	500	500	500	0
16	Reserve Fund from Free Cash	0.00	60,000	60,000	60,000	0
17	Reserve Fund from Taxation		0	0	0	0
18	Capital Planning Labor	0	341	341	348	7
19	Capital Planning Expenses	0	75	75	75	0
20	Accountant Labor	27,710	27,943	28,585	28,585	642
21	Accountant Expenses	108	300	300	300	0
22	Accounting Software	750	750	750	750	0
23	Audit Services	14,000	14,500	14,500	14,500	0
24	Assessor's Salaries	8,924	9,102	9,102	9,284	182
25	Assessor's Labor	9,384	13,069	13,069	14,266	1,197
26	Assessor's Expenses	3,254	8,200	14,200	14,200	6,000
27	Assessor's Revaluation	9,500	7,500	7,500	7,500	0
28	Treasurer's Salary	20,660	21,073	21,073	22,504	1,431
29	Treasurer's Add'l Salary		0	1,000	1,000	1,000
30	Treasurer's Assistant	5,744	5,859	5,859	5,976	117
31	Treasurer's Expenses	4,348	5,600	5,000	5,000	-600
32	Treasurer's Software	2,785	2,800	4,800	4,800	2,000
33	OPEB Reval		750	750	750	0
34	OBEB Trust	5,500	5,000	5,000	5,000	0

35	Town Heating Oil Expense	36,828	60,492	50,492	50,492	-10,000
36	Town Electric Expense	24,266	28,000	25,500	25,500	-2,500
37	Town Telephone	7,079	8,068	8,068	8,068	0
38	Collector's Salary	29,256	29,841	29,841	30,438	597
39	Collector's Add'l Salary	1,000	1,000	1,000	1,000	0
40	Collector's Expenses	8,882	9,130	9,130	9,130	0
41	Deputy Collector Expenses	1,329	2,000	2,000	2,000	0
42	Clerk's Salary	18,285	18,651	18,651	20,965	2,314
43	Clerk's Assistant	2,300	2,346	2,346	2,393	47
44	Clerk's Expenses	1,486	1,720	1,700	1,700	-20
45	Clerk's Software	500	500	500	500	0
46	Registrar/Election Expenses	7,501	9,500	8,000	8,000	-1,500
47	Street Listing	1,135	1,420	1,450	1,450	30
48	Conservation Comm Labor	1,830	1,938	1,950	1,989	51
49	Conservation Comm Expenses	909	2,050	3,025	3,025	975
50	Energy Committee	250	250	250	250	0
51	Agricultural Commission		0	0	0	0
52	Planning Board	482	750	750	750	0
53	Zoning Bd of Appeals Expenses	530	600	600	600	0
54	Custodian Labor	10,893	11,352	11,352	11,877	525
55	Town Buildings & Grounds	23,791	31,500	41,500	41,500	10,000
56	Town Office Expense	805	2,500	2,500	2,500	0
57	Town Office Telephone	7,079	0		0	0
58	Town Office Internet Services	2,773	5,159	5,159	5,159	0
59	Copier Maintenance	2,009	2,835	2,835	2,835	0
60	Technology Upgrades	5,256	3,000	5,000	5,000	2,000
61	Computer Services	3,309	19,269	22,289	22,289	3,020
62	Town Building Repairs	31,489	15,000	20,000	20,000	5,000
63	Town Reports	1,411	1,900	1,900	1,900	0
64	Building Supervisor	6,932	7,071	7,071	7,212	141
65	Subtotal General Government	455,981	563,686	591,909	601,708	38,022
	PROTECTION PERSONS and PROPERTY	FY16 Actual Expenditure	FY17 Finance Committee Recommends	FY18 Department Initial Requests	FY18 Finance Recommends	Change
66	Police Chief Salary	61,199	62,423	66,081	67,403	4,980
67	Police Dept Labor	87,471	134,110	123,044	125,505	-8,605
68	Police Dept Expenses	25,053	24,626	24,626	24,626	0

69	Police Records Software	5,500	5,500	5,500	5,500	0
70	Fire Dept Salaries	27,064	22,584	22,584	24,187	1,603
71	Fire Dept Labor	28,463	28,961	28,961	29,540	579
72	Fire Dept Expenses	22,416	24,501	27,500	27,500	2,999
73	Fire Dept Admin Asst		5,171	5,171	5,274	103
74	Ambulance Service	58,775	75,525	108,191	108,191	32,666
75	Emer Management Dir Salary	1,148	1,171	1,171	1,194	23
76	Emer Management Deputy	534	545	545	556	11
77	Emer Management Expense	3,156	3,750	3,750	3,750	0
78	Hamp County Emergency Comm System	486	486	486	486	0
79	Shade Tree Committee Expenses	5,000	5,000	0	0	-5,000
80	Tree Removal/Planting	1,977	2,000	7,000	7,000	5,000
81	Subtotal Protection Persons and Property	328,242	396,353	424,610	430,712	34,359
	EDUCATION	FY16 Actual Expenditure	FY17 Finance Committee Recommends	FY18 Department Initial Requests	FY18 Finance Recommends	Change
82	School Committee Salaries	1,600	1,632	1,632	1,665	33
83	Local School Expenses	1,931,646	2,035,133	2,066,470	2,066,470	31,337
84	School Design	0	0	0	0	0
85	Vocational School Assessment	185,637	191,688	329,586	329,586	137,898
86	Vocational Transportation	37,944	38,767	38,158	38,158	-609
87	Hampshire Reg School Assessment	1,216,034	1,347,573	1,367,965	1,367,965	20,392
88	Subtotal Education	3,372,861	3,614,793	3,803,811	3,803,844	189,051
	PUBLIC WORKS and FACILITIES	FY16 Actual Expenditure	FY17 Finance Committee Recommends	FY18 Department Initial Requests	FY18 Finance Recommends	Change
89	Highway Superintendent	60,274	61,479	61,479	62,709	1,230
90	Highway Labor	146,963	151,816	151,816	154,852	3,036
91	Highway Road Maintenance	61,333	65,463	65,463	65,463	0
92	Highway Garage/Equipment Maintenance	32,834	36,641	36,641	36,641	0
93	Highway Surplus and Safety Equipment	0	3,000	3,000	3,000	0
94	Vehicle Fuel	29,660	42,000	35,000	35,000	-7,000
95	Invasive Species Eradication	1,000	1,000	1,000	1,000	0
96	Cement Sidewalk Construction	1,433	5,000	5,000	5,000	0
97	Winter Overtime	1,929	14,643	14,643	14,936	293
98	Winter Expenses	46,391	72,500	72,500	72,500	0
99	Street Lighting	11,791	11,432	11,432	11,432	0
100	Transfer Station Labor (Board of Health)	23,072	23,533	27,533	28,638	5,105

101	Transfer Station Expenses (Board of Health)	51,615	75,000	71,000	71,000	-4,000
102	Cemetery Commission	500	1,000	1,000	1,000	0
103	Subtotal Public Works and Facilities	468,795	564,507	557,507	563,171	-1,336
	HUMAN SERVICES	FY16 Actual Expenditure	FY17 Finance Committee Recommends	FY18 Department Initial Requests	FY18 Finance Recommends	Change
104	Board of Health Salaries	3,937	4,016	4,016	4,096	80
105	Board of Health Expenses	190	1,050	1,050	1,050	0
106	Public Health Nurse	0	2,040	2,500	2,550	510
107	Animal Inspector	1,116	1,275	1,200	1,224	-51
108	COA Director	19,500	22,874	22,874	23,453	579
109	COA Outreach Coordinator	16,981	17,664	17,664	18,017	353
110	COA Admin Assistant	10,291	12,538	12,538	12,789	251
111	COA Meal Site Staffing	6,300	6,627	8,813	8,989	2,362
112	COA Expenses	3,218	3,718	3,718	3,718	0
113	COA HEN Program	3,500	3,500	3,500	3,500	0
114	Veterans Agent	9,447	10,172	10,111	10,111	-61
115	Veterans Benefits	56,384	56,500	41,500	41,500	-15,000
116	Amer With Disabilities Exp	0	400	400	400	0
117	Subtotal Human Services	130,864	142,374	129,884	131,397	-10,977
	CULTURE and RECREATION	FY16 Actual Expenditure	FY17 Finance Committee Recommends	FY18 Department Initial Requests	FY18 Finance Recommends	Change
118	Library Director	46,125	47,048	47,048	47,989	941
119	Library Labor	71,352	75,975	81,475	83,105	7,130
120	Library Expenses		0	0	0	0
121	Library Exp-Utilities		0	0	0	0
122	Library Exp-Maintenance	13,295	13,590	13,590	13,590	0
123	Library Exp-Books & Supplies		1,500	3,000	1,500	0
124	Recreation Labor	3,865	4,102	4,102	4,184	82
125	Athletic Fields	4,831	5,000	5,000	5,000	0
126	Woodland Trails Committee	494	500	500	500	0
127	Open Space Committee		0	0	0	0
128	Historical Commission Exp	0	500	500	500	0
129	Veterans Recognition	325	500	500	500	0
130	Subtotal Culture and Recreation	140,287	148,715	155,715	156,868	8,153

	DEBT SERVICE	FY16 Actual Expenditure	FY17 Finance Committee Recommends	FY18 Department Initial Requests	FY18 Finance Recommends	Change
131	Hampshire Regional Debt Service	75,923	74,113	73,341	73,341	-772
132	Highland Ambulance Debt Service	4,446	1,545	0	0	-1,545
133	Highland Ambulance Building Debt Service		16,809	13,795	13,795	-3,014
134	School Feasibility Interest	2,102	1,401	1,401	1,401	0
135	School Feasibility Principal	23,350	23,350	23,350	23,350	0
136	School Building Interest	142,649	135,699	128,750	128,750	-6,949
137	School Building Principal	231,650	231,650	231,650	231,650	0
138	Fire Truck Principal		0	53,000	53,000	53,000
139	Fire Truck Debt Interest		0	2,885	2,885	2,885
142	Highway Garage Principal	15,000	15,000	15,000	15,000	0
143	Highway Garage Interest	4,150	3,700	3,250	3,250	-450
146	Highway Truck 2009-Principal	27,000	0	0	0	0
147	Highway Truck 2009-Interest	740	0	0	0	0
150	Highway Truck 2015 Principal		27,000	27,000	27,000	0
151	Highway Truck 2015 Interest		780	972	972	192
160	Subtotal Debt Service	527,009	531,047	574,394	574,394	43,347
	INTERGOVERNMENTAL EXPENSES	FY16 Actual Expenditure	FY17 Finance Committee Recommends	FY18 Department Initial Requests	FY18 Finance Recommends	Change
161	Hampshire Council of Governments Assessment	1,252	1,252	1,252	1,252	0
162	Hampshire County Regional Lockup	2,358	2,358	2,358	2,358	0
163	Hilltown Resource Managemnt (Board of Health)	7,423	10,937	10,638	10,638	-299
164	Foothills Health District (Board of Health)	22,827	23,941	23,942	23,942	1
165	Building Inspection Program	36,000	36,000	37,800	37,800	1,800
166	Plumbing / Gas Inspector Training	300	300	300	300	0
167	PVPC Assessment	372	382	391	391	9
168	Subtotal Intergovernmental Expenses	70,532	75,170	76,681	76,681	1,511
	FIXED MISCELLANEOUS EXPENSES	FY16 Actual Expenditure	FY17 Finance Committee Recommends	FY18 Department Initial Requests	FY18 Finance Recommends	Change
169	Hampshire County Retirement	218,612	219,900	257,132	257,132	37,232
170	Worker's Compensation	21,883	24,488	33,993	33,993	9,505
171	Unemployment Insurance	886	8,500	8,500	8,500	0
172	Group Insurance	438,027	494,738	557,910	557,910	63,172

173	Medicare & Social Security	35,650	40,673	41,893	42,731	2,058
174	Police & Fire Disability Insurance	13,442	15,042	14,513	14,513	-529
175	Comprehensive Insurance	54,207	63,478	73,564	73,564	
176	Subtotal Fixed Misc Expenses	782,707	866,819	987,505	988,343	111,438
177	<u>TOTAL OPERATING BUDGET</u>	<u>6,277,279</u>	<u>6,903,464</u>	<u>7,302,016</u>	<u>7,327,118</u>	<u>413,567</u>
178	FROM FREE CASH/ STABILIZATION		190,000	243,000	218,000	
180	FROM TAXATION		6,713,464	7,059,016	7,109,118	
181	Total budget percent change		4.15%	5.77%	6.14%	

Article 10

Motion made and seconded that the Town vote to accept monies from the Massachusetts Department of Transportation, including but not limited to Chapter 90 funds, for the maintenance and reconstruction of Town roads and bridges, and to authorize expenditure of the same without further appropriation.

Passed Unanimously

Article 11

Motion made and seconded that the vote pursuant to M.G.L. c.44, §54E½, as most recently amended, to (1) authorize revolving funds for certain Town departments for Fiscal Year 2018; (2) further, to amend the Town General Government By-laws by inserting a new By-law entitled “Revolving Funds;” (3) to establish fiscal year spending limits, all as set forth below; and (4) to re-authorize the revolving funds listed below at such annual spending limits for the fiscal year beginning July 1, 2017.

Revolving Funds

1. Purpose. This By-law establishes and authorizes revolving funds for use by the Town Departments, Boards, Committees, Agencies or Officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by Massachusetts General Laws Chapter 44, Section 53E½.
2. Expenditure Limitations. A Department or Agency head, Board, Committee or Officer may incur liabilities against and spend monies from a revolving fund established and authorized by this By-law without appropriations subject to the following limitations:
 - A. Fringe benefits of full-time employees subject to the following limitations, except for those employed as school bus drivers.
 - B. No liability shall be incurred in excess of the available balance of the fund.

C. The total amount spent during a fiscal year shall be subject to the limitation established by Town Meeting or any increase therein as may be authorized in accordance with M.G.L. c.44, §53E½.

D. Interest. Interest earned on monies credited to a revolving fund established by this By-law shall be credited to the general fund.

3. The following is a list of authorized revolving funds setting forth the name of the fund, the entity authorized to expend such funds, the revenue source and the use of such fund.

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund
Gas Inspector Revolving Fund	Gas Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.
Electrical Inspector Revolving Fund	Electrical Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.
Plumbing Inspector Revolving Fund	Plumbing Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.
Transfer Station Open Box Revolving Fund	Board of Health	Fees and charges for services related to the Transfer Station and disposal areas.	Disposal costs of the open box and management of the Transfer Station and disposal areas.
Planning Board Revolving Fund	Planning Board	Fees charged specific to proposed subdivisions within Williamsburg and new construction	Expenses associated with proposed subdivisions within Williamsburg and other related expenses associated with new buildings
Animal Control Officer Revolving Fund	Town Clerk	Fees specific to dogs	Expenses associated with licensing and dogs and controlling animals and to pay the Animal Control Officer salary.
Recreation Commission Revolving Fund	Recreation Commission	Fees specific to recreation programs	Pay cost of operating recreation programs.
Council on Aging Revolving Fund	Council on Aging Executive Director	Fees specific to advertising in the Council on Aging newsletter	Pay for printing and distribution of the Council on Aging newsletter
Conservation Commission Revolving Fund	Conservation Commission	Fees specific to NOI/WPA filing fees	Pay expenses associated with WPA filing fees for administration and Enforcement of Wetlands Protection Act.
Board of Appeals Revolving Fund	Board of Appeals	Fees specific to applications	Pay expenses associated with processing of applications, purchase of laptop computer and software for record keeping
Fire Dept. Revolving Fund	Fire Chief	Fees specific to inspections (smoke, CO, etc.)	Salary of the Inspector and expenses related to the issuance of permits

And to set Fiscal Year 2018 spending limits for each of the above Revolving Funds as follows:

Revolving Fund	FY18 Spending Limit
Gas Inspector Revolving Fund	\$ 1,500
Electrical Inspector Revolving Fund	\$ 7,500
Plumbing Inspector Revolving Fund	\$ 3,500
Transfer Station Open Box Revolving Fund	\$18,000
Planning Board Revolving Fund	\$30,000
Animal Control Officer Revolving Fund	\$ 5,000
Recreation Commission Revolving Fund	\$30,000
Council on Aging Revolving Fund	\$ 2,000
Conservation Commission Revolving Fund	\$ 5,000
Board of Appeals Revolving Fund	\$ 6,000
Fire Dept. Revolving Fund	\$ 3,000
Total Spending	\$111,500

Passed Unanimously

Article 12

Motion made and seconded that the Town vote to raise and appropriate the sum of \$198,289 composed of the amounts listed below, for the purpose of operating and maintaining and constructing the Town water system, including the laying of mains, for fiscal year 2018, and take said sum from Water Enterprise Revenue.

Salaries	\$ 2,800
Expenses	\$195,488
Total	<u>\$198,288</u>

Passed Unanimously

Article 13

Motion made and seconded that the Town vote to raise and appropriate the sum of \$168,188 composed of the amounts listed below, for the purpose of operating, maintaining and constructing the Town sewer system for fiscal year 2018, and take said sum from Sewer Enterprise Revenue.

Salaries	\$ 2,800
Operation & Maintenance	<u>\$165,388</u>
Total	\$168,188

Passed Unanimously

Article 14

Motion made and seconded that the Town vote to transfer from free cash the sum of \$8,604 for the purpose of purchasing and installing a turnout gear washer, and any other incidental and related expenses.

Passed by Majority (1 – No)

Article 15

Motion made and seconded that the Town vote to transfer from free cash the sum of \$46,000 for the purchase of a 2017 Ford Utility Police Interceptor and any related equipment for the Police Department.

Passed by Majority (3 – No)

Article 16

Motion made and seconded that the Town vote to transfer from free cash the sum of \$65,000 to conduct a comprehensive study of topography, parcel data, right of way, wetland boundaries and other crucial site information for ongoing planning efforts by the Mill River Greenway Committee and other committees.

There was much discussion regarding tree removal, access for motorized vehicles (no), and cost to the Town.

Motion made and seconded to call the question.

Passed 2/3 Majority as declared by the Moderator (No – 7)

Original Motion Passed Majority as declared by Moderator (No – 10)

Article 17

Motion made and seconded that the Town vote to transfer from free cash the sum of \$16,000 to purchase and install a new compactor and box for the Transfer Station.

Passed Unanimously

Article 18

Motion made and seconded that the Town vote to transfer from free cash the sum of \$500 for setup of the new payroll software for the Treasurer.

Passed Unanimously

Article 19

Motion made and seconded that the Town vote to transfer from free cash the sum of \$11,000 for removal and maintenance of town shade trees.

Passed Unanimously

Article 20

Motion made and seconded that the Town vote to transfer free cash the sum of \$5,369 for the purchase of three new Taser X26 units and any related equipment necessary for deployment of these units for the police.

Some discussion for and against the purchase. Concern for civil liberties and training for the officers.

Passed Majority as declared by the Moderator

Article 21

Moved and seconded that the Town vote to transfer from free cash the sum of \$3,360 for repair of the John Deere backhoe.

Passed Unanimously

Article 22

Motion made and seconded that the Town vote pursuant to M.G.L. c.41, §1B to make the elected position of Treasurer an appointed position, such appointment to be made by the Board of Selectmen for a term not to exceed three (3) years; provided, however that before such change may take effect, it must be approved by the voters of the Town at the 2018 Annual Town Election.

Passed Unanimously

Article 23

Motion made and seconded that the Town vote to amend the vote under Article 16 of the 2013 Annual Town Meeting such that the purpose for which the funds were raised and appropriated shall not be limited to the purchase and installation of insulation in the Meekins Library, but may also include related ventilation and repairs in the attic and dome as well as any necessary design work.

Passed Unanimously

Article 24

Motion made and seconded that the Town vote to authorize the Conservation Commission, under the provisions of Massachusetts General Laws Chapter 40, Section 8C, as it may be amended, and other Massachusetts statutes related to conservation, to acquire, by gift, purchase, eminent domain or otherwise, for conservation, open space and passive recreation purposes, certain property together with any buildings thereon, known as Horse Mountain, consisting of 34 acres, more or less, as shown on Assessors Map 8H, Parcels 9, 47 and 50, and, further, to raise and appropriate, transfer from available funds, borrow, or otherwise, the sum of \$57,820, for the purpose of acquiring said property, and the Board of Selectmen and the Conservation Commission be authorized to file on behalf of the Town of Williamsburg any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under Chapter 132A, Section 11 (the so-called LAND grant) and/or any other applications in any way connected with the scope of this acquisition, and the Board of Selectmen and the Conservation Commission be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Williamsburg to effect said acquisition and apply for, accept and expend said grant funds.

Motion made and seconded to amend the motion to:

Motion made and seconded that the Town vote to authorize the Conservation Commission, under the provisions of Massachusetts General Laws Chapter 40, Section 8C, as it may be amended, and other Massachusetts statutes related to conservation, to acquire, by gift, purchase, eminent domain or otherwise, for conservation, open space and passive recreation purposes, certain property together with any buildings thereon, known as Horse Mountain, consisting of 34 acres, more or less, as shown on Assessors Map 8H, Parcels 9, 47 and 50, and to transfer from free cash the sum of \$57,820, for the purpose of acquiring said property, and the Board of Selectmen and the Conservation Commission be authorized to file on behalf of the Town of Williamsburg any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under Chapter 132A, Section 11 (the so-called LAND grant) and/or any other applications in any way connected with the scope of this acquisition, and the Board of Selectmen and the Conservation Commission be authorized to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Williamsburg to effect said acquisition and apply for, accept and expend said grant funds.

Motion to amend original Motion Passed Unanimously

Amended Motion Passed 2/3 Majority as declared by Moderator (No – 3)

Article 25

Motion made and seconded that the Town vote to amend the Town of Williamsburg Zoning Bylaw as follows:

Revise Section 3.2, under “Business with a drive-through”, in the column for Village Mixed District (VM), by deleting “SP/SPR”, and inserting in place thereof “N”,

There was much discussion about this amendment both in favor and against.

Motion made and seconded to call the question.

Motion Passed Unanimously

Original Motion Failed 2/3 Majority as declared by Moderator

Article 26

Motion made and seconded that the Town vote to amend the Town of Williamsburg Zoning Bylaw as follows:

Revise Section 9.83 b.1, by deleting the words “Signs, which were legal under any prior Bylaw and are illegal hereunder, shall be considered to be in violation of the Bylaw”, and inserting in place thereof “Signs which were illegal under any prior Bylaw and are illegal hereunder shall be considered to be in violation of the Bylaw.”,

Passed Unanimously

Article 27

Motion made and seconded that the Town vote to accept the provisions of M.G.L Chapter 40, Section 57, as amended by Section 38 of Chapter 218 of the Acts of 2016 (otherwise known as the Municipal Modernization Act) to amend the Town General Government By-laws by inserting a new by-law entitled “License or Permit Renewals”

LICENSE OR PERMIT RENEWALS

By-law Authorizing Denial or Revocation of Local License or Permit for Nonpayment of Local Taxes, Fees, or Other Charges in the Town of Williamsburg

Section 1. The Town may, as authorized under the provisions of G.L. Chapter 40, Section 57 and this By-Law, deny any application for, or revoke or suspend a building permit, or any local permit including renewals and transfers issued by any board, officer, department for any person, corporation or business enterprise, who has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges, including amounts assessed under the provisions of G.L. Chapter 40, Section 21D or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate whose owner has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges.

- (a) The Town Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the Town Collector, shall annually, and may periodically, furnish to each Department, Board, Commission or Division, hereinafter referred to as the Licensing Authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges, and that such party has not filed in good faith a pending

application for an abatement of such tax or a pending petition before the appellate tax board.

- (b) The Licensing Authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the Licensing Authority from the Town Collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the Licensing Authority; provided, however, that written notice is given to the party and the Town Collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen (14) days after said notice. Said list shall be prima facie evidence for denial, revocation, or suspension of said license or permit to any party. The Town Collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation, or suspension. Any findings made by the Licensing Authority with respect to such license denial, revocation or suspension shall be made only for the purpose of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the License Authority receives a certificate issued by the Town Collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the municipality as the date of issuance of said certificate.
- (c) Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the Licensing Authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.
- (d) The Board of Selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, or if any members of his/her immediate family, as defined in Section One of Chapter Two Hundred and Sixty-Eight A in the business or activity conducted in or on said property.

This section shall not apply to the following licenses and permits: open burning, Section Thirteen of Chapter Forty-Eight; bicycle permits, Section Eleven A of Chapter Eighty-Five; sales of articles for charitable purposes, Section Thirty-Three of Chapter One Hundred and One; children work permits, Section Sixty-Nine of Chapter One Hundred and Forty-Nine; clubs, associations dispensing food or beverage licenses; Section Twenty-One E of Chapter One Hundred and Forty; dog licenses, Section One Hundred and Thirty-Seven of Chapter One Hundred and Forty; fishing, hunting, trapping licenses, Section Twelve of Chapter One Hundred and Thirty-One; marriage licenses, Section Twenty-Eight of Chapter Two Hundred and Seven; and theatrical events, public exhibition permits, Section One Hundred and Eighty-One of Chapter One Hundred and Forty.

There was discussion on various types of licenses not listed.

Passed 2/3 Majority as declared by Moderator (No – 4)

Article 28

Motion made and seconded that the Town vote to amend the Town of Williamsburg Zoning Bylaw by adding the following new Section:

20.0 TEMPORARY MORATORIA. Further to amend the Table of Contents to add Section 20.0. “Temporary Moratoria” and the ensuing parts as proposed herein.

20.1. Temporary Moratorium on the Sale and Distribution of Marijuana Not Medically Prescribed

20.1.1 Purpose:

By vote on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession, and use of marijuana that was not medically prescribed. The law provides that it is effective on December 15, 2016 and that a Cannabis Control Commission shall issue regulations regarding implementation by September 15, 2017. Furthermore, Chapter 351 of the Acts of 2016, approved by the Governor on December 30, 2016 and effective immediately as an emergency law, extended the time period for issuance of the regulations by six months, to March 15, 2018.

Under the existing Town of Williamsburg Zoning Bylaw, Non-Medical Marijuana Establishments as defined below are not a permitted use in the Town and any regulations promulgated by the State Cannabis Control Commission are expected to provide guidance to towns and cities in regulating Marijuana Establishments and Marijuana Retailers.

The regulation of Non-Medical Marijuana Establishments raise legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Non-Medical Marijuana Establishments and consider these issues; as well as to address the potential impact of the State regulations on local zoning; to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Marijuana Establishments and Marijuana Retailers. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Non-Medical Marijuana Establishments so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to adopt provisions of the Zoning Bylaw in a manner consistent with sound land use planning goals and objectives.

20.1.2 Definitions

"Non-Medical Marijuana establishment," a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business.

20.1.3 Temporary Moratorium.

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for Non-Medical Marijuana Establishments. The moratorium shall be in effect through September 30, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of non-medically prescribed marijuana in the Town, consider the Cannabis Control Commission regulations regarding Non-Medical Marijuana Establishments and Marijuana Retailers and related uses, and if appropriate determine whether the Town will prohibit on-site consumption at Marijuana Establishments and Marijuana Retailers. The Town will also consider adopting new provisions of the Zoning Bylaw to address the impact and operation of Non-Medical Marijuana Establishments and related uses.

20.1.5. Severability. The provisions of this by-law are severable. If any provision, paragraph, sentence, or clause of this By-law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.”,

Passed 2/3 Majority as declared by Moderator (No – 12)

Article 29

Motion made and seconded that the Town vote to approve the following resolution. (Article submitted by petition.)

Resolution Supporting State and Federal Legislation to Provide Greater Transparency in Political Donations and Limit the Influence of Money in Politics

WHEREAS, recent changes in funding and disclosure rules for national, state and local political elections have degraded the goals of the democratic process; and

WHEREAS, a recent decision by the Massachusetts Office of Campaign and Political Finance (OCPF) now allows an infusion of previously prohibited out-of-state money to influence local and state elections, new legislation is now required to prohibit such funding from circumventing Massachusetts state law; and

WHEREAS, in an effort to restore voter confidence in our democracy, a grassroots movement known as "Represent.Us" is working for legislative reforms to reduce the opportunity for corruption within the political system in our country by supporting a legislative reform bill known as the "American Anti-Corruption Act" (the Act); and

WHEREAS, the Act targets bribery by preventing lobbyists from donating to politicians and influencing policymaking; ends secret money by mandating full transparency; enables citizens to fund elections; closes the revolving door between Congress and lobbying firms; and enhances the power of the Federal Election Commission; and

WHEREAS, this national organization's local chapter, Represent.US Western Mass, sought and

promoted an advisory referendum; specifically in the Hampshire/Franklin State Senate District (currently held by Stan Rosenberg) to build support for this initiative; and

WHEREAS, on November 4, 2014, the citizens of the above mentioned district were given the opportunity to be heard on this topic through the above advisory referendum where the question received 84 percent aggregate support across the entire district, and

NOW, THEREFORE, BE IT RESOLVED by the citizens of the Town of Williamsburg Massachusetts that we support tough new anti-corruption laws to close loopholes in Massachusetts' campaign finance regulations that currently allows unregulated out-of-state money to infiltrate state and local elections; and we support the goals outlined in the American Anti-Corruption Act to remove the corrupting influence of money on our political system. The Act prohibits politicians from taking campaign money from special interest groups including private industries and unions; increases transparency for campaign funding; empowers all voters through a tax rebate voucher to contribute to the candidates they support; prohibits representatives and senior staff from all lobbying activity for five years once they leave office; and places limits on superPACs.

BE IT FURTHER RESOLVED that the citizens of the Town of Williamsburg implores our elected representatives in Boston, State Senator Adam Hinds and Rep. Steven Kulik and in Washington, Sen. Edward Markey and Sen. Elizabeth Warren and Rep. Richard Neal (or their successors) to lead this effort to enact these initiatives in Massachusetts and in the U.S. Congress.

BE IT FURTHER RESOLVED that the Clerk of the Town of Williamsburg is hereby directed to give notice to the above representatives by sending a certified copy of this resolution to each of them.

Passed Unanimously

Motion made and seconded to adjourn Town Meeting. Meeting adjourned at 10:11 P.M.

Filed: June 8, 2017

A True Copy Attest: Brenda Lessard, Town Clerk

Brenda Lessard
Williamsburg Town Clerk

cc: Accountant, Department of Revenue, Finance Committee, Board of Selectmen, Treasurer, Assessors, KP/Law, Highway Department, Planning Board, Board of Health, Town Administrator, Water & Sewer Commission, Conservation Commission, Board of Library Trustees, Open Space Committee, Police Department, Capital Planning, HRHS School District, Fire Department, Mill River Greenway, HRMC, Collector

Special Town Meeting Monday, October 16, 2017

The warrant was signed on September 28, 2017, and posted on October 2, 2017

Moderator: Joseph Larkin Town Clerk: Brenda Lessard

Selectmen Present: William Sayre, David Mathers and Denise Banister

Constables: Chris Packard

Counters: Barbara Young, Collin Black, Fran Tilley and Cynthia Barker

Meeting was held at the Anne T. Dunphy School, 1 Petticoat Hill Road, Williamsburg, MA, in the gymnasium.

A quorum (60 registered voters) being present (there were 189 registered voters there), the meeting was called to order at 7:00 p.m. The moderator noted the return of the warrant and that it had been posted properly.

Charlene Nardi, Town Administrator, asked for a moment of silence for James Locke, who recently passed away in September. He was the Town Building Supervisor and had been Chair of the Planning Board for many years. She also notified the voters about the Town shredding day in November and the upcoming Community Choice Power Supply meeting to be held on 10/21/17.

A motion was made and seconded to adopt a rule that the Moderator be authorized to declare 2/3 vote in the same manner as a majority vote is declared, provided that if a vote so declared is questioned by seven (7) or more members, the Moderator shall verify the vote by taking a count.

Passed Unanimously

Article 1

Moved and seconded that the town transfer from Free Cash the sum of \$30,000, to be expended under the direction of the Board of Selectmen, to hire an Owner's Project Manager for pre-design services for a Public Safety Complex and the reuse of the Helen E. James building for town government purposes.

Passed Majority

Article 2

Moved and seconded that the town transfer from Free Cash the sum of \$45,000 to replace the current street lighting with LED lamps, including, but not limited to, lighting audit, system design, project design, materials and installation, and any other incidental and related work, work for which the Town is eligible for a grant.

Passed Unanimously

Article 3

Moved and seconded that the town transfer from Free Cash the sum of \$6,400 for costs of conversion, yearly maintenance and support of Cash Management Software for the Treasurer, for which the Town may be eligible for a grant from the Franklin Council of Governments.

Passed Unanimously

Article 4

Moved and seconded that the town transfer from Free Cash the sum of \$9,000 for purchasing and installing a larger fuel tank at the Highway Garage, and any other incidental and related work.

Passed Unanimously

The meeting adjourned at 7:40 p.m.

Filed: October 17, 2017

A true copy attest: Brenda Lessard, Town Clerk

cc: Accountant, Department of Revenue, Finance Committee, Board of Selectmen, Treasurer, Assessors, K-P Law, Highway Superintendent, Town Administrator, Energy Committee

Town Accountant
Budget vs Revenue Report
June 30, 2017

	<u>Account Name</u>	<u>2017 Budget</u>	<u>2017 YTD Revenues</u>	<u>Over/(Under)</u>
<u>Taxes</u>				
001-001-4110-000-000-0	Personal Property Taxes	130,653.03	120,671.33	-9,981.70
001-001-4120-000-000-0	Real Estate Taxes	5,645,520.97	5,649,671.16	4,150.19
001-001-4142-000-000-0	Tax Liens Redeemed	0.00	79,793.60	79,793.60
001-001-4146-000-000-0	Rollback Taxes	0.00	1,345.20	1,345.20
001-001-4150-000-000-0	Motor Vehicle Excise	275,000.00	327,910.05	52,910.05
001-001-4170-000-000-0	Pen & Int on Taxes	15,000.00	21,859.97	6,859.97
001-001-4173-000-000-0	Pen & Int on Tax Titles	0.00	26,636.95	26,636.95
001-001-4180-000-000-0	Pmts In Lieu of Taxes	20,000.00	0.00	-20,000.00
001-001-4195-000-000-0	Abated MV Taxes Recovered	0.00	809.29	809.29
	<u>Total Taxes</u>	<u>6,086,174.00</u>	<u>6,228,697.55</u>	<u>142,523.55</u>
<u>Fees</u>				
001-141-4320-000-000-0	Fees-Assessors	0.00	0.00	0.00
001-146-4320-000-000-0	Fees-Collector	0.00	0.00	0.00
001-149-4320-000-000-0	Fees-Registry Markings	1,000.00	1,225.00	225.00
001-161-4320-000-000-0	Fees-Town Clerk	0.00	944.25	944.25
001-210-4320-000-000-0	Fees-Police	8,500.00	3,140.85	-5,359.15
001-220-4320-000-000-0	Fees-Fire Dept	0.00	285.00	285.00
001-431-4320-000-000-0	Fees-Transfer Station Stickers	38,000.00	51,055.00	13,055.00
001-512-4320-000-000-0	Fees-Bd of Health	5,500.00	6,275.00	775.00
	<u>Total Fees</u>	<u>53,000.00</u>	<u>62,925.10</u>	<u>9,925.10</u>
<u>Licenses & Permits</u>				
001-122-4410-000-000-0	Licenses-Liquor	9,000.00	9,125.00	125.00
001-122-4420-000-000-0	Licenses-Other	500.00	0.00	-500.00
001-210-4450-000-000-0	Permits-Police Dept	0.00	0.00	0.00
001-241-4450-000-000-0	Permits-Building Insp	50,500.00	31,112.64	-19,387.36
001-245-4450-000-000-0	Permits-Electrical Inspector	0.00	0.00	0.00
	<u>Total Licenses & Permits</u>	<u>60,000.00</u>	<u>40,237.64</u>	<u>-19,762.36</u>
<u>State Revenue</u>				
001-001-4610-000-000-0	Reimb for Loss of Taxes	7,473.00	7,473.00	0.00
001-001-4616-000-000-0	Elderly Abatements	0.00	12,787.00	12,787.00
001-001-4620-000-000-0	School Aid Chapter 70	528,925.00	537,492.00	8,567.00
001-001-4640-000-000-0	Charter School Reimb	13,395.00	5,358.00	-8,037.00
001-001-4661-000-000-0	Lottery Aid	291,099.00	291,099.00	0.00
001-001-4665-000-000-0	Veterans Benefits	0.00	34,260.00	34,260.00
	<u>Total State Revenue</u>	<u>840,892.00</u>	<u>888,469.00</u>	<u>47,577.00</u>
<u>Fines</u>				
001-001-4685-000-000-0	Fines - RMV	8,000.00	6,672.50	-1,327.50
001-001-4770-000-000-0	Fines - Parking	0.00	0.00	0.00
001-001-4771-000-000-0	Fines - District Court	2,000.00	3,315.00	1,315.00
001-001-4775-000-000-0	Marijuana Fines	0.00	0.00	0.00
	<u>Total Fines</u>	<u>10,000.00</u>	<u>9,987.50</u>	<u>-12.50</u>
<u>Other Revenue</u>				
001-001-4815-000-000-0	Sale of Fixed Assets	0.00	0.00	0.00
001-001-4820-000-000-0	Earnings on Investments	2,000.00	5,141.41	3,141.41
001-001-4839-000-000-0	Indirect Costs Reimbursed	15,000.00	15,022.95	22.95
001-001-4840-000-000-0	Miscellaneous Revenue	0.00	28,018.48	28,018.48
	<u>Total Other Revenue</u>	<u>17,000.00</u>	<u>48,182.84</u>	<u>31,182.84</u>
	<u>Total Revenue</u>	<u>7,067,066.00</u>	<u>7,278,499.63</u>	<u>211,433.63</u>

**Town Accountant
Budget Expense Report
June 30, 2017**

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
001-114-5100-000-000-0 Moderator	325.00	0.00	325.00	0.00	325.00
001-122-5100-000-000-0 Selectboard Salaries	9,102.00	0.00	9,102.00	9,102.00	0.00
001-122-5400-000-000-0 Selectboard Expenses	3,750.00	1,700.00	5,450.00	5,185.31	264.69
001-123-5100-000-000-0 Town Administrator	52,289.00	0.00	52,289.00	52,289.00	0.00
001-123-5110-000-000-0 Administrative Assistant	14,481.00	0.00	14,481.00	14,480.86	0.14
001-123-5400-000-000-0 Town Administrator Expenses	750.00	0.00	750.00	750.00	0.00
001-130-5110-000-000-0 Capital Planning Labor	341.00	0.00	341.00	0.00	341.00
001-130-5400-000-000-0 Capital Planning Expenses	75.00	0.00	75.00	75.00	0.00
001-131-5100-000-000-0 Finance Committee Salaries	4,114.00	0.00	4,114.00	4,114.00	0.00
001-131-5110-000-000-0 Finance Committee Chair	185.00	0.00	185.00	0.00	185.00
001-131-5120-000-000-0 Finance Committee Secretary	716.00	0.00	716.00	0.00	716.00
001-131-5400-000-000-0 Finance Committee Expenses	500.00	0.00	500.00	407.00	93.00
001-132-5400-000-000-0 Reserve Fund	60,000.00	-38,417.73	21,582.27	0.00	21,582.27
001-135-5110-000-000-0 Accountant Labor	27,943.00	0.00	27,943.00	27,943.00	0.00
001-135-5400-000-000-0 Accountant Expenses	300.00	0.00	300.00	123.27	176.73
001-135-5420-000-000-0 Accounting Software	750.00	0.00	750.00	750.00	0.00
001-135-5800-000-000-0 Audit Services	14,500.00	0.00	14,500.00	14,000.00	500.00
001-141-5100-000-000-0 Assessor's Salaries	9,102.00	0.00	9,102.00	9,102.00	0.00
001-141-5110-000-000-0 Assessor's Labor	13,069.00	0.00	13,069.00	9,341.37	3,727.63
001-141-5400-*000-0 Assessor's Expenses	8,200.00	0.00	8,200.00	8,200.00	0.00
001-142-5400-000-000-0 Assessor's Revaluation	7,500.00	0.00	7,500.00	0.00	7,500.00
001-145-5100-000-000-0 Treasurer's Salary	21,073.00	0.00	21,073.00	21,073.00	0.00
001-145-5110-000-000-0 Treasurer's Add'l Salary	0.00	1,000.00	1,000.00	1,000.00	0.00
001-145-5120-000-000-0 Treasurer's Assistant	5,859.00	0.00	5,859.00	5,859.00	0.00
001-145-5400-000-000-0 Treasurer's Expenses	5,600.00	0.00	5,600.00	4,662.07	937.93
001-145-5420-000-000-0 Treasurer's Software	2,800.00	500.00	3,300.00	2,800.00	500.00
001-145-5800-000-000-0 Benefit Tracking System	0.00	5,050.00	5,050.00	0.00	5,050.00
001-145-5810-000-000-0 OPEB Reeval	750.00	0.00	750.00	0.00	750.00
001-146-5100-000-000-0 Collector's Salary	29,841.00	0.00	29,841.00	29,841.00	0.00
001-146-5110-000-000-0 Collector's Add'l Salary	1,000.00	0.00	1,000.00	1,000.00	0.00
001-146-5400-000-000-0 Collector's Expenses	9,130.00	0.00	9,130.00	7,488.68	1,641.32
001-146-5410-000-000-0 Deputy Collector Expenses	2,000.00	0.00	2,000.00	1,285.46	714.54

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
001-146-5420-000-000-0 Tax Title Expenses	3,500.00	1,054.26	4,554.26	3,005.25	1,549.01
001-149-5100-000-000-0 Oliver Smith Trustee	35.00	0.00	35.00	35.00	0.00
001-151-5400-000-000-0 Town Counsel	15,000.00	18,003.22	33,003.22	33,003.22	0.00
001-159-5400-000-000-0 Advertising Expenses	1,200.00	0.00	1,200.00	1,073.39	126.61
001-159-5410-000-000-0 Energy Committee	250.00	0.00	250.00	29.92	220.08
001-160-5100-000-000-0 Constable-Salary	435.00	0.00	435.00	435.00	0.00
001-160-5400-000-000-0 Constable-Elections	100.00	0.00	100.00	0.00	100.00
001-161-5100-000-000-0 Clerk's Salary	18,651.00	0.00	18,651.00	18,651.00	0.00
001-161-5120-000-000-0 Clerk's Assistant	2,346.00	0.00	2,346.00	2,346.00	0.00
001-161-5400-000-000-0 Clerk's Expenses	1,720.00	0.00	1,720.00	1,544.10	175.90
001-161-5420-000-000-0 Clerk's Software	500.00	0.00	500.00	500.00	0.00
001-162-5400-000-000-0 Registrar/Election Expenses	9,500.00	0.00	9,500.00	8,543.78	956.22
001-164-5400-000-000-0 Street Listing	1,420.00	0.00	1,420.00	1,122.05	297.95
001-171-5110-000-000-0 Conservation Comm Labor	1,938.00	57.59	1,995.59	1,995.59	0.00
001-171-5400-000-000-0 Conservation Comm Expenses	2,050.00	-57.59	1,992.41	1,057.29	935.12
001-171-5800-000-000-0 Forestry Management Plan	0.00	1,000.00	1,000.00	0.00	1,000.00
001-171-5810-000-000-0 Horse Mtn Purchase	0.00	57,820.00	57,820.00	55,695.00	2,125.00
001-173-5400-000-000-0 Mill River Greenway	0.00	65,000.00	65,000.00	0.00	65,000.00
001-175-5400-000-000-0 Planning Board	750.00	20.00	770.00	525.20	244.80
001-176-5400-000-000-0 Zoning Bd of Appeals Expenses	600.00	0.00	600.00	308.00	292.00
001-192-5120-000-000-0 Custodian Labor	11,352.00	0.00	11,352.00	11,272.48	79.52
001-192-5130-000-000-0 Building Supervisor	7,071.00	0.00	7,071.00	6,800.52	270.48
001-192-5400-000-000-0 Town Bldgs & Grounds	31,500.00	1,857.92	33,357.92	33,357.92	0.00
001-192-5410-000-000-0 Town Office Expense	2,500.00	0.00	2,500.00	1,903.81	596.19
001-192-5400-216-000-0 Enc Town Bldgng Grounds	0.00	3,150.00	3,150.00	3,150.00	0.00
001-192-5420-000-000-0 Town Office Telephone	8,068.00	0.00	8,068.00	7,765.41	302.59
001-192-5430-000-000-0 Town Office Internet Services	5,159.00	84.47	5,243.47	5,243.47	0.00
001-192-5440-000-000-0 Copier Maintenance	2,835.00	0.00	2,835.00	2,603.27	231.73
001-192-5450-000-000-0 Town Heating Oil Expense	60,492.00	-10,362.62	50,129.38	34,521.00	15,608.38
001-192-5460-000-000-0 Town Electri Expense	28,000.00	-119.68	27,880.32	24,952.06	2,928.26
001-192-5470-000-000-0 Town Computer Service	19,269.00	6,053.36	25,322.36	25,322.36	0.00
001-192-5480-000-000-0 Town Website	5,000.00	0.00	5,000.00	5,000.00	0.00
001-192-5800-000-000-0 Technology Upgrades	3,000.00	0.00	3,000.00	2,999.99	0.01
001-192-5825-000-000-0 Public Safety Feasibility	0.00	3,174.62	3,174.62	26.77	3,147.85
001-192-5850-000-000-0 Town Building Repairs	15,000.00	0.00	15,000.00	14,227.80	772.20
001-192-5860-000-000-0 Compter Server/Wiring	-5,000.00	6,071.43	1,071.43	1,071.43	0.00
001-192-5870-000-000-0 Planning/Design 8 Main Street	0.00	10,000.00	10,000.00	7,890.84	2,109.16

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
001-193-5400-000-000-0	63,478.00	2,597.43	66,075.43	66,075.43	0.00
001-195-5400-000-000-0	1,900.00	0.00	1,900.00	1,335.00	565.00
001-210-5110-000-000-0	62,423.00	0.00	62,423.00	62,423.00	0.00
001-210-5120-000-000-0	134,110.00	0.00	134,110.00	95,685.64	38,424.36
001-210-5400-* *-0	24,626.00	1,765.92	26,391.92	26,302.73	89.19
001-210-5410-000-000-0	5,500.00	0.00	5,500.00	5,500.00	0.00
001-210-5420-000-000-0	0.00	5,369.00	5,369.00	0.00	5,369.00
001-210-5840-000-000-0	0.00	46,000.00	46,000.00	0.00	46,000.00
001-220-5110-000-000-0	22,584.00	0.00	22,584.00	22,584.00	0.00
001-220-5120-000-000-0	28,961.00	6,677.05	35,638.05	35,638.05	0.00
001-220-5130-000-000-0	5,070.00	0.00	5,070.00	5,070.00	0.00
001-220-5400-000-000-0	24,501.00	2,026.74	26,527.74	26,526.74	1.00
001-231-5400-000-000-0	75,525.00	0.00	75,525.00	75,525.00	0.00
001-232-5110-000-000-0	1,171.00	0.00	1,171.00	1,171.00	0.00
001-232-5120-000-000-0	545.00	0.00	545.00	545.00	0.00
001-232-5400-000-000-0	3,750.00	0.00	3,750.00	3,750.00	0.00
001-232-5410-000-000-0	486.00	0.00	486.00	485.71	0.29
001-294-5400-000-000-0	5,000.00	0.00	5,000.00	1,760.00	3,240.00
001-294-5410-000-000-0	2,000.00	11,000.00	13,000.00	1,825.00	11,175.00
001-294-5800-000-000-0	750.00	0.00	750.00	748.64	1.36
001-300-5100-000-000-0	1,632.00	0.00	1,632.00	1,305.60	326.40
001-300-5400-000-000-0	2,035,133.00	13,269.49	2,048,402.49	2,007,789.37	40,613.12
001-300-5400-216-000-0	0.00	20,448.96	20,448.96	19,866.78	582.18
001-300-5410-000-000-0	2,093.00	0.00	2,093.00	0.00	2,093.00
001-300-5820-000-000-0	0.00	6,435.24	6,435.24	672.00	5,763.24
001-310-5400-000-000-0	1,347,573.00	0.00	1,347,573.00	1,347,573.00	0.00
001-320-5400-000-000-0	191,688.00	0.00	191,688.00	152,768.42	38,919.58
001-320-5410-000-000-0	38,767.00	0.00	38,767.00	37,780.20	986.80
001-422-5100-000-000-0	61,479.00	0.00	61,479.00	61,479.00	0.00
001-422-5110-000-000-0	151,816.00	0.00	151,816.00	149,714.65	2,101.35
001-422-5400-000-000-0	65,463.00	0.00	65,463.00	64,424.87	1,038.13
001-422-5410-000-000-0	36,641.00	0.00	36,641.00	31,745.65	4,895.35
001-422-5410-216-000-0	0.00	432.44	432.44	99.00	333.44
001-422-5800-000-000-0	3,000.00	4,110.77	7,110.77	898.89	6,211.88
001-422-5420-000-000-0	42,000.00	0.00	42,000.00	28,388.44	13,611.56
001-422-5420-216-000-0	0.00	1,415.20	1,415.20	1,415.20	0.00
001-422-5440-000-000-0	1,000.00	0.00	1,000.00	1,000.00	0.00

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
001-422-5810-000-000-0 Cement Sidewalk Construction	5,000.00	6,479.30	11,479.30	8,036.75	3,442.55
001-422-5840-000-000-0 Highway Pickup	0.00	7,479.86	7,479.86	0.00	7,479.86
001-422-5850-000-000-0 Highway Dump Truck	0.00	13,466.05	13,466.05	4,702.04	8,764.01
001-422-5860-000-000-0 Roadside Boom Mower	0.00	2,168.78	2,168.78	0.00	2,168.78
001-422-5870-000-000-0 John Deere Backhoe	0.00	3,360.00	3,360.00	0.00	3,360.00
001-423-5110-000-000-0 Winter Overtime	14,643.00	0.00	14,643.00	13,340.28	1,302.72
001-423-5400-000-000-0 Winter Expenses	72,500.00	0.00	72,500.00	71,950.52	549.48
001-424-5400-000-000-0 Street Lighting	11,432.00	119.68	11,551.68	11,551.68	0.00
001-433-5110-000-000-0 Transfer Station Labor	23,533.00	0.00	23,533.00	23,532.11	0.89
001-433-5400-000-000-0 Transfer Station Expenses	75,000.00	0.00	75,000.00	73,958.91	1,041.09
001-433-5400-216-000-0 TS Expense Encumbered	0.00	8,600.00	8,600.00	4,676.75	3,923.25
001-433-5800-000-000-0 TS Roll Off Box	9,000.00	0.00	9,000.00	7,235.00	1,765.00
001-433-5810-000-000-0 TS Compactor	0.00	16,000.00	16,000.00	0.00	16,000.00
001-491-5400-000-000-0 Cemetery Expense	1,000.00	0.00	1,000.00	800.00	200.00
001-491-5400-216-000-0 Enc Cemetery Exp	0.00	175.00	175.00	175.00	0.00
001-510-5400-000-000-0 Animal Inspector	1,275.00	41.49	1,316.49	1,316.49	0.00
001-512-5100-000-000-0 Bd of Health Salaries	4,016.00	0.00	4,016.00	4,015.98	0.02
001-512-5400-000-000-0 Bd of Health Expenses	1,050.00	0.00	1,050.00	1,050.00	0.00
001-512-5410-000-000-0 Public Health Nurse	2,040.00	-41.49	1,998.51	58.75	1,939.76
001-512-5420-000-000-0 Goshen Rd Health Hzd	0.00	1,000.00	1,000.00	0.00	1,000.00
001-512-5800-000-000-0 BOH Sharps Disposal	3,300.00	0.00	3,300.00	2,223.84	1,076.16
001-541-5110-000-000-0 COA Director	22,874.00	0.00	22,874.00	22,874.00	0.00
001-541-5120-000-000-0 COA Office Assistant	17,664.00	496.66	18,160.66	18,160.66	0.00
001-541-5130-000-000-0 COA Meal Site Staffing	6,627.00	0.00	6,627.00	6,626.74	0.26
001-541-5140-000-000-0 COA Admin Assist	12,538.00	646.54	13,184.54	13,184.54	0.00
001-541-5400-000-000-0 COA Expenses	3,718.00	0.00	3,718.00	3,718.00	0.00
001-541-5410-000-0 COA HEN Program	3,500.00	0.00	3,500.00	3,500.00	0.00
001-541-5800-000-000-0 COA Barcode Scanner	800.00	0.00	800.00	800.00	0.00
001-543-5400-000-000-0 Veterans Agent	10,172.00	0.00	10,172.00	9,869.00	303.00
001-543-5410-000-000-0 Veterans Benefits	56,500.00	-8,703.79	47,796.21	39,191.09	8,605.12
001-549-5400-000-000-0 Amer With Disabilities Expense	400.00	0.00	400.00	0.00	400.00
001-610-5100-000-000-0 Library Director	47,048.00	0.00	47,048.00	47,048.00	0.00
001-610-5110-000-000-0 Library Labor	75,975.00	0.00	75,975.00	74,980.88	994.12
001-610-5400-000-240-0 Library Exp-Maintenance	13,590.00	1,894.00	15,484.00	15,484.00	0.00
001-610-5820-000-000-0 Library Insulation	0.00	15,000.00	15,000.00	412.25	14,587.75
001-610-5400-000-850-0 Library Exp-Boks	1,500.00	0.00	1,500.00	1,500.00	0.00
001-610-5830-000-000-0 Meekins Restoration	40,000.00	0.00	40,000.00	12,452.76	27,547.24

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>
001-630-5110-000-000-0 Recreation Labor	4,102.00	0.00	4,102.00	4,065.47	36.53
001-630-5400-000-000-0 Athletic Fields	5,000.00	0.00	5,000.00	4,670.00	330.00
001-630-5410-000-000-0 Woodlands Trail Committee	500.00	0.00	500.00	500.00	0.00
001-630-5810-000-000-0 Dam Flood and Forest	4,000.00	0.00	4,000.00	4,000.00	0.00
001-691-5400-000-000-0 Historical Commission	500.00	0.00	500.00	0.00	500.00
001-699-5400-000-000-0 Veterans Recognition	500.00	0.00	500.00	236.00	264.00
001-710-5910-000-000-0 Principal-School Debt	74,113.00	0.00	74,113.00	74,113.00	0.00
001-710-5915-000-000-0 Debt Service Highland Ambulance	1,545.00	0.00	1,545.00	773.00	772.00
001-710-5916-000-000-0 Principal-School Feasibility	23,350.00	0.00	23,350.00	23,350.00	0.00
001-710-5917-000-000-0 Debt Service Highland Ambulance	16,809.00	0.00	16,809.00	16,809.00	0.00
001-710-5925-000-000-0 Principal - School Building	231,650.00	0.00	231,650.00	231,650.00	0.00
001-710-5975-000-000-0 Principal-Town Garage	15,000.00	0.00	15,000.00	15,000.00	0.00
001-710-5980-000-000-0 Principal - Highway	27,000.00	0.00	27,000.00	27,000.00	0.00
001-751-5915-000-000-0 Interest-School Feasibility	1,401.00	0.00	1,401.00	1,401.00	0.00
001-751-5925-000-000-0 Interest-School Building	135,699.00	0.00	135,699.00	135,699.00	0.00
001-751-5975-000-000-0 Interest-Highway Garage	3,700.00	0.00	3,700.00	3,700.00	0.00
001-751-5980-000-000-0 Interest-Highway Truck	780.00	0.00	780.00	779.64	0.36
001-820-5640-000-000-0 Air Pollution District	766.00	0.00	766.00	766.00	0.00
001-820-5646-000-000-0 RMV Marking Surchg	1,360.00	0.00	1,360.00	1,340.00	20.00
001-820-5663-000-000-0 Reg Transit Authority	31,002.00	0.00	31,002.00	31,002.00	0.00
001-820-5690-000-000-0 Charter School Assessment	221,099.00	0.00	221,099.00	249,148.00	-28,049.00
001-820-5691-000-000-0 School Choice Assessment	95,976.00	0.00	95,976.00	100,547.00	-4,571.00
001-830-5622-000-000-0 HCOG Assessment	1,252.00	0.00	1,252.00	1,251.56	0.44
001-830-5640-000-000-0 Hamp County Regional Lockup	2,358.00	0.00	2,358.00	2,358.00	0.00
001-840-5400-000-000-0 Hilltown Resource Management	10,937.00	0.00	10,937.00	9,579.12	1,357.88
001-840-5410-000-000-0 Foothills Health District	23,941.00	0.44	23,941.44	23,941.00	0.44
001-840-5420-000-000-0 Building Inspec Program	36,000.00	0.00	36,000.00	36,000.00	0.00
001-840-5430-000-000-0 PVPC Assessment	382.00	0.00	382.00	381.61	0.39
001-840-5440-000-000-0 Building Inspec Program	300.00	0.00	300.00	300.00	0.00
001-911-5400-000-000-0 Hampshire County Retirement	219,900.00	0.00	219,900.00	219,900.00	0.00
001-912-5400-000-000-0 Worker's Compensation	24,488.00	8,196.69	32,684.69	32,684.69	0.00
001-913-5400-000-000-0 Unemployment Insurance	8,500.00	0.00	8,500.00	1,384.38	7,115.62
001-913-5410-000-000-0 Police & Fire Accident Insurance	15,042.00	0.00	15,042.00	13,954.00	1,088.00
001-914-5400-000-000-0 Group Insurance	494,738.00	7,249.62	501,987.62	501,987.62	0.00
001-916-5400-000-000-0 Medicare & Social Security Exp	40,673.00	0.00	40,673.00	35,718.36	4,954.64
001-970-5900-000-000-0 Transfer To OPEB	5,000.00	0.00	5,000.00	5,000.00	0.00
<u>Totals</u>	<u>7,317,009.00</u>	<u>337,816.32</u>	<u>7,654,825.32</u>	<u>7,198,138.42</u>	<u>456,686.90</u>

Town Accountant
Special Revenue Funds Report
June 30, 2017

	<u>Opening</u> Balance	<u>YTD</u> Revenue	<u>YTD</u> Expense	<u>Ending</u> Balance
<u>Highway Funds</u>				
217 Chapter 90 Funds	-227,982.89	638,573.95	-460,314.45	-49,723.39
<u>Revolving Funds</u>				
231 Wetlands Protection Fund	4,416.25	0.00	0.00	4,416.25
232 Dog Revolving Fund	3,077.14	2,783.00	-2,741.95	3,118.19
233 Transfer Station Open Box	11,403.04	23,163.57	-19,315.79	15,250.82
234 Planning Board	14,350.42	350.00	-520.05	14,180.37
235 Recreation Revolving Fund	34,735.64	2,270.00	-312.75	36,692.89
237 Fire Inspections	2,342.00	3,240.00	-2,815.00	2,767.00
238 Plumbing Inspections	0.00	3,431.00	-3,431.00	0.00
239 Electrical Inspections	0.00	10,818.00	-8,275.00	2,543.00
240 Appeals Consultant	-615.61	0.00	0.00	-615.61
241 Board of Appeals Revolving	348.00	651.00	-964.55	34.45
243 Conservation Revolving	2,831.09	135.00	0.00	2,966.09
244 Tax Lien Custodian	50.00	0.00	0.00	50.00
<u>Receipts Reserved for Appropriation</u>				
252 MIIA Grant 214	-3,841.09	7,201.40	-4,555.96	-1,195.65
256 Insurance Claims	5,505.59	0.00	-889.33	4,616.26
258 Road Machiner Fund	8,870.60	0.00	0.00	8,870.60
<u>Other Special Revenue Funds</u>				
259 Mill River Greenway Don	0.00	0.00	0.00	0.00
263 Green Energy Grant	7,412.94	0.00	-130,387.94	-122,975.00
264 Woodland Trails Project	5,438.06	1,717.95	-1,492.69	5,663.32
266 Solarize Mass	58.89	0.00	0.00	58.89
268 EMPG Grant	-2,368.44	2,368.44	-2,744.97	-2,744.97
269 Special Donation Acct (Burgy Bullets)	15.05	0.00	0.00	15.05
270 COA Donations	3,063.45	9,588.88	-6,416.94	6,235.39
271 Flag Donations	70.56	1,600.00	-1,628.46	42.10
272 War Memorial Fund	0.00	0.00	0.00	0.00
273 Police Donations Fund	0.00	0.00	0.00	0.00
274 Library Donations	3,690.50	50.00	0.00	3,740.50
275 Library Local	24,250.61	45,036.37	-40,268.36	29,018.62
278 Town Line Signs	1,161.83	0.00	0.00	1,161.83
279 Angel Garden Fund	2,279.84	240.00	0.00	2,519.84
281 Law Enforcement Fund	0.00	0.00	0.00	0.00
283 Septic Grants	15,934.23	0.00	0.00	15,934.23
284 Highland Valley Elder Serv	-746.22	1,380.00	-633.78	0.00
285 Consortium Support	3,574.50	823.00	-4,346.38	51.12
287 PVTa	-3,695.11	10,344.00	-9,863.33	-3,214.44
290 Bond Premium-Issuance Costs	9,023.88	0.00	0.00	9,023.88
291 Land Acquisition Fund	5,611.50	0.00	0.00	5,611.50
293 Comcast Technology Fund	384.27	4,780.95	0.00	5,165.22

	<u>Opening</u>	<u>YTD</u>	<u>YTD</u>	<u>Ending</u>
	Balance	Revenue	Expense	Balance
294 EPA Small Scal Grant	500.00	0.00	0.00	500.00
296 Appraisal Grant	4,100.00	0.00	0.00	4,100.00
297 MTC Clean Energy Grant	1,036.58	0.00	0.00	1,036.58
<u>State & Federal Grants</u>				
402 Mass Personal Safety Grant	429.00	0.00	0.00	429.00
405 Bulletproof Vest Grant	783.29	9,948.00	0.00	10,731.29
407 Gov Highway Safety Grant	-1,200.00	3,000.00	-1,767.05	32.95
408 Local Preparedness	1,264.10	0.00	0.00	1,264.10
410 FEMA Snow Account	12,862.51	0.00	-12,862.51	0.00
412 Council on Aging Grant	2.86	5,899.04	-5,901.90	0.00
414 Library State Aid	2,132.63	7,649.40	-5,668.90	4,113.13
415 Cultural Council	2,922.80	4,405.58	-4,316.16	3,012.22
420 Fire Dept SAFE Grant	5,818.67	5,358.00	-6,613.93	4,562.74
422 Fire Dept Equip Grant	445.98	0.00	0.00	445.98
424 Healthy Aging grant	3,079.86	3,990.14	-7,070.00	0.00
425 Recycling Div Grant	2,100.00	2,300.00	0.00	4,400.00
426 Regional HV Grant	0.00	0.00	0.00	0.00
427 Service Incentive Grant	-29,043.18	29,385.18	0.00	342.00
429 Recreational Trails Grant	0.00	26,181.88	-26,181.88	0.00
430 Meekings Grant	0.00	0.00	0.00	0.00
431 Water/Sewer Capt grant	0.00	39,000.00	-39,000.00	0.00
432 Early Voting Grant	0.00	250.00	-250.00	0.00
433 Regional IT Grant	0.00	15,000.00	0.00	15,000.00
434 Tactical Urbanism	0.00	0.00	-76.48	-76.48
<u>Education Funds</u>				
501 Title I Grant	-219.37	21,000.00	-14,001.08	6,779.55
502 School Choice	154,796.27	127,310.00	-83,082.37	199,023.90
503 REAPS Grant	-4,464.58	13,616.50	-22,000.38	-12,848.46
504 Early Literacy Grant	373.83	0.00	0.00	373.83
505 Kindergarten Enhancement Grant	3,337.98	0.00	0.00	3,337.98
506 Quality K-12	3,116.12	0.00	-2,692.80	423.32
508 94-142 Grant	3,304.23	8,000.00	-8,022.70	3,281.53
513 Title IIA	0.00	2,693.74	0.00	2,693.74
516 Medicaid Reimbursement	35,302.07	37,298.94	-1,612.23	70,988.78
517 Circuit Breaker	2,319.87	32,350.00	-17,772.52	16,897.35
518 Voc Transportation	20,021.00	2,413.00	0.00	22,434.00
552 Preschool Program	32,284.03	70,270.50	-30,356.22	72,198.31
554 School Building Use	9,558.65	300.00	0.00	9,858.65
559 School Lunch Fund	-991.33	55,375.03	-50,592.73	3,790.97
560 Elaine Lawton Fund	25,261.51	8,369.27	-4,754.32	28,876.46
562 Big Yellow Bus	440.16	200.00	0.00	640.16
563 Korpita's Kids Award	400.00	500.00	0.00	900.00
564 Wellness Grant	20.72	900.00	-700.70	220.02
<u>Enterprise Funds</u>				
610 Water Enterprise Fund	425,899.11	241,622.84	-202,810.54	464,711.41
620 Sewer Enterprise Fund	468,691.43	139,085.09	-85,557.03	522,219.49

		<u>Opening</u> Balance	<u>YTD</u> Revenue	<u>YTD</u> Expense	<u>Ending</u> Balance
<u>Capital Projects</u>					
723	Highway Dump Truck	0.00	81,000.00	-81,000.00	0.00
725	School Construction	-172,496.49	266,877.07	0.00	94,380.58
726	Truck	200,000.00	265,000.00	-463,130.38	1,869.62
<u>School Trust Funds</u>					
801	Daniel Collins Fund	532,620.28	59,975.81	-24,560.60	568,035.49
802	O C Spellman Fund	105,177.79	12,204.12	-4,590.33	112,791.58
803	Ethel Curry Fund	246.07	7.14	0.00	253.21
804	Albert D Sanders Fund	19,637.07	2,269.12	-961.72	20,944.47
805	Dunphy-Dunphy School Fund	23,559.86	2,726.21	-1,006.73	25,279.34
806	Dunphy-James School Fund	33,448.51	3,866.99	-1,592.80	35,722.70
807	Ellsworth Hyde Fund	1,789.63	209.05	-13.50	1,985.18
808	Byron Loomis Fund	22,409.41	2,592.94	-982.66	24,019.69
810	Helen E James Fund	26,063.98	3,044.21	-196.51	28,911.68
<u>Town Trust Funds</u>					
821	WCTU Clock Fund	9,154.84	963.55	-2,508.38	7,610.01
822	Cemetery Perpetual Care	2,291.83	1,838.75	0.00	4,130.58
823	Whiting Street Fund	5,834.94	681.57	-44.00	6,472.51
824	Arthur King Fund	87,026.34	10,165.24	-656.21	96,535.37
825	Albert Hills Fund	8,207.76	867.43	-1,783.55	7,291.64
826	Christian Hills Fund	27,433.52	3,145.53	-1,457.74	29,121.31
827	Henry Hills Fund	83,417.42	9,694.27	-3,625.10	89,486.59
828	Mary Main Fund	4,593.08	451.45	-559.00	4,485.53
829	Lyman Wait Fund	728.86	85.34	-0.16	814.04
830	Electra Wait Fund	6,701.17	782.73	-50.52	7,433.38
831	Henry Warner Fund	40,667.17	4,685.00	-1,933.92	43,418.25
832	Women's Club Fund	2,283.50	266.72	-17.22	2,533.00
833	James Taylor Fund	2,421.84	282.89	-168.26	2,536.47
834	Sanderson/Heath Fund	4,074.31	475.89	-180.73	4,369.47
835	Library Humanities Fund	6,690.51	781.50	-50.44	7,421.57
836	William J Sheehan Fund	155.24	18.18	0.00	173.42
838	KMIT Library Fund	476,079.89	55,214.93	-20,520.45	510,774.37
<u>Brassworks Funds</u>					
842	Brassworks-Rec Long-Range	4,878.89	1,133.83	0.00	6,012.72
843	Brassworks-Economic Dev	53,126.71	4,959.56	-178.10	57,908.17
844	Brassworks-Loan Fund	214,206.11	178.98	0.00	214,385.09
<u>Other Funds</u>					
851	Unemployment Compensation	30,627.66	41.98	0.00	30,669.64
852	Elder Trust Fund	10,742.44	21.52	0.00	10,763.96
853	Stabilization Fund	1,159,045.24	2,077.39	0.00	1,161,122.63
854	Meekins Library Trust	20,589.35	2,682.68	-1,115.95	22,156.08
855	Seewald Technology Grant	1,681.30	0.00	0.00	1,681.30
856	OPEB	5,500.00	5,000.00	0.00	10,500.00
<u>Agency Funds</u>					
891	Off Duty Police Detail	2,204.40	10,266.00	-10,266.00	2,204.40
892	Firearm ID Cards	-152.00	2,550.00	-2,337.50	60.50
893	Clerk Fees	38.28	1,126.75	-1,165.00	0.03
896	Bid Deposits	0.00	0.00	0.00	0.00
897	Collector Fees	25.00	13,575.00	-13,600.00	0.00
898	Deputy Collector Fees	547.00	5,159.85	-5,157.00	549.85

Agricultural Commission

The purpose of the Agricultural Commission is to support agricultural practices and other farming activities in the Town of Williamsburg. We serve as a local voice advocating for farmers, farm businesses, and farm interests, provide visibility for farming, give farmers a place to go for help, work with town boards on issues facing farming in town, help resolve farm related problems or conflicts, and work to protect farmland and other natural resources. Current members are Keith Dufresne, Amanda Emerson, Andrew Erwin (Alternate), Alan Everett, Wilbur Loomis (Alternate), David Nehring (Alternate), Meg Taylor (Clerk), and Paul Zononi (Chair). We meet quarterly on the second Thursday in February, May, August, and November and on an as-needed basis. Meetings are held at the Town Offices in Haydenville at 7 p.m. and are *open to the public*. Meeting dates are posted on our website calendar (see link below) and on the town website: www.burgy.org.



During 2017, an educational farm brochure was designed and printed. This brochure includes a list of Williamsburg farms and products for sale and a map with their locations. Brochures have been mailed to farmers in town and made available for residents and visitors at town offices, the library, post office, farms, etc. A special thank you to Emily Everett for designing and overseeing the production of the brochure.

Currently, our seven members are made up of farmers who produce the following: maple products, honey, dairy, vegetables, fruit, herbs, flowers, fiber products, eggs, hay, manure/compost, and holiday trees/ wreaths. We continue to maintain and update our website (burgygag.weebly.com) as a way to share the work we do, inform and involve others, promote the work and products of local farmers, and connect all of us in town who are interested in supporting farms and preserving agricultural land in Williamsburg. If you are a farmer or

forestry operation in town and would like to be added to the list of farms on our website, please contact us and we will add your farm.



To make a donation towards our projects, checks can be mailed to town offices at: 141 Main St., PO Box 447, Haydenville, MA 01039. Please make checks out to: Town of Williamsburg and clearly write "For Ag Com projects" on the notes line. Or contact Paul Zononi at pzmaple@aol.com or 268-3544 to discuss making a donation.

Angel Park Quiet Reflections Garden

The Angel Park Quiet Reflections Garden continued to serve as a venue for the Angel Park Summer Music Series, effectively organized by Tom Adams and funded by grants from Florence Bank, the Arts Council and private donations. The Garden is used by school children and teachers on special occasions and is available to the public for spending quiet moments during the day during all seasons.

Park Improvements and Ongoing Care Projects for the 2017 Garden Year:

1. New Memorial Bricks that were installed after a year delay in delivery.
2. The Park lawns and planting beds received organic care to prevent infestations of an array of garden pests.
3. The beds were fed with organic fertilizer and weeded and pruned by N. Dines and the Williamsburg Dead Head Society, led by Joan Coryat and Heidi Johnson. Thanks to additional help by Joan Coryat, Joan Donovan, Heidi LeBaron Johnson, and Lisa Sheehy, who watered the flower pots at both the Vet's Park and the Angel Park.
4. Zononi Lawn Maintenance provided regular mowing, trimming and raking services throughout the season.
5. A new bench sponsored by Robert and Korrie Wilson in memory of Jamie Higgins, Donald Wilson, and Charles Marney was installed on the upper terrace to complete the outer circle of benches at the base of the white fir trees.
6. A row of *Ilex verticillata* (dwarf winterberry) shrubs were removed due to shade from the mature fir tree branches and were moved to the Haydenville Library river bank restoration project that will be fully planted in the spring of 2018.
7. New GFI outlets were installed to restore electrical power behind the Angel statue.



Plans for 2018:

1. Two new 4-foot teak benches will be installed to replace the last two original ones that were donated after the park was built. The replacement was delayed due to the upper terrace work during the summer.
2. As the Park enters its tenth year, a number of repairs and adjustments will occur.

Funding

The Park is funded in part by donations from memorial brick purchases, contributions from the Summer Music Series (thanks to Tom Adams), and the ongoing care funds provided by the Williamsburg Beautification Fund, which also supports all of the Public Gardens, including Meekins Library Gardens and the Mill River Park, the Market Square Gardens, and the flower beds along Route 9. Ms. April O'Brien now administers the Beautification Fund at Florence Bank. The Fund gratefully receives private donations, as well as weekly income from the redemption of bottles and cans collected at the Transfer Station. Local businesses that support the fund are: the Florence Bank, Williamsburg Market, Cichy's Garage, Dove Business Associates, and the General Store. The Williamsburg Redemption Society is a group of volunteers who work in shifts on Wednesdays and Saturdays to sort, stack, and transport the bottles and cans to Pat's for deposit redemption. (Thanks to John Hoogstraten, Eileen Keegan, Ellen Wittlinger, David Prichard, Roger Bisbee, Rob and Judy Stinson, Fred Goodhue, and Eileen Stewart). Many thanks to Pat's for their generous cooperation in processing the collected bottles and cans. Please note the signs at the shed to aid in sorting and help volunteers with their work. Please let us know if you would like to help at the Bottles and Cans Shed or with the Garden Crew; send a message to: ndines@larp.umass.edu.

N. Dines, FASLA

Animal Control Officer

It has been a great year with everyone in the community working together to help get stray or lost pets back home in a prompt and safe fashion.

As a reminder: all dogs six months and older must be licensed by the Town Clerk by April 1 of each year. In order to obtain a dog license, an up-to-date rabies certificate must be presented to the Town Clerk. Please remember it is also important to keep your outdoor and indoor cats up to date on their rabies vaccine.

I strongly encourage all pet owners to make sure their dogs and cats are identifiable in some way. Identification tags are the quickest way to get owner information. Microchips will not fall off of your pet so they are the most concrete form of identification. Please contact me if you are interested in low cost microchips that are sponsored by the Northampton Society for the Prevention of Cruelty to Animals.

Anyone wishing to donate new or gently used towels or blankets, new toys, food, collars and leashes, cat litter, kitten formula, bottles for kitten feeding, or microwaveable pet warmers can contact me or drop them off at the Town Offices. Money donations can be sent to the Town Clerk and will be used for vet care.



Assistance is available again this year for anyone interested in getting their dog or cat spayed or neutered at low cost. Please contact me for more info.

I would like to thank all the people and organizations that have supported/assisted animal control through the years in my duties as an Animal Control Officer.

I encourage anyone to contact me with any questions or concerns regarding the animals in our community.

Shayla Howe, Animal Control Officer, (413) 522-2632

Assessors

The Board of Assessors continues to work diligently to comply with the guidelines mandated by the Department of Revenue, Division of Local Services. These tasks result in the timely setting of a tax rate, which must be approved by the Department of Revenue before taxes can be levied. The budget set at Town Meeting determines the amount of funds which needs to be raised by a combination of receipts and taxes levied. The total budget for FY2018 is \$8,576,439.35; \$2,382,853.57 is projected from estimated receipts and other funding sources, and the balance of \$6,193,585.78 is to be raised by taxation. Close to 91% of this amount results from taxes levied on residential properties; around 7% from commercial and industrial properties; and the balance of about 2% comes from personal property taxes. The resulting tax rate for FY2018 is \$20.18 per thousand dollars of assessed value.

Our transition of data to new assessing software is progressing. We continue to join with the collector in employing a software professional to assure the timely and accurate production of tax bills, and to oversee the transfer of our tax data to the new system. We also work closely with Bishop Associates to craft tax agreements with commercial solar installations in our town. Their staff aid in the completion of state-mandated cyclical inspections of properties as well as setting values of personal property.

The Board meets every Tuesday evening at 7:00 p.m., except for the second Tuesday of each month. Our clerk holds office hours on Tuesday mornings. We are happy to meet with taxpayers at other times, and welcome the public at our Tuesday evening meetings.

Denise Banister, Chairman; Glen Everett; Robin Everett

Building Inspector

The Town of Williamsburg has contracted with the City of Northampton to provide Building Inspection and Zoning services as required by M. G. L. c. 143, § 3 and c. 40A, §7 and for Electrical Inspection services in accordance with M.G.L. c. 166, § 32. The Building Commissioner is Louis Hasbrouck and the Inspector of Wires is Roger Malo.

The Building Department office in Northampton is open from 8:30 to 4:30 Monday through Friday except for Wednesdays after 12:00. The telephone number is (413) 587-1240 and my email address is lhasbrouck@northamptonma.gov. The office has three building inspectors, two electrical inspectors and two full time clerks. This staffing allows us to schedule timely inspections and provide expedient support for permit applications.

In 2017, the number of building permits (148) was a little higher than 2016 (138). The building projects were generally smaller, so permit fees and the estimated costs of construction were lower than 2016. Four new single family house permits were issued in 2017.

The total number of solar installations in Williamsburg is again noteworthy. There were 15 permits issued for solar installations in 2017. By comparison, there were only 30 permits for interior renovations; that's a lot of solar panels. Beginning with the Solarize Williamsburg program in 2014, there were 98 solar installations permitted through the end of 2017, with an estimated capacity of 5.35 megawatts. The total solar PV capacity in Williamsburg is nearly 0.4% of the total solar capacity in Massachusetts, an exceptional number considering the population of Williamsburg is less than .04% of the population of the whole state.

I expect building permit activity in 2018 to continue at essentially the same levels as 2017.

We look forward to providing prompt and courteous building, zoning and electrical inspection services to Williamsburg and Haydenville residents in the coming year. As always, feel free to contact me with any problems or concerns you may have regarding building or zoning issues.

Respectfully submitted,

Louis Hasbrouck

Building Inspector
Town of Williamsburg

Town of Williamsburg Building Department Activity 2017

Category	Number of Permits	Estimated Construction Cost	Permit Fees
ADDITIONS	9	\$415,310	\$1,674
COMMERCIAL RENOVATIONS	2	\$397,120	\$2,404
DECKS	4	\$41,500	\$245
DEMOLITION	1	\$1,500	\$30
GARAGES	7	\$314,500	\$986
INSULATION	17	\$60,397	\$833
INTERIOR RENOVATIONS	30	\$535,394	\$3,237
NEW SINGLE FAMILY HOUSES	4	\$1,213,390	\$8,327
REPAIRS	6	\$51,500	\$367
REPLACEMENT WINDOWS/DOORS	5	\$46,157	\$215
ROOFING	21	\$278,067	\$865
SHEDS	7	\$40,000	\$235
SIDING	3	\$55,500	\$110
SIGNS	2	\$1,000	\$95
SOLAR ELECTRIC SYSTEMS	15	\$473,106	\$2,650
SWIMMING POOLS	1	\$64,000	\$100
WHEEL CHAIR RAMPS	2	\$9,500	\$95
WOOD STOVES	11	\$43,735	\$499
ZONING DETERMINATIONS	3	\$0	\$115
BUILDING PERMIT TOTALS	148	\$4,041,676	\$23,082
ELECTRICAL PERMITS	87		\$7,560

Building Supervisor

In the spring of 2017 I was asked to take over the responsibilities of the Building Supervisor, Jim Locke, due to his illness. It was an honor, and more than a bit daunting, to attempt to fill Jim's very large shoes. The learning curve was steep and abrupt, and I am grateful to all of the various department heads for their patience and assistance as I have worked to become familiar with the town's buildings and their maintenance and repair needs.

Several of the town buildings are old, quirky, and have an uncertain future. This status makes for an interesting challenge when allocating limited resources. I have developed a strategy of focusing on these criteria:

- Resolving situations that may lead to the degradation or de-valuation of the building.
- Undertaking cost-effective measures to improve the energy-efficiency of the buildings with the goal of saving the town money on energy costs.
- Keeping the buildings safe and comfortable for use by the public and the occupants.
- Respecting the historical nature of the buildings while keeping them in good repair for modern functions.

The town's newer buildings also require regular attention. The focus with these buildings shifts more to protecting the taxpayers' investments through preventative maintenance and quick intervention when problems arise.

Ideally, there would be unlimited time and money available, and all of the town's buildings would be in perfect condition. As with all other departments, however, this one comes with limited time and budget, and involves a constant balancing act between reacting to problems and emergencies, planning improvements, and prioritizing needs. The support and guidance of our Town Administrator, Charlene Nardi, is invaluable to me in this position, and I am very grateful for her assistance as I have settled into this new job. I look forward to working collaboratively with Charlene and all the department heads and building managers going forward.

John Hoogstraten



Capital Planning Committee

The charge of the capital planning committee is to help the town plan for anticipated expenditures and for their financing. The committee is composed of six members: three at-large members appointed by the Board of Selectmen, two members of the Finance Committee, appointed by the Finance Committee, and the town treasurer serving as an ex-officio member. The members for 2017 are Mitch Cichy, Melissa Zawadzki, Gil Loud, Richard Kisloski and Treasurer Nathan Rosewarne, ex-officio.

Each year the committee solicits capital expenditure requests for the next fiscal year and anticipated requests for the next five years from all departments. Capital expenditures include all equipment or projects that cost at least \$10,000 and have a useful life of at least five years. These costs are then compiled and prioritized and forwarded to the Finance Committee along with funding recommendations. The town then votes to accept or modify the plan each year at the annual town meeting.

During 2017 the committee evaluated all town properties to ascertain what maintenance requirements each property will require for the next 10 to 20 years. Conservatively all these properties will require approximately \$1,740,000 over the next 20 years to maintain the facilities in their present condition. The committee forwarded the following Capital Improvement Budget FY18 and Capital Improvement Program FY19–FY23 for the Town of Williamsburg to the Finance Committee.

Richard Kisloski, Chairman

Capital Improvement Budget FY18

Capital Improvement Program FY19-FY22

	Requests Prioritized	Total Debt Years	Years Remaining	Estimated Interest %	Project Description	Quote Received	Funding	Current Year	Condition	Town's Share of Project. (Current Dollars, Interest Not Incl.)	Remaining Principal	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
APPROVED REQUESTS																
1					<u>Bonded</u>											
2																
3		5	2	3.00	ATD School Building Feasibility		DE	2013	Excellent	116,750	48,802	24,751	24,051			
4		20	17	3.00	ATD School Building Construction		DE	2013	Excellent	5,183,250	4,844,950	360,400	391,800	383,700	375,600	370,200
5		10	7	3.00	Hwy. Dept. - Addition & Improvements		DE	2010	Good	175,000	145,000	18,250	22,800	22,200	21,600	21,200
6					<u>Short Term Borrowing</u>											
7		5	4	0.55	Hwy. - Truck 4 & Sander Int'l		DE	2016	Excellent	135,000	108,000	27,446	27,297	27,149	27,000	
8		5	10	3.25	2016 Fire Truck - Eng I		DE	2017	Excellent	265,000	265,000	55,885	55,885	55,885	55,885	55,885
9					<u>Third Party Assessments</u>											
10		25	4	3.00	Hampshire Regional - Renovation		DE	1999	Good	4,768,088	336,272	75,054	72,562	69,065		
11					Approved Requests Subtotals					10,643,088	5,748,024	561,786	594,395	557,999	480,085	447,285
12	CURRENT REQUESTS PROPOSED FY2018															
13	3				Police - Ford Explorer	Y	FC	2012		46,000		46,000				
14	3				Bd of Health-Compactor	Y	FC			16,000		16,000				
15	3				Public Safety Complex Design (Spec. Town Mtg)	ST/FC				300,000		300,000				
16	3				Greenway Survey	Y	FC			65,000		65,000				
17					Current Requests Subtotals					427,000	0	427,000	0	0	0	0
18	FUTURE REQUESTS															
19				0.00	Fire - Public Safety Complex - Construction		ST			900,000				900,000		
20	20			3.75	Fire - Public Safety Complex - Construction		DE	1887	Poor	2,300,000					201,250	196,938
22					Move Town Offices to James Bldg.		FC			20,000						22,076
24					Exterior walls, repoint, repair		DE			450,000					65,842	64,323
27					Foundation work and environs		DE			350,000				87,964	85,670	83,375
28					Highway Garage - Insulation		FC			10,000					10,769	
29					Highway Salt Shed		FC			25,000					26,922	
30					Meekins Library Repairs		FC			64,500					25,758	24,890

	Requests Prioritized	Total Debt Years	Years Remaining	Estimated Interest %	Project Description	Quote Received	Funding	Current Year	Condition	Town's Share of Project, (Current Dollars, Interest Not Incl.)	Remaining Principal	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
31					Old Town Hall Repairs		DE			355,000			15,000			
32					Greenway - Design/Engineering		FC			1,173,000			70,000	200,000	200,000	177,500
37	1				Police - Ford Interceptor SUV		FC	2014	Excellent	43,000				48,397		
38	1				Police - Ford Explorer		FC	2016	Excellent	43,000						51,344
39	10			3.00	Fire - Engine III - Ford Ltgon Fire Truck		DE	1992	Fair	275,000			37,927	37,052	36,177	35,302
40	10			3.00	Fire - Engine IV - International Pumper		DE	2001	Good	420,000						65,195
42	1				Fire - Chief's Vehicle - Ford Expedition		FC	2012	Excellent	45,000				50,648		
44	5			3.00	Hwy. - John Deere Backhoe (Excavator)		DE	2000	Fair	170,000			39,100	38,080	37,060	36,040
46	5			3.00	Hwy. - Loader Cat 446		DE	2006	Good	160,000						43,941
50					REQUESTS POSTPONED											
51	5				Street Lighting- LEDs		FC			60,000			63,654			
52	5				School-Tractor		FC			20,859			21,380			
53	5				Assessors Mapping		DE			125,000			30,501	29,705	28,910	28,114
54	5				Fire-4 SCBA		FC			32,150				34,107		
55					Future Year Requests Subtotals					8,631,509	0	0	277,563	1,425,954	718,357	829,037
56					Payments from Free Cash/Stabilization/Other							(427,000)	(155,034)	(1,233,152)	(263,449)	(275,810)
57					TOTALS - DEBT PAYMENTS					19,701,597		561,786	716,924	750,801	934,993	1,000,512
58					TOTAL BUDGET EST.							7,317,009	7,499,934	7,687,433	7,879,618	8,076,609
59					DEBT PMNT. AS % OF BUDGET EST. (10% TARGET)							7.68%	9.56%	9.77%	11.87%	12.39%
60					RESERVES TOTAL						2,166,002					

Town Collector - FY2017

The following lists represent amounts that remain outstanding as of the end of the fiscal year - June 30th.

REAL ESTATE TAXES

Year	Balance o/s 06/30/2011	Balance o/s 06/30/2012	Balance o/s 06/30/2013	Balance o/s 06/30/2014	Balance o/s 06/30/2015	Balance o/s 06/30/2016	Balance o/s 6/30/2017
2018							\$ 2,851,412.64
2017						\$ (69,055.81)	\$ 69,587.13
2016						\$ 87,865.32	\$ -
2015						\$ -	\$ -
2014				(\$10,689.91)	\$ 76,720.40	\$ -	\$ -
2013		\$ (4,280.89)	\$ 62,536.23	\$ 84,189.35	\$ -	\$ -	\$ -
2012		\$ 32,880.22	\$ -	\$ -	\$ -	\$ -	\$ -
2011	\$ 78,394.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 78,394.50	\$ 28,599.33	\$ 62,536.23	\$ 73,499.44	\$ 76,720.40	\$ 18,809.51	\$ 2,920,999.77

PERSONAL PROPERTY TAXES

2018							\$ 74,410.56
2017						\$ (289.09)	\$ 8,284.83
2016						\$ 1,298.69	\$ 230.17
2015						\$ 1,706.23	\$ 22.67
2014					\$ 1,894.58	\$ -	\$ -
2013				\$ 1,881.33	\$ 764.60	\$ -	\$ -
2012			\$ 1,697.18	\$ 41.82	\$ -	\$ -	\$ -
2011	\$ 2,843.05	\$ 2,580.67	\$ 80.45	\$ 80.45	\$ 80.45	\$ -	\$ -
2010	\$ 1,655.81	\$ 20.72	\$ 20.72	\$ 20.72	\$ -	\$ -	\$ -
TOTALS	\$ 4,498.86	\$ 2,601.39	\$ 1,798.35	\$ 2,024.32	\$ 2,739.63	\$ 2,715.83	\$ 82,948.23

MOTOR VEHICLE EXCISE TAXES

2017							\$ 24,220.79
2016						\$ 24,503.85	\$ 2,906.67
2015						\$ 2,181.76	\$ 645.30
2014				\$ 21,302.78	\$ 2,691.35	\$ 1,064.58	\$ 882.08
2013		\$ 10,180.63	\$ 3,055.53	\$ 1,015.94	\$ -	\$ -	\$ -

2012		\$	6,424.59	\$	3,491.56	\$	2,472.30	\$	1,457.40	\$	-	\$	-	
2011	\$	9,486.05	\$	2,870.34	\$	1,441.46	\$	-	\$	-	\$	-		
2010	\$	2,745.63	\$	1,346.88	\$	1,107.92	\$	-	\$	-	\$	-		
2009	\$	3,669.07	\$	2,106.36	\$	-	\$	-	\$	-	\$	-		
2008	\$	1,915.42	\$	-	\$	-	\$	-	\$	-	\$	-		
TOTALS	\$	17,816.17	\$	12,748.17	\$	16,221.57	\$	26,830.61	\$	12,496.62	\$	27,750.19	\$	28,654.84
WATER AND SEWER USAGE														
Water 2018													\$	-
Water 2017	\$	31,017.46	\$	25,932.34	\$	33,353.19	\$	55,891.33	\$	56,926.02	\$	29,592.32	\$	48,089.13
Sewer 2018													\$	-
Sewer 2017	\$	19,535.71	\$	15,274.69	\$	23,039.28	\$	35,323.05	\$	30,921.28	\$	14,567.86	\$	15,303.30
Meter rental 2018													\$	-
Meter rental 2017													\$	(947.77)
Liens 2017													\$	25,898.53
Liens 2016	\$	2,731.28	\$	1,041.58	\$	2,347.87	\$	1,636.00	\$	1,077.82	\$	1,318.58	\$	1,675.90
Backflow Insp 2018													\$	-
Backflow Insp 2017													\$	350.00
TOTALS	\$	53,284.45	\$	42,248.61	\$	58,740.34	\$	92,850.38	\$	88,925.12	\$	47,528.76	\$	90,369.09
TOTAL	\$	153,993.98	\$	86,197.50	\$	139,296.49	\$	195,204.75	\$	180,881.77	\$	96,804.29	\$	3,122,971.93

The following list represents other money and fees collected.

	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
Water Connection Fees	\$ 1,257.60	\$ 1,010.00	\$ -	\$ -	\$ 500.00	\$ -	\$ -
Sewer Connection Fees	\$ 25,080.00	\$ 14,030.00	\$ 15,570.00	\$ 3,500.00	\$ 4,000.00	\$ 17,500.00	\$ -
Cross Conn/Misc	\$ 1,757.09	\$ 2,200.00	\$ 1,712.50	\$ 6,419.45	\$ 1,550.00	\$ 1,900.00	\$ 2,000.00
Final Water Reads	\$ 225.00	\$ 175.00	\$ 300.00	\$ 175.00	\$ 375.00	\$ 525.00	\$ 450.00
Brassworks Loan	\$ 3,635.88	\$ 3,635.88	\$ 3,635.88	\$ 3,635.88	\$ 3,635.88	\$ 3,635.88	\$ 3,635.88
PILOT	\$ 39,253.71	\$ 36,904.34	\$ 39,447.02	\$ 40,660.82	\$ 43,353.16	\$ 43,628.75	
Rollback						\$ 18,255.61	\$ 1,345.20
Total Other Collected	\$ 71,209.28	\$ 57,955.22	\$ 60,665.40	\$ 54,391.15	\$ 53,414.04	\$ 85,445.24	\$ 7,431.08

Respectfully submitted,

Bonnie Roberge, Certified Massachusetts Municipal Collector

Conservation Commission

Members of the Williamsburg Conservation Commission include Marcianna Caplis (Chairperson), Mary Dudek, Todd Lynch, Andrew MacLachlan, and Joseph Rogers.

The Williamsburg Conservation Commission works in cooperation with the Massachusetts Department of Environmental Protection to administer and enforce the Massachusetts Wetland Protection Act and the Massachusetts Rivers Protection Act. These laws protect wetland resources which provide for clean water, flood control, and habitat for wildlife.

Residential and commercial projects near these resources require review and approval by the Conservation Commission. Landowners should contact the Commission prior to breaking ground or commencing any project within 200 feet of a stream or river, or within 100 feet of a wetland. We are happy to assist landowners planning a project who are unsure if their land is within wetland buffer or riverfront zones to determine if any action is required on their part. More information and required forms are available on the town website at <http://www.burgy.org/conservation-commission>.



The Commission aims to educate residents and facilitate the required paperwork. In 2017, the Conservation Commission drafted and approved the following Massachusetts Department of Environmental Protection forms submitted on behalf of town residents and property owners: 15 Requests for Determination, 1 Notice of Intent, 2 Enforcement Orders, 1 Notice of Violation, 2 Emergency Certifications. The Commission provided guidance to the public on 22 occasions and performed 11 site visits.

In addition to regulatory work, the Conservation Commission continued its collaboration with other town boards and organizations and manages several conservation areas in town. It holds the conservation restrictions on five town properties: Horse Mountain, with the Kestrel Land Trust; Brewer Brook, with the Forest Resiliency Project; the Hall, Briar Hill, and Geer Hill properties, with the Williamsburg Woodland Trails and the Open Space Committees.

The Commission meets monthly on the second Thursday (and fourth Thursday as needed) at 7:00 p.m. on the second floor of the Town Offices in Haydenville. To contact the Commission, please email conservation@burgy.org or call (413) 268-8416.

Cultural Council

The Williamsburg Cultural Council is part of a network of 329 Local Cultural Councils serving all 351 cities and towns in the Commonwealth. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, a state agency, which then allocates funds to each community.

For 2017, the Williamsburg Cultural Council was allocated a total of \$4,970 from the Massachusetts Cultural Council for grants to individuals or organizations for cultural projects that benefit the community. Projects eligible for grants may be in the arts, humanities, or interpretive sciences.

In making grant decisions, our local council gave priority to applicants from Williamsburg and projects that related to the town's character or history, programs for students, and those that bring residents together in community activities. The 2017 grant period grantees included the following projects and performances:

Rivulet Spirals; Chesterfield 4th of July Parade; Hampshire 2018 Spring Musical; Halloween Harvest: A Performance for Seniors; A St. Patrick's Day Performance at the Senior Center; Natural Concert Band Performance; Valley Jazz Voices: Karrin Allyson Quartet; Friday Night Café; Concerts at 7; Life in a Changing Climate and Youth Summit; The Art Salon; Machine de Cirque field trip; Ashfield Community Theater Spring Play; Pothole Pictures; Alex the Jester at Meekins May Faire.



Members of the Williamsburg Cultural Council are: Sherry Loomis, Henrietta Wallace, Charles Dudek, Sean Mallari, and Tom Adams. Anyone wishing to join our council should send an e-mail to the address below.

Information about the Williamsburg Cultural Council and applications for grants may be found on the Massachusetts Cultural Council Web site, <https://www.mass-culture.org/Williamsburg> or write to the local council at BurgyCC@yahoo.com.



Community Development Advisory Committee

This is a new five-seat permanent committee, created in mid-2017 to advise the Selectboard. It is a successor in some respects to the now-disbanded Facilities Master Planning Committee. Its charge is to:

“...provide research, evaluation and assessment expertise regarding town-wide public and private initiatives that contain potential long-range planning implications. CDAC shall work collaboratively with all involved parties to insure that consensus values and goals applicable to the Town’s future well-being guide decision-making. Values shall reflect an emphasis on promoting effective town government, wise investments, a sense of place, community building and thoughtful design.”

The CDAC began meeting in the fall of 2017. Our first undertaking was commenting to the Selectboard on an article drafted for the October Special Town Meeting, which would have funded the design of a new Public Safety Complex. In the end that article was shelved, but commenting on it gave the committee an opportunity to suggest how thoughtful siting and design of the complex could offer more benefits to the Town than a functioning emergency-services center alone.

In subsequent meetings we focused on formulating tools to help us and others assess future proposals for public investment (and perhaps some for private development) in town, with a view to maximizing each project’s “yield” of the five values outlined above. The aim is to make sure the Town does not miss important opportunities by considering only a project’s direct implementation cost when deciding whether or not to pursue it. We continue to develop those assessment tools and look forward to sharing them with other interested committees and individuals in 2018.

Nick Dines; Fred Goodhue; Sally Loomis; Eric Weber, Chair

Emergency Management

The town of Williamsburg experienced another quiet year in terms of incidents requiring response from the Emergency Management team, leaving us free to focus on emergency preparedness. Quarterly Emergency Management Directors meetings are held at Region III/IV Massachusetts Emergency Management Agency (MEMA) headquarters in Agawam, and trainings and classes are offered around the area. Williamsburg Public Safety Complex Committee meetings are held monthly; Jason Connell, who serves as Fire Chief and Deputy Emergency Manager, Police Chief Denise Wickland, several members of Police and Fire Departments, and I represent emergency services on that committee.



Most of this year’s Emergency Management Performance Grant was used toward radios, which are required by the state for communication between our local school and emergency personnel. The balance, along with the Emergency Manager’s budget, was used to provide Reverse 9-1-1 service. A shredding day was held in the fall, which offered local residents as well as residents from nearby towns an opportunity to dispose of sensitive documents safely.

Staff from MEMA aided with the completion of the annual update of our Comprehensive Emergency Management Plan, and also presented an information session on creating a continuation of operations plan (COOP). Pioneer Valley Planning Commission (PVPC) came out and worked with a group to update a listing of potential hazard locations.

Thank you to members of the Police and Fire Departments, Town Administrator Charlene Nardi, staff from Massachusetts Emergency Management Agency, local Board of Health members, and all others interested in working together to keep our town and its residents safe.

Denise L. Banister, Emergency Management Director

Employee Earnings

<u>Last Name</u>	<u>First Name</u>	<u>Earnings</u>	<u>Department</u>
AHEARN	WILLIAM	2,904	Transfer Station
ASSELIN	AMANDA	16,680	School-Teachers
BABCOCK	LINDA	1,042	Poll Worker
BAKER	BETTINA	45,607	School-Clerical
BANISTER	DENISE	7,929	Assessors
BANISTER	PETER	47,349	Highway
BANISTER	DANIEL	3,509	Fire
BANISTER	DANIEL	9,493	Highway
BARNES	ANDRE	591	Fire
BARRACK	LORRAINE	1,261	SWOP
BERGERON	MARY ELLEN	450	School-Substitutes
BERUBE	PAMELA	66,013	School-Teachers
BLACK	JENNIFER	70,550	School-Teachers
BLACK	HANNAH	9,443	School-Aides
BORDEN	KENNETH	1,500	SWOP
BROOKS	DAVID	3,630	Transfer Station
BUSSLER	ANNE	1,088	School-Substitutes
CASEY	BARTHOLOMEW	1,569	Fire
CASTERLINE	PATRICIA A.	45	Poll Worker
CASTERLINE	WAYNE	45	Poll Worker
CERRETA	ERIC	2,417	Finance Committee
CHASE	DAVID	326	School Committee
CHATTERTON	CODY	220	Fire
CHILDS	LARAINÉ	150	School-Substitutes
CLARK	LINWOOD	4,554	Transfer Station
CONNELL	JASON A.	26,864	Fire
CONNELL	JASON	381	Constable
CONNELL	MICHAEL	215	Library
COTTON	CHELSEA	350	School-Substitutes
CRANSHAW	MORIA	891	Library
DAMBROV	MARIEANNE	938	School-Substitutes
D'ARIENZO	DARIA	1,500	SWOP
DERBY	NICOLE	17,995	School-Teachers
DIAS	NATALEE	27,581	School-Teachers
DIBRINDISI	GREG	477	Fire
DONOVAN	JOAN	95	Poll Worker
D'SONZA	ANGELA	3,784	School-Teachers
DUDEK	CHARLES	457	Finance Committee
DUFRESNE	SHELIA	95	Poll Worker
DUFRESNE	JACQUELINE	457	Finance Committee
DUNLAP	CAREY	23,221	School-Teachers

DUNPHY	MARJORIE	80	Registrar
ESTES	BARBARA	1,500	SWOP
ESTES	ALAN	768	SWOP
EVERETT	ALAN	431	Fire
EVERETT	GLEN	356	Fire
EVERETT	ROBIN	11,818	Assessors Labor
EVERETT	GLEN	3,064	Assessors
FERRON	JAMES	1,368	Fire
FORSTER	NANCY	17,753	School-Aides
FRANKLIN	VIVIAN	7,542	School-Aides
GAGNE	GAIL	45	Poll Worker
GARBETT	RUTH	9,550	School-Teachers
GELBARD	ANNE C.	21,198	School-Aides
GERTZ	LUCY	48,497	School-Teachers
GIBSON	DONNA	1,398	Board of Health
GOEBEL	FRANCES M.	19,251	COA Director
GOEBEL	GLEN	1,500	SWOP
GOLASH	ALAN	12,604	Custodian
GOLDSMITH	NANCY	1,950	School-Substitutes
GOODWIN-BOYD	ZACHERY	102	Fire
GOUGEON	SONJA	1,152	Police
GRAHAM	JASON	8,799	Police
GURDAK-FOLEY	ROBIN GRACE	72,919	School-Teachers
HANKE	SHANNON	4,808	School-Aides
HARVEY	RENEE	31,179	School-Cafeteria
HEATH	CHARLES	457	Finance Committee
HEFFERNAN	JOHN S.	71,789	School-Teachers
HENDRY	KAREN	42,710	School-Nurse
HODGKINS	THOMAS	45	Poll Worker
HOOGSTRATEN	JOHN	5,218	Building Supervisor
HOWE	SHAYLA	2,000	Animal Inspector
HULTMAN	DONALD	1,100	Water
HUNTINGTON	SARAH	62,947	School-Teachers
HYDE	ELAINE	1,393	SWOP
HYSLIP	JAMES	1,375	Water
INMAN	CHARLES	19,298	School-Custodial
JENKINS	STACEY	98,583	School-Teachers
JOYCE	KATHRYN	57,243	School-Teachers
KAROWSKI	KAREN	5,893	Treasurer Labor
KAROWSKI	RICHARD P.	613	Fire
KASELL	ALEX	851	Fire
KELLOGG	NORMA	1,500	SWOP
KHOLODAR	DIANNA	70	School-Substitutes
KISLOSKI	RICHARD	457	Finance Committee

KISLOSKI	LINDA	200	School-Substitutes
KLINE	TODD	9,660	School-Custodial
KORPITA	JOHANNA M.	45,111	School-Teachers
KROL	KATHLEEN	47,317	Library
LAPOINTE	JOSHUA	1,560	Fire
LAPOINTE	ROBERT	3,108	Fire
LAPOINTE	ROBERT	1,343	Highway
LASHWAY	DEENA	503	School-Teachers
LAWTON	DAVID	933	Highway
LESSARD	BRENDA	30,932	Town Clerk
LIVERMORE	ALLEN	1,000	School-Substitutes
LOCKE	JAMES	1,623	Building Supervisor
LONG	MARY JANE	44,100	School-Teachers
LOOMIS	SHARON	14,849	COA Asst
LOOMIS	RICHARD	198	SWOP
LUCAS	SUSAN	1,470	School-Substitutes
LUCE	RITA MACINNIS	61,061	School-Teachers
LUCE	KATHLEEN	139	Poll Worker
LUCE	GORDON	12,674	Transfer Station
LUCE	GORDON	525	Poll Worker
LULEK	CHESTER J.	8,982	School-Custodial
LULEK	JAKE	2,531	Fire
LUSZCZKI	BRYAN	16,289	Police
MALO	AUBREY	8,298	Police
MALONI	ROBERT	3,400	Water
MARTI	SHERYL A.	72,919	School-Teachers
MATHERS	DAVID E.	3,064	Select Board
MATHERS	ELIZABETH	45	Poll Worker
MCAVOY	LORI	20,010	School-Nurse
MCCAFFREY	MICHELLE	57,918	School-Teachers
McCALL	MELINDA	78	Conservation Comm. Secretary
MCGILL	CORY J.	2,352	Fire
MCGILL	DONNA	1,342	School-Cafeteria
MCQUESTION	SHELBY	210	School-Substitutes
MCQUESTON	TIMOTHY E.	195	Fire
MCQUESTON	REILLY	779	Fire
MERRITT	ROBIN	1,745	Fire
MILLER	MELISSA	4,464	School-Cafeteria
MILLETTE	NANCY	45,681	School-Teachers
MILSOM	SUSAN D.	4,379	School-Aides
MORAN	ZACHARY	163	Fire
MORRIS	CHRISTOPHER	457	Finance Committee
MORSE	DREW	75	Fire
MURPHY	JOCELYN	6,705	School-Aides

NARDI	CHARLENE L.	59,160	Town Admin
NETTO	FRANK	1,254	Transfer Station
NIQUETTE	JACOB	210	Fire
NOYES	WORTH	723	Fire
O'BRIEN	MICHAEL	50,192	School-Custodial
O'CONNELL	MICHAEL P.	26,405	School-Teachers
O'DOWD	CHARLES	60	Fire
OSTROWSKI	CASEY	788	School-Substitutes
O'SULLIVAN	DIANE M.	80	Poll Worker
OVERSTREET	SARAH	1,970	School-Teachers
PACKARD	CHRISTIAN	841	Fire
PALMER	JOHN	3,713	Library
PARKER	ROBERT A.	300	Fire
PARKER	HUGH	1,209	Fire
PAYSON	CONNOR	265	Fire
PELOQUIN	LISA A.	67,763	School-Teachers
PEPPERCORN	WENDY	12,705	Library
PERCHAK	JENNIFER	10,769	School-Teachers
PHELAN	MELISSA	12,432	School-Aides
PINKHAM	SHANE	2,315	Police
PISANO	KRISTIN	33,419	School-Teachers
POPE	JOHN P.	221	Fire
PUNSKA	DIANE	119	Poll Worker
PUNSKA	HEATHER	66,013	School-Teachers
RIZOS	JOY	315	School-Substitutes
ROBERGE	BONNIE	46,377	Collector
ROGERS	SHAWNA	995	Fire
ROMA	GARY	2,113	School-Clerical
ROMANOWSKI	STEVEN	21,364	School-Aides
ROSEWARNE	NATHAN	22,691	Treasurer
ROWLEY	LINDA	457	Finance Committee
RUDOF	PAUL	326	School Committee
RYAN	ANNE	26,454	School-Aides
SADOWSKI	ANDREW	420	School-Substitutes
SANDERSON	PAUL	808	Constable
SANDERSON	PAUL	1,620	Fire
SAYRE	WILLIAM	3,064	Select Board
SCAFIDI	LETITIA	315	School-Substitutes
SCANLON	LAURIE	4,981	Library
SCHWEITZER	KAREN	68,013	School-Teachers
SCHWEITZER	NATHAN	314	Fire
SHIPPEE	JULIA	32,731	School-Teachers
SHUMWAY	PETER B.	1,517	Assessors
SMITH	JULIA	580	School-Aides

SMITH-HARDER	AMBER	3,070	Library
SOLOMON	KAYLA	326	School Committee
SOUKUP	JASON T	20,338	Police
SPRINGMAN	DARYL R.	4,615	Fire
STIEPOCK	DANA	70	School-Substitutes
SYLVESTER	GAIL	409	SWOP
SYMONS	HELEN	1,352	Board of Health
TAUTZNIK	CHRISTOPHER	24,069	Highway
TAYLOR	MEGAN	326	School Committee
TAYLOR JR	KENNETH H	5,179	Fire
TAYLOR JR	KENNETH H	1,699	SWOP
THORNHILL	DOLORES	264	Assessors Labor
TURNER	DONALD W.	47,892	Highway
TURNER	WILLIAM	80,831	Highway
TURNER	DONALD W.	1,800	Fire
VALENCIK	CHARLES	838	Police
WADHAM	EMILY	4,358	COA Mealsite
WARNOCK	ELEANOR	15,237	Admin Assistant
WASHINGTON	CHRISTINE	49	School-Substitutes
WAYNE	MICHAEL H.	36,519	Police
WELLER	JEAN	874	Library
WESTBURG	ANNE MARIE	26,615	COA Director
WESTLAKE	JENNIFER	49,716	Highway
WETZEL	PAUL	457	Finance Committee
WICKLAND	DENISE	65,512	Police
WILDFONG	ROCHELLE L.	32,581	Library
WILLIAMS	LYDIA	3,945	School-Cafeteria
WILSON	JAMES	1,373	Transfer Station
WILSON	PATRICIA	4,336	COA Mealsite
WOLK	MICHELE	8,932	Library
WOODS	MARY ELLEN	67,618	School-Teachers
WRIGHT	AMELIA	48,812	School-Teachers
YORK	JEAN T.	80	Poll Worker
YOUNG	BARBARA	28,398	Library
YOUNG	CHRISSA	20,907	School-Aides
ZIMMER	RICHARD	45	Poll Worker
ZIMMER	NANCY	45	Poll Worker

Energy Committee

Calendar year 2017 was again an active year for the committee. Town-wide electric aggregation was approved by the DPU and implemented in October. An LED street lighting retrofit project received town funding and participation in a 30% reimbursement grant from the state Division of Energy Resources. A last-minute entry into the Massachusetts Energy Technical Assistance (META) grant program garnered a \$12,500 grant to evaluate two town owned parcels for potential Community Shared Solar projects.

Electrical Aggregation In September, Colonial Power, the Town's aggregator, went out to the market seeking a variety of packages for community-wide electric supply. The intent of aggregation is to allow small electrical consumers to benefit from the lower pricing available to large users of electricity by aggregating many small users into one, usually by town. In order to aggregate, the Town submitted a proposal to aggregate to the Department of Public Utilities, which was approved in late summer of 2017. After approval the Town, through Colonial Power, our aggregation agent, sought proposals from electricity suppliers.

The Town selected an 18-month contract with a fixed electric price of \$0.1102 (11 cents) per kilowatt-hour (kWh). All National Grid electric customers in town were switched to the aggregation unless they chose to opt out. Those residents or businesses already receiving their electricity via third-party suppliers had to opt in to be part of the aggregation. The process of aggregation caused some confusion and frustration but the format to aggregate is set by state regulation, not by the town doing the aggregation.

For background, National Grid's provides what is known as the default service. They are mandated to seek default service pricing twice every year. Default pricing changes and goes into effect on May 1st and November 1st of each year. In November of 2017, the default pricing increased to \$0.126 / kWh, which will be the cost of electricity until May 1, 2018, for National Grid customers. While the default price after May 1st to October 31st, 2018, is unknown, it will be close to \$0.11/kWh. Pricing over the 2018-19 winter is projected to be higher than our current fixed electric cost (\$0.1102). Electricity prices usually decline in the spring, so in 2019 the Town will be in the market for its next contract, which is anticipated to be for one year and have a lower price than our current pricing. To opt in or opt out of our aggregation go to: <https://colonialpowergroup.com/williamsburg/>.

LED Street Lighting This project began in June 2017 with an initial commitment by the Town to the grant administrator, the Metropolitan Area Planning Commission (MAPC). They are the grant agent for the Division of Energy Resource (DOER) and will provide the Town with procuring lighting and installation services. Town meeting approved \$43,250 in upfront funding in October and the project will proceed throughout 2018 with LED lighting installed prior to the end of the year. Total grant reimbursement and utility rebates will be over \$16,000. The town is seeking additional funds through the Green Communities Competitive grant to bring the project down to a two-year pay-back.

META Grant This annual DOER grant program provides technical assistance to local governments on energy-related issues. The Town decided to submit a grant to evaluate two town-owned sites for small-scale community-oriented solar projects. The grant will include evaluating the sites for solar potential, developing an RFP (Request for Proposal) for solar project developers and assisting with evaluating the responses to the RFP. The end result will potentially be a small-scale project on either one or both sites, whose output will be available to local residents. This project springs from the Town's involvement in the SolarizeMass program. Some residents wanted to participate in that program but could not due to tree coverage or poor roof orientation for solar. This project will help them procure solar for their homes via virtual net-metering.

Kim Boas, Chairperson; Gerald Mann; Robert Stinson; Mary Dudek; Charles Dudek, Secretary

Finance Committee

The Town of Williamsburg Finance Committee provides oversight of the Town's budget. The Committee works closely with the Town departments to create a budget that is presented to the Town at its annual meeting for discussion and approval. Current members of the Committee include Paul Wetzell and Charlie Heath, co-chairs, Eric Cerreta, Charles Dudek, Jacqueline Dufresne, Richard Kisloski, Gil Loud, Linda Rowley, and Steve Romanowski.

The total amount of money expended in FY2017 for the Town operating budget was **\$6,884,928**. The table below describes the amount of money spent in the main budget categories along with the percent of the budget each category represents.

Budget Category	Budgeted Amount (\$)	Percent of Total Budget
Education —all levels	3,614,761	52.5
Fixed Miscellaneous Expenses —Insurance, employee retirement, Medicare	866,021	12.6
Public Works & Facilities	559,577	8.1
General Government —includes all Town fuel	559,718	8.1
Debt Service	531,047	7.7
Protection of Persons & Property —Police, fire, ambulance	391,353	5.7
Culture & Recreation —Library, Recreation, Athletic Fields	146,222	2.1
Human Services —Council on Aging, Veterans	141,059	2.0
Intergovernmental Expenses —Solid waste, county jail, building inspection	75,170	1.1

The Town continues to be in a strong financial position with solid funding of both the Free Cash and Stabilization accounts. The Finance Committee continues to save money in the Stabilization account in anticipation of building or renovating a fire/police building and other possible capital improvement requests.

Finance Committee Reserve Fund transfers for Fiscal Year 2017 are listed below:

Opening Balance: \$ 60,000.00		
Date	Amount (\$)	Reason
17 July 2016	42.79	Internet invoice for final payment of fiscal year
17 July 2016	359.06	Additional street lighting charges
17 July 2016	164.50	Additional hours worked by COA Outreach Coordinator
17 July 2016	23.40	Labor expenses for COA Administrative Assistant
8 September 2016	2,597.43	Additional payment for comprehensive insurance (property & vehicles)
8 September 2016	6,998.69	Additional charges for workers compensation insurance
21 December 2016	0.44	Additional funds for Health District assessment
21 December 2016	1,198.00	Additional funds for workers compensation insurance adjustment after audit
1 March 2017	5,000.00	Legal expenses
29 March 2017	500.00	Funds for spring newsletter of Flag Committee
29 March 2017	6,500.00	Additional funds for group insurance (health)
2 May 2017	1,894.00	Library maintenance
10 May 2017	2,541.00	Additional funds for computer service
10 May 2017	7,285.00	Legal expenses
17 May 2017	1,001.00	Legal expenses
17 May 2017	1,200.00	Survey work, Town meeting packets
23 May 2017	952.56	Additional funds for computer service
5 June 2017	749.62	Additional funds for health insurance
Total	39,007.49	
Balance	20,992.51	

Fire Department

The Williamsburg Fire Department responded to 359 incidents in 2017. This was a 20% increase from 2016. There were 16 fires; this includes buildings, vehicles and brush fires. There were 225 Rescue & Emergency Medical Incidents; these include motor vehicles accidents, search and rescue and sick person calls. We responded with mutual aid out of town 16 times and received mutual aid 6 times. The major call break down is listed below:

Fires	16	4.46%
Rescue & Emergency Medical Service	225	62.67%
Hazardous Condition (No Fire)	25	6.96%
Service Call	23	6.41%
Good Intent Call	17	4.74%
False Alarm & False Call	43	11.98%
Severe Weather & Natural Disaster	2	0.56%
<u>Special Incident Type</u>	<u>8</u>	<u>2.23%</u>
	359	100.00%

The department was honored to receive and place in service our new Engine 1. The new engine, which is stationed at station 2 in Haydenville, is a 2017 E-One pumper. It is built with a 6 person cab, 1250 gpm pump, 1000 gallon tank, and a 30 gallon class “A” foam system. The new apparatus is expected to serve the town for the next 25 years.



In 2017 the department was also able to purchase and install a gear washer. This is a special washing machine for cleaning our



turnout gear and other equipment that has been exposed to cancer-causing contaminants and blood-borne pathogens, both of which members often encounter.

The department was also able to upgrade or add special equipment with the assistance of the Williamsburg Firefighters Association from donations. This equipment includes individual flashlights for each member, a new ground monitor (large nozzle, easily deployed and able to move large volumes of water), and a multi-gas meter to replace an obsolete meter that can no longer be serviced. The gas meter is used to assist with investigation of CO (carbon monoxide) alarms, odor investigation calls and for air monitoring after fires. Without this kind support the department is often confined to the limitation of our budget, which leaves little room for upgrading or purchasing of needed equipment.

The Williamsburg Fire Department was once again awarded S.A.F.E. and Senior S.A.F.E. grants. The S.A.F.E. grant supports our role in teaching fire safety and prevention in our school and community, which included a 13 segment 3rd grade program, a fire safe function and picnic at the school's annual field day and support of the of town's t-ball program. The Senior S.A.F.E. program includes home visits to town seniors, which involve information on fall protection, free smoke and CO detector upgrades and other information.

The department would like to thank the members and supporters who responded or played a major role in the department in 2017: Chief Jason Connell, Deputy Chief Daryl Springman; Captains: Robert Lapointe, James Ferron, Cory McGill; Lieutenants: Paul Sanderson, Robin Merritt, Daniel Banister; Chaplain Worth Noyes, Administrative Assistant Kenneth Taylor; Firefighters: Richard Karowski, Eric Cerreta, Alan Everett, Glen Everett, John Pope, Timothy McQueston, Bartholomew Casey, Jake Lulek, Joshua Lapointe, Shawna Rogers, Christian Packard, Gregory Dibrindisi, Cody Chatterton, Reilly McQueston, Hugh Parker, Nathan Schweitzer, Andre Barnes, Zachary Goodwin-Boyd, Junior Firefighter Joshua Connell, Retired Chief Donald Lawton, Retired Firefighter Peter Banister and Emergency Manager Denise Banister.



The department would also like to thank Eric Cerreta, who retired from the department on December 31st, 2017, after 36 years on the department. Eric, who rose through the ranks to Deputy Chief and most recently served at the rank of firefighter, served the department out of the Station 2. His many years of experience and knowledge will be missed.

Board of Health

The Board's most visible area of responsibility is the management of the Town's waste disposable site Transfer Station. We also supervise the duties of the Health Agent, Valerie Bird. We are very fortunate to have Valerie, who brings a very high level of knowledge and professionalism to her position. The four towns of Westhampton, Whately, Williamsburg and Goshen share her services through the Foothills Health District. Ron Laurin, who shared the position with Valerie, has resigned and Valerie has now reassumed the Health Agent duties on a full-time basis. Valerie has been instrumental in helping us solve several housing issues as well as working with the Attorney General's Office in the Abandoned House Initiative Program. There are currently three houses that will be able to go back on the tax rolls when the rehabilitation work has been completed.

The Town participates in the Hilltown Resource Management Cooperative, a body of eleven towns administered by Williamsburg resident Kathleen Casey. Kathleen has helped the Town get several grants from the Massachusetts Department of Environmental Protection. A grant of \$13,000 plus \$16,000 from a Town Meeting Article was used towards the recent purchase of the Cardboard Recycling Compactor. We will receive another \$750 after an educational program on the recycling of paper products is completed. This new compactor is easier for residents to use (you no longer have to break down boxes), and it has reduced the number of trips that have to be made to Springfield to the Material Recovery Facility, reducing the cost of transportation. We are hoping it will pay for itself in five years.



For 2017 the Board was able to level fund the cost of the Transfer Station as well as set the price of yearly permits at \$75 for households and \$50 for senior citizens of 70 or above. This is one of the lowest costs of permits for towns in the area. Our employees of the Transfer Station try to be helpful to all who use it. Please ask them any questions you have about where to put items. We have expanded our list of recyclables over the

years. The Board has received some criticism that some persons are using the Transfer Station facility without a current sticker. The Board is aware of this and is working to ensure that this does not happen in the future.

Preliminary to installing the new compactor we were required by DEP to dig test holes to determine the boundaries of the original landfill closed and capped three decades ago. This was done with DEP supervision before the asphalt resurfacing could be done. (Thank you, Clifford Clark and employees, for a job well done.) Other improvements made this year include the installation of new non-slip stairs to the plastic recycling container. (Thank you, Karl Smith, for making it safer for everyone.)

Williamsburg is one of a few towns that still receive semi-annual refunds for our recycling materials, partially due to our continued double stream separation. (The market prices are always changing.) As these refunds accumulated we were also able to purchase a new recycling container this year.

The annual site inspection of the Transfer Station was done by the state DEP in October and was successfully completed with no deficiencies noted.

The Board of Health is collaborating with the Energy Committee to pursue the possibility of installing solar panels on the old, closed Wood Waste Disposal Area.

In August, a short program on the problem of Radon in the air was presented by Helen Symons with the assistance of Mary Dudek. A longer program will be presented in the spring of 2018 by Lisa Hebert, Senior Technical Radon Specialist of the Mass DEP. Higher than normal levels of Radon in the air and water have been discovered by residents in the Village Hill, Hemenway Road and Old Goshen Road areas. Radon is naturally found in rock ledges and soils from the decomposition of uranium and it can cause health problem if it enters into the water table or is found in high concentrations in the air. Remediation can be costly. Lisa Hebert is available for consultation by any concerned resident. Her number at the Mass DEP office in Northampton is 413-586-7525 ext 3185. Reference materials are available at the Town Office and at the Meekins Library.

Finally, the Board of Health would like to thank all the residents for their diligence in recycling, which not only saves the Town money but helps us to obtain future recycling grants. The more that is recycled the less we have to pay for hauling and tipping fees. Our current level of recycling is about 40%. We have set a goal of at least 50% for the next year. Kathleen Casey has presented several educational programs on how and what to recycle. A short survey was done on the need for food waste composting. Discarded food in this country is the largest volume of garbage. The Board has looked into this process but determined that this was not feasible on a large town-wide basis at this time. Individual compost bins are available for purchase at the Transfer Station. We need a facility or farm to transport the recycled food waste on a daily schedule. Whately is successful at this as they have a farm that is actively recycling their food waste into compost.

The Board meets twice a month on either a Monday or Tuesday at 2 p.m. at the Town Offices. The scheduled meeting is posted on the Town's website. Other meetings can be arranged as necessary if a special permit or review is needed.

Respectfully submitted,

Donna Gibson, chair, Helen Symons, secretary, and Gordon Rusty Luce

Health Agent

The following is a general breakdown of the many responsibilities handled on a regular basis by your Board of Health and the Health Agent:

- Plan review, permitting and on-site inspections for all septic repairs and installations
- Witnessing of Title 5 inspections and percolation tests
- Housing code inspections and enforcement
- Infectious disease investigation and reporting
- Tobacco regulation permitting and enforcement
- On-site inspections for all beaver conflict permits
- Handling the numerous public-health-related questions and complaints
- Restaurant permitting and inspections
- Application review and permitting for all temporary and seasonal food establishments
- Bathing Beach water quality test review
- Recreational Camps for children inspections
- Family Camp inspections
- Inspecting swimming pools
- Attending monthly Board of Health meetings
- Processing fees to the treasurers of each town
- Maintaining current certifications in the various areas required to perform the job.

I may be reached at 268-8404. In-person help must be scheduled in advance. Written messages or mail should be directed to me at P.O. 447, Haydenville, MA 01039, or via email at VBird113@gmail.com. In 2017 the bulk of the field work was performed by Ron Laurin. Ron filled in while I pursued other goals. I wish to thank Ron for his dedication and availability. I am now back as your full time Health Agent. I look forward to a productive year in all the Foothills towns. Below is a breakdown of all the Towns and fees received in the Foothills for 2017 and 2016 for comparison. There are some activities that are required that do not generate a fee. Those would be housing issues that often require multiple site visits, and sometime require litigation in housing court, beaver trapping permits, school kitchen inspections and recreational camps for children inspections.

	GOSHEN	WHATELY	WILLIAMSBURG	W'HAMPTON
PERCS/TITLE 5 INSP	8 / 16	6 / 9	5 / 15	6 / 18
DWCP/WELL	4 / 5	13 / 4	8 / 3	9 / 4
FOOD INSP.	4	8	22	4
CAMP INSP.	3	1	0	1
HOUSING COMPLAINTS	3	1	4	3
Total Fees for 2017	8,070	10,500	8,135	8,050
Total Fees for 2016	6,600	10,325	7,955	9,475

Valerie Bird
Health Agent, Foothills Health District

Highland Ambulance EMS, Inc.

FY 2017

Operations. Highland Ambulance is the primary ambulance service provider for the towns of Ashfield, Chesterfield, Cummington, Goshen, Plainfield and Williamsburg. Highland also provides primary back-up in the town of Worthington in support of Hilltown Ambulance of Huntington. Paramedics are on duty at Highland's station in Goshen from 6 a.m. until midnight seven days a week. During the midnight to 6 a.m. time period, Highland EMT's are assisted by Paramedics from other ambulance companies when the service of a Paramedic is required. Highland's active roster as of June 30, 2017, consisted of 36 members including 19 Paramedics and 17 EMT's.

Mission. The mission of Highland Ambulance EMS, Inc. is to provide the full range of emergency medical services to the member communities. These services include:

- Providing training and certification testing for all first responders
- Providing mandatory inoculations for all first responders
- Running blood pressure clinics for residents of the six towns
- Developing and practicing emergency response plans with the schools and camps in the member towns
- Conducting health and safety classes for the schools
- Working with the Massachusetts Emergency Management Agency (MEMA), Federal Emergency Management Agency (FEMA), and Homeland Security to develop emergency response plans for the member towns
- Providing mutual aid and paramedic intercept services to the neighboring communities
- Providing transport services
- Providing standby service for major emergency situations, e.g., house fire
- Providing standby service for major community events such as the Chesterfield Parade, the Ashfield Fall Festival and the Cummington Fair
- Responding to all 911 calls that may require emergency medical services

Emergency Responses. During FY2017 Highland responded to 626 emergency calls of which 143 were no service. These are broken down by Town as follows:

Ashfield	109	Chesterfield	80	Cummington	65
Goshen	70	Plainfield	73	Williamsburg	195
		Other	34		

Training. The following is a partial list of special training events held:

- CPR trainings for Emergency Service Personnel, Police and firefighters.
- Pediatric Advanced Life Support (PALS).
- Medical Management Classes.
- ALS/BLS interface classes for area EMTs.
- Several Paramedics had the opportunity to participate in a cadaver lab to practice bone injections and advanced airways.
- Mass Casualty Incident training class for all area EMT's and 1st Responders.
- Basic EMT refresher courses.
- Paramedic refresher courses.



Community Involvement. Highland provided support to our communities including:

- Ambulance Coverage for Community events including the Chesterfield 4th of July Parade, the Cummington Fair, the Ashfield Fall Festival, Hilltown Junior Olympics.
- Evacuation drill at the Sanderson Academy in Ashfield.
- On April 19, 2017, Highland hosted a Board and Finance Committee meeting with all six of our participating towns.
- Met with the administrators of the new Swift River Addiction Center in Plainfield to discuss 911 responses.
- Highland hosted a Red Cross blood drive here at our station.
- EMT coverage at the Chesterfield Gorge for a 5K run.

Operating Expenses in FY 2017: \$ 622,113.06

Cash On Hand June 30, 2017

Operating Funds	- 1,990.75
Ambulance Fund	151,173.67
Memorial Fund	7,455.30
Dresser Fund	4,062.89
Net Income	10,167.63

Our six towns contributed \$238,430 of our total operational budget, based upon town assessments. The balance came from billings to insurance companies, Medicare, Medicaid and contributions. Our collection rate is approximately 94% of our billables.

Grants. We applied for a grant through the AFG (Assistance to Fire Fighters Grant) in the Fall of 2016 for power stretchers to help reduce lifting injuries. The grant was unsuccessful due to lack of funding. We will apply again in the next round.

Building Project. During this fiscal year, Highland Ambulance completed the building of our permanent facility for its operations and moved in during July of 2016. On August 2, 2016, Highland held a formal open house and flag raising ceremony dedicating the facility to the memory of Christopher (Kit) Smith, our long-term president of the Board and the Williamsburg



representative, who had passed away several months prior. Anticipated costs of the entire project were close to \$1,000,000 with a mortgage loan for \$600,000 from Greenfield Savings Bank, which means that direct cash contributions and in-kind donations had a value of approximately \$400,000. The Board and staff are deeply appreciative for all the dollar donations and in-kind services we received over the year to make possible the construction of our new facility.

Respectfully submitted,

Highland Ambulance Board of Directors:

Ashfield – Patricia Thayer
Chesterfield – Spencer Timm
Cummington – Amanda Savoie
Goshen – Donald Boisvert
Plainfield – Edward Morann

Williamsburg – Leslie Smith
At-Large – Bernard Forgea (Cummington)
At-Large – Cassandra Morrey (Goshen)
At-Large – Douglas Mollison (Ashfield)

Highway Department

Along with all of the normal yearly maintenance of the Highway Department and the Water and Sewer Department, including the expected snow removal, once again we did an extensive amount of pothole repair and pothole preventative maintenance. We milled out potholes in the bad sections of roadways with a cold planer and then patched them with blacktop. This seems to be holding up well so far.

Ashfield Road had a lot of the brush and trees that were overhanging the road cut and removed and we continue to work on cleaning up this area.

Petticoat Hill was shimmed, ditches cleaned, catch basin covers were reset, and preparation was done for chip sealing to be done early next summer.

New curb was installed on South Main Street to protect the telephone poles along the sidewalks.

Sidewalk was redone on South Street from Route 9 to the back entrance of the school.

Fort Hill water main installation was continued again during the summer and will continue again next summer.

We worked most of the year short-handed so we were unable to meet our goals for the year.



I would like to thank the entire Highway Crew: Don Turner, Jen Westlake, Pete Banister and Dan Banister for their dedicated service to the Town of Williamsburg Highway Department and Dave Lawton and Bob Lapointe, who are both part-time employees for snow removal. I would also like to thank our subcontractor, Don Lawton, for his continued snowplowing for the Town. This crew continues to keep up with the snow removal, even though we are becoming more short-handed every winter. The crew continues to put in longer hours and works harder to keep the roads safe.

Dan Banister was hired as a temporary employee in September and since then has been hired full time to replace his father, Pete Banister, who retired the end of November. I would like to thank Pete for his many years working for the town.

Bill Turner, Highway Superintendent

Hilltown Resource Management Cooperative FY17

To Member-Town Residents of the Hilltown Resource Management Cooperative:

The Hilltown Resource Management Cooperative (HRMC) was created in 1989 by a group of dedicated volunteers who had the vision to seek a regional solution to help small towns attain sustainability and environmental objectives.

The member Towns that comprise the HRMC include: Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg, and Worthington. Each Town appoints two representatives to serve on the HRMC Board. Board Officers for FY17 included: Joe Kearns, Chair (Middlefield); John Chandler, Vice Chair (Chesterfield); and Paul Wetzel, Treasurer (Williamsburg).

The HRMC assists hilltown member-communities with managing their solid waste including: municipal waste hauling and disposal bid administration, recycling administration, hazardous waste disposal, and DEP compliance and technical assistance. In FY17 those services included:

- Liaison between Towns and MassDEP on compliance matters.
- Execution of an annual Household Hazardous Waste Collection event
- Program management of Transfer Station Recyclables including collection, hauling and recycling of tires, electronic waste, universal waste (including free recycling of mercury thermostats and re-chargeable batteries), and Freon removal from appliances.
- Transfer Station operations and compliance monitoring including informal HRMC site visits as well as the formal, annual DEP 3rd Party Inspection and Reporting.
- Preparation and submittal of DEP annual surveys and reports.
- DEP Grant Administration including grant writing and reporting.

In addition to managing the day-to-day business and program operations of the HRMC, the HRMC Administrator also serves as a representative on behalf of its member Towns to the MRF Municipal Advisory Board, the State Solid Waste Advisory Committee, and the Western Mass Regional Recycling Coordinator group; advocates with local, regional, and state officials; and is available to serve as a liaison to the DEP on transfer station operations and compliance related issues.

In FY17, the Massachusetts Department of Environmental Protection (DEP) announced their Recycling Dividend Program Grants under the annual Sustainable Materials Recovery Program (SMRP). All ten HRMC member towns were eligible for and received grants submitted for them through the HRMC. In total, the HRMC towns received \$24,200 in grant funding to be used to further enhance recycling programs within their communities. Grant applications for FY18 were submitted in June 2017 for a total of more than \$42,000 in funding requests.

The HRMC has an annual operations assessment that is approved by each town at their annual Town meeting. The annual Assessment Budget is based on tonnage and population. In FY17, the combined assessment for all ten towns was \$49,575. The Assessments offset base operating

expenses. Recycling program collection costs (other than MRF recyclables) are pass-through expenses from the HRMC to the Towns to best maximize the economy of scale and to enable the HRMC Administrator to have review and oversight of vendor relations and program operations. In FY17, the HRMC acquired one new MRF container in an on-going plan to remove containers from the HRMC fleet (purchased 1989) that are no longer road-worthy. Cost for the new container was shared by those Towns utilizing the HRMC fleet.

During the past year, the HRMC member Towns collectively diverted 975 tons of recyclable materials to the Springfield MRF. In addition, the Town of Plainfield diverted bulky rigid plastics; the Towns of Cummington, Plainfield, Westhampton and Williamsburg diverted EPS (Styrofoam); and the Towns of Plainfield and Williamsburg diverted pellet bags. The Town of Williamsburg continued to serve as the HRMC regional mattress recycling facility. The Town of Westhampton served as the host-site for the HRMC's annual Household Hazardous Waste Collection event. In FY17, all Towns began recycling household fire extinguishers through a free program administered by HRMC in collaboration with George Propane and Pittsfield Fire.

Last year, 8 member Towns adopted recycling goals of 50% with the intent of increasing quantity and improving the quality of materials being recycled at their transfer stations and to reduce waste being landfilled. In 2016, the HRMC Towns had an average recycling rate of 32.1% and in 2017, 31.9%. In 2016, The Town of Williamsburg had a recycling rate of 33.2% and in 2017, 31.9%. The Town recycled 206 tons of recyclables at the MRF in 2017.

This past year, HRMC re-invigorated the Compost Bin distribution program, and the Towns of Chesterfield, Westhampton, and Williamsburg offered special subsidized pricing to encourage at-home composting for their residents.

For more information about HRMC programs, visit us online at www.hrmc-ma.org or by emailing hrmc@hrmc-ma.org.

Kathleen A. Casey, HRMC Administrator



Historical Commission

The Williamsburg Historical Commission (WHC) is charged with preserving, protecting, developing and advocating for historical and archaeological resources of the Town, whether publicly or privately held. None of those resources are owned or controlled by WHC, so its work consists entirely of cooperating with the people and entities who do control them to promote their conservation. WHC has an active interest in the future of the historic 1841 Old Town Hall, which the Historical Society has been allowed to use since 1971 as its principal repository for donated local historical artifacts, and in the Old Village Hill and Mountain Street Cemeteries and the efforts of the Trust Fund and Cemetery Commission to preserve and protect them.



WHC continues to hope the town will adopt the Community Preservation Act (CPA), which offers perhaps the only opportunity to obtain major state funding assistance for projects like the Old Town Hall renovation, cemetery improvements and repairs, conserving and digitizing old town records, and other historic preservation projects that don't readily fit into the town's annual

budget. CPA funds can also be earmarked and accumulated from year to year for projects too big to fund in a single year. A campaign to adopt the CPA will require persistent and determined leadership. WHC eagerly awaits the emergence of such an initiative and will do all it can to help.

WHC members led several walks to the failed reservoir dam ruins off Judd lane, one via Judd Lane and the rest via the new Historic Dam Trail. Visits to the site via the ¼-mile walk in from Judd Lane must be prearranged and led by a WHC member, per agreements with the owners of intervening private land and with the City of Northampton, which owns the dam site. To arrange for a tour, call Eric Weber at 268-3160.

The Commission is helping to create interpretive signs for the Historic Dam Trail explaining the visible ruins and telling the story of the dam's failure, to help visitors understand what they see on the dam site when no guide is with them. The trail is open to the public and no permission, prearrangement or guide is needed to use it.

The Commission is also contributing knowledge, ideas and photos to further the ongoing work and publications of the Mill River Greenway Initiative and the Williamsburg Greenway Committee, and watches for opportunities to celebrate the river's historic role in the development of our villages.

Eric Weber, Chairman; Ralmon Black, Secretary; Mary Bisbee; Steven Herzberg

Libraries

Governance, Staff, Programs, Fundraising:

Trustees and Staff:

Trustees: Patricia Billingsley, Chair; Cynthia Barker, Treasurer; Joan Coryat; Jon Gould; Rob Stinson and Charlotte Meryman.

Library Staff: Katie Krol, Library Director; Rochelle Wildfong, Children's Librarian; Bobbin Young, Technical Services Librarian; Michele Morales, Circulation Assistant; Wendy Peppercorn, KMIT Children's Programming Librarian; Daria D'Arienzo, Archivist; Amber Smith-Harder, Circulation Assistant; Moira Cranshaw, Circulation Assistant; John Palmer, Bookkeeper; Laurie Scanlon, Library Cleaner.



Volunteers: Over 40 volunteers gave of their time to the Meekins, providing public, program, and support services. We are indebted to our volunteers and would not be able to do it without them.

(See complete volunteer list at end of report.)

FY17 (for use in FY18) Library Annual Appeal: \$20,038.

Facilities and Grounds:

In April of 2016, two large facing stones on the right sidewall of the historic Meekins Library entrance came loose and fell off, fortunately at a time when no one was on the steps. The entrance was immediately closed to protect patrons and shield the sidewalls from further damage. At the same time, the trustees and town building supervisor began talking with architects and masonry contractors about how best to repair the sidewalls.

We received \$40,000 from the town to complete the repair project. Since Meekins Library has been designated a historic structure by the Massachusetts Historical Commission (MHC), the repairs had to be done in a way that reflects the historic nature of the building. This added to the cost of the project, but happily MHC also responded to our request for emergency funding with a \$15,000 matching grant. As a result, the final cost to the town was reduced by that amount.



Once funding was approved, the town hired an architectural firm with expertise in historic design to oversee the project and put the job out to bid. The lowest bidder with relevant experience in working on historic buildings was hired. Now that the job is complete, patrons can once again enjoy using the library's beautiful historic entrance.

Also, thanks to the Friends for paying Jack Barry to paint the Hawks~Hayden Room this summer!



Happy Yule
From Meekins Library

New news!

Our lovely and talented patron Heather Barger has created this print just for Meekins Library! We are “selling” them for a donation of \$5.00 as a fundraiser for the library!

We held a variety of programs in 2017, including: a showing of the Florentine Films “Rising Voices: Revitalizing the Lakota Language,” a book talk with John Irving Clapp about “The Lost Village of Roberts Meadow: Northampton’s Forgotten Settlement,” a poetry discussion of Jack Barry’s new book, “Ashes in the Sand: A Boy, His Mother, and the Dunes of Provincetown,” an estate planning workshop with Karen Jackson, Esq., and a special celebration of Henry David Thoreau’s 200th Birthday with a group reading, a musical program with Jeffrey Riordan Hinich at Angel Park, and a collaborative group walk with the Williamsburg Woodland Trail Committee. We also made great improvements to our Picture Book Room this year thanks to our Kmit Fund and the

Friends of the Williamsburg Libraries. We bought a new, beautiful book case, new bench cushions, new chair pillows, new baskets, and new book ends and shelf signs. Come in and see it – it is gorgeous!

Oldies but goodies!

We also continue our *Yarn Spinners* knitting group and *Burgy Bookshare Book Group* once a month. We celebrated our third Annual May Faire on May 6, 2017. Hundreds of people of all ages attended as we celebrated spring and mother nature!

Serving as the Elementary School Library:

Classes from the Anne T. Dunphy School make visits twice a week to the Meekins Library; every Tuesday and Thursday we have classes visit us before we are open to the public. The students learn library research skills, choose materials for class and individual study and school projects, participate in book discussions, listen to stories, and select books and other materials. Fall of 2017 marked the 33rd year that Meekins has served as the school library. Meekins is one of two public libraries in Massachusetts that also serves as the school library.

Summer Reading Program:

144 children participated in 2017 as well as 27 teens and tweens. Meekins had 69 adults participate in our reading program. Our Kmit Children’s Programming Librarian, Wendy Peppercorn, held many wonderful programs, including: a kick-off event with Rae Griffiths from Teaching Creatures featuring Animals and their Habitats; painting Kindness Rocks for our Kindness Garden; and Kevin Kopchinski of Nature Explorations with an astronomy program as a tie-in to the solar eclipse. The end-of-summer gala event included an ice cream social and many outside activities and games. “We all had a great time!”

The Summer Reading Programs are made possible in part by support from the Friends of the Williamsburg Libraries, the Williamsburg Cultural Council, the Mass. Cultural Council, the Massachusetts Library System (which provides, at no cost to the library, program promotional

materials that included posters, bookmarks, certificates, and reading records), and the Mass. Board of Library Commissioners. Donations of prizes and other support materials were made by Acme Surplus of Northampton, the Friends, and participating families.

Library Statistics and Services FY 2017:

- Circulation: From 7/1/16 to 6/30/17 total circulation was 70,181. The Williamsburg Libraries lent 9,757 items to other libraries and borrowed 9,577 items for our patrons from other libraries through the statewide inter-library loan system.
- Hours: Meekins Library was open to the public a total of 1,080 hours.
- Patrons and Attendance: In 2017, 2,937 patrons were listed as registered borrowers here in Williamsburg. These cards are used interchangeably at all CW/MARS libraries. During 2017 more than 42,778 patron visits were recorded at the library.

Community Groups who used the Hawks~Hayden Room or Haydenville Library in 2017:

Hilltown Land Trust, two Foster Parent Support Groups, Western Massachusetts Master Gardeners Group., Williamsburg and Haydenville Memories, Hilltown Families, Hilltown CDC, Hilltown Resource Management Cooperative, Massachusetts Historical Commission, Writer's Group, Expandable Brass Band, Williamsburg Historical Society, Camp Howe, Inc., Pre-school Enrichment Team.

Exhibitions: The following shows appeared in the Neil Hammer Gallery in the Hawks~Hayden Community Room and on the Meekins Library grounds during 2017.

- January – Anne Marie Taylor
- February – Barbara and Tom Rudzik
- March – Angela Sciotti Vincent
- May – Patricia Belanger
- June – 6th Grade Peace Posters (Lions' Club)
- September – Brendon Connors
- October – Carol Duke
- November – Samuel Rowlette
- December – Gloria Black



Kmit Programming Librarian:

One of our most popular children's programs now is our Tween Book Group called *The Burgy Bookworms* for Grades 4 and up. They have a fun-filled time of sharing ideas, making special projects, trivia, games, prizes and more, led by our Kmit Children's Programming Librarian, Wendy Peppercorn. We held a Harry Potter 20th Anniversary Party for the Teens and Tweens this summer. Can you believe it's been 20 years? For the younger crowd we held a stuffed animal sleep-over. Things got a bit out of control with the animals sleeping here – unsupervised – all night, but they were all glad to go home with their

children the next day. We also held a Princess and Pirate Party for the younger children. A popular library staple has been our Lego Club, held twice a month. And once a month on a Saturday we hold a STEAM program which blends science and art in fun, hands-on activities.

Story Hour: Children's Librarian Rochelle Wildfong continued her popular weekly pre-school story hour on Wednesdays at 10:30. The program offered at the Library for decades has given many of Williamsburg's children their first experience in a library.

Board of Library Trustees 2017:

In 2017 the Trustees worked closely with Director Katie Krol and oversaw the general operations and budget of the libraries as usual. We coordinated with the School Committee and Friends of the Williamsburg Libraries on various programs and initiatives, and adopted new policies on patron privacy and handling of lost-and-found items.

The Trustees also worked closely with the Town Administrator, Town Building Supervisor, and Conservation Commission on various repairs and updates to the library buildings and grounds. In Haydenville, this included an ambitious redesign and replanting to stabilize the riverbank area, guided and assisted by landscape architect Nick Dines. At Meekins, we were delighted to see the repairs to the historical entrance steps finally completed and the entrance reopened to the public in early September. Significant progress was also made on the plans to upgrade the insulation in the Meekins attic spaces, as well as the landscape plan for the west side of the building.

We also launched a major new project inspired by Willo Carey's gift of over 70 of her mother Greta's paintings to the Board, with the intention that the paintings be sold to raise funds for the Libraries, Grange, and Historical Society. We assembled a committee that includes representatives from those organizations and are busily working to make April 2018, designated "Greta Carey Month" by the Board of Selectmen, an exciting town-wide event.

Pat Billingsley, Chair

Board of Trustees of the Williamsburg Libraries

Friends of the Libraries 2017:

The past year was a busy one for the Friends of the Williamsburg Libraries. The Friends hosted a Valentine-making and cookie-decorating party in February that was enjoyed by children and adults. In April we celebrated D.E.A.R. (Drop Everything and Read) Day in conjunction with the Dunphy School – volunteer readers shared favorite literature with students from pre-K to 6th



grade. This is a great opportunity to strengthen the bonds between the school community and the library and to inspire the creation of life-long readers. The summer season brought us the opportunity to support and participate in the growing May Faire celebration at the Meekins and the Summer Reading Program. Our fall and winter continued with a lot of activity. We were so happy to be a presence at the Town Picnic – where we held a small book sale and had a crafting activity for the kids. Our Columbus Day book sale was once again a big success and our movie nights have been very well attended. We are also proud to support the STEAM and craft events

held by Kmit Librarian Wendy Peppercorn as well as the Halloween Night event at the library.

We often get positive feedback on our funding of the extremely popular museum pass program, which makes it possible for patrons to experience local cultural institutions regardless of economics. Additionally, our financial support of the library has enabled the purchase of a new copier for use by the entire community.

We will continue our work in 2018 to build links in the community between people of all ages and backgrounds, to explore innovative programming and to provide welcoming and inclusive activities for everyone in the heart of our town – our terrific local library.

Williamsburg Libraries –Volunteers – January 2017 to December 2017

Lorraine Barrack	Becky Houlihan	Dominique Rampton
Amy Bedell	Lori Monroe-Hultman	Sara Smith
Ken Borden	Elaine Hyde	Tamar Smith
Anne Bussler	Eileen Keegan	Amber Smith-Harder
Addie Catanzaro	Beth Kilduff	Eileen Stewart
Eli Catanzaro	Stuart Krantz	Rob Stinson
Dee Cinner	Gary Krol	Francie Taylor
Linda Culver	John Lancaster	Anita Thompson
Daria D'Arienzo	Jennifer Miller-Antill	Janet Tudryn
Nick Dines	Michele Morales	Margo Valone
Friends of Library	Faith Niquette	Eric Weber
Jon Gould	Patricia O'Brien	Rochelle Wildfong
John Hoogstraten	Wendy Peppercorn	Bobbin Young

(If we have accidentally overlooked anyone's name, we sincerely apologize!)

Respectfully submitted,

Katie Krol and

The Board of Library Trustees of the Williamsburg Libraries

Mill River Greenway Committee

The Mill River Greenway Committee launched into 2017 with a newly-awarded Project Number (608787!) from the MA Department of Transportation, signaling that the project is now in the pipeline for state and federal planning and funding. In April, we hosted another well-attended community forum to present conceptual designs and lay out our fundraising strategy over the next eight years.

Greenway at Snack Bar Curve



In June, the Greenway project got its most important boost yet with the awarding of \$65,000 at Town Meeting to create the Master Route 9 Corridor Survey, which will provide both the necessary data to design the Greenway and the needed survey data of potential sites for the new Public Safety Complex. In addition to providing the funds, the award was a show of confidence and support from the citizens of Williamsburg for the Greenway, which is scheduled to break ground in 2025.

At Burgy's Revelation Day and Town Picnic on September 9, the committee staged a ribbon cutting and led a parade – complete with top hats, kids on bikes, and hundreds of townsfolk – for a short walk down a simulation of the Greenway running along the length of the James School site. Committee members spent the afternoon at our information tent answering questions, handing out stickers and brochures, and soaking up enthusiasm for this exciting and transformative project.

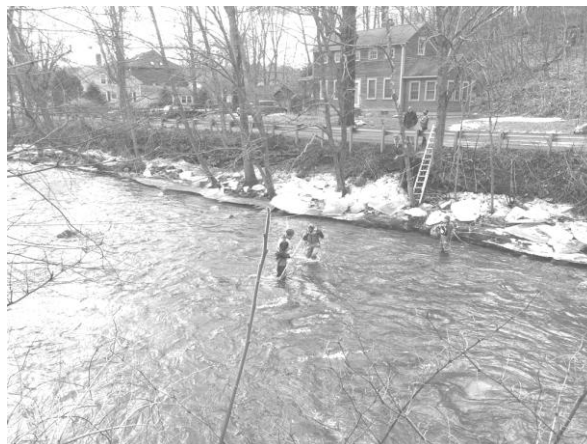


Building on its strong record of bringing funds into Williamsburg, in September the Greenway Committee was awarded a \$47,250 grant from the DCR Recreational Trails Program. This will enable the completion of the trail surface connecting Haydenville to Northampton on the Mass Central Rail Trail, and continue improvements to the South Main Connector which will create a safe route from the trail dismount up South Main Street to the Haydenville Library. From there, the Greenway will eventually run up Route 9 to the Helen E. James School.

In November, the committee was also awarded \$9,999 by Healthy Hampshire. Williamsburg will use the grant to design the future Mill River Greenway to maximize its safety and walkability, design the rest areas, viewpoints, river access points, safe crosswalks at road intersections and driveways, safety and accessibility accommodations, and to work with local partners to ensure that the final design is fully responsive to the needs of all users, with particular emphasis on the elderly, school children, and the disabled. Healthy Hampshire is focused on improving people's health in Hampshire County and the Hilltowns by collaborating with municipal leaders, elected officials, public health departments, planners, businesses, community

organizations, and residents. It is part of the *Mass in Motion* statewide initiative through the Department of Public Health and administered by the City of Northampton.

The Greenway Committee is thrilled to be working for the second time with Smith College's Design Clinic. Four Engineering majors are studying the hydrology of the Mill River at the "pinch" in Route 9 just west of the Brassworks and will contribute to the ultimate design of a retaining wall to widen the roadbed and make room for the Greenway as it follows Route 9 from Haydenville to Williamsburg. The students' work is supported by a team of experts including Brett Towler of U.S. Fish & Wildlife, Carl Gustafson of USDA NRCS, Jim Hyslip of HyGround Engineering, and Susannah Howe, Smith College Engineering Professor and Director of the Design Clinic.



The Greenway Committee will spend the next several years fundraising to defray the cost of design and engineering for the project. All donations (made out to Town of Williamsburg) are fully tax-deductible. Please email the committee at millrivergreenway@burgy.org to sign up for email updates and find out how you can help make the Greenway happen!

Open Space and Recreation Committee

Williamsburg's Open Space Committee worked with Kestrel Trust and the Williamsburg Conservation Commission to protect permanently 34 acres of land on Horse Mountain off Cole Road. This land is now owned by the Williamsburg Conservation Commission and is adjacent to 94 acres of protected land in Hatfield. The Open Space Committee is working with the Conservation Commission and Woodland Trails Committee to plan future trails on this property and mark property boundaries. Other 2017 Open Space Committee efforts have focused on preparing for an update of Williamsburg's Open Space and Recreation Plan and discussing possible sites for public parks along the future Mill River Greenway.

Planning Board

The Williamsburg Planning Board, and the town as a whole, suffered a major loss with the death of Jim Locke, who was chairman of the Planning Board for many years. His quiet voice and steady leadership has been sorely missed.

The board began the year with a request for District Local Technical Assistance (DLTA) from the Pioneer Valley Planning Commission (PVPC), whereby a staff member from PVPC would assist the board with reviewing and preparing possible changes to the Zoning Bylaws. The board was successful in receiving this assistance, and the focus of the program was on implementing some of the zoning changes suggested in the Williamsburg Healthy Aging and Community Design and other reports prepared for the town. This effort consumed many hours and many board meetings in the second half of the year. As a result, a number of proposed bylaw changes will be presented for public input, and subsequently for a vote at town meetings.

The Planning Board reviewed the Sign Bylaw and issues surrounding enforcement. A letter was drafted and sent to the businesses in an effort to ensure that the businesses are familiar with the regulations related to signage in Williamsburg.

Because the board received a significant number of complaints about drive-through facilities during the approval process for the Dunkin' Donuts franchise in Haydenville, the Planning Board drafted a bylaw to prohibit drive-throughs for vote at the annual town meeting. It was voted down. Two other proposals, one to deny, revoke or suspend local licenses and permits for failure to pay municipal taxes or charges, and a second to correct some minor inconsistencies in wording in the sign bylaw, were both approved. In addition, a temporary moratorium on the sale and distribution of marijuana not medically prescribed was proposed and approved at the meeting. The purpose of the moratorium was to provide time for orderly development of appropriate bylaws.

The Planning Board assisted the Town Administrator Charlene Nardi and Highway Superintendent Bill Turner in drafting the Complete Streets Policy for Williamsburg. The Planning Board held a public hearing on the policy, approved the policy, and sent it to the Select Board. It was accepted by the state.

The board worked through the Site Plan Review and permitting process for a third, commercial solar array to be developed in the Town of Williamsburg. A public hearing was held on September 28, 2017, and the site plan was approved and forwarded to the Zoning Board of Appeals on October 17, 2017.

As some of the non-medical marijuana regulations were clarified by the state and became available, the board began the process of preparing a bylaw to cover non-medical marijuana establishments in Williamsburg. The Planning Board expects this proposed bylaw to be ready for a vote at the annual town meeting in 2018.

In addition, the Planning Board received the usual number of documents to approve lot adjustments and sales, and held one tree hearing to approve the removal of a tree on town property.

Police Department

In 2017 the Police Department was composed of the following members:

Chief Denise Wickland
Sergeant Jason Soukup
Corporal Michael Wayne
Officer Bryan Luszczycki
Officer Jason Graham
Officer Aubrey Malo
Officer Charles Valencik
Officer Shane Pinkham



In 2017 the Williamsburg Police

Department continued to serve the citizens of the Town in a professional and courteous manner. Some of the collective duties of the Department include responding to emergency and non-emergency calls, handling department administrative functions, routine patrols, criminal investigations, responding to medical emergencies, investigating traffic crashes, attending court, enforcing state and local laws, working with the Elementary School on safety plans, attending specialized trainings, and hosting safety-related special events in Town. The Department covered more than 2,500 calls, which all required some form of action or follow up.

House checks and vacant property checks are regularly done on shift. Anyone who is going on vacation or owns property that may be unoccupied can request these checks by contacting the Police Department and completing a request form. We encourage residents to contact the Police whenever they see something suspicious.

The Police Department still has a permanent kiosk for collecting unused prescription and over-the-counter medications. This kiosk is available during open office hours or by appointment any day of the week. The kiosk allows for anyone to dispose of unused and expired medications (including pet medications) without questions, for safe destruction. This service is open to all citizens whether they reside in Williamsburg or not. In 2016 the Police Department collected almost 300 pounds of medications. We have not yet seen the numbers for 2017 although we know they were higher.

The Department has two child safety seat installation technicians who can check and install child seats at no cost. This service is available to anyone, not just Williamsburg residents. Appointments with Chief Denise Wickland or Officer Jason Graham can be made by calling the Police Department.

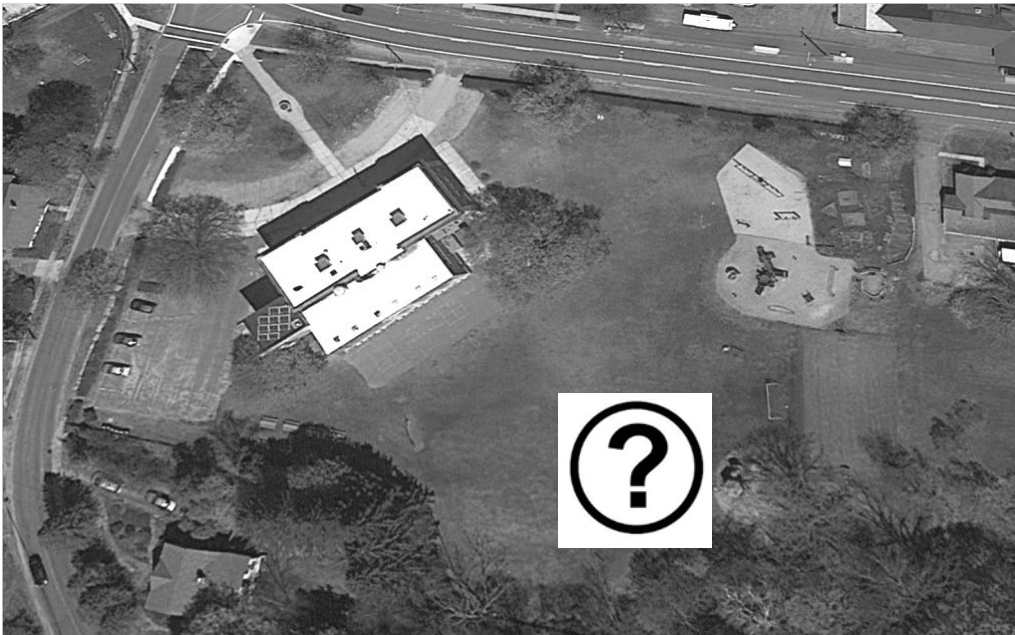
In October the Department welcomed its two newest officers, Officer Charles Valencik and Officer Shane Pinkham. Also in October the Police Department held its first Coffee with a Cop event. We intend to continue these events in an effort to get to know the residents and give them a chance to know us.

Two members of the Department attended Taser Instructor Training School. We were able to purchase three Tasers with monies allocated at Town Meeting. The units will soon be carried by the Officers on patrol.

We are extremely lucky to be part of such a great community. I would like to thank all of the residents who have supported this Department past and present. Anyone who needs to reach us can call 413-268-7237.

Chief Denise Wickland

Public Safety Complex Committee



In 2017, the Williamsburg Public Safety Complex Committee brought its work to a close, at least for the time being. The work that the WPSCC was charged with, to help the town identify the future facility needs of the Fire, Police and Emergency Management Departments with a focus on what is practical, affordable and necessary; to identify possible locations of a safety complex; to determine a preliminary design of such a building; and to help identify possible funding sources, has all been completed.

At the Annual Town Meeting on June 5, 2017, the Town voted in favor of appropriating \$30,000 for the next phase of the project, the hiring of an Owner's Project Manager to assist and guide the procurement process to the point of hiring an architect. Subsequently, the Board of Selectmen appointed a nine-member committee to carry out this work and charged it with hiring an OPM and finalizing any remaining decisions. This will include the final location and arrangement of the Fire and Safety operations of the Town, as well as establishing a final budget target and completion date.

The WPSCC is proud to have been able to contribute its efforts and insight for this project and looks forward to assisting the OPM Steering Committee, the Board of Selectmen and the Town in any way it is able.

William Sayre, Chair
Denise Banister
Dan Banister
Jason Connell

Louis Hasbrouck
Dick Kisloski
Don Lawton
Daryl Springman

Michael Wayne
Denise Wickland

Recreation Commission

The Williamsburg Recreation Commission continued to provide recreation activities for both children and adults in 2017. The T-Ball and Coach Pitch programs had another successful year with dozens of children grades Pre-K through 3 participating weekly in the late spring. The community was grateful to once again have the Fire Department host the annual T-Ball & Coach Pitch BBQ. This event brings together our community in a wonderful way. We are currently in our third year of participating with our neighboring communities of Southampton, Westhampton, Chesterfield, Easthampton and Goshen with youth Recreation Basketball. This year there are two grade 4-6 boys teams, one grade 4-6 girls team, one grade 1-3 girls team, and one grade 2-3 boys team. We have also continued with a boys grade 4-6 Suburban team, and some of our local teenagers participate in reffing. We continue to sponsor adult basketball and maintain the town field and tennis court, where community members play tennis, basketball and pickleball. An exciting addition this year was sponsoring our first girls youth field hockey team. Several girls who had never played before successfully developed skills and competed with strong teams throughout the region. We hope to continue sponsoring this program again next year. Special thanks go out to all of the adults who volunteered their time to support our youth activities this year.

Pamela Plumer, Chair
Al Golash, Treasurer
Stuart Brisson, Secretary
Joel Strate
Collin Black



Anne T. Dunphy School Williamsburg School District Annual Principal's Report

It is my privilege to submit this annual report of the Anne T. Dunphy School. The elementary school continues to provide learning experiences focused on the development of the whole child under the support and dedication of the staff, School Committee, School Council, the Williamsburg PTO, and the community of Williamsburg. Once again, I would like to acknowledge that the impressive group of students in this school community reflects the nurturing adults and community who have surrounded them in their early years.

The Anne T. Dunphy School appreciates the leadership, dedication, and support of the Williamsburg School Committee: **David Chase, Kayla Gilman-Solomon, Paul Rudof, Keira Durrett, and Meg Taylor.** In June, **Paul Rudof** completed his three-year term as a dedicated member of the Williamsburg School Committee. **Amber Smith-Harder** was elected to the open School Committee position. In December, **David Chase** stepped away from his role on the Williamsburg School Committee after nine years of service. We are grateful to David for his dedication to the school, and the instrumental role he played in the building project initiative and programmatic changes in our school. **Cindy Kassell** was appointed by the Select Board to fill the vacancy.

We would also like to acknowledge the financial support provided to the school by the Williamsburg Trust Fund. These funds not only provide important curriculum materials for the students, but provide enrichment opportunities to all students such as technology and field trips. The combination of Trust Fund support and PTO support allows our students to learn outside of the school building with trips to places such as New York City, Boston, Springfield Museums, Beneski Museum of Natural History, Connecticut Science Center, Turners Falls Fishway, Northfield Mountain, Eric Carle Museum of Picturebook Art, Hitchcock Center for the Environment, and Historic Deerfield, Becket-Chimney Corners YMCA.



In March, we held our third musical production, *Beauty and the Beast, Jr.* Under the direction of **Nancy Millette, MJ Long, Johanna Korpita, and Amelia Wright**, our students shone in their perfectly cast roles, well-rehearsed lines, and fabulous costumes in front of a beautiful set. We filled our gym for two performances again this year! The school community is incredibly grateful for the dedication of the four directors over the past three years. We are hopeful that in their absence, the school will be able to continue this new tradition.

On June 20th, we acknowledged our sixth grade graduates with a special ceremony in the Earl Tonet gymnasium. Anne T. Dunphy graduates honored in the Class of 2017 were **Silvia Bastek, Penelope Black, Carter Blanchette, Avery Caputo, Hayden Cleveland, Allison Devino, Drew Devino, Isabella Dunphy, Isabella Fawell, Cameron Gillis, Talya Gilman-Solomon, Dillon Guzik, Jacob Jones, Mikayla Joyner, Heath Marney, Seth Ostrowski, Calvin Paddock, Alexander Parker, Liliana Pollard, Charles Por, Atticus Rudof, Isadore Schiff, Charles Strate, Taylor Szwajkowski, and William Towler.**

The close of the 2016-2017 school year seemed historical in nature! The school community recognized the retirements and years of service of several educators who had become pillars of our school. **Johanna Korpita, Mary Jane Long, Nancy Millette, and Amelia Wright** finished their teaching careers after many years of service supporting the students of Williamsburg. We also acknowledged the retirements of **Nancy Forster**, dedicated paraprofessional, and **Susan Milsom**, paraprofessional and English Language Learner educator. Despite the drizzly weather, the community came out in force to help us celebrate the careers of these special women on June 16th, complete with a decorated float and a parade through the center of town! The school was so grateful for the community support making this fun event possible!

Student Enrollment Fall 2017	
Preschool	14
Kindergarten	16
1 st grade	19
2 nd grade	23
3 rd grade	21
4 th grade	23
5 th grade	19
6 th grade	30
Choice in students: 22	
Choice out students: 15	
Charter out students: 14	

We began the 2017-2018 school year by welcoming many new staff members to our school community. **Amanda Asselin, Nicole Derby, and Carey Dunlap** joined us as classroom teachers. **Kristin Pisano**, who previously supported our students as a paraprofessional, was hired as a reading specialist. We were also pleased to welcome special education paraprofessionals **Jocelyn Murphy** and **Vivian Franklin**. **Jenna Perchak** was hired as a part-time English Language Learner (ELL) teacher, and **Todd Kline** joined us as our evening custodian, replacing **Charlie Inman**. Later in the fall, **Allen Livermore** joined our staff as the music educator due to the resignation of **Julia Shippee**.

In 2017, teachers across the district continued to work together to re-align our science curriculum to the new Science and Technology standards developed by the Massachusetts Department of Elementary and Secondary Education (DESE). At the beginning of the 2017-2018 school year, Anne T. Dunphy adopted two curriculum programs to support our students in language arts. *Being a Writer* and *Making Meaning* are helping our school to provide a consistent approach to writing instruction and supporting students with reading comprehension skills across the grade levels. Throughout the year we have also focused on strengthening the implementation of our social/emotional learning program, incorporating monthly all-school meetings to allow students to share their learning with the whole school.

Throughout the year, the school and the PTO collaborated to provide a series of speakers aimed at supporting parents and educators with pertinent educational topics. Three events were held in 2017: “Developing Resiliency in Children” with Ken Pransky; “Spinning Straw into Gold:

Using Teachable Moments to Transform Everyday, Unintentional Manifestations of Oppression into Social Justice Learning Opportunities” with Davey Shlasko and Stefanie Davis in February; and “Being at Your Best When Your Kids Are at Their Worst” with Kim John Payne in April. These events were open to the community as well as parents from area schools.

During the school day, our students continue to have the opportunity to participate in a variety of rich experiences, taking part in general music, vocal music, instrumental music, art, physical education, library, technology/robotics, gardening, health/wellness programs, and Spanish. Our After School Enrichment Programs continue to be popular. This year, we partnered with the Williamsburg Council on Aging (COA) to open up several of our classes to Williamsburg Seniors. It was lovely to see children and seniors together learning skills in ukulele, chess, yoga, and other classes. Our sixth grade students also partnered with COA members in a “Pen Pal”



program, exchanging letters throughout the year, and meeting several times both at the COA site and at Anne T. Dunphy.

The Anne T. Dunphy building remains an

important resource for the entire community. Throughout 2017, the building was used for weekly activities through the Williamsburg Recreation Commission, and more steadily during a revived Williamsburg Recreational Youth Basketball program, with practices and games being held daily throughout the winter months. The school also hosts a weekly community Infant/Toddler playgroup funded through an area Coordinated Family and Community Engagement (CFCE) grant, as well as a weekly parent support group through It Takes a Village. In November, the school was honored to make the building available for a memorial celebration for Jim Locke. Jim served on the Williamsburg School Building Committee with ardent dedication, and continued to work very closely with the school as Williamsburg’s Building Supervisor. His contributions to our wonderful building are innumerable, and his loss is felt deeply by our school community.

The staff and students at the Anne T. Dunphy School are fortunate to be part of such a supportive community. We appreciate our relationships with the town employees and departments who support and strengthen our school community. Our students benefit from the school’s interactions with the Williamsburg Fire Department, the Williamsburg Police Department, the Williamsburg Council on Aging, the Williamsburg Cultural Council, the Williamsburg Woodland Trails Committee, and the Meekins Library staff, trustees, and Friends. The school community is also grateful for the support of the Williamsburg Highway Department and the staff at the Williamsburg Town Offices.

Stacey Jenkins, Principal

Superintendent of Schools

Superintendent Craig Jurgensen reports that the schools in the Hampshire Regional School District have had another successful and reaffirming year while also addressing the challenges facing public schools and teachers. Collaboration and coordination between and among the District's five schools continues to strengthen. Strengthening the work we do to improve coordination, collaboration, and communication among the schools of the Hampshire Regional Public Schools will support improving student performance and welfare, professional development, and instructional strategies to address the needs of all learners. As a District, and working in partnership with the staff of R. H. Conwell School in Worthington, all of our school staff work conscientiously with commitment and purpose to uphold our responsibility to teach students to read, write, speak well, and calculate. We are also actively embracing our obligation to address "21st Century Learning Skills," including critical thinking, creativity, communication, and collaboration paired with an integration of emerging technologies. The following report highlights some of the programs, events, and activities undertaken to promote excellence in achievement and to support our students' success as life-long learners and responsible participants in our society.

Our District is expansive and complex. We have two regional school districts and four municipal schools (each also being its own district). The District covers over 163 square miles and has an elevation difference of 1220 feet between Southampton and Goshen – attributes that significantly impact decisions to delay or cancel school due to inclement weather. Every day vans from Norris and HRHS, as well as buses from Durham School Services, Lecrenski's, Van Pool and other vendors, transport our students over 2100 miles. There are 38 school committee members serving on six school committees ranging in size from four to eighteen members.

Teachers and administrators across the state recognize that children are coping with increasingly complex challenges to their behavioral health and social emotional development. Experts cite (and school staff recognize) these stressors to include: peer relationships, academic pressure, higher incidence of children exposed to trauma, social media overload, and threats of gun violence that undermine efforts to keep all students safe from harm. The effects on school success and adjustment can manifest as anxiety, depression, and emotional stress. Our schools are responding by partnering with social service agencies, providing targeted professional development, integrating social emotional learning into the core values of our schools, and evaluating effective programs and curriculum to support our students. It is clear that social emotional learning is as important to student success as more traditional curricular offerings. That said, schools must always be looking forward as we prepare our students to be "21st century learners" with the promise of making them "future ready" lifelong learners. We are often reminded that we are preparing students for jobs and careers that don't exist yet, in some cases jobs that haven't even been imagined. We know, however, that critical thinking, cooperation, communication, and creativity are essential for our students to succeed. To ensure our instructional practice includes these foundational skills, teachers at all levels and throughout all of our schools continually review and revise their curriculum and teaching practices.

School safety and emergency preparedness planning are significant activities for all schools. We are fortunate to be located in communities with responsive local police, fire, ambulance, and other emergency management personnel. Working together with the Massachusetts State Police, as well as local police and fire departments, our individual schools continue to tighten daily procedures

(including those that are in place to protect students on their way to and from school) and improve coordinated District actions to respond to emergencies. We continue to refine our procedures and make changes where necessary including updates to our Medical Emergency Plans and Emergency Operations Procedures. It is regrettable that these actions are necessary as they place additional demands on fiscal resources and an already tight academic calendar. However, having to be prepared to respond is a reality we live with, and a responsibility we accept, knowing that we must work to protect our children.

Providing quality educational opportunities for students requires that schools have effective, well-trained, high quality teaching staff. The Grinspoon Excellence in Teaching Awards annually recognize several of the many excellent teachers working in our District. HRHS teacher Tracey Pinkham, Southampton Special Education Teacher Jennifer Sorcinelli, and Williamsburg Fourth Grade Teacher Nancy Millette were the recipients of the 2017 excellence in teaching awards.

Hiring thoughtful, creative, and effective school leaders continues to be pivotal to our success and the achievement of our students. In addition to hiring outstanding new teachers in 2017, there were a number of significant administrative changes. Tim Luce was hired to serve as the interim school principal of the Chesterfield-Goshen Regional Elementary School. Prior to assuming the leadership role at New Hingham, he was a school principal in Easthampton and Conway. Kathleen Messmer was hired as the Interim Director of Curriculum, Instruction and Assessment. Kate Messmer also serves as the District's grants manager. She has a rich, well-traveled, and varied background. Since 2004 she has been an English teacher and Department Chairperson at HRHS. With the departure of the District's special education administrator in August, the 2017-2018 school year started with Patti Szulborski as the interim Director of Pupil Services. When Patti Szulborski left in November, HRSD's previous Director of Pupil Services, Laurie Farkas, having recently retired from Northampton Public Schools, returned to work with Karen Milch (HRHS Evaluation Team Leader) as interim Directors of Pupil Services. Stephanie Faas and Mary Phelan filled the Nurse Leader/Health Coordinator position.

Our work together in the schools and communities is complex, sometimes overwhelming, and yet unquestionably essential and rewarding. Together we make a positive difference in the lives of our students, their families, and the communities in which we work. We are increasingly coming together as a "Hampshire Regional Community" and engaging in a shared and coordinated commitment for improving the education we provide to our children. I am very proud of the work our teachers, support staff, and administrators have done to enhance learning opportunities and achievement outcomes for all students. I encourage you to visit the individual schools' or Superintendent's website (www.hr-k12.org) for current news and information about our students and District activities, as well as a detailed explanation of school budget development. School Committee meeting agendas and minutes can also be found here. The website will also provide you with links to individual school websites and to useful information from numerous resources. I also recommend the Department of Elementary and Secondary Education's website for data about individual schools and school districts, as well as guidance on educational initiatives and news. Whenever you have a question or wish to become involved in your community schools, please call me or the principal of your local school.

Thank you for your support and commitment to your Hampshire Regional public schools.

Craig Jurgensen, Superintendent of Schools

Hampshire Regional High School

Because of the commitment, hard work, and collective vision of the Hampshire Regional High School community, students at Hampshire Regional are thriving in a safe and positive environment. We have continued to fine tune the program offerings at Hampshire to ensure that our students are ready to meet the varied demands of college and career by the time they graduate from HRHS.



In the spring of 2017, teachers and staff engaged in a meaningful professional development series offered by Ken Pransky on “Motivation, the Limbic System and Learning.” This topic initiated conversations on how students learn best when they feel safe and when they see a meaningful connection between the lesson and their lives. Because of this, teachers pushed for additional collaboration time to create engaging lessons and to develop meaningful units for the students. This theme was bridged to the following year’s professional development series, where teachers selected a topic of interest for the year, including growth mindset, collaboration, community building, technology, project-based learning, supporting students with anxiety or depression, and building relationships. Program leaders also worked to develop some new in-house credit recovery options to provide additional opportunities for students to earn back lost credit from failed classes. This program was piloted in the fall of 2017.

Still mourning the loss of their classmate Thomas Bisbee, who died in 2016 from cardiac arrest, students organized a cardiac screening opportunity in partnership with the Kevs Foundation on May 12. The screening gave students the chance to consult with a cardiologist and provided them hands-on CPR training and relevant education on the signs and symptoms of sudden cardiac arrest in youth.

The spring brought on our usual round of standardized tests including MCAS and AP testing. Seventh grade students scored higher than the state average in both English and mathematics and demonstrated great improvements in mathematics with a higher than average growth percentile, including subgroups of students, such as students with disabilities and high-risk students. For the first time, eighth grade took the MCAS test online, as the state rolled out a new computer-based system of testing. Again, state-identified subgroups of students outperformed their peers across Massachusetts. In tenth grade, students demonstrated tremendous growth in English and math, with a growth percentile well above their peers across the state. Students are required to pass the MCAS exam in order to earn their high school diploma, and there has never been a Hampshire student unable to earn his or her diploma because of this requirement. Hampshire students also took 130 AP exams in 14 subjects. Students who earn a 3 or higher on this exam may be able to get college credit and bypass coursework in college. Students appreciate being able to take advantage of this opportunity and enjoy the challenge of the coursework.

Seventh grade geography teacher Tracey Pinkham was awarded the Grinspoon Teacher of Excellence Award for Hampshire Regional. Her collaborative nature, strong instructional skills, leadership on her middle school team, and work to build solid family and community relationships made her an ideal candidate for this accolade. Additionally, the Massachusetts School Library Association (MSLA) awarded Andrea Belanger the Super Librarian Award.

Eleven Hampshire Regional middle school students received recognition at the State Science Fair on June 3. Students who received recognition were: Sage Antonio, Abigail Buschini, Kala

Garrido, Nora Gianetti, Nathaniel Picard, Peter Tse, Jillian Scott, Jessie Paradis Stern, Michaela Rock, Sara Russell, and Kataryzna Wisnauckas.

Hampshire Regional High School graduated 114 students on June 2, after an exciting week of senior activities. Advisors Laura Pompei and Todd Bryant organized fun and engaging events for all the seniors to participate in leading up to the evening. Thomas Bisbee was remembered at the beginning of the evening and graduates received their diplomas after beautiful music and memorable speeches from class valedictorian Ida Weiss of Westhampton, class salutatorian Brody Dean of Southampton, and class officers Peyton Binnenkade, Lauren Braastad, Matthew Babyak, and Brody Dean. Four seniors did not meet the HRHS graduation requirements, but all met the graduation requirements after additional coursework by the end of the fall of 2017.



At the end of the year, Rebecca Phelps retired from her position as Choral Director. Westhampton resident and HRHS graduate Luanne Clark, who was the office manager, also put in her notice for retirement in November. Both Luanne and Rebecca left a legacy at Hampshire Regional that will always be remembered and deeply appreciated.

Over the summer, the administrative team was quite busy hiring new staff. Gary Perrier was hired in February as the head custodian after Mike Jurkowski resigned. Aidan Talbot replaced Rebecca Phelps, and Alesia Estabrook replaced Luanne Clark. Kate Messmer was tapped as the interim Director of Curriculum, so James Belcastro was hired to teach high school English. Kara Will moved to Georgia, and Sydney Cloutier filled her position in the Wellness Department. Amy Adamski and Patricia Keane joined the math department, while Susannah Branch and Haley Richard took positions in the foreign language department. Jesse Porter-Henry returned to Hampshire as a middle school science teacher because Ali Furman resigned, and Amy Bush, Jeffrey Carriero, Dayna Dolittle, Alicja Strycharz, Lyndsey Oppenheimer, Katelyn Hanlon, Abigail Rivard, Amy Burgess, and Barry Person Junior joined the Special Education department after a number of para educators and special education teachers changed positions or moved on. Judy Thrasher was hired as Hampshire's permanent substitute. Three new coaches were also hired: Gareth Flitcroft became the girls' varsity soccer coach; Steve Croft was appointed the boys' JV soccer coach; and Lee Mollison was hired as the boys' varsity basketball coach.

The 2017-2018 school year welcomed 714 students to Hampshire Regional.

As enrollment decreases, it is important to continue to maintain strong programs and retain solid staffing to ensure that graduates have the same opportunities as their peers across the nation, and to ensure we are able to attract school choice students. Over 100 school choice students make up Hampshire's current population and they bring in additional revenue to our school system.

The School Council identified five goals for Hampshire Regional's 2017-2018 school year, including goals related to supporting the whole child, communication, college and career readiness, curriculum and instruction, school safety, and the health curriculum.

Grade Level	Total Enrollment
7	122
8	162
9	105
10	119
11	93
12	107
Post high school	6
Total	714

One specific recommendation was to explore the idea of a support program for students who are struggling with mental health. A very successful model out of Brookline, Massachusetts, received a grant to support other schools to develop similar programs. Hampshire reassigned staff within the building to create a system for support for students who are stepping down from hospitalization, or who have missed school due to serious mental health issues. This program has provided support for a number of students and has ensured that students receive support in district as opposed to being sent out of district to meet their needs.

Students were excited to enroll in a number of new courses at Hampshire in the fall of 2017 including Exploring Computer Science, Advanced Placement Computer Science, and Guitar. The School Committee approved a new method of calculating GPA to align more consistently with college GPA calculations for the new school year. All honors courses count for five additional points towards a student's GPA, instead of ten, starting with the class of 2020. AP classes still count for ten points. Additionally, all classes with a modified curriculum will have a weight of .8 instead of 1.0. This allows for a fairer assessment of student learning and a more accurate GPA.

In September, the Hampshire community learned the sad news that HRHS graduate Mitch Ouimette, from the class of 2016, died of an opioid overdose. As Mitch was an athlete, many students knew Mitch and were shocked and saddened by his death. Students organized a charity basketball event in Mitch's memory in December.

Throughout the fall, students and staff have been working diligently to engage in meaningful teaching and learning. Town officials and school committee members came on learning walks and observed classes in all subject areas to observe many of the great things happening in classrooms. On one day, Marie Hart and Paula Czarniecki, 7th grade English teachers, arranged for author Priscilla Cummings to speak to HRHS 7th graders in October. Ms. Cummings spoke about the revision process, an important lesson for our students to know.

Juniors and seniors recognized for their hard work, commitment to service, and exceptional grades are inducted into the Hampshire Academic Society each year. The 2017-2018 members of the Academic Society, led by History teacher and program leader Grayson DeWitt, include Amanda Adams (Vice President), Colin Allard, Anna Avakian, Anthony Bartolomeo, Lillian Bigelow, Kate Blanchard, Olivia Brennan, Audrey Bronson, Rebecca Buehler, Andrew Cebula, Jake Constantine, Sarah Constantine, Byron Dudas, Nicholas Eline, Tallon Garelli, Emily Haket, Sophia Kubosiak, Kyleen Labrecque, Gwyneth Lech, Molli Loud, Nicholas Morton, Greg Norris (Co-President), Caroline O'Connor, Katelyn Pickunka, Charlotte Reynolds, Nicole Sansouci (Secretary), Sydney Shumway, Abby Tobin (Treasurer), Lydia Touchette (Co-President), Nicole Tripp, DJ Willard, and River Williams.

In addition to their work around pedagogy, teachers also used their professional development time to create a standardized format to document and formalize their curriculum. These unit plans will be placed in a shared google drive to increase collaboration and cross-curricular opportunities. Director of Curriculum Kate Messmer and Principal Smidy have provided staff with time and support for this initiative.

With technology and social media, increased pressures to perform and conform, combined with the rapidly evolving world, there is no question that it is a challenge being a teenager today. Despite the increasing demands placed on teachers, staff, parents, students and the community at large, Hampshire has demonstrated over and over again that it is a fantastic place to grow and

learn – I am incredibly thankful to be a part of this very special Hampshire community. Still, we must continue to put our students' needs at the center of all of our collective efforts, as they truly are our future. I hope that the collegial and collaborative atmosphere at Hampshire continues to be a benchmark of this school and district for years to come.

Kristen Smidy, Principal

Hampshire Regional Athletic Department

It was another exciting and successful year for athletics at Hampshire Regional.

In the winter, the Boys' and Girls' Basketball Teams both made playoffs. The Boys' team fell in the first round to Palmer while the Girls' team defeated Sabis International Charter School before falling to South Hadley in the Western Mass. Semi Finals at the Curry Hicks Cage. Boys' Basketball Coach, Claud Salomao, retired after 18 seasons at Hampshire Regional. DJ Willard received a 2nd place finish in the Western Mass. Wrestling Championships (160 lbs. weight class) and qualified for the State Championships where he finished 2nd. Michael Baldwin also competed in the Western Mass. Championships and finished 4th in the 152 lb. weight class. In the Indoor Track arena, Hannah Labrie qualified for the State Championships in the Long Jump. On the mountain, Evan Colman was the lone Raider to qualify for the State Skiing Championships.

There was even more to celebrate in the spring season as the Girls' Softball Team won their 6th consecutive League Championship en route to their 4th consecutive Western Mass. Championship. Katy O'Connor and Danielle McGan both reached 100 career hits. Coach Brian McGan retired after 10 Seasons as the Varsity Softball Coach. In his 10 years, Coach McGan led the softball program to 7 League titles, 6 Western Mass. Titles and 2 State Championships.

The spring track teams sent a number of athletes to the Western/Central Mass. Championships. Missy Gagnon tied for 3rd in pole vaulting and qualified for the state championships, where she placed 19th. In the spring, the school established its first ever lacrosse club. It competed against local JV teams and prep schools. The school also established a volleyball club, which will look to compete against area JV teams in the fall of 2018.

When the leaves turned in 2017, Hampshire's winning ways continued. The Boys' and Girls' Cross Country Teams both won League Championships this past fall. The Girls finished the regular season undefeated, capturing their 4th consecutive league title and also placed 3rd in the Western Mass. Championships, qualifying them for the State Championships, where they placed 12th in Division 2. The Boys' team won a league title for the first time since 2013. Gymnast Catrina Touchette placed 5th all-around at the Western Mass. Gymnastics Championships. The Boys' and Girls' Soccer Teams each qualified for the Western Mass. Tournament, where the Boys fell to Monument Mountain, while the Girls beat Hoosac Valley before eventually falling to South Hadley in the quarter finals. Hampshire Golf placed 4th in the Division 2 Western Mass. Championships as Garrett Antosz tied for 9th place in the Individual Tournament.

The year 2017 came to an end and we are left with memories and examples of Hampshire's students standing out above the crowd. Hampshire Regional continues to be a place where students are able to show off their prowess as athletes and as top-tier individuals.

John P. Plourd, Director of Student Activities

Board of Selectmen

The Board of Selectmen had a busy and productive year in 2017, performing our regular duties of updating policies, conducting personnel reviews of department heads, overseeing budgets, issuing permits and licenses, working with various committees, boards and officials to support and update programs and goals of the Town as needed.

The Board, after carefully reviewing and discussing budgets with department heads, boards and committees, was able to bring to Town Meeting a budget that supports effective and efficient Town Government on behalf of the taxpayers. This year the Board looked closely at the Highland Ambulance budget increase and worked closely with their Board of Directors to understand better their services and the associated costs. The Board felt that Highland provided a valued service and the Board is committed to working with its Directors to bring a cost-effective service to our community.

The Board supported and worked closely with the many committees, accepting their reports and recommendations. We supported moving their exciting projects and recommendations along and, in some cases, created new committees to help move these projects on.

CodeRed, the new town-wide calling system, was put into effect at the beginning of the year. This allows the Town to communicate with residents and groups in emergencies and make general announcements by phone calls, emails and text. All residents may sign up through the Town's website. It also connects Williamsburg to other communities, allowing us to get messages about emergencies in our neighboring communities that would have an impact on us.

The Facilities Master Planning Committee Report was to advise the Board of Selectmen about decisions related to municipal facilities planning, particularly the use of the Helen E. James building and parcel in the context of clarifying the vision of the Town's village center. The three top action items were that the Town continue to make resolving the facility issues of the Police and Fire Departments a priority, retain the Helen E. James building for a future use, and develop a capital plan that includes facility projects and regular maintenance. In addition, the members strongly recommended that the town shift its approach for planning, decision-making, resource-allocation and problem-solving to one that is more holistic in nature. Committees should be tasked to think in ways that are interdepartmental and interdisciplinary, that embrace long-term goals and that fully consider broad alternatives so as not to close off future options. Based on this recommendation, the Board created the Community Development Advisory Committee. This five-member Committee will work to make sure projects are moved forward taking into consideration all of the Town's goals and priorities.



Following the feasibility study done by the Public Safety Complex Committee and feedback from the Finance Committee, Capital Planning, Facilities Master Planning Committee and the community, the Board established a budget of \$2.5 million for the Public Safety Complex and created the Owner's Project Manager Steering Committee. This Committee

will work with an owner's project manager to develop a program within the budget and help finalize a site location prior to moving into design. This work will be ongoing through 2018.

Along the same lines, the Town adopted a Complete Streets Policy, which takes into consideration all modes of transportation – including pedestrians and bicycles – when moving forward with road and village center projects. Working with the state, the Town will develop a prioritization project plan and then be eligible for funding identified priority projects.

The Board, at the recommendation of the Energy Committee, completed the steps to bring forth a municipal aggregation electricity program for all residents with Colonial Power. This program allows the Town to receive its electricity from green sources at generally a reduced cost. In addition, the Town is purchasing its municipal electricity supply through a 20-year contract with Nexamp through a solar installation in Rutland, Mass.

Town government operates under the Open Meeting and Public Records Law. To ensure that the town is being transparent in its decisions, the website was designated as the official posting for all meetings and the Town developed a public records policy.

The Comcast Cable Contract was renewed for another ten years. Comcast will bring cable service to 27 of the remaining 34 household unserved with Williamsburg and will add a cable line at the Haydenville Library.

The Town continues to go after grant funding and has been successful in many areas. The Mill River Greenway continues to move forward with support through donations and grants. The Energy Committee is successfully using the Green Communities and META grant funding for its projects. The Town has accessed funds through the state's Community Compact Cabinet program, MIIA Loss Control program, and the Emergency Management Performance Grant to create operating efficiencies and purchase emergency and safety items for our departments.

Utilizing a LAND Grant (Local Acquisitions for Natural Diversity), the Town and the Open Space Committee worked with Kestrel Land Trust to purchase 34 acres in Williamsburg commonly known as Horse Mountain. This land will be overseen by the Conservation Commission, which will work with the Woodland Trails Committee to make a new public trail.

This year the Town hosted a town-wide picnic. It was a huge success, bringing together Town government and residents to share information on Town projects, to enjoy good food and great entertainment, and to visit and celebrate our community. This will be an annual event.

Town government functions because of the many dedicated and committed elected and appointed officials in town. We wish to thank all of them for their hard work and perseverance in making our community better.



Senior Center / Council on Aging

MISSION STATEMENT

The Williamsburg Senior Center is dedicated to enhancing the quality of lives of people over 60. We provide programs and services for elders, their families and caregivers, in order to support elders in achieving the highest possible level of independence and activity in their lives. We strive to provide information to the public on issues of aging and act as an advocate and liaison to elders in accessing local, state and federal resources.

COUNCIL ON AGING ADVISORY BOARD

The Council on Aging Advisory Board advises and supports the work of the Williamsburg Senior Center in its mission to serve the community. People of all ages are welcome to get involved in the work of the Council and are asked, as representatives of the community, to give voice to the needs of older adults in Williamsburg. The board meets once monthly (third Wednesdays at 12:15 p.m.) with the staff of the Williamsburg Senior Center and is open to the public. If you wish to join the advisory board please come to at least one meeting. To be appointed please submit a letter of interest to the Select Board stating your interest and any particular experience or insight you feel you have to offer. A commitment of at least one year is desired and members are appointed by the Select Board. To serve on a subcommittee, or as a volunteer, no Select Board appointment is necessary; all that is required is a willingness to assist in projects the Council chooses to focus on.

VISIONING

As the over-60 population continues to grow rapidly across the country, there is ongoing encouragement, and funding available, for planning for the needs of older people. Over the last several years we have conducted initiatives towards making Williamsburg an age-friendly town. This year we received funding from Healthy Hampshire to work with Pioneer Valley Planning Commission on a Tactical Urbanism Project. This project, based on goals identified in last year's *Healthy Aging and Community Design Project*, resulted in a one-day event to demonstrate how changes to the town center could affect walkability, recreation and reduced traffic speed to create a more vibrant business district. Temporary improvements were demonstrated and experienced by residents at the First Annual Town Picnic on September 9, 2017. These temporary improvements included a mock-up of a portion of the future Mill River Greenway, a Tea Garden between the Old Town Hall and Williamsburg Grange, as well as potential uses of the Helen E. James lot for a Public Safety Complex and the building for the Town Office and the Senior Center. As you may be aware, the Senior Center is currently squeezed into its home in the Town Offices and more space will be needed going forward. Decisions made over the next few years about town buildings, community needs, etc., will have an impact on aging services. In 2018 we will begin a strategic planning process to consider the many questions that need to be answered before plans for a new home for the Senior Center can be decided.

Please join us in visioning, planning and creating the Senior Center you would like to use yourself! Call us about opportunities to be part of these on-going conversations.

SENIOR CENTER 2017 OVERVIEW

STATISTICS

The Executive Office of Elder Affairs reports that a significant increase in the senior population, due to “baby boomers coming into their 60’s” is occurring nationally and will continue until the year 2030! Here at the Senior Center we are certainly seeing shifts in the demographic we serve, as well as an increased growth in the numbers of people age 60 plus in town. According to the most recent street listing (June 2017) there are 856 people over 60 in Williamsburg and Haydenville (roughly 37% of the population of the town), and this number will continue to grow until 2035, bringing us close to 50% of our residents being age 60 or older. With the predicted growth of the population, building our capacity to serve this senior population has never been more important than now. Currently we provide services to many seniors who are living below the poverty income guidelines set by the state (at least 6% of our town’s seniors), seniors who continue to work while also taking care of their own parents, as well as younger families caring for aging parents in town or in their own homes. This year we have also increased our hours, to be open two evenings a week, in order to serve more working seniors.

Over the year we served 272 seniors and 17 families/caregivers in various ways.

The following are counts of services per category.

83 people with 1,153 Fitness Classes

31 people with 532 Monday Meals, delivered/
onsite/ to-go

75 people with 1854 Highland Valley Elder
Services Congregate Meals

46 people with 246 Health Services

42 people with 104 Computer Classes

22 people with 40 Cultural Trips

14 people with 450 Companion Program Visits
(paid and in-kind)

7 people with 28 Healthy Cooking Classes

25 people with 47 Intergenerational Activities

99 people with 323 Enriching Cultural
Entertainment

30 people with 179 Social Events

39 people with 28 Educational Events

21 people with 550 Medical Rides

18 people with 62 Telephone Check-ins by staff

11 people with 17 Home Visits by the Outreach Coordinator

41 people with 59 Visits for case management/ benefits counseling/advocacy

23 people with 29 Medical Equipment Loans

22 people with stipended positions helping peers

And so much more.....



FUNDING This year we received support from the following entities:

Town of Williamsburg: FY17 Budget of \$65,606, costs for four part-time staff \$61,888,

expenses \$3718. Every year at town meeting residents vote to approve a \$3500 contribution to

Hilltown Community Development Corporation to support the **Hilltown Elder Network**

Program (HEN). The HEN Program served 25 low-income elders in Williamsburg at no cost to

the participants, at a cost of \$23,000. HEN staff provided transportation for medical visits and other purposes, including snow removal. Funding is also provided by Highland Valley Elder Services, Hampshire County United Way and the Eleanor Schwartz Charitable Foundation.

Pioneer Valley Transit Authority: \$9,229 in funding for staffing hours and payment to drivers for our Medical Ride Program. This program uses paid peer drivers to take seniors to medical appointments for no fee and in 2017 we served 21 people with 550 rides.

Highland Valley Elder Services Title III Funds: \$7,000. In the last several years Highland Valley Elder Services' Title III Funding was awarded to us through the Northern Hilltown Consortium of COA's for regional approaches. As Williamsburg is the largest of these seven towns, this approach resulted in fewer resources for Williamsburg than have been secured in the past. As of the fall of 2017 Williamsburg, partnering with local entities, was awarded \$4,685 in funding for our **Companion Program** (in its 6th year!) and \$3,000 to start a new **Carpooling Program** for non-medical transportation through peer drivers. This will complement the Companion Program and help spread resources farther. Peer carpooling is offered to homebound seniors, getting them out into the community for socialization, fitness, errands and more. This service is crucial to combating the isolation experienced by so many rural seniors who no longer drive.

Congregate Meals Program: Three days a week a luncheon is provided by Highland Valley Elder Services through this state funded program. Voluntary donations from participants help to support this underfunded program.



Executive Office of Elder Affairs: \$6,060. We utilize our EOEAF funding for staffing hours, outreach, programs and supplies. This is state funding based on the 2010 Census count of 606 seniors at a rate set by the state budget. In FY17 this rate was \$10 per senior. In FY18 this amount is decreased to \$9.70 per senior, or \$5,878. Until the 2020 census is conducted, all funding will be set at the lower census numbers from 2010. We hope the rate will increase, to the rate of \$11 per senior, through advocacy being conducted by MCOA and COA Boards across the Commonwealth.

Mass in Motion / Healthy Hampshire Initiative: \$10,000 Tactical Urbanism Project for a one-day demonstration of potential improvements to make Williamsburg town center more accessible and vibrant, help with slowing traffic and increase physical activity of residents (see Visioning section above).

Volunteer Hours: This year 37 different unpaid volunteers contributed 1,225 hours to support the Senior Center in all kinds of ways. This is valued at \$13,534.

Tax Work-Off Volunteers: Contributed 497 hours helping at the Senior Center!

Monetary Donations: Thank you to all who contributed! Because our funding is quite limited we rely heavily on grants, donations and volunteers to supplement our budget needs. This year we raised over 6K through donations! We use monetary donations to help fund:

- companion visits and transportation for needs of homebound elders
- provide financial aid for low-income seniors to attend fee based activities
- provide access to our Monday Meal Program for a reduced fee

Donations of Food: We would like to acknowledge the enormous amount of food that is donated by these businesses to help us run our programming: Bread Euphoria Bakery, Linda Manor Nursing Home and Assisted Living Facilities, Care One Nursing and Rehabilitation, Highview Nursing and Rehabilitation, Rockridge Retirement Community and Assisted Living, and Christopher Heights Assisted Living.

REGIONAL INITIATIVES

Due to the increasing funding cuts to aging services, on a federal and state level, agencies like ours are being asked to apply for funding collaboratively rather than independently. The Northern Hilltown Consortium has secured funds from the Executive Office of Elder Affairs through a **Service Incentive Grant** with the aim of improving outreach services and to assess infrastructure needs of our rural, underfunded COA's. This initiative is administered through a contract with the Hilltown Community Health Center, which is also running a similar initiative for the Southern Hilltowns. **Regional Outreach Coordinator** Peg Whalen, the staff for the Northern Region, is working hard as a representative for our group to partner with organizations and initiatives with similar goals, to serve elders, identify unmet needs and increase resources in the Hilltowns. The Northern Hilltown Consortium of COA's includes the towns of Cummington, Chesterfield, Goshen, Plainfield, Westhampton, Williamsburg and Worthington. Until this funding was secured, Williamsburg was the only town with enough staff hours to address this need as an agency. **Regional Newsletter:** The new regional funding arrangement has also involved the hire of a Regional Newsletter Designer to manage the distribution of information in all seven towns. As a result, more information is being distributed, there is more collaboration among COA's, and elders are attending events in other towns. In the fall of 2015 Highland Valley Elder Services also awarded the Consortium \$10,000 for two years for further outreach to Hilltown elders through the **Community Connections Program**, which connects community members who have needs to volunteers to help with these needs. This program encourages community connections between folks of all ages and offers opportunities for high schoolers to earn community service hours for providing services.

COMMUNITY OUTREACH AND EDUCATION

Developing successful relationships with isolated elders means actively maintaining connections with referral sources throughout the community. To sustain community partnerships and educate the public about resources, we have an Outreach Team (made up of COA Advisory Board members, community partners and volunteers), who meet monthly to discuss and create action plans to address outreach needs for the agency. As a result of this team approach, more information is making its way out into the community, and thus more folks are accessing services. This community-driven approach is guided by the knowledge that many folks are unaware of available resources and often hesitant to ask for help. Anyone who would like to distribute information (e.g., at church, to businesses and neighbors, etc.) is welcome to join us in getting the word out in the community!

Be a Connector: Do you know someone 60 plus in the community who is in need? We invite you to be their advocate! You can easily help someone in need by showing concern and encouraging them, or helping them to address their need. The first step is a call to our Outreach Coordinator to ask about resources. We want to stress that it is important not to wait until a crisis occurs, which may ultimately lead to their inability to age in place. ***All matters are treated with the utmost confidentiality.***

OUTREACH SERVICES/CASE MANAGEMENT

The Outreach Coordinator focuses much of her efforts on connecting with elders who are isolated, homebound, at risk or who cannot access services on their own. She is available for walk-in questions and also by appointment. A 60- to 90- minute intake session is available by appointment and can happen on-site or as a home visit. This meeting allows for a better assessment of needs and for more thorough ongoing case management and advocacy on behalf of a client. During these appointments we:

- conduct a needs assessment
- orient a client to our agency
- start entitlement applications (Fuel Assistance, SNAP/HIP, etc.)
- provide information and referrals to other program/services
- provide advocacy and start collaboration with other providers
- register clients for meals/transport/companionship/social and volunteer opportunities

We find that very often people are unaware that they qualify for financial assistance, discounts and services. The guidelines and requirements change often and are not always out of reach because of what is perceived as an “adequate income”. Many folks are surprised to find they still qualify due to changes in income guidelines and other variables. Caregivers and supportive friends are welcome to be part of these appointments and encouraged to partner with us to build a support network which helps a senior stay in their home. We also strive to support clients and their families during crises, hospital stays and through transitions to new living arrangements.

Services:

Podiatry and Foot Care Clinics
Veterans' Services/Veterans'
Agent
S.H.I.N.E. Counseling (Serving
Health Information Needs
of Elders)
Assistive Equipment Loans
Blood Pressure Clinics
Flu Clinics

PROGRAMS

Fitness: We offer weekly and twice-a-week classes, during daytime and evening hours, that provide for physical and mental wellness for various levels of ability. In 2018, we hope to expand offerings to include more varieties of yoga as well as Feldenkrais and Zumba. Classes are free or have reasonable



fees. We offer financial aid for lower-income seniors who wish to attend. Help with transportation for homebound or non-driving seniors can also be arranged.

Current Classes Offered:

Healthy Bones and Balance
Gentle Chair Yoga
Yoga for You (Intermediate)
Modern/Contemporary Dance
Tai Chi

Entertainment: Performances financed by the Williamsburg Cultural Council and other sources are scheduled one to two times monthly.

Trip Program: Group outings to nearby destinations through carpooling. Destinations include movies, shopping, leaf peeping, sugar houses, museums and more.

Adult Learning: We have monthly guest speakers who conduct workshops or presentations about issues of health, finances, estate planning/legal matters, housing, insurance, home safety, assistive equipment, fall prevention and entitlements.

Computer Instruction: Instruction of basic skills with one-on-one technical help available.

Men's Group: Breakfast and other activities, meets 3rd Thursdays, 8:00 a.m. at Williamsburg Snack Bar.

We are always looking for people to lead new groups. Have a hobby? Why not volunteer two hours a week to share your interest with others?

INTERGENERATIONAL PROGRAMS



Pen-Pal Program: In partnership with the local elementary school we are engaging local seniors in a year-long letter exchange with 6th grade students and are also recruiting seniors to join in the school's new **Intergenerational Enrichment Program**, where seniors and kids learn together in 6 week workshops! **Bag Sew Group:** This intergenerational group meets weekly to create cloth bags for use in local stores.

CULTURAL PROJECTS

"A Day at the Dump" is the fourth film in the Meekins Library Archives and Council on Aging's "living archives" series of Cross Generation Conversations films. It captures the life and spirit of Williamsburg and Haydenville through sound bites from over 80 of your friends and neighbors talking about what they love about our town. Funding was provided by the Friends of the Williamsburg Libraries, the Williamsburg Council on Aging, the Williamsburg PTO, the Williamsburg Historical Society, the Williamsburg Grange #225, Florence Bank and the Williamsburg Cultural Council. All of the films are available for viewing through Meekins Library and have been shown at various public events. Stay tuned for the next filming May of 2018 in downtown Burgy for "Around the Town". Tell us what you do downtown on Saturday mornings when you are around the town!

COMPANION PROGRAM

Our Companion Program continues to provide homebound seniors and people with disabilities more opportunities to socialize, get out into the community, attend to errands or address needs which cannot be met through other avenues. This program also is a benefit for the Companion Workers, who receive a small stipend to cover gas and enjoy routine and satisfaction in helping others. We welcome people of all ages to be companions, and seniors often love it if you bring a baby or a pet too! This program has allowed us to connect with isolated and underserved seniors in the community and support them to have more active lives within their own community. Donations for this program are greatly appreciated, as they allow us to supplement the small amount of grant funds we receive to run this program, providing more people with these very needed services.



TRANSPORTATION PROGRAMS (both free and discounted fares available)

This year Transportation services continued to be one of the most needed services.

Medical Rides: *Free* rides to medical appointments for seniors by private drivers.

Non-Medical Rides: *Free* carpooling and on-to-one rides for socialization, fitness and errands, etc.

PVTA Dial-a-Ride: Door-to-door transportation; we can help you apply and we sell tickets.

NUTRITION PROGRAMS

The Senior Center provides various programs for daily nutrition needs and socialization.

Congregate Meals: Continue to be served on Tuesdays, Wednesdays and Thursdays through the meal program provided by Highland Valley Elder Services. These meals are free for anyone 60 and over. Donations are accepted and help fund more meals for the program.

Take-Home Dinner Program: “Meat and Potato” style meals, provided by Smith Vocational High School Culinary Program, were available for purchase for \$6.25 each; lower fees available for qualifying seniors. Delivery available.

Monday Meals Program: We serve a \$3 luncheon at 11:45 every Monday, consisting of healthy homemade soups, salads or casseroles, with bread donated by *Bread Euphoria Bakery*, and dessert provided by Linda Manor Nursing Home. Meals also available for take-out or delivery to your door. A great resource for working seniors or anyone who wants a break from cooking!

Brown Bag Program: Monthly bagged groceries, of perishable and non-perishable items, are provided at the Senior Center. This food is provided by the Food Bank of Western Massachusetts and on-site distribution and deliveries are provided by volunteers. *Volunteers are always welcome.*

Garden Program: Each spring we plant raised garden beds and grow fresh produce for cooking and for handing out to seniors to take home. This year we hope to expand this garden project, grow more food and create a nice place to have outdoor activities. *Want to get involved? There are many opportunities to help out. Call for more information!*



Did you know that many of our activities are intergenerational and open to people of all ages? Stay up to date on our latest offerings: Sign up for our monthly newsletter (call 268-8407 or email Sherry at sloomis@burgy.org), follow us online for announcements on Facebook at www.facebook.com/pages/Williamsburg-Council-on-Aging/.

THANK YOU, VOLUNTEERS AND COMMUNITY SUPPORTERS!

We would like to say thank you to all the volunteers, businesses, town departments, individuals, families and seniors who contribute time, money, supplies, physical labor, and space in support of the mission of this agency. The effectiveness of our work, to support the quality of life and ongoing independence of older adults in Williamsburg, depends so much on the involvement of the community. Thank You!!!

Marie Westburg, Director, Williamsburg Senior Center

Oliver Smith Will Charities

To the Residents of the Town of Williamsburg

RE: SMITH CHARITIES' FISCAL YEAR DISTRIBUTIONS

During Smith Charities' fiscal year, February 1, 2017 – January 31, 2018, the following Applicants from Williamsburg were paid as beneficiaries under the Oliver Smith Will:

<u>Beneficiary Type & Total</u>		<u>Amount</u>
Tradespersons – 1	Received a gift totaling	\$ 600.00
Widow – 1	Received a gift totaling	<u>\$ 300.00</u>
		\$ 900.00 Total

Eric Cerreta, Elector
Under the Oliver Smith Will

BENEFICIARY TOTALS

During the past year, one (1) tradesperson was enrolled. Loans of \$600 each were made to four (4) apprentices; the notes of four (4) tradespersons have been surrendered and the benefit of \$600 granted to each. Two (2) new student nurses enrolled under the Nurses' Program, and one (1) nurse who earned her degree received a gift of \$600. Twenty-five (25) widows have been paid a total of \$9,000 and three (3) brides have received the marriage gift of \$100 each. The total sum disbursed as gifts to beneficiaries was \$19,214, which includes \$6,914 that was paid to the City of Northampton for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school.

Since the provision of the Will went into effect, the beneficiaries of the nine communities have been paid:

Tradespersons*	\$2,923,500
Nurses**	812,333
Widows	1,807,312
Brides***	1,496,800
Smith's Agricultural School	1,540,178
Annuities	35,374
Taxes	<u>613,717</u>
Total Payments	\$9,229,814

*Originally designated in the Will as Indigent Boys

**Originally designated in the Will as Indigent Female Children

***Originally designated in the Will as Indigent Young Women

Mortgage payments have been made promptly and outstanding loans are up to date.

Trustees
Lydia Szych
John Coull
David Murphy

Trust Fund and Cemetery Commission & Trustees of the Meekins Library Corporation

During 2017, the three-member Trust Fund and Cemetery Commission continued to oversee the more than 30 bequests left to the town by generous benefactors over the years, making distributions according to the terms of the various trusts, to our local schools, the library, newborns, senior citizens and the financially disadvantaged. The values of the trusts have increased 9.32% in 2017 to \$1,818,796 even with expenditures of \$70,128 to various community causes (\$58,279) and portfolio management fees (\$11,849). We have continued our efforts to reach out to the citizens of Williamsburg to find creative ways to help students with school-related educational projects.

As trustees, we encourage all Williamsburg residents to consider the Town when planning their estates, so their generosity and forethought can benefit our community for generations. In recent years the Town has received bequests from the estates of Gertrude Ronk, Lois Scott, and from the Kmit family. The original Kmit gift of \$354,000, now valued at \$519,611, is earmarked for the libraries, specifically to strengthen the programs and expand educational opportunities for children under the age of nineteen. Most bequests have been made for a specific intent but only the creative spirit of the donor limits the purpose of the trust.

Other gifts are now used to aid students and strengthen our public schools (\$21,523) and support the Meekins Library (\$15,684). Trust fund support in the past has enabled Williamsburg Public School students to explore robotic technology, enjoy performance and studio arts, take field trips and benefit from many other teacher and student projects. The Trust Fund has also provided support to Hampshire Regional students from Williamsburg (\$3,500) for academic related travel up to \$350/year, computers up to \$200 for seventh grade students at Hampshire Regional, and extracurricular activities sponsored by Hampshire Regional. The commission continually encourages creative student-initiated proposals.

In managing these gifts the Trust Fund protects the original investment and only expends up to 4% of the value above the original gift value on an annual basis. Distributions from the trusts are based on a formula that uses earned income, thereby protecting the principal. As the value of these trusts increases, the amount of gifting increases.

Another responsibility of the Commission is to oversee the Town's two cemeteries, Old Village Hill and Mountain Street, and to handle the sale of plots at Mountain Street, the historic Old Village Hill Cemetery being closed for burials.



The Trust Fund Commission is also responsible for the two town clocks that are in the Haydenville and Williamsburg Church towers. The Williamsburg clock, a Seth Thomas Clock Co. # 16, was a gift of the William A. Nash family in 1897. The Haydenville clock, a beautiful E. Howard & Co. "Special Striking" clock, was donated to the people of Haydenville in 1901 by H. Hayden Sands in memory of his mother, Alice, and is housed in the steeple of the Haydenville Congregational Church. The latter is still fully gravity driven and requires a winder (presently performed by Emmet Anderson) to climb the tower once a week to wind both the clock and chiming mechanisms.

Whether helping students, providing for the needy families (\$4,000), sending flowers to the elderly who are 90 years old or older on their birthdays (\$1,290), welcoming newborns with a \$200 gift (\$3,000), or aiding in beautification projects, your gifts, too, could be a source of continuing giving. The generosity and forethought of a 19th century town doctor, Daniel Collins, is a case in point. In 1856, Dr. Collins left the town 51 shares of bank stock and \$7,000. Since then the bequest has generated tens of thousands of dollars to help our public school students grow and learn. Yet today the Collins Fund is worth more than \$577,997.

Trust Fund meetings are held on the first Tuesday of each month at 7 p.m. at the Town offices.

Richard Kisloski, Chair; Eric Weber, Correspondent; Collin Black, Secretary

Veterans' Services

The Central Hampshire Veterans' Services Director continues to work with the Massachusetts Interagency Council on Housing and Homelessness on the implementation of the Integrated Plan to Prevent and End Homelessness Among Veterans. Our office is working diligently to achieve the goal of ending veterans' homelessness under the guidelines of the U.S. interagency Council on Homelessness. As part of our collaborative work with local agencies such as Craig's Place, Soldier On, the VA Homeless Program and Amherst Community Connections, we can identify veterans in our community who are experiencing homelessness and develop housing plans in the appropriate permanent housing models for them.



- The Director continues to serve on the veteran committee of the Three County Continuum of Care based at the Hilltown CDC in Chesterfield, which meets at least monthly to advance the use of our newly developed By Name List that has closed off gaps, preventing more people from slipping through the cracks.
- We are active participants with Homelessness in Amherst: Systems and Providers monthly meetings to assist people facing homelessness and to prevent those who are on the verge of becoming homeless by connecting them with the benefits and services to keep them and their families in their homes.
- We continue to have a staff presence at the Hampshire County Housing Court in Hadley in order to address proactively the needs of veterans who have fallen into homelessness or who are at risk of homelessness. We also maintain a presence at the Hampshire County House of Correction to identify and plan for veterans being released from that facility and assist with re-housing those veterans. A newly developed protocol for veterans leaving the Massachusetts Department of Correction facilities with guidance and input by the department director as has been implemented.

Our Veterans' Services District has continued its participation with the advisory committee of the John P. Musante Health Center being constructed at the Bangs Community Center in Amherst. Our office collaborated with Cooley Dickinson Hospital in one facet of their community health needs assessment, *the condition of veterans in our local communities*. We assisted in the development and implementation of a regional survey and focus groups consisting of veterans and another consisting of veteran family members. This confirmed our believed expectation of use of this facility by the communities' indigent veteran population we serve. The Hilltown Community Health Centers in Worthington and Huntington are often used by our veteran clientele residing in that area of our district. Our engagement with the planning process is to ensure that both the services provided and the systems designed for building will meet the needs of our veterans. We look forward to its opening in 2018.

Our district office has continued its involvement with the Veteran Justice Partnership <https://www.wesoldieron.org/veteran-justice-partnership/>, a collaborative effort with the Northwest District Attorney's office to meet the needs of returning veterans struggling to reintegrate into the community and finding themselves in legal trouble due to the struggles of

moving from combat to community life. Due in large part of the efforts of this partnership we can announce the establishment of a Veterans Treatment Court housed in Holyoke, MA. It currently handles cases from Northampton and Holyoke District Courts, and will be looking to expand in the coming months and years. The hidden wounds of war (i.e., PTSD and TBI) continue to affect our returning veterans, and the consequences of the symptoms of these conditions can often lead to poor decision making, whether out of desperation or extreme frustration with civilian systems, which in turn can get them into legal trouble. Many of these veterans, both men and women, deserve a second chance, and treatment not incarceration. Veterans Treatment Court will give them that chance. Our newest part-time staff, a veteran of the Iraq War, is working with the veterans' justice officer at the VA medical center in Leeds, Soldier On, and the District Attorney's Office in collaboration with this treatment court.

Over the last year we have added two new members to the Williamsburg Veterans' Memorial Committee. One of the new members, Daniel Nye, started what is known as "The Williamsburg Veterans' History Project." We held an event to begin the process of scanning records into a database following the Veterans' Day ceremony this year. Many thanks to the several residents



who brought in their records to be digitally preserved. This project will be an ongoing effort and will be active for the foreseeable future. We hope to digitize as many records as possible in order to ensure their indefinite preservation. You can contact your Veterans' Agent to arrange for your records to be preserved.

Veterans' Services devotes a significant amount of time administering M.G.L. ch. 115 veterans' benefits and submitting VA claims. This year eight families received Chapter 115 benefits to help meet their basic needs. The total amount of Chapter 115 benefits issued in 2017 was \$39,123. We also submitted five new VA claims as well as following up on previously submitted claims. The VA reported that veterans and families of Williamsburg and Haydenville receive \$1.133 million in compensation and pension benefits annually.

Tree Warden

Because of the number of dead and diseased town trees, and too little money in the budget, Town Meeting approved \$11,000 for maintenance and removal of trees, in addition to the regular Shade Tree operating budget of \$7,000. This will enable the town to address the backlog aggressively.

Water and Sewer Commission

The Williamsburg Water and Sewer Commission meets every other Tuesday at 7:00 p.m. at the Town Offices. These meetings are subject to change especially during winter months. Summer meetings are held only once per month for the months of June, July and August. The public is welcome to come in with any questions they may have or any comments they may have for the Commission. The Commission consists of five members. Members are elected. We have three certified water operators or operators in training on the Commission.

Meters are read every spring and fall. Bills are sent twice a year. If we are unable to get a reading, your bill will be based on an estimate of usage. Most radio read meters have been installed and will make it much easier to do water meter readings and get reports about water usage. The Town owns the meters and the Town has the right to access them and change them as needed. No one should touch the meters except the Town.

Tighe & Bond did some sewer system and storm water drain assessment work to help guide infrastructure maintenance, repair, and replacement. We may do additional assessment work in the next year to help prioritize work plans and projects.

We are also starting renewed conversation with the City of Northampton regarding our contract with them for sewer service. All our Town sewerage goes to Northampton for treatment.

The Commission is beginning work on public use regulations for the several hundred acres of land owned by the Town to buffer and protect the existing and historic water system. Public review and input will be sought as the process proceeds. Current approved general and administrative regulations are available at www.burgy.org.

The Highway Department has started our water main replacement work for Fort Hill Road. This work will continue off and on for several years. We want to thank the Highway Department and Fire Department for working closely with the Commission.

Again, we want to remind you to check for leaky faucets, including outdoor faucets, toilets, sill cocks, dripping faucets, showers, washing machine hoses, etc., around your home. It is your responsibility to watch for and repair those leaks. Any water that goes through your meter will be billed, whether it is put to use or lost through leaks. This also includes broken pipes due to freezing. It “pays” to take a few minutes periodically to check on things.

Respectfully submitted,
William Turner, Chairman

Woodland Trails Committee

The Williamsburg Woodland Trails Committee (WWTC) was established by the Selectboard to work with interested public and private property owners to enhance trail opportunities in town.

Goals of the committee

- To identify existing trails in town
- Work with public and private property owners to improve trails for appropriate community use
- Develop a coalition of all trail users (including hikers, skiers, snowmobilers, ATVers, bikers and equestrians) interested in maintaining and improving Williamsburg's trails.
- Organize and lead hikes on local trails

2017 Hikes

- First Day Hike, met at the Briar Hill Conservation Area for a snowshoe hike to the scenic outlook
- Moonlight Hike, February 11, snowshoe hike at the Big View Trail to scenic outlook and return
- Fall Foliage Hike, October 22, Hilltown Land Trust Breckenridge property from the Route 9 kiosk
- Thoreau Bicentennial Hike, July 16, hike from Meekins Library on Mass Audubon's O'Neil Hill trail

Trail Maintenance

Individual committee members worked throughout the year to clean up trail debris, refresh blazes, post signage and perform chainsaw and drainage work on our trails.

- On March 12, Hilltown Land Trust sponsored a workday with WWTC at the Hilltown Land Trust Bradley property where members worked to clean up recent storm damage.
- Historic Dam Trail workdays were scheduled throughout the year to perform trail construction and maintenance and the installation of the trailhead kiosk, trailside benches and roadside sign.

Progress continues on the development of the Historic Dam Trail, which provides public access to the 1874 Williamsburg reservoir dam disaster and flood site. During 2017 we constructed and installed trailside benches, the trailhead informational kiosk and roadside sign. Work continued on the improvement of the trail tread and the posting of signage. The town road crew assisted in providing on- street parking and the moving and placement of the flood memorial boulder. The committee



received a Massachusetts Humanities Grant of \$7,500 to help defray the expense of a Mill River Disaster brochure and trail wayside signage highlighting the Historic Dam Trail and flood

disaster, to be produced with the Mill River Greenway Initiative. The committee is anticipating a 2018 summer completion of the main aspects of the project.

To mark the Thoreau Bicentennial Statewide Read in celebration of Thoreau's 200th birthday, the committee was invited by Meekins Library to collaborate on providing a program and woodland hike for the town's Thoreau celebration. On Sunday, July 16, following a reading of Thoreau's walking essays at the library with Thoreau specialist Jeffrey Hinich, the committee hosted a hike on Mass Audubon's O'Neil Hill Trail.



This year through the efforts of Kestrel Land Trust, the towns of Williamsburg and Hatfield acquired parcels on and around Horse Mountain. The committee will work with the Open Space Committee and town Conservation Commission in coordinating the goals of each committee and the development of a trail on the 34-acre Williamsburg portion of the property.

Our town budget was used to purchase equipment and materials for trail construction and maintenance and to promote our trails through our website and printed materials.

Using Williamsburg's Trails

Information about Williamsburg's trails and current activities is available on our website, www.WilliamsburgWoodlandTrails.org. These trails may cross public and private property, so please respect the trails and properties. WWTC requests that all users follow these guidelines when using local trails.

- WWTC appreciates the Williamsburg landowners who have opened their properties for public trail use. On private and public properties please follow all trail use and property signs.
- Please respect all trail uses: hiking, biking, skiing, horseback riding, ATV and snowmobile use are all important trail uses in Williamsburg.
- Please stay on trails.
- Please be sensitive to natural and cultural resources, remove trash if you find it, and avoid environmentally sensitive areas.
- Please observe property specific guidelines for trail usage by dogs.

Respectfully submitted,

Williamsburg Woodland Trails Committee

Committee members: Paul Jahnige, chair, Gwen Blodgett, Dwight Baghdoyan, John Hoogstraten, Eileen Keegan, Sarah LaPointe, Diane Merritt, Karin McGowan, David Weber

Zoning Board of Appeals

The current members of the Zoning Board of Appeals (ZBA) are Marcianna Caplis, Gerald Mann, Charles Dudek, and alternate members Osa Flory and Paul Kennedy. In addition to their service on the ZBA, our members are all active in the Williamsburg community and serve on other boards and committees.

According to our Zoning Bylaw, the Inspector of Buildings, appointed annually by the Board of Selectmen, serves as the Zoning Enforcement Officer and has the obligation of investigating complaints concerning alleged violations of the Zoning Bylaw.

In 2017, the ZBA held public hearings and made decisions on six applications for special permits for a variety of projects. An applicant proposed to construct a timber-framed style, 2,016 square foot accessory structure, at 24 O'Neil Road, to use as an art studio, including storage of the artist's equipment and supplies and for the creation of art works. The ZBA found that the structure did not adversely affect the rural character of Williamsburg and the proposed use was compatible with the character and scale of other uses permitted as of right in the Rural Zone.

The ZBA reviewed another application for a special permit wherein the applicant proposed to construct a 2,400 square foot, mixed-use building consisting of a garage and workshop, at 46 Hyde Hill Road. The steel with a barn siding exterior building will be used for storage of personal equipment and supplies and for the fabrication of made-to-order architectural objects including kitchen counter tops, tables, and kitchen islands. No painting, anodizing, or plating of the fabricated items was allowed.

In another application for a special permit, the applicant was operating an event venue at 16 Walpole Road, Haydenville, using a repurposed barn building as the principal venue for a variety of events such as weddings, reunions, and agricultural-themed events. On November 22, 2016, the ZBA had decided that this development met the requisite criteria of the Zoning Bylaw. The ZBA had voted unanimously to grant a special permit for the establishment of an event venue in accordance with the terms and conditions stated in the decision. In this application for modifications to the original Special Permit, the applicant requested to extend the hours of operation of the venue from 10:00 p.m. to 11:00 p.m.; permit a maximum attendance at any event of up to 300 guests; and be allowed to have amplified music in the outdoor pavilion, but only during events held on weekends. The ZBA granted the request for a special permit, but held that the special permit would expire on March 31, 2018, and could be renewed provided that a written request for renewal is made to the Williamsburg Zoning Board of Appeals no later than January 1, 2018. The ZBA would hold a hearing on the renewal and decide the question before the expiration of the then-existing permit. The ZBA decided that this condition was necessary to give the ZBA and others with standing the opportunity to obtain review of the actual use of the property so that it does not constitute a nuisance by reason of excessive noise and traffic.

In another application for a special permit, the applicant proposed to construct a ground mounted photovoltaic installation on approximately 18.5 acres of a 370 acre parcel in the Rural Zone, located at 103 Briar Hill Road, owned by Hull Forestlands, LP. The solar installation will be

constructed on a 30-acre sand and gravel removal operation. There will be no extensive tree clearing and the project design specifies that no new impervious surfaces, beyond support pads for the electrical equipment, will be added to the site. The ZBA decided to grant the application for a special permit, with certain conditions to protect the rural character of the area.

In all the projects listed above, the ZBA also found that there will not be any air or water pollution or excessive noise generated by the activities. Also, the proposed projects and the submitted designs and specifications minimized visually adverse effects on neighboring properties.

After another property owner had installed two signs (each approximately 9'x4') on two sides of a building housing his business in the Village Mixed Zone, he applied for a special permit. The signs contained information concerning the applicant's business on the site. The Zoning Bylaw restricts the size of freestanding or projecting commercial signs for one business in the Village Mixed Zone to twelve square feet. This Bylaw also allows for one additional sign on the building conforming to the dimensions specified in the Bylaw. The ZBA decided that the installed signs exceeded the dimensional limitations specified in the Zoning Bylaw, and the ZBA had no authority to amend or excuse non-compliance with the Williamsburg Zoning Bylaw. With two members voting to deny, and one member voting to grant the special permit, the ZBA voted to deny the application for a Special Permit for these signs.

A decision about land at 74 Village Hill Road in the Village Residential Zone and extending into the Rural Zone resulted in the ZBA affirming and modifying the conditions of prior decisions on the use of the property. The land is surrounded by residential homes and Town-owned property which is open to the public. The property has been used for target shooting by the owners and others for many years pre-dating the existing Zoning Bylaw. The property and adjacent Town property is open to and used by the public for open space, walking paths, trails and similar recreational purposes. After conducting public hearings, the ZBA found that prior decisions regarding the use of the property were valid and ordered that the property owners undertake and maintain remedial actions to address the noise and safety concerns raised at the hearings and in written submission to the ZBA.

Brenda Lessard, Town Clerk, continues to assist the ZBA in its work. Brenda serves as our Secretary – scheduling meetings and public hearings, preparing minutes, filing decisions, and responding to many requests for information regarding the work of the ZBA. In particular, Brenda has the responsibility for updating and maintaining the ZBA's section on the Town's website. Brenda's diligence and attention to detail are invaluable to the prompt completion of our work.

