

Town of
Williamsburg
Massachusetts



2019
Annual Report

William Turner



The Board of Selectmen dedicates the 2019 Annual Report to the memory of William Turner. There are people who are the foundation of town government and we can't imagine how things will continue without them. Bill was one of those people. He cared deeply for the town and its people and his presence and work made a difference in the community.

Bill served as the Highway Superintendent for 20 years. He was diligent and had a strong work ethic. In addition to planning and overseeing the town road work, he consulted, weighed in on, and supported a multitude of

projects not directly related to the Highway Department. He had some involvement in every project from the renovation of the school, the upgrades to the former Town Hall, the maintenance of the Helen E. James, and the trails and the planning of the South Main Street section of the Mill River Greenway. Bill's skills and expertise were often sought out and he was always willing to provide his support and help. He was goal oriented and was always there to make sure things got done. Bill was the go-to person for many departments because he had knowledge of the town's infrastructure. Bill was vital to town government functions and an integral part of the town government community.

Bill also served three years on the Conservation Commission and sixteen years on the Water and Sewer Commission (six as Chair). In addition, he held the positions of Dog Officer and Tree Warden at different times. He felt strongly about maintaining a balance between adhering to the rules while serving the community residents in a practical and reasonable manner.

Bill's dedication to the town extended to the community around him. Bill was active in many local clubs. He and his wife Deb hosted and coordinated charity events, showing a strong philanthropic side of his personality. They often opened up the pavilion on their property for community events and celebrations.

Bill not only was a presence in town government, but he was also the biggest presence in his family. Family was a priority for Bill. Bill and Deb loved to ride motorcycles, go camping and just spend time together at home on their farm. Family time often included their daughter Missy and their granddaughter Brianna. Those were some of Bill's favorite and most memorable adventures.



Bill had an impact and made a difference during his time in Williamsburg. He was dedicated and committed. He was someone folks counted on and leaned on. The Town is better because of him and we will miss him.

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Photo credits:

Bill Turner - Family
 Cemetery - Eric Weber
 Church - Haydenville Congregational Church
 Dog, Before Town Meeting - Brenda Lessard
 Angel Park - Nick Dines
 Town Office Building, Flag at Highway - Charlene Nardi
 Hampshire Regional musical - Tom Adams
 Turtle, Icicles - Melinda McCall
 Road with LED streetlight - Mary Dudek
 Fire truck at fire scene, Fire Dept training - Fire Dept.
 Transfer Station sign - Sherry Loomis
 Meal - Marie Westburg
 Highland Ambulance sign - Highland Ambulance
 Rural roads - Dan Banister
 Bill Turner in excavator - Highway Dept.
 Winter trolley - Historical Commission
 Library events - Library
 Greenway at river bend - Nick Dines
 New defibrillator, Police on Memorial Day - Police Dept.
 Students at recess, High school grads - Stacey Jenkins
 Dunphy School musical - Aaron Osborne
 High School town hall, Field hockey game - Kristen Smidy
 High School staff - Kristen Smidy
 Dunphy band students - Stacey Jenkins
 Public Safety Complex public forum - William Sayre
 Roger Tincknell at Senior Center - Sherry Loomis
 Mountain Street Cemetery - Dick Kisloski
 Tree - Woodland Trails
 Horse Mountain Trail construction - Eileen Keegan

Government Officials

Select Board

Denise Banister
William Sayre
David Mathers

Representative in the General Court (1st Franklin District)

Natalie Blais
State House, Room B1, 24 Beacon St., Boston, MA 02133
(617) 722-2425 Fax: (617) 722-2847
Montague Office, Town Hall, 1 Avenue A, Turners Falls-Mondays from 1pm-6:30pm
Chesterfield Office, Hilltown CDC, 387 Main Rd., Chesterfield-Thursdays from 1pm-5pm
(413) 362-9453 Fax: (413) natalie.blais@mahouse.gov

State Senator (Berkshire, Hampshire & Franklin District)

Adam Hinds
Room 109-E, State House, Boston, MA 02133
(617) 722-1625 Fax: (617) 722-1523
16 Main St, Williamsburg, MA 01096
(413) 768-2373 adam.hinds@masenate.gov

United States Representative (1st District)

Richard E. Neal
341 Cannon House Office Building, Washington, DC 20515
(202) 225-5601 Fax: (202) 225-8112
300 State Street, Suite 200, Springfield, MA 01105
(413) 785-0325 Fax: (413) 747-0604 www.neal.house.gov

United States Senators

Elizabeth Warren
317 Hart Senate Office Building
Washington, DC 20510
(202) 224-4543
1550 Main Street, Suite 406
Springfield, MA 01103
(413) 788-2690 www.warren.senate.gov

Edward Markey
255 Dirksen Senate Office Building
Washington, DC 20510
(202) 224-2742 Fax: (202) 224-8525
1550 Main Street, 4th Floor
Springfield, MA 01101
(413) 785-4610
www.markey.senate.gov/contact

Governor

Charles Baker
Office of the Governor, State House, Room 280, Boston, MA 02133
(617) 725-4005 or (888) 870-7770 (in-state use only)
436 Dwight Street, Suite 300, Springfield, MA 01103
(413) 784-1200
www.mass.gov/governor/constituent-services/contact-governor-office/

Town Office Hours and Contact Information

Subject to change, see www.burgy.org

TOWN ADMINISTRATOR

Charlene Nardi, (413) 268-8418

Town Offices, 141 Main Street

Mon thru Thurs 8 – 4, Fri by appointment

townadmin@burgy.org

ADMIN. ASST. TO SELECT BOARD

Eleanor Warnock, (413) 268-8400

Mon thru Thurs varies, often 10 – 2, best is 1 – 2

selectmen@burgy.org

TOWN COLLECTOR

Bonnie Roberge, (413) 268-8401

Mon, Tues, Wed, Thurs 8:00 – 3:30

towncollector@burgy.org

TOWN CLERK

Brenda Lessard, (413) 268-8402

Mon 8:30–3:30, Mon eve 5 – 7 (except mid-Jan to mid-Apr); Tues 8:30 – 3:30; Thurs 9 – 2

townclerk@burgy.org

ASSESSORS

Robin Rosewarne, (413) 268-8403

Tuesday 9 – 11, eve 7 – 8

assessors@burgy.org

TOWN ACCOUNTANT

Kala Fisher, (413) 268-8412

Thursday 9 – 3

kfisher@frcog.org

TOWN TREASURER

Nathan Rosewarne, (413) 268-8415

By appointment

treasurer@burgy.org

FOOTHILLS HEALTH AGENT

Mark Bushee, (413) 268-8404

By appointment

foothills@burgy.org

SENIOR CENTER

Director Melissa Wilson
(413) 268-8410

Mon thru Thurs 8:30 – 2:30, 1:30 in summer

Meals served Mon, Tues, Wed, Thurs at 11:45

seniorcenterdirector@burgy.org

VETERANS' AGENT

Tom Geryk, (413) 587-1251

Mon 2 – 4

vetadmin@northamptonma.gov

HIGHWAY SUPERINTENDENT

Dan Banister, (413) 268-8405

24 Main St, Williamsburg, Mon thru Fri 7 – 3:30

burgypass@burgy.org

FIRE DEPARTMENT

Chief Jason Connell, (413) 268-7233

5 N Main St, Wmsbg, 16 S Main St, Haydenville

williamsburgfire@burgy.org

POLICE DEPARTMENT

Chief Denise Wickland, (413) 268-7237

16 S Main St, Haydenville

wicklandd@williamsburgpd.org

TRANSFER STATION & RECYCLING CENTER

(413) 268-8408

27 Mountain Street, Haydenville

Wed and Sat 9 – 4

BUILDING INSPECTOR

Louis Hasbrouck, (413) 587-1240

212 Main St, Northampton, MA 01060

Mon, Tues, Thurs, Fri 8:30 – 4:30; Wed 8:30 – 12

lhasbrouck@northamptonma.gov

Board Meeting Schedules

Agricultural Commission	Four times a year, February, May, August, November, 2 nd Thursday, 7:00 p.m.
Assessors	Weekly, Tuesday 9:00 a.m.–11:00, 7:00-8:00 p.m.
Conservation Commission	Twice a month, 2 nd and 4 th Thursdays, 7:00 p.m. Site visits as needed
Council on Aging	Monthly, 3 rd Wednesday, morning, times vary
Energy Committee	Varies
Finance Committee	Various Wednesdays, 7:00 p.m.
Board of Health	Twice a month, Mondays, 2:00 p.m.
Library Trustees	Monthly, 2 nd Monday, at Meekins Library 7:00 pm
Mill River Greenway Committee	Monthly, 1 st Thursday, 7:00 p.m.
Open Space Committee	Varies
Planning Board	Twice a month, 1 st and 3 rd Mondays, 7:00 p.m.
Recreation Commission	Monthly, 1 st Wednesday, 6:30 p.m.
Williamsburg School Committee	Monthly, 3 rd Wednesday, 6:30 p.m. Anne T. Dunphy School
Hampshire Regional School Committee	Monthly, 1 st Monday, 7:00 p.m. Hampshire Regional School
Select Board	Every other Thursday, 7:00 p.m. (warrant weeks)
Technology Committee	Varies
Trust Fund Commission	Monthly, 1 st Tuesday, 7:00 p.m.
Water/Sewer Commission	Every other Tuesday, 7:00 p.m. (warrant weeks)
Woodland Trails	Monthly, 2 nd Wednesday, 7:00 p.m.
Zoning Board of Appeals	Per application

Please note that some changes are made in scheduling to accommodate summer/winter scheduling. Many boards hold additional meetings as necessary. Meetings are not held on state or federal holidays. All meetings and agendas are posted on the bulletin board in the Town Clerk's office and on the Town website www.burgy.org.

2019 Elected Officials

Office Expiration

Assessors (3 years)

Robin Everett	2020
Denise Banister	2021
Glen Everett	2022

Board of Health (3 years)

Donna Gibson	2022
Helen Symons	2020
Gordon Luce	2021

Board of Library Trustees (3 years)

Cynthia Barker	2022
Charlotte Meryman	2022
Patricia Billingsley	2020
Robert Stinson	2020
Joan Coryat	2021
Edward O'Neil	2021

resigned 7/2019

Ken Borden	2020
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*appointed 8/2019***Elector – Oliver Smith Will (1 year)**

Eric Cerreta	2020
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Finance Committee (3 years)

Charles Heath	2022
Richard Kisloski	2022
Linda Rowley	2022
Jacqueline Dufresne	2020
Gilbert Loud III	2020
Paul R. Wetzel	2020
Eric Cerreta	2021
Charles Dudek	2021
Linda Kisloski	2021

Hampshire Council of Government**Councilors (3 years)**

Eileen Stewart	2022
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Local School Committee (3 years)

Amber Smith-Harder	2022
Matthew Wilhelm	2022
Keira Durrett	2020

resigned 10/2019

Ryan Schiff	2020
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appointed 10/2019

Meg Taylor	2020
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Cynthia Kassell	2021
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Moderator (3 years)

Paul Rudof	2020
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Recreation (3 years)

Alan Golash	2022
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Joel Strate	2019
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term expired 6/2019

Ben Thompson	2022
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elected 7/1/19

Pam Plumer	2020
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Stuart Brisson	2020
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Collin Black	2021
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Regional School Committee (3 years)

Sarah Christiansen	2020
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Paul Kennedy	2021
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Carl Schlerman	2022
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Board of Selectmen (3 years)

David Mathers	2022
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Denise Banister	2020
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William Sayre	2021
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Town Clerk (3 years)

Brenda Lessard	2022
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Treasurer (3 years)

Nathan Rosewarne	2019
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*position changed to appointed 7/2019***Trust Fund/Cemetery Commission (3 yrs)**

Eric Weber	2021
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Dick Kisloski	2022
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Collin Black	2020
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Water/Sewer Commission (3 years)

James Hyslip	2022
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Eric Cerreta	2022
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Don Hultman	2020
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Paul Kennedy	2020
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William Turner	2021
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deceased 11/2019

Roger Bisbee	2020
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appointed 11/2019

2019 Appointed Officials

<u>Office</u>	<u>Expiration</u>
Accountant (contract)	
Franklin Council of Governments	
Kala Fisher	
Administrative Assistant (1 year)	
Eleanor Warnock	2020
Agricultural Commission (5 members, 3 years, up to 3 alternates, 1 year)	
Alan Everett	2020
<i>Meg Taylor (vacancy)</i>	<i>2020 resigned 11/2019</i>
Amanda Emerson	2021
Keith Dufresne	2022
Paul Zononi	2022
David Nehring, Alternate	2020
<i>Lynne LaBonte-Ndiaye, Alt. 2019</i>	<i>term expired 6/2019</i>
<i>Wilbur Loomis, Alternate 2019</i>	<i>term expired 6/2019</i>
Americans with Disabilities Act Coordinator (1 year)	
Charlene Nardi	2020
Animal Control Officer (1 year)	
Shayla Howe	2020
Danielle Grenier, Assistant	2020
<i>Cara Pease, Assistant</i>	<i>2019 term expired 6/2019</i>
Animal Inspector (1 year)	
Donald Lawton	2020
Assessors' Clerk (appointed by Assessors)	
Robin Rosewarne	
Assistant Town Treasurer (appointed by Treasurer, 1 year)	
Karen Karowski	2020
Building Inspector (contract City of Northampton, 1 year)	
Louis Hasbrouck	2020
Building Supervisor (1 year)	
<i>John Hoogstraten</i>	<i>2020 resigned 12/2019</i>
Dan Hathaway	2020 appointed 11/2019
Capital Planning Committee (5 members plus Advisory)	
(3 year appointments by Select Board, 1 year appointments by Finance Committee)	
Richard Kisloski	2020 appointed by Finance
Gil Loud	2020 appointed by Finance
Robert Cayo	2020
Mitch Cichy	2021
Melissa Zawadzki	2022
Nathan Rosewarne – Advisory	Ex officio

Collector (3 years)

Bonnie Roberge	2022
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Community Development Advisory Committee (CDAC, 5 members, 3 years)

Nick Dines	2022
Sally Loomis	2022
Fred Goodhue	2020
<i>Eric Weber (vacancy)</i>	<i>2020 resigned 5/2019</i>
<i>Vacancy</i>	

Conservation Commission (5 members, 3 years)

Marcianna Caplis	2020
C. Todd Lynch	2021
Mary Dudek	2021
Andrew MacLachlan	2022
Joseph Rogers	2022
Melinda McCall, Secretary	appt by Conservation Commission

Constables (4, 3 years)

Jason Connell	2020
Paul Sanderson	2021
Robert Lapointe	2022
Chris Packard	2022

Council on Aging (5 members, 3 years, 1 year for alternates)

Jacqueline Dufresne	2020
Margaret Ricci	2021
Maureen O'Brien	2021 appointed Associate 4/2019, appointed full 12/2019
Nancy Winner	2022
Daria D'Arienzo	2022
Mary Lee Satterfield, Emerita (Lifetime)	
Dean Acheson, Associate	2020 appointed 1/2019
James Cahillane, Associate	2020 moved from full member to Associate 12/2019
Gerry Mann, Associate	2020 appointed 1/2019
Lawrence West, Associate	2020

Council on Aging Senior Center Staff (1-year term)

Jennifer Hoffman, Director 2020 resigned 10/2019

Sharon Loomis, Admin. Asst.	2020
Melinda McCall, Meal Site Coordinator	2020
Carol Hendricks, Outreach Coordinator	2020
Tryna Hope, Office Asst.	2020

Cultural Council (5 members, 3 years)

Zevey Steinitz	2021
Henrietta Wallace	2021
Sue Davis	2022
<i>Sean Mallari</i>	<i>2019 term expired 6/2019</i>
Tom Adams	2020
Sharon Loomis	2020

Emergency Management Director (1 year)

Denise Banister 2020

Jason Connell, Assistant 2020

Energy Committee (5 members, 1 year)*Kim Boas* 2020 *resigned 10/2019*

Mark Corner 2020

Charles Dudek 2020

Mary Dudek 2020

Paul Fenn 2020 appointed 12/2019

Gerald Mann 2020

Environmental Certifying Officer (3 years)

Charlene Nardi 2020

Field Driver Team (1 year)

Diane Merritt, Coordinator 2020

Robin Merritt, Coordinator 2020

Jacqueline Dufresne 2020

Kathy Emerson 2020

Alan Everett 2020

Sue Fortgang 2020

Sue Froehlich 2020

Mike Hebert 2020

David Nehring 2020

Carl Schlerman 2020

Fire Chief/Forest Fire Warden (1 year)

Jason Connell 2020

Firefighters (appointed by the Fire Chief, 1 year) 2020

Daryl Springman – Deputy Chief

Daniel Banister – Captain

Cory McGill – Captain

Bartholomew Casey – Lieutenant

Robin Merritt – Lieutenant

Worth Noyes – Chaplain (Police & Fire)

Kenneth Taylor – Administrative Assistant

Firefighters

Zachariah Andross Andre Barnes Wayne Casterline Jr. Joshua Connell

Samuel Delisle Nicholas Denno Greg Dibrindisi Alex Kassell

Joshua Lapointe Jake Lulek Reilly McQueston Bettie Nolan

Christian Packard Hugh Parker Maya Parker John Pope

Shawna Rogers

Senior Firefighters

Alan Everett Glen Everett James Ferron Richard Karowski

Robert Lapointe Timothy McQueston Paul Sanderson

Junior Firefighters

Rebecca Connell	Joseph Farrell	Reese Hillenbrand	Eden Lulek
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Auxiliary

Deborah Connell	Sabrina McGill
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Flag Committee (1 year)

<i>Jim Cahillane</i>	2019 term expired 6/2019
<i>Jeffrey Ciuffreda</i>	2019 term expired 6/2019
<i>Jen Reagan</i>	2019 term expired 6/2019
<i>Lisa Tucker</i>	2019 term expired 6/2019
<i>Vacancy</i>	

Gas Inspector (1 year)

Donald Lawton	2020
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Highland Ambulance Board of Directors (appointed by Highland Ambulance)

<i>Leslie Smith</i>	<i>resigned 10/2019</i>
Denise Banister	appointed 11/2019

Highway Superintendent (1 year)

<i>William Turner</i>	2020 <i>deceased 11/2019</i>
Dan Banister, Acting Interim	2020 appointed 11/2019

Hilltown Resource Management Cooperative (1 year)

Gordon Luce	2020
Paul Wetzel	2020

Historical Commission (5 members, 3 year)

<i>Mary Bisbee</i>	2019 term expired 6/2019
Jacqueline Dufresne	2022 appointed 10/2019
Steve Herzberg	2020
<i>Vacancy</i>	2020
<i>Vacancy</i>	2018
Eric Weber	2021

Materials Recycling Facility Advisory Board (appointed by MRF)

Kathleen Casey

Measurer Gravel/Soil and Manure (1 year)

<i>Wilbur Loomis</i>	2019 term expired 6/2019
Alan Everett	2020

Mill River Greenway Committee (11 members, 1 year)

Eric Bloomquist	2020
Francie Borden	2020
Nick Dines	2020
John Hoogstraten	2020
Jim Hyslip	2020
Gaby Immerman	2020
<i>Mimi Kaplan</i>	2019 <i>resigned 4/2019</i>

Jody Nishman	2020
Joseph Rogers	2020
Brett Towler	2020
David Weber	2020
James Weed	2020 appointed 10/2019

Emmet Anderson, Ad Hoc Associate 2019 term expired 6/2019

Open Space and Recreation Committee (7 members, 1 year)

Melissa Adams (vacancy) 2019 term expired 6/2019

Eric Bloomquist	2020
Kenley Clark	2020
Roz Driscoll	2020
Sally Loomis	2020
Markelle Smith	2020
Paul Kennedy	2020

Owner's Project Manager Steering Committee (9 members, 1 year)

James Ayres	2020
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Kim Boas (vacancy) 2020 resigned 10/2019

Daniel Bonham	2020
Mitch Cichy	2020
Jason Connell	2020
Brenda Lessard	2020
Jean O'Neil	2020
Paul Wetzel	2020
Denise Wickland	2020

Parking Clerk (1-year term)

Charlene Nardi	2020
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Pioneer Valley Planning Commission (1 year)

Stephen Snow (commissioner)	2020	Appointed by Planning Board
Christopher Flory (alternate)	2020	

Pioneer Valley Joint Transportation Committee (1 year)

<i>William Turner</i>	2020	<i>deceased 11/2019</i>
Nick Dines – alternate	2020	

Pioneer Valley Transit Authority Representative (1 year, appointed by Select Board Chair)

J.M. Sorrell	2020
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Planning Board (7 members, 5 years)

Robert Barker (vacancy) 2019 term expired 6/2019

Christopher Flory	2020
Stephen Smith	2021
Stephen Snow	2021
Jean O'Neil	2022
Amy Bisbee	2023
Eric Schmitt	2023

Plumbing Inspector (1 year)

Donald Lawton 2020

Police and Fire Chaplain (1 year)

Worth Noyes 2020

Police Chief (contract)

Denise Wickland

Police Officers (1 year)

Jason Soukup, Sergeant 2020

Michael Wayne, Corporal 2020

Mitchell Cichy 2020

Michael LeMoine 2020

Bryan Luszczycki 2020

Shane Pinkham 2020

Robert Reinke 2020

Procurement Officer (1 year)

Charlene Nardi 2020

Records Access Officers (ex officio)

Brenda Lessard (Town Clerk), Chief RAO

Denise Wickland (Police Chief)

Jason Connell (Fire Chief)

Charlene Nardi (Town Administrator)

Registrar of Voters (4 members, 3 years)

Brenda Lessard 2022

Jean York 2022

Marjorie Dunphy 2020

Diane O'Sullivan 2021

Surveyor Wood/Lumber (1-year term)

Alden Bacon 2020

Tax Title Custodian (3-year term)

Nathan Rosewarne 2022

Technology Committee (5, 1-year term)

Tom Adams 2020

David Chase 2020

David Martin 2020

David Nardi 2020

Kyle Schwartz 2020 appointed 11/2019

Town Administrator (contract)

Charlene Nardi

Treasurer (3-year term)

Nathan Rosewarne 2022 appointed 7/2019

Tree Warden/Gypsy Moth Superintendent (1 year)

William Turner 2020 *deceased 11/2019*
 Thomas Por 2020 appointed 12/2019

Trench Permit Granting Authority (1 year)

William Turner 2020 *deceased 11/2019*

250th Anniversary Celebration Committee

Peter Banister (vacancy) *resigned 8/2019*
 Brenda Lessard
 Dan Nye
 Tracy Magdalene
 Eric Weber
 Delia Crocker
Marilyn Fifield (vacancy) *resigned 7/2019*

Veterans' Agent (contract)

City of Northampton
 Steve Connor
 Tom Geryk

Veterans' Memorial Committee (3 members, 1 year)

Dan Nye 2020
Larry West (vacancy) 2019 *term expired 6/2019*
Vacancy
 Tom Geryk, ex officio

Williamsburg Woodland Trails Committee (9 members, 1 year)

Dwight Baghdoyan 2020
 Gwen Blodgett 2020
 John Hoogstraten 2020
 Paul Jahnige 2020
 Eileen Keegan 2020
 Sarah LaPointe 2020
Karin McGowan (vacancy) 2019 *term expired 6/2019*
 Diane Merritt 2020
 David Weber 2020

Wiring Inspector/Electrical Inspector (contract City of Northampton, 1 year)

Roger Malo 2020

Zoning Board of Appeals (3 members, 3 years, 2 alternates, 1 year)

Gerald Mann 2020
 Charles Dudek 2021
 Marcianna Caplis 2022
Vacancy, alternate 2018
 Paul Kennedy (alternate) 2020

Town Employees and Election Workers

Williamsburg Libraries

Katie Krol – Director resigned 6/2019
 Beverly Bullock – Director appointed 7/2019
 Rochelle Wildfong – Children’s Librarian
 Bobbin Young – Technical Services Librarian
 Michele Morales-Wolk – Circulation & ILL Assistant
 Amber Smith-Harder – Circulation Assistant
 Lisa Zacks – Circulation Assistant
 John Palmer – Bookkeeper
 Naomi Schmidt – Kmit Children’s Programming Librarian
 Daria D’Arienzo – Archivist
 Laurie Scanlon – Library Cleaner

Health Agent (contract Foothills Health District)

Valerie Bird resigned 5/2019
 Mark Bushee appointed 6/2019

Highway Department

Dan Banister (appointed Acting Superintendent 11/2019)	Bryan Osetek
Donald Turner	Jennifer Westlake

Pollworkers

Pat Casterline	Mary Chabot	Joan Donovan
SheilaDufresne	Gail Gagne	Thomas Hodgkins
Dorthea O’Connell	Diane Punska	Fran Tilley
Nancy Zimmer	Richard Zimmer	

Election Wardens

Kathleen Luce	Vacancy
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Town Office Custodian

Al Golash

Transfer Station Manager

Gordon Luce

Transfer Station Staff

William Ahearn, David Brooks, Linwood Clark, Jim Packard,
 Gilman Smith, James Wilson

Town Clerk

The Clerk's office issued dog licenses, fuel storage licenses, raffle/bazaar permits, tag sale permits, business certificates, transfer station stickers, and marriage licenses. Recorded in the Clerk's office were Birth Certificates, Death Certificates, Marriage Certificates, Zoning and Planning Board Decisions, and Voter Registrations. The Annual Street Listing was sent to all households in January.

Deaths

The Town sends its sympathy to all families who lost a loved one in 2019.

The following 20 deaths were recorded in Williamsburg in 2019:

Warner, Edwin Charles, son of Lucy Jeanotte and William Edwin Warner. Born on August 30, 1917 in Northampton, MA. Date of death was January 3, 2019 in Northampton, MA. Resided at 3 Valley View Road, Williamsburg.

Fitzgerald, Constance Violet, daughter of Louellyn Freeman and Robert Edward Fitzgerald. Born on January 10, 1953 in Baltimore, MD. Date of death was January 25, 2019 in Williamsburg, MA. Resided at 8 South Main Street, Haydenville.

Pierce, Glenn Parker, son of Marion E. Mills and Frank P. Pierce. Born on January 31, 1932 in West Springfield, MA. Date of death was February 2, 2019 in Northampton, MA. Resided at 8 Village Hill Avenue, Williamsburg.

Kellogg III, Walter Edward, son of Helen Louise Smith and Walter Edward Kellogg Jr. Born on May 3, 1935 in Northampton, MA. Date of death was March 4, 2019 in Northampton, MA. Resided at 82 Mountain Street, Haydenville.

Schmith, Beverly A., daughter of Carmen Damon and Charles W. Weeks. Born on September 23, 1935 in Williamsburg, MA. Date of death was March 15, 2019 in Northampton, MA. Resided at 9 Pondview Drive, Haydenville.

Yates, James Daniel, son of Audrey Yvonne Walker and Ernest Yates. Born on February 24, 1953 in Springfield, MA. Date of death was March 31, 2019 in Springfield, MA. Resided at 1 North Main Street, Williamsburg.

Davis, Bertha R., daughter of Agnes M. LaRock and Kenneth G. Hooker. Born on May 18, 1939 in Pittsford, VT. Date of death was April 1, 2019 in Northampton, MA. Resided at 152 Main Street, Haydenville.

Kolosewicz, Amelia Adriana, daughter of Leonora Banas and Michael Koloszyycz. Born on January 8, 1925 in Hadley, MA. Date of death was April 3, 2019 in Northampton, MA. Resided at 40 Mountain Street, Haydenville.

Lewelling, Barbara A., daughter of Irene Daignault and Patrick Moynihan. Born on April 28, 1945 in Holyoke, MA. Date of death was April 21, 2019 in Springfield, MA. Resided at 113 Petticoat Hill Road, Williamsburg.



Connell Jr., Raymond F., son of Rosalie Ice and Raymond F. Connell. Born on December 14, 1951 in Northampton, MA. Date of death was April 21, 2019 in Northampton, MA. Resided at 1 Ashfield Road, Williamsburg.

Nishman, Harry, son of Anna Lazevnick and David Nishman. Born on September 27, 1925 in Bronx, NY. Date of death was May 24, 2019 in Williamsburg, MA. Resided at 23 O'Neil Road, Williamsburg.

Finn, Jayne, daughter of Madalyn Houle and Robert Brown. Born on March 2, 1943 in Springfield, MA. Date of death was June 1, 2019 in Northampton, MA. Resided at 1 Pine Street, Haydenville.

Loomis, Wilbur W., son of Doris Rublee and Cecil Loomis. Born on January 27, 1935 in Williamsburg, MA. Date of death was August 20, 2019 in Williamsburg, MA. Resided at 29B Nash Hill Road, Williamsburg.

Cranston, Shirley Theresa, daughter of Delia A. Barnaby and Richard Peter Delisle. Born on December 21, 1934 in Northampton, MA. Date of death was September 16, 2019 in Northampton, MA. Resided at 4 Williams Street, Williamsburg.

Bean, David, son of Julia Rivera and Edward Duggan. Born on August 20, 1986 in Northampton, MA. Date of death was September 19, 2019 in Williamsburg, MA. Resided at 158 Main Street, Haydenville.

Johnson, Stephen, son of Helen Berniche and John Johnson. Born on April 3, 1940 in Northampton, MA. Date of death was October 18, 2019 in Williamsburg, MA. Resided at 27 Hemenway Road, Williamsburg.

Marti, John, son of Florence Wall and Edward Marti. Born on April 3, 1943 in Minneapolis, MN. Date of death was October 30, 2019 in Springfield, MA. Resided at 119 Nash Hill Road, Haydenville.

Turner, William John, son of Lois M. Nehring and Richard H. Turner Sr. Born on June 29, 1957 in Northampton, MA. Date of death was November 11, 2019 in Williamsburg, MA. Resided at 21 Lawton Hill Road, Williamsburg.

Connell, Mary B., daughter of Dorothy Packard and Charles Bowker. Born on July 17, 1925 in Williamsburg, MA. Date of death was November 14, 2019 in Northampton, MA. Resided at 2 Petticoat Lane, Williamsburg.

Nurczyk, Janet M., daughter of Blanche Harubin and Antoni Nurczyk. Born on December 28, 1919 in Williamsburg, MA. Date of death was November 26, 2019 in Northampton, MA. Resided at 5 Pondview Drive, Williamsburg.

Marriages

May all the couples be blessed with a lifetime of love, laughter and marital bliss!

The following Marriages were recorded in Williamsburg in 2019:

Maya Juliana Lorentzen, Williamsburg, MA and Hugh Withington Parker, Williamsburg, MA were married on January 7, 2019 in Williamsburg.



Roger Armand Tetreault Jr., Springfield, MA and Patricia Ann Moriarty, Williamsburg, MA were married on March 2, 2019 in Williamsburg.

Kelly Anne Finnell, Williamsburg, MA and Nathan James Brown, Williamsburg, MA were married on July 27, 2019 in Northampton.

Clare Vaughan Mallett, Goshen, MA and Katrina Anne Connolly, Goshen, MA were married on August 12, 2019 in Easthampton.

Samantha Rayven Hicks, Lodi, NJ and Ryan James Gilhooley, Lodi, NJ were married on September 8, 2019 in Williamsburg.

Alessandra Kathleen Walak, Goshen, MA and Gregory Arthur Denys, Goshen, MA were married on September 6, 2019 in Williamsburg

Samantha Jean Tomao, Williamsburg, MA and David Eric Bjorklund, Williamsburg, MA were married on September 14, 2019 in Mount Washington.

Elizabeth Anne Moriarty, Fairfax, VA and Huntington Keith White, Fairfax, VA were married on October 12, 2019 in Williamsburg.

Terese Marconi, Williamsburg, MA and Janine Marie Simonian, Williamsburg, MA were married on October 12, 2019 in Conway.

Dominic Michael Puntillo, Dartmouth, MA and Kaitlyn Leal Swift, Dartmouth, MA were married on October 19, 2019 in Williamsburg.

Joyce Constance Ovitt, Williamsburg, MA and David James McCarthy, Williamsburg, MA were married on December 9, 2019 in Williamsburg.

Births

There were 13 births in town and applications for the Henry Hills Trust Fund were sent to all. Congratulations to all the families on welcoming their new little ones. (Due to identity theft, I choose not to publish the names of the children whose births were recorded in 2019).



2019 Events		Births	Deaths	Marriages
	Male	7	11	
	Female	6	9	
	Total	13	20	11

Dog Licenses

Dog Licenses are renewed annually by March 31st. The fees for a dog license are \$5.00 for spayed or neutered dogs, and \$10.00 for intact dogs. Kennel fees vary in price depending on the size of the kennel. A penalty of \$25.00 is assessed after May 1st for late registration with an additional \$25.00 penalty after June 1st.

Total Dog Licenses Issued in 2019	418
Total Kennel Licenses Issued in 2019	4 containing 28 dogs

2019 Town Meetings and Elections

Our new voting tabulator went to work for its first election in May. I want to thank my warden, Kathy Luce, my assistant warden, Joan Donovan, and all my poll workers for their dedication and hard work this past year. I also wish to thank my constables and poll workers for their help in making sure the elections and Town Meeting run smoothly. Thanks goes to my fellow Voter Registrars: Jean York, Diane O’Sullivan and Margie Dunphy. The town office custodian, Alan Golash, gets an extra special thank you for his help going above and beyond to make sure everything is set up and ready to go for the town meetings and elections and helping to clean up after us after the elections.

Party or Designation	Democrat	Green Rainbow	Libertarian	Republican	Unenrolled	Veteran Party America	United Independent Party	Grand Total
	767	3	8	114	1012	1	7	1912

ELECTION TYPE	DATE
Annual Town Caucus	3/5/2019
Annual Town Election	5/6/2019
Annual Town Meeting	6/3/2019

The full text of all town meeting votes and all election results are published in the Annual Town Report, on the town website at www.burgy.org or available for public inspection at the Town Clerk's Office. I look forward to serving the residents of Williamsburg and Haydenville for the upcoming year and hopefully many more into the future.

Brenda Lessard
Williamsburg Town Clerk



Certificate of Nomination – Town Caucus 2019

We certify that a caucus of qualified voters (quorum 40) of the Town of Williamsburg was called and held in accordance with the provisions of law relating thereto, at the Williamsburg Town Offices, 141 Main Street, on the fifth day of March 2019, and the following nominations of Candidates for Town Offices were made:

The Town Clerk, Brenda Lessard, called the meeting to order at 6:18 p.m. The Voters of Caucus elected a Chair and Secretary.

Chair: Paul Rudof Secretary: Joan Donovan

OFFICE	TERM	CANDIDATE	RESIDENCE	SIGNATURE
ASSESSOR	3	Glen Everett	40 Hemenway Road	Signed by same
BOARD OF HEALTH	3	Donna Gibson	110 Nash Hill Road	Signed by same
BOARD OF LIBRARY TRUSTEES	3	Cynthia Barker	48 South Street	Signed by same
	3	Charlotte Meryman	46 Village Hill Road	Signed by same
ELECTOR-OLIVER SMITH WILL	1	Eric Cerreta	157 Main St.	Signed by same
FINANCE COMMITTEE	3	Charles Heath	83 Mountain Street	Signed by same
	3	Richard Kisloski	12 Cole Road	Signed by same
	3	Linda Rowley	3 Hatfield Rd	Signed by same
HAMPSHIRE COUNCIL OF GOVERNMENTS COUNCILLOR	3	Eileen Stewart	7 Petticoat Hill Road	Signed by same
LOCAL SCHOOL COMMITTEE	3	Amber Smith-Harder	20 Village Hill Rd.	Signed by same
	3	Matthew Wilhelm	28 Petticoat Hill Rd.	Signed by same
MODERATOR	1	Paul Rudof	106 Nash Hill Rd.	Signed by same
RECREATION COMMISSION	3	Alan Golash	28 Kingsley Avenue	Signed by same
	3	Joel Strate	56 South Street	Not signed
REGIONAL SCHOOL COMMITTEE	3	Carl Schlerman	11 South Street	Signed by same

SELECTMAN	3	David Mathers	7 Eastern Avenue	Signed by same
TOWN CLERK	3	Brenda Lessard	42 Nash Hill Road	Signed by same
TRUST FUND/CEMETERY				
COMMISSION	3	Richard Kisloski	12 Cole Rd	Signed by same
WATER/SEWER				
COMMISSION	3	Eric Cerreta	157 Main Street	Signed by same
	3	James Hyslip	29 Petticoat Hill Road	Signed by same

We hereby certify that at least forty qualified voters of the Town of Williamsburg participated and voted therein.

Due to the fact that all of the nominees would be placed on the ballot, Motion made and seconded and so voted that the Secretary cast one ballot to certify the nominees are certified. We also certify that a motion was made and seconded and so voted that in the case of death, withdrawal or in-eligibility of the candidate or candidates so nominated, the vacancy or vacancies shall be filled by the following: a committee consisting of the Chairman and Secretary of the Caucus and the Chairman of the Board of Selectmen.

Meeting adjourned at 6:36 p.m.

S/ Paul Rudof, Presiding Officer S/ Joan Donovan, Secretary to Caucus

Filed March 7, 2019

A TRUE COPY ATTEST BRENDA LESSARD, TOWN CLERK

Minutes of the Annual Election, Monday, May 6, 2019

Warrant signed on April 11, 2019

Warrant Posted on April 22, 2019

Selectmen: David Mathers, Denise Banister & William Sayre

Last day to register to vote – April 16, 2019

Constables: Paul Sanderson & Chris Packard

Delivered eight hundred ballots to the polls.

The polls opened at 10 a.m. in the Williamsburg Town Offices, 141 Main Street, Haydenville, and balloting began. The polls closed at 7 p.m., the machine tape was printed. The following are the Election Results recorded by Warden Kathleen Luce and Town Clerk Brenda Lessard. All elected individuals take office July 1, 2019, per the bylaw change voted November 14, 2005.

Votes Cast – 111

Number of Eligible Voters – 1940

Assessor – 3 years – vote for 1

Blanks: 5
Glen Everett: 106 E
Write-ins: 0

Board of Health – 3 years – vote for 1

Blanks: 8
Donna Gibson: 103 E
Write-ins: 0

Board of Library Trustees–3 years–vote for 2

Blanks: 20
Cynthia Barker: 97 E
Charlotte Meryman: 101 E
Write-ins: 4
Nicholas Dines – 1
Eric Weber – 1
Eric Cerreta – 1
Christopher Morris – 1

Elector Oliver Smith Will–1 year–vote for 1

Blanks: 14
Eric Cerreta: 98 E
Write-ins: 1
Eric Weber – 1

Finance Committee – 3 years – vote for 3

Blanks: 57
Charles Heath: 99 E
Richard Kisloski: 91 E
Linda Rowley: 83 E
Write-ins: 3
Nicholas Dines – 1
Eric Weber – 2

Hampshire Council of Governments

Councillor – 3 years – vote for 1

Blanks: 13
Eileen Stewart: 98 E
Write-ins: 0

Local School Committee–3 years–vote for 2

Blanks: 21
Amber Smith Harder: 100 E
Matthew Wilhelm: 101 E
Write-ins: 0

Moderator- 1 year – vote for 1

Blanks: 9
Paul Rudof: 102 E
Write-ins: 0

Recreation Commission–3 years–vote for 2

Blanks: 108
Alan Golash: 104 E
Write-ins: 10
Ben Thompson – 9 E
Joel Strate – 1

Regional School Comm.–3 years–vote for 1

Blanks: 7
Carl Schlerman: 104 E
Write-ins: 0

Board of Selectmen – 3 years – vote for 1

Blanks: 8
David Mathers: 101 E
Write-ins: 2
Eric Weber – 2

Town Clerk – 3 years – vote for 1

Blanks: 1
Brenda Lessard: 110 E
Write-ins: 0

Trust Fund/Cemetery–3 years–vote for 1

Blanks: 17
Richard Kisloski: 94 E
Write-ins: 0

Water & Sewer Comm.–3 years–vote for 2

Blanks: 28
Eric Cerreta: 94 E
James Hyslip: 97 E
Write-ins: 3

Nicholas Dines – 1
Donald Turner – 1
Eric Weber – 1

Question 1:

Shall the town of Williamsburg cease assessing the excise imposed under General Laws Chapter 59, Section 8A on certain animals, machinery and equipment owned by individuals and non-corporate entities principally engaged in agriculture?

Blanks: 15
Yes: 80
No: 16

Filed: May 6, 2019

A TRUE COPY ATTEST

Brenda Lessard, Williamsburg Town Clerk

Annual Town Meeting June 3, 2019

The Annual Town meeting was held at the Anne T. Dunphy Gymnasium, 1 Petticoat Hill Rd., Williamsburg, MA

The warrant was signed on May 9, 2019, and posted on May 16, 2019.

Moderator: Paul Rudof

Town Clerk: Brenda Lessard

Selectmen Present: David Mathers – Chair, Denise Banister – Clerk, and William Sayre

Constable: Paul Sanderson

There were 129 voters present of 1927 registered voters.

Last day to register to vote was May 14, 2019

The Board of Selectmen made the dedication of the 2018 Annual Town Report to Paul Dunphy and Ralmon Black. Both men's families accepted a signed copy of the Annual Town Report to a round of applause from the town body.

Lisa Tucker presented the final quilted Town Flag to the Town Meeting. She gave special thanks to the Flag Committee and the quilters who helped put it together, which included Liz Ducharme, Sara Fredette, Sandra Graves, Valerie Nicoletti and Victoria Nicoletti.

A quorum of sixty (60) registered voters being present, there were 129 voters, the town meeting was called to order at 7:05 p.m. by the Moderator. The Moderator noted the return of the warrant and that it had been properly posted.

Motion made and seconded that the Town vote to adopt a rule that the Moderator be authorized to declare a 2/3 or 4/5 vote in the same manner as a majority vote is declared, provided that if a vote so declared is questioned by seven (7) or more members, the Moderator shall verify the vote by taking a count.

Motion Passed Unanimously

Article 1

Moved and seconded that the Town petition the Massachusetts General Court to enact legislation to allow Michael Wayne, a member of the Williamsburg Police Department, to continue as a reserve special police officer until he reaches 70 years of age or the date of his retirement or until his non-reappointment, whichever occurs first, and to direct that no further deduction shall be made from the regular compensation of Michael Wayne in connection with his service to the town for retirement or pension purposes under Chapter 32 of the General Laws for any service subsequent to his reaching the age of 65.

Motion Passed Unanimously

Article 2

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$12.58 to reimburse the Board of Selectmen's Petty Cash for three postal receipts in Fiscal Year 2018 (FY18).

Passed Unanimously

Article 3

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$1,195.65, the amount received by the Town in Fiscal Year 2018 and put in the General Fund in error, to the MIIA Grant Line.

Motion Passed Unanimously

Article 4

Moved and seconded to take no Action on Article 4. *(This article was no longer needed)*

Motion Passed Unanimously

Article 5

Moved and seconded that the Town vote pursuant to M.G.L. c.268A, §21A to authorize the Board of Selectmen, Board of Water/Sewer Commissioners, Board of Assessors, Board of Health, Board of Appeals, Finance Committee, and the Trustees of Libraries to appoint their own members to positions under their respective jurisdictions at such salaries or wage rates to be established by the Board of Selectmen.

Motion Passed Unanimously

Article 6

Moved and seconded that the Town vote to authorize the Moderator to choose a committee to expend the income from the Whiting Street Fund.

Motion Passed Unanimously

Article 7

Moved and seconded that the Town vote to approve a Capital Improvement Plan, as prepared by the Capital Planning Committee and approved by the Finance Committee, including recommended capital improvements for the following five fiscal years.

Motion Passed Unanimously

Article 8

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$9,473.64, an amount equal to one-half of the amount received by the Town as Medicaid reimbursements in FY2018, to the Williamsburg School Department.

Motion Passed Unanimously

Article 9

Moved and seconded that the Town vote to fix the salary and compensation of all elected and appointed officers of the Town for the twelve month period ending June 30, 2020, as provided in M.G.L. c.41, §108, as amended, and to see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary to defray the expenses of the Town for that same period, with each line being its own appropriation and in the total sum of 8,073,131, as recommended by the Finance Committee, such sum to be appropriated by transferring \$310,000 from Free Cash and raising \$7,763,131 from taxation.

Motion Passed Unanimously

ACCOUNT NAME	FY19 EXPENSE	FY20 REQUEST	FY20 FC RECMMDS	FY20 REQ. W/ SALARY CHGE	% CHG	\$ CHG
MODERATOR	339	339	339	346	2.00%	7
SELECT BOARD SALARIES	9,470	9,470	9,470	9,659	2.00%	190
SELECT BOARD EXPENSES	3,750	3,750	3,750	3,750	0.00%	0
TOWN ADMINISTRATOR SALARY	67,994	67,993	67,993	69,353	2.00%	1,359
TOWN ADMIN ASSISTANT	16,417	16,417	16,417	16,745	2.00%	328
TOWN ADMIN EXPENSES	750	750	750	750	0.00%	0
					-	
CAPITAL PLANNING SALARIES	306	0	0	0	100.00%	-306
CAPITAL PLANNING EXPENSES	75	75	75	75	0.00%	0
FINANCE COMMITTEE SALARIES	4,280	3,804	3,804	3,880	-9.30%	-400
FINANCE COM SECRETARY	0	0	0	0	0.00%	0
FINANCE COMMITTEE EXPENSES	500	500	500	500	0.00%	0
RESERVE FUND	60,000	60,000	60,000	60,000	0.00%	0
ACCOUNTANT LABOR	29,439	30,880	30,880	30,880	4.90%	1,441
ACCOUNTANT EXPENSES	150	150	150	150	0.00%	0
ACCOUNTING SOFTWARE	750	750	750	750	0.00%	0
AUDIT SERVICES	14,500	17,000	17,000	17,000	17.20%	2,500
ASSESSORS SALARIES	9,470	9,470	9,470	9,659	2.00%	190
ASSESSORS LABOR	13,219	13,219	13,219	13,483	2.00%	264
ASSESSORS EXPENSES	19,200	19,200	19,200	19,200	0.00%	0
ASSESSORS REVALUATION	7,500	7,500	7,500	7,500	0.00%	0
TREASURER SALARY	22,954	22,954	22,954	23,413	2.00%	459
TREASURER ADDITIONAL SALARY	1,000	1,000	1,000	1,000	0.00%	0
TREASURER'S ASSISTANT	6,096	6,096	6,096	6,218	2.00%	122
TREASURER EXPENSES	4,720	4,720	4,720	4,720	0.00%	0
TREASURER SOFTWARE	8,400	9,600	9,600	9,600	14.30%	1,200
OPEB Reval	0	3,000	3,000	3,000	100.00%	3,000
OPEB Trust	1,000	1,000	1,000	1,000	0.00%	0
COLLECTOR SALARY	31,047	44,022	44,022	44,902	44.60%	13,856
COLLECTOR ADD'L SALARY	1,000	1,000	1,000	1,000	0.00%	0
COLLECTOR EXPENSES	7,992	7,992	7,992	7,992	0.00%	0
DEPUTY COLLECTOR EXPENSES	1,700	1,700	1,700	1,700	0.00%	0
TAX TITLE EXPENSES	1,549	1,549	1,549	1,549	100.00%	0
OLIVER SMITH TRUSTEE	37	37	37	38	2.80%	1
TOWN LEGAL COUNSEL	20,000	20,000	15,000	15,000	-25.00%	-5,000
ADVERTISING	1,200	1,200	1,200	1,200	0.00%	0
ENERGY COMMITTEE	250	250	250	250	0.00%	0
CONSTABLE SALARY	453	453	453	462	2.00%	9
CONSTABLE ELECTIONS	0	0	0	0	0.00%	0

CLERK SALARY	21,384	21,384	21,384	21,812	2.00%	427
CLERK'S ASSISTANT	2,441	2,441	2,441	2,490	2.00%	49
CLERK'S EXPENSES	1,700	1,700	1,700	1,700	0.00%	0
CLERK'S SOFTWARE	500	500	500	500	0.00%	0
ELECTIONS/REGISTRATION	9,500	9,500	9,500	9,500	0.00%	0
STREET LISTING	1,450	1,450	1,450	1,450	0.00%	0
CONSERVATION COMMISSION	2,029	2,029	2,029	2,070	2.00%	41
CONSERVATION COM EXPENSES	3,025	3,025	3,025	3,025	0.00%	0
PLANNING BOARD EXPENSES	519	750	750	750	44.50%	231
BOARD OF APPEALS EXPENSES	600	600	600	600	0.00%	0
CUSTODIAN LABOR	12,115	12,115	12,115	12,357	2.00%	243
BUILDING SUPERVISOR SALARY	7,356	9,356	9,356	9,543	29.70%	2,187
TOWN BLDGS & GROUNDS	35,275	35,275	35,275	35,275	0.00%	0
TOWN OFFICE EXPENSE	2,500	2,500	2,500	2,500	0.00%	0
TOWN OFFICE INTERNET SERV.	5,159	6,204	6,204	6,204	20.30%	1,045
TOWN TELEPHONE	8,068	8,228	8,228	8,228	2.00%	160
COPIER MAINTENANCE	2,835	2,835	2,835	2,835	0.00%	0
TOWN HEATING FUEL	44,492	44,492	44,492	44,492	0.00%	0
TOWN ELECTRIC	25,500	25,500	25,500	25,500	0.00%	0
TOWN COMPUTER SERVICE	24,289	25,895	25,895	25,895	6.60%	1,606
TECHNOLOGY UPGRADES	5,000	5,000	5,000	5,000	0.00%	0
TOWN BUILDING REPAIRS	20,000	18,000	18,000	18,000	-10.00%	-2,000
DOCUMENT STORAGE CONTRACT	2,100	2,100	2,100	2,100	0.00%	0
TOWN REPORT	1,900	1,900	1,900	1,900	0.00%	0
GENL GOVERNMENT TOTAL	607,242	630,619	625,619	630,451	3.80%	23,209
POLICE CHIEF SALARY	68,751	68,751	68,751	70,126	2.00%	1,375
POLICE DEPT LABOR	118,320	134,110	134,110	136,792	15.60%	18,472
POLICE DEPT EXPENSES	24,626	24,626	24,626	24,626	0.00%	0
POLICE RECORDS SOFTWARE	5,500	8,035	8,035	8,035	46.10%	2,535
FIRE DEPT CHIEF SALARY	24,671	24,671	24,671	25,164	2.00%	494
FIRE DEPT LABOR	22,513	22,513	22,513	22,963	2.00%	450
FIRE DEPT ADMIN ASST	5,379	5,379	5,379	5,487	2.00%	107
FIRE DEPT TRAINING	13,268	13,268	13,268	13,268	0.00%	0
FIRE DEPT EXPENSES	29,872	33,147	33,147	33,147	11.00%	3,275
AMBULANCE SERVICE	102,538	101,504	101,504	101,504	-1.00%	-1,034
EMER MANAGEMT DIR SALARY	1,218	1,218	1,218	1,242	2.00%	24
EMER MANAGEMT DEPUTY	567	567	567	578	2.00%	11
EMER MANAGEMT EXPENSES	3,750	3,750	3,750	3,750	0.00%	0
EMER COMMUNICATIONS	486	486	486	486	0.00%	0
TREE REMOVAL/PLANTING	7,000	7,000	7,000	7,000	0.00%	0
PUBLIC SAFETY TOTAL	428,460	449,025	449,025	454,169	6.00%	25,709

LOCAL SCHOOL COMM SALARIES	1,698	1,698	1,698	1,732	2.00%	34
LOCAL SCHOOL BUDGET (+\$100,000 school choice in FY19)	2,093,251	2,108,679	2,108,679	2,108,679	0.70%	15,428
REGIONAL SCHOOL ASSESSMENT	1,407,726	1,554,453	1,554,453	1,554,453	10.40%	146,727
VOCATIONAL TUITION	364,045	572,682	572,682	572,682	57.30%	208,637
VOCATIONAL TRANSPORT	38,882	40,085	40,085	40,085	3.10%	1,203
EDUCATION TOTAL	3,905,602	4,277,597	4,277,597	4,277,631	9.50%	372,029
HIGHWAY SUPERINTENDENT SAL	63,963	63,963	63,963	65,242	2.00%	1,279
HIGHWAY LABOR	157,949	157,949	157,949	161,108	2.00%	3,159
HIGHWAY ROAD MAINTENANCE	65,463	85,000	85,000	85,000	29.80%	19,537
HIGHWAY GARAGE/EQUIP MAINT.	36,641	41,641	41,641	41,641	13.60%	5,000
VEHICLE FUEL	35,000	35,000	35,000	35,000	0.00%	0
HIGHWAY SURPLUS & SAFETY EQUIP	3,000	3,000	3,000	3,000	0.00%	0
INVASIVE SPECIES ERADICATION	1,000	1,500	1,500	1,500	50.00%	500
SIDEWALK CONSTRUCTION	5,000	5,000	5,000	5,000	0.00%	0
WINTER OVERTIME	15,235	15,235	15,235	15,235	0.00%	0
WINTER EXPENSES	72,500	72,500	72,500	72,500	0.00%	0
STREET LIGHTING	11,432	16,432	13,432	13,432	17.50%	2,000
TRANSFER STATION SALARIES	29,211	30,956	30,956	31,575	8.10%	2,364
TRANSFER STATION EXPENSES	71,000	86,200	86,200	86,200	21.40%	15,200
CEMETERY COMMISSION	1,000	1,000	1,000	1,000	0.00%	0
PUBLIC WORKS TOTAL	568,394	615,376	612,376	617,433	8.60%	49,040
ANIMAL INSPECTOR	1,248	1,248	1,248	1,273	2.00%	24
BOARD OF HEALTH SALARIES	4,178	4,178	4,178	4,262	2.00%	84
BOARD OF HEALTH EXPENSES	1,050	1,050	1,050	1,050	0.00%	0
PUBLIC HEALTH EMERGENCY & TRAINING (formerly Public Nurse)	1,550	1,550	1,550	1,550	0.00%	0
COUNCIL ON AGING--DIRECTOR	29,123	29,123	29,123	29,705	2.00%	582
COA--STAFF LABOR	35,390	12,479	12,479	12,729	-64.00%	-22,661
COA--MEAL SITE STAFFING	0	9,860	9,860	10,057	100.00%	10,057
COA--ADMIN ASSIST	0	13,051	13,051	13,312	100.00%	13,312
COA--EXPENSES	3,718	3,718	3,718	3,718	0.00%	0
COA--HEN PROGRAM	3,500	4,000	4,000	4,000	14.30%	500
VETERANS EXPENSES	10,805	11,222	11,222	11,222	3.90%	417
VETERANS BENEFITS	40,618	42,618	42,618	42,618	4.90%	2,000
AMERICAN'S w/DISABILITIES	400	400	400	400	0.00%	0
HEALTH / HUMAN SERVICES TOTAL	131,580	134,497	134,497	135,896	3.30%	4,315
LIBRARY DIRECTOR	48,949	48,949	48,949	49,928	2.00%	979
LIBRARY LABOR	84,767	84,767	84,767	86,462	2.00%	1,695

LIBRARY MAINTENANCE	15,000	15,000	15,000	15,000	0.00%	0
LIBRARY BOOKS & SUPPLIES	3,000	3,000	3,000	3,000	0.00%	0
RECREATION	4,268	4,268	4,268	4,268	0.00%	0
ATHLETIC FIELDS	5,000	5,000	5,000	5,000	0.00%	0
WOODLAND TRAILS COMMITTEE	500	500	500	500	0.00%	0
HISTORICAL COMMISSION	500	500	500	500	0.00%	0
VETERANS RECOGNITION	500	500	500	500	0.00%	0
CULTURE / RECREATION TOTAL	162,484	162,484	162,484	165,158	1.60%	2,675
HIGHLAND AMBULANCE DEBT SER	8,027	6,339	6,339	6,339	79.00%	-1,688
HRHS DEBT SERVICE - DE1	74,109	75,838	75,838	75,838	2.30%	1,729
ATD SCHOOL--PRINCIPAL - DE1	270,000	270,000	270,000	270,000	0.00%	0
ATD SCHOOL--INTEREST - DE1	121,800	113,700	113,700	113,700	-6.70%	-8,100
FIRE TRUCK--PRINCIPAL - DE1	53,000	53,000	53,000	53,000	0.00%	0
FIRE TRUCK--INTEREST - DE1	1,308	3,541	3,541	3,541	170.70%	2,233
TOWN GARAGE--PRINCIPAL DE1	20,000	20,000	20,000	20,000	0.00%	0
TOWN GARAGE--INTEREST - DE1	2,800	2,200	2,200	2,200	-21.40%	-600
HIGHWAY TRUCK--PRINCIPAL	27,000	27,000	27,000	27,000	0.00%	0
HIGHWAY TRUCK--INTEREST	297	602	602	602	102.70%	305
DEBT SERVICE TOTAL	578,341	572,220	572,220	572,220	-1.10%	-6,121
HIGHLAND AMBULANCE BLDG	14,287	14,635	14,635	14,635	2.40%	348
HCOG ASSESSMENT	1,252	0	0	0	100.00%	-1,252
HAMP CO REGIONAL LOCKUP	2,358	2,358	2,358	2,358	0.00%	0
HILLTOWN RESOURCE MANGMT	12,324	12,980	12,980	12,980	5.30%	656
FOOTHILLS HEALTH DISTRICT	29,729	30,533	30,533	30,533	2.70%	804
BUILDING INSPECTION PROG	39,125	43,000	43,000	43,000	9.90%	3,875
PVPC ASSESSMENT	401	411	411	411	2.50%	10
PLUMBING/GAS INSPEC TRAINING	300	300	300	300	0.00%	0
INTERGOVERNMENTAL TOTAL	99,776	104,217	104,217	104,217	4.50%	4,441
HAMPSHIRE COUNTY RETIREMENT	276,992	286,176	286,176	286,176	3.30%	9,184
WORKERS COMPENSATION	35,109	34,117	34,117	34,117	-2.80%	-992
UNEMPLOYMENT INSURANCE	5,000	5,000	5,000	5,000	0.00%	0
POLICE & FIRE ACCIDENT INSUR	13,500	13,122	13,122	13,122	-2.80%	-378
GROUP HEALTH INSURANCE	607,000	657,746	657,746	657,746	8.40%	50,746
MEDICARE/SOCIAL SECURITY TAX	45,765	46,223	46,223	47,147	3.00%	1,382
TOWN PROPERTY INSURANCE	73,564	72,647	72,647	72,647	-1.20%	-917
FIXED COSTS TOTAL	1,056,930	1,115,031	1,115,031	1,115,955	5.60%	59,025
TOTAL OPERATING BUDGET	7,538,809	8,061,066	8,053,066	8,073,131	7.10%	534,322

Article 10

Moved and seconded that the Town vote to accept monies from the Massachusetts Department of Transportation, including but not limited to Chapter 90 funds, for the maintenance and reconstruction of Town roads and bridges, and to authorize expenditure of the same without further appropriation.

Motion Passed Unanimously

Article 11

Moved and seconded that the Town vote to authorize a Board of Assessors revolving fund, to be funded with those monies received from the fees associated with negotiating tax agreements and / or payment in lieu of taxes (PILOT), and to authorize the Board of Assessors to expend such funds for the purpose of hiring a consultant to negotiate applicable tax agreements / PILOT.

Motion Passed Unanimously

Article 12

Moved and seconded that the Town vote pursuant to M.G.L. c.44, §54E½, as most recently amended, to set Fiscal Year 2020 spending limits for the Revolving Funds as set forth in Article 12 of the Warrant.

Motion Passed Unanimously

Revolving Fund	FY20 Spending Limit
Board of Assessor Revolving Fund	\$15,000
Gas Inspector Revolving Fund	\$ 1,500
Electrical Inspector Revolving Fund	\$ 7,500
Plumbing Inspector Revolving Fund	\$ 3,500
Transfer Station Open Box Revolving Fund	\$18,000
Planning Board Revolving Fund	\$30,000
Animal Control Officer Revolving Fund	\$ 5,000
Recreation Commission Revolving Fund	\$30,000
Council on Aging Revolving Fund	\$ 2,000
Conservation Commission Revolving Fund	\$ 5,000

Board of Appeals Revolving Fund	\$ 6,000
Fire Dept. Revolving Fund	\$ 3,000
Total Spending	\$126,500

Article 13

Moved and seconded that the Town vote to raise and appropriate the sum of \$199,600, as set forth in Article 13 of the Warrant, for the purpose of operating and maintaining and constructing the Town water system, including the laying of mains, for Fiscal Year 2020, and to take said sum from Water Enterprise Revenue.

Stipends	\$ 2,800
<u>Expenses</u>	<u>\$ 196,800</u>
Total	\$ 199,600

Motion Passed Unanimously

Article 14

Moved and seconded that the Town vote to raise and appropriate the sum of \$208,500 as set forth in Article 14 of the Warrant, for the purpose of operating, maintaining and constructing the Town sewer system for Fiscal Year 2020, and to take said sum from Sewer Enterprise Revenue.

Stipends	\$ 2,800
<u>Operation & Maintenance</u>	<u>\$ 205,700</u>
Total	\$ 208,500

Motion Passed Unanimously

Article 15

Moved and seconded that the Town vote to transfer the sum of \$25,000 from Sewer Retained Earnings to Sewer Expenses for maintenance, infiltration and inflow work on the Town sewer system.

Motion Passed Unanimously

Article 16

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$1,000 for the purpose of upgrading and installing a Voice Over Internet Protocol (VOIP) phone system, and any other incidental and related expenses.

Motion Passed Unanimously

Article 17

Moved and seconded that the Town vote transfer from Free Cash the sum of \$3,000 for planning and coordinating the Town's 250th Anniversary celebration to take place in the year 2021, and any other incidental and related expenses.

Motion Passed Unanimously

Article 18

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$2,500 for the purposes of upgrading the Town's Firewall, and any other incidental and related expenses.

Motion Passed Unanimously

Article 19

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$9,000 for removal and maintenance of Town shade trees.

Motion Passed Unanimously

Article 20

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$200 for replacement and maintenance of flags and brackets along Route 9.

Motion Passed Unanimously

Article 21

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$5,000 for Police Department training and gear.

Motion Passed Unanimously

Article 22

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$10,209, the Town's Match to an Assistance Firefighters Grant, to purchase and equip a Brush Truck, and any other incidental and related expenses.

Motion Passed Majority

Article 23

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$2,075, the Town's Match to an Assistance Firefighters Grant, to purchase a Fill Station, and any other incidental and related expenses.

Motion Passed Unanimously

Article 24

Moved and seconded that the Town vote to transfer from Free Cash the sum of \$150,000 to the Stabilization Fund.

Motion Passed Unanimously

Article 25

Moved and seconded that the Town vote to authorize the Selectboard to enter into a ten (10) year contract with the option for a five (5) year extension, commencing on July 1, 2020 with the qualified vendor selected by MassDEP through a competitive bid process for recycling processing services for the Town, subject to the Selectboard's determination that the contract is in the best interests of the Town and subject to Town Meeting approval in the Spring 2020 for funding for these services.

Motion Passed Unanimously

Article 26

Moved and seconded that the Town vote to authorize and allow Hampshire Regional School District Administration to enter into a five year (5) contract consisting of a three year base contract with the option to renew for two (2) additional years to provide bus transportation to Hampshire Regional High School, Chesterfield Goshen Regional School, Southampton Public Schools, Westhampton Public Schools, Williamsburg Public Schools, and vocational transportation.

Motion Passed Unanimously

Article 27

Moved and seconded that the Town vote to amend the Town's General Government Bylaw to adopt an ENFORCEMENT By-Law as set forth in Article 27 of the Warrant. *(Bylaw below)*

Motion made and seconded to Call the Question. *(Following much discussion)*

Motion Passed Majority

Original Motion Passed Majority

ENFORCEMENT

The provisions of the Williamsburg General Government By-laws or any rule or regulation of any Town board, officer, commission, or committee, may be enforced by the Board of Selectmen or its designee, any Police Officer of the Town of Williamsburg or their designee, or any other enforcing authority specifically authorized by by-law, rule or regulation, by any available means in law or equity, including but not limited to enforcement by non-criminal disposition pursuant to G.L. c. 40, §21D. Each day a violation exists shall constitute a separate violation. When enforced through noncriminal disposition, unless otherwise specifically provided for by by-law, rule or regulation, the penalties shall be as follows:

First violation:	\$100.00
Second violation:	\$200.00
Third and subsequent violations:	\$300.00

Article 28

Moved and seconded that the Town vote to amend the Town of Williamsburg Zoning Bylaw taking the following actions as set forth below:

1. Create a new Section 9.31 – Establishments for Transient Lodgers;
2. Amend Section 18 – Definitions to add new definitions and update existing definitions consistent with new Section 9.31; and
3. Amend Section 3 – Schedule of Use Regulations, subsection 3.2 Business Uses to designate Lodging Facilities and Short-Term Rentals as uses permitted in all zoning districts by special permit,

as outlined in Article 28 of the Warrant. *(Bylaw below)*

Motion made and seconded to call the question. *(Following much discussion)*

Motion Passed Majority

Original Motion Passed 2/3 Majority as declared by the Moderator

1. Amend Zoning Bylaw to create a new Section 9.31 – Establishments for Transient Lodgers

9.31 ESTABLISHMENTS FOR TRANSIENT LODGERS

9.31-1 Purpose

To define and regulate commercial Lodging Facilities and the use of residential housing as Short-Term Rentals in The Town of Williamsburg. Minimize public safety risks for guests and visitors, and minimize possible nuisances for abutters. Ensure the safe and orderly provision of lodging for transient lodgers within the Town of Williamsburg, and ensure the maintenance of the character and livability of neighborhoods in the Town of Williamsburg. Only those uses which meet the definitions of “Short-Term Rentals” and “Lodging Facilities” contained herein shall be permitted within the Town. All other types of non-qualifying rental lodgings for transient lodgers are expressly prohibited.

9.31-2 Short-Term Rentals, General Standards

9.31-2.1 A homeowner or leaseholder may rent up to four (4) bedrooms in the owner’s or leaseholder’s primary residence, a Single-Family Dwelling, for overnight lodging of transient guests, for a period not to exceed thirty-one (31) days for any one rental.

9.31-2.2 If a homeowner or leaseholder owns or leases both dwelling units of a Two-Family Dwelling, one dwelling unit being the homeowner’s or leaseholder’s primary residence, and the second dwelling unit being unoccupied by long-term renters and not presently subject to an on-going long-term lease or sublease for rental occupation, the homeowner or lease holder may rent up to four (4) bedrooms in the unoccupied, unleased dwelling unit as a Short-Term Rental for overnight lodging of transient guests, for a period not to exceed thirty-one (31) days for any one rental. Within a Two-Family Dwelling, Short-Term Rentals are not permitted in the dwelling unit that is the homeowner’s or leaseholder’s primary residence.

9.31-2.3 Except as specified in section 9.31-2.2 herein, the dwelling must be a Single-Family Dwelling and shall not be part of a multi-family dwelling, or be connected to another dwelling, or share well or septic systems with another dwelling.

9.31-2.4 Short-Term Rentals under all circumstances require a Special Permit from the Zoning Board of Appeals for all Zones, and shall meet all applicable Special Permit criteria as set forth in Section 5.5 of the Zoning Bylaw. See also General Bylaws for The Town of Williamsburg for additional regulations and requirements.

9.31-3 Limitations

All homeowners or leaseholders of Short-Term Rentals in a Single-Family Dwelling, or in a Two-Family Dwelling as permitted under section 9.31-2.2 herein, shall ensure that renters refrain from activity and behavior that produces noxious light, odor, dust, fumes, amplified sound, excessive noise, and other nuisances. All Short-Term Rentals must comply with all Zoning and General Bylaws of the Town of Williamsburg, including those related to signage. See also General Bylaws for the Town of Williamsburg for additional regulations and requirements.

9.31-4 Parking

The homeowner or leaseholder must provide at least one off-street parking space for each bedroom rented, and one off-street parking space for the owner or leaseholder. The homeowner or leaseholder may apply to the Zoning Board of Appeals for a waiver for all or a portion of this requirement. The Zoning Board of Appeals will consider public safety, availability of on-street parking, and concerns of abutters when considering the request for a waiver, but no waiver shall override any seasonal restrictions or prohibitions of on-street parking.

9.31-5 Number of Renters Permitted

The homeowner or leaseholder may rent to no more than two adults in any one bedroom. Children under the age of 18 are not limited by this provision, except that the maximum occupancy of the Short-Term Rentals in the dwelling shall be no more than ten (10) renters. State and Local Health Department guidelines and restrictions may further restrict the number of transient lodgers permitted.

9.31-6 Primary Residence of Homeowner or Leaseholder

The dwelling, or one dwelling unit of the two-family dwelling as permitted under section 9.31-2.2 herein, must be the primary residence of the homeowner or leaseholder, with short-term rental lodging as an accessory use of the single-family or two-family dwelling.

9.31-7 Location of Rental Rooms

The Short-Term Rental units must be within the homeowner's or leaseholder's dwelling, or within one dwelling unit of the two-family dwelling as permitted under section in 9.31-2.2 herein. Rental of detached structures, or temporary structures, including trailer, mobile home or recreational vehicle, or tents, is not permitted.

9.31-8 Meals

The rental may, or may not, include breakfast. No meals other than breakfast may be served, and breakfast may be served only to overnight guests. Homeowner or leaseholder must obtain all state and local permits and licenses required to provide food services if breakfast is served on the premises. Additional state regulations related to Bed and Breakfast operations may apply.

9.31-9 Lodging Facility

A hotel, motel, inn, or other establishment may provide sleeping accommodations for transient guests for a period of less than thirty-one (31) days. The lodging facility may, or may not, include a dining room or restaurant. Lodging facilities require a Special Permit from the Zoning Board of Appeals for all Zones and shall meet all applicable Special Permit criteria as set forth in Section 5.5 of the Zoning Bylaw. A Site Plan Review by the Planning Board is also required if the first floor of the lodging facility is equal to or larger than 5,000 square feet. See also General Bylaws for the Town of Williamsburg for additional regulations and requirements.

2. Amend Section 18 – Definitions as set forth below:

- **Delete the current definition for “Bed and Breakfast Inn” and replace it with the following:**

For purposes of the Zoning Bylaws for the Town of Williamsburg, a Bed and Breakfast Inn shall be considered a Short-Term Rental in a Single-Family Dwelling, and shall, in all instances, be limited to the rental of not more than four bedrooms in a single-family dwelling.

- **Delete the current definition for Boarding House**
- **Delete the current definition for “Lodging Facility” and replace it with the following:**

A hotel, motel, inn, or other commercial establishment, with or without a dining room or restaurant, which offers sleeping accommodations for transient guests, for a period not to exceed thirty-one (31) consecutive days, and which does not otherwise qualify as a Short-Term Rental in a Single-Family Dwelling, as defined in the Zoning Bylaws for the Town of Williamsburg.

- **Add the following definition for “Primary Residence”:**

A dwelling or dwelling unit is considered a primary residence if the owner or leaseholder resides in said dwelling or dwelling unit for 183 days, or more, each year.

- **Add the following definition for “Short-Term Rentals in a Single-Family Dwelling”:**

An accessory use to a Single-Family Dwelling. All or part of the Single-Family Dwelling may be used to provide overnight accommodations for transient guests for a rental period not to exceed thirty-one (31) consecutive days. The Single-Family Dwelling must be the primary residence of the homeowner or leaseholder, and no more than four bedrooms in the dwelling, with or without access and use of other portions of the dwelling, may be offered for rental.

- **Add the following definition for “Short-Term Rentals in a Two-Family Dwelling”:**

An accessory use to a Two-Family Dwelling. Both dwelling units must be owned or leased by the same homeowner or leaseholder. One dwelling unit must be the primary residence of the homeowner or leaseholder, and the second dwelling unit shall be unoccupied by long term renters and shall not be subject to an ongoing long-term lease or sublease for rental occupation during the time it is used as a short-term rental. All or part of the unoccupied dwelling unit may be used to provide overnight accommodations for transient guests for a rental period not to exceed thirty-one (31) consecutive days. No more than four bedrooms in the unoccupied dwelling unit, with or without access and use of other portions of the unoccupied dwelling unit, may be offered for rental. Short-Term Rentals in a Two-Family Dwelling are not permitted in the dwelling unit that is the homeowner’s or leaseholder’s primary residence.

3. Amend Section 3 – Schedule of Use Regulations, subsection 3.2, Business Uses as set forth below with additions shown in **bold**, and deletions shown in ~~strikethrough~~:

Section 3.2	Business Uses	VR	VM	RU
	Bed and Breakfast Inn (4 units or less)	SP	SP	P
	Short-Term Rentals in a Single-Family Dwelling	SP	SP	SP
	Short-Term Rentals in a Two-Family Dwelling	SP	SP	SP
	Lodging Facility	SP	SP	SP

Article 29

Moved and seconded that the Town vote to amend the Town's General Government Bylaw to adopt the following TRANSIENT LODGER BYLAW as set forth in Article 29 of the Warrant, to regulate Lodging Facilities and Short-Term Rentals within the Town through the licensing, registration and inspection of such facilities. (*Bylaw below*)

Motion Passed Unanimously

Transient Lodger Bylaw

Section 1. Purpose

The purpose of this Bylaw is to ensure that Short-Term Rentals in Single-Family Dwellings, or in specific instances in Two-Family Dwellings, and Lodging Facilities, provide safe and healthy lodging for visitors to Williamsburg by requiring 1) registration and licensing of these facilities; 2) annual inspections; and 3) maintenance of a guest register.

Section 2. Legislative Intent and Authority

This Bylaw is adopted in accordance with General Laws c.64G, § 14, which authorizes municipalities to enact bylaws to regulate operators of Short-Term Rentals, and the Town's Home Rule authority under the Massachusetts Constitution. Nothing herein shall interfere with the independent authority of the Board of Health to enact its own health and safety regulations with respect to Short-Term Rentals and Lodging Facilities

Section 3. Definitions

- Short-Term Rentals in a Single-Family Dwelling is an accessory use to a Single-Family Dwelling. All or part of the Single-Family Dwelling may be used to provide overnight accommodations for transient guests, for a rental period not to exceed thirty-one (31) consecutive days. The Single-Family Dwelling must be the primary residence of the homeowner or leaseholder, and no more than four bedrooms in the dwelling, with or without access and use of other portions of the dwelling, may be offered for rental.
- Short-Term Rentals in a Two-Family Dwelling is an accessory use to a Two-Family Dwelling. In order to be used as a Short-Term Rental, both dwelling units must be owned or leased by the same homeowner or leaseholder with one dwelling unit being used as the homeowner's or leaseholder's primary residence, and the second dwelling unit being unoccupied by long-term renters and not presently subject to an ongoing long-term lease or sublease for rental occupation. All or part of the unoccupied second dwelling unit may be used as a Short-Term Rental to provide overnight accommodations for transient guests, for a rental period not to exceed thirty-one (31) consecutive days. No more than four bedrooms in the unoccupied dwelling unit, with or without access and use of other portions of the unoccupied dwelling unit, may be offered for rental. Within a Two-Family Dwelling, Short-Term Rentals are not permitted in the dwelling unit that is the homeowner's or leaseholder's primary residence.
- For purposes of this Bylaw, a Bed and Breakfast Inn shall be considered a Short-Term Rental in a Single-Family Dwelling and shall, in all instances, be limited to the rental of not more than four bedrooms in a single-family dwelling.
- A Lodging Facility is a hotel, motel, inn, or other commercial establishment, with or without a dining room or restaurant, which offers sleeping accommodations for transient guests, for a period not to exceed thirty-one (31) consecutive days, and which does not otherwise qualify as a Short-Term Rentals in a Single-Family Dwelling, as defined in the bylaws for the Town of Williamsburg.

- A dwelling is considered the primary residence of a homeowner or leaseholder, if the homeowner or leaseholder resides in said dwelling for 183 days, or more, each year.

Section 4. Registration and Licensing

- Short-Term Rentals in Single-Family and Two-Family Dwellings must register annually with the Town Clerk with location, number of rooms available, and emergency contact information for the homeowner or leaseholder of the Short-Term Rental property.
- All Short-Term Rentals shall be licensed by the Board of Selectmen or its designee. Failure to obtain a license shall constitute a violation of this Section. The Board of Selectmen may adopt rules and regulations related to the issuance of such licenses, including the fees to be paid and the conditions to be satisfied by any applicant for such a license. Licenses shall be for a two-year term and are renewable at the discretion of the Board of Selectmen. Persons operating a Short-Term Rentals shall also comply with all Zoning and General Bylaws of the Town of Williamsburg, including Bylaws regulating signs.
- Lodging Facilities must register annually with the Town Clerk with emergency contact information. They must also comply with Massachusetts laws and regulations, including but not limited to, the Massachusetts State Building, Plumbing, Electrical, Fire and Sanitary Codes, and all Zoning and General Bylaws of the Town of Williamsburg, including Bylaws regulating signs.

Section 5. Inspections

Short-Term Rentals must pass the following inspections:

- Annual inspection and approval from the Health Department.
- Annual fire inspection demonstrating adequate egress, smoke detectors, and carbon monoxide detectors, as determined by the Fire Chief or designated fire inspector.

Section 6. Guest Registers

Short-Term Rentals, and Lodging Facilities must maintain, for a period of at least two (2) years, a guest register that includes the name and address of the guest(s) and the date and length of stay.

Section 7. Enforcement

The Board of Selectmen or its designee may issue orders as appropriate to aid in the enforcement of this Bylaw and may enforce these provisions in equity, including the request for injunctive relief in a court of competent jurisdiction or enforcement by noncriminal disposition pursuant to G.L. c. 40, §21D. Any failure to comply with any order issued hereunder shall result in the issuance of a formal warning. Any failure to comply with such a warning shall result in a fine of \$100.00. Any failure to comply after the issuance of said final fine may be punishable by a subsequent fine of \$300.00. Each day of a continued non-compliance shall constitute a separate violation. Further, the Board of Selectmen may hold a hearing, with notice to the licensee, to determine if such license should be modified, suspended or revoked.

Motion made and seconded to adjourn Town Meeting. Motion passed unanimously. Meeting adjourned at 9:12 P.M.

Filed: June 4, 2019

A True Copy Attest: Brenda Lessard, Town Clerk

Brenda Lessard
Williamsburg Town Clerk

Town Accountant Revenue Report FY2019

Account Code	Account Title	Original Budget	Revised Budget	YTD Budget - Final	YTD Actual	Balance
001	General Fund					
001	Balance Sheet					
	Personal Property Taxes	131,957.16	0.00	131,957.16	89,308.74	42,648.42
	Real Estate Taxes	6,112,467.84	0.00	6,112,467.84	6,137,693.25	(25,225.41)
	Tax Liens Redeemed	0.00	0.00	0.00	29,388.59	(29,388.59)
	Motor Vehicle Excise	295,000.00	0.00	295,000.00	352,898.82	(57,898.82)
	Pen & Int on Prop Taxes	20,000.00	0.00	20,000.00	24,478.83	(4,478.83)
	Pen & Int on Excise	0.00	0.00	0.00	1,382.96	(1,382.96)
	Pmts In Lieu of Taxes	20,000.00	0.00	20,000.00	48,342.90	(28,342.90)
	Abated MV Taxes	0.00	0.00	0.00	86.25	(86.25)
	Meals Tax	0.00	0.00	0.00	3,170.09	(3,170.09)
	Fees	0.00	0.00	0.00	75.00	(75.00)
	Alcoholic Beverage	0.00	0.00	0.00	757.50	(757.50)
	Permits	0.00	0.00	0.00	20.00	(20.00)
	Medicaid Revenue	0.00	0.00	0.00	12,733.23	(12,733.23)
	Reimb for Loss of Taxes	7,466.00	0.00	7,466.00	7,466.00	0.00
	Veterans Abatements	20,263.00	0.00	20,263.00	0.00	20,263.00
	Elderly Abatements	0.00	0.00	0.00	9,406.00	(9,406.00)
	School Aid Chapter 70	608,437.00	0.00	608,437.00	608,437.00	0.00
	School Choice	29,223.00	0.00	29,223.00	125,015.00	(95,792.00)
	Lottery Aid	313,038.00	0.00	313,038.00	286,946.00	26,092.00
	Veterans Benefits	30,416.00	0.00	30,416.00	35,506.00	(5,090.00)
	Fines - MV	6,000.00	0.00	6,000.00	5,979.69	20.31
	Fines - District Court	1,000.00	0.00	1,000.00	2,197.50	(1,197.50)
	Earnings on Investments	5,000.00	0.00	5,000.00	33,804.39	(28,804.39)
	Connection Fees	14,000.00	0.00	14,000.00	0.00	14,000.00
	Miscellaneous Revenue	0.00	0.00	0.00	87,269.84	(87,269.84)
	Tr Fr Special Revenue	<u>42,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>42,600.00</u>
122	Selectmen					
	Alcoholic Beverage	10,000.00	0.00	10,000.00	10,620.88	(620.88)
	Other Licenses	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>936.68</u>	<u>(436.68)</u>
161	Clerk					
	Fees	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>218.00</u>	<u>(218.00)</u>
210	Police					
	Fees	<u>5,000.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>6,703.85</u>	<u>(1,703.85)</u>
220	Fire					
	Fees	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>154.14</u>	<u>(154.14)</u>
241	Building Inspections					
	Permits	<u>29,500.00</u>	<u>0.00</u>	<u>29,500.00</u>	<u>39,282.92</u>	<u>(9,782.92)</u>
431	Trash Stickers					
	Fees	<u>45,000.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>45,761.00</u>	<u>(761.00)</u>
433	Transfer Station					
	Fees	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,459.80</u>	<u>(11,459.80)</u>
512	Board of Health					
	Fees	5,000.00	0.00	5,000.00	2,727.00	2,273.00
	Permits	0.00	0.00	0.00	5,612.20	(5,612.20)
	Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>201.00</u>	<u>(201.00)</u>
Report Difference		<u>7,751,868.00</u>	<u>0.00</u>	<u>7,709,268.00</u>	<u>8,026,041.05</u>	<u>(274,173.05)</u>

Town Accountant Expense Report FY2019

<u>Acct</u> <u>Code</u>	<u>Account Title</u>	<u>Original</u> <u>Budget</u>	<u>Revised</u> <u>Budget</u>	<u>Total Budget</u>	<u>YTD Actual</u>	<u>Balance</u>	<u>% Exp</u>
114	Moderator						
5100	Salaries & Wages, Elected	339.00	0.00	346.00	339.00	7.00	97.98%
122	Selectmen						
5100	Salaries & Wages, Elected	9,470.00	0.00	9,659.00	9,470.00	189.00	98.04%
5400	General Expenses	3,750.00	125.99	3,750.00	3,875.99	(125.99)	103.36
5405	FY19 Art#19 250th Celebration	3,000.00	0.00	6,000.00	0.00	6,000.00	0.00%
5406	FY19 Art#20 Town Flag	500.00	0.00	0.00	458.30	(458.30)	0.00%
5407	ART #2 FY18 EXPENSE	0.00	0.00	12.58	0.00	12.58	0.00%
5408	ART #20 Flags/Brackets	0.00	0.00	200.00	0.00	200.00	0.00%
	Maint						
5409	Article # 16 VOIP	0.00	0.00	1,000.00	0.00	1,000.00	0.00%
5435	FY19 Art#27 Old Town	24,450.00	0.00	0.00	24,411.23	(24,411.23)	0.00%
	Hall Repairs						
5439	Article #18 Town Firewall	0.00	0.00	2,500.00	0.00	2,500.00	0.00%
5880	OPM Public Safety	0.00	30,000.00	19,680.23	10,319.77	9,360.46	52.44%
	Complex Art#1						
123	Town Administrator						
5100	Salaries & Wages, Elected	67,993.00	0.00	69,353.00	67,993.00	1,360.00	98.04%
5101	Admin Asst	16,417.00	0.00	16,745.00	16,399.92	345.08	97.94%
5400	General Expenses	750.00	91.04	750.00	841.04	(91.04)	112.14
130	Capital Planning Committee						
5110	Salaries & Wages	306.00	0.00	0.00	0.00	0.00	0.00%
5400	General Expenses	75.00	0.00	75.00	75.00	0.00	100.00
131	Finance Committee						
5100	Salaries & Wages, Elected	4,280.00	0.00	3,880.00	3,804.45	75.55	98.05%
5400	General Expenses	500.00	0.00	500.00	500.00	0.00	100.00
132	Reserve Fund						
5400	General Expenses	60,000.00	(40,177.43)	51,262.61	2,500.00	48,762.61	4.88%
135	Accountant						
5110	Salaries & Wages	29,439.00	0.00	30,880.00	29,439.00	1,441.00	95.33%
5400	General Expenses	150.00	0.00	150.00	99.93	50.07	66.62%
5420	Accounting Software	750.00	0.00	750.00	750.00	0.00	100.00
5710	Audit Services	14,500.00	2,000.00	17,000.00	16,500.00	500.00	97.06%
141	Assessors						
5100	Salaries & Wages, Elected	9,470.00	0.00	9,659.00	9,469.44	189.56	98.04%
5110	Salaries & Wages	13,219.00	0.00	13,483.00	11,711.20	1,771.80	86.86%
5400	General Expenses	19,200.00	0.00	19,200.00	15,445.86	3,754.14	80.45%
142	Revaluation						
5400	General Expenses	7,500.00	0.00	7,500.00	0.00	7,500.00	0.00%
145	Treasurer						
5100	Salaries & Wages, Elected	22,954.00	0.00	23,413.00	22,954.00	459.00	98.04%
5110	Salaries & Wages	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00
5123	Treasurers Asst	6,096.00	0.00	6,218.00	6,096.00	122.00	98.04%
5400	General Expenses	4,720.00	0.00	4,720.00	4,152.33	567.67	87.97%
5421	Treasurer's Software	8,400.00	0.00	9,600.00	7,244.28	2,355.72	75.46%
5810	OPEN Reeval	1,000.00	0.00	3,000.00	400.00	2,600.00	13.33%
146	Collector						
5100	Salaries & Wages, Elected	31,047.00	0.00	44,902.00	31,047.00	13,855.00	69.14%

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5110	Salaries & Wages	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00
5400	General Expenses	7,992.00	0.00	7,992.00	7,573.30	418.70	94.76%
5410	Deputy Coll Expenses	1,700.00	0.00	1,700.00	1,571.77	128.23	92.46%
5460	Tax Title Exp	1,549.00	549.00	1,549.00	494.05	1,054.95	31.89%
149	Oliver Smith Trust						
5100	Salaries & Wages, Elected	37.00	0.00	38.00	37.00	1.00	97.37%
151	Legal						
5400	General Expenses	20,000.00	0.00	15,000.00	14,981.90	18.10	99.88%
159	Other Operations Support						
5400	General Expenses	1,200.00	0.00	1,200.00	694.84	505.16	57.90%
5401	Energy Comm Expenses	250.00	0.00	250.00	0.00	250.00	0.00%
160	Constable						
5100	Salaries & Wages, Elected	453.00	0.00	462.00	453.00	9.00	98.05%
161	Clerk						
5100	Salaries & Wages, Elected	21,384.00	0.00	21,812.00	21,384.00	428.00	98.04%
5124	Clerk's Assistant	2,441.00	0.00	2,490.00	2,441.00	49.00	98.03%
5400	General Expenses	1,700.00	0.00	1,700.00	1,550.80	149.20	91.22%
5422	Clerk's Software	500.00	0.00	500.00	500.00	0.00	100.00
5461	FY19 Art#22 TC Scan	7,500.00	0.00	2,300.00	5,200.00	(2,900.00)	226.09
	Tabulator						%
162	Elections						
5400	General Expenses	9,500.00	276.55	9,500.00	9,776.55	(276.55)	102.91
164	Street Listing						
5400	General Expenses	1,450.00	0.00	1,450.00	1,354.23	95.77	93.40%
171	Conservation Commission						
5110	Salaries & Wages	2,029.00	0.00	2,070.00	1,593.24	476.76	76.97%
5400	General Expenses	3,025.00	0.00	3,025.00	1,247.14	1,777.86	41.23%
5499	Encumbrance	0.00	0.00	2,338.93	0.00	2,338.93	0.00%
5801	Forestry Mgmnt Plan	0.00	1,000.00	0.00	1,000.00	(1,000.00)	0.00%
173	Mill River Greenway						
5400	General Expenses	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00%
5473	Mill River Proposed River	4,800.00	0.00	0.00	0.00	0.00	0.00%
	Park Art#23						
175	Planning Board						
5400	General Expenses	519.00	0.00	750.00	386.56	363.44	51.54%
176	Zoning/Appeals Board						
5400	General Expenses	600.00	0.00	600.00	349.34	250.66	58.22%
192	Town Office						
5125	Custodian Labor	12,115.00	64.12	12,357.00	12,179.12	177.88	98.56%
5130	Building Supervisor	7,356.00	0.00	9,543.00	7,356.00	2,187.00	77.08%
5400	General Expenses	35,275.00	(215.77)	35,275.00	35,059.23	215.77	99.39%
5412	Town Office Exp	2,500.00	0.00	2,500.00	1,531.64	968.36	61.27%
5430	Internet	5,159.00	767.25	6,204.00	5,926.25	277.75	95.52%
5431	Town Telephone	8,068.00	0.00	8,228.00	7,985.11	242.89	97.05%
5432	Copier Maint	2,835.00	0.00	2,835.00	2,319.86	515.14	81.83%
5436	Document Storage	2,100.00	0.00	2,100.00	108.84	1,991.16	5.18%
5450	Heating	44,492.00	576.97	44,492.00	45,068.97	(576.97)	101.30
5455	Electricity	25,500.00	0.00	25,500.00	24,061.31	1,438.69	94.36%
5470	Computer Services	24,289.00	7,061.92	25,895.00	31,350.92	(5,455.92)	121.07
5480	Technology Upgrades	5,000.00	0.00	5,000.00	4,545.81	454.19	90.92%
5499	Encumbrance	0.00	12,833.51	7,888.24	7,958.17	(69.93)	100.89
5825	Public Safety Feasibility	0.00	2,059.45	0.00	0.00	0.00	0.00%

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5850	Town Building Repairs	20,000.00	0.00	18,000.00	14,793.82	3,206.18	82.19%
193	Property Insurance						
5400	General Expenses	73,564.00	0.00	72,647.00	69,553.44	3,093.56	95.74%
195	Town Reports						
5400	General Expenses	1,900.00	0.00	1,900.00	1,877.45	22.55	98.81%
210	Police						
5110	Salaries & Wages	68,751.00	0.00	70,126.00	68,751.00	1,375.00	98.04%
5121	Police Dept labor	118,320.00	0.00	136,792.00	107,007.66	29,784.34	78.23%
5400	General Expenses	24,626.00	0.00	24,626.00	24,626.00	0.00	100.00
5423	Police Records Software	5,500.00	0.00	8,035.00	5,500.00	2,535.00	68.45%
5426	FY19 Art#18 PD Server	7,000.00	0.00	0.00	7,000.00	(7,000.00)	0.00%
5822	Police Dept Training &	0.00	0.00	5,000.00	0.00	5,000.00	0.00%
	Gear						
220	Fire						
5110	Salaries & Wages	24,671.00	0.00	25,164.00	24,671.00	493.00	98.04%
5122	Fire Dept labor	22,513.00	2,898.27	22,963.00	25,411.27	(2,448.27)	110.66
5131	FD Admin Asst	5,379.00	0.00	5,487.00	5,369.84	117.16	97.86%
5132	FD Training	13,268.00	0.00	13,268.00	13,261.64	6.36	99.95%
5400	General Expenses	29,872.00	1,500.00	33,147.00	31,321.17	1,825.83	94.49%
5815	ART #23 Fill Station	0.00	0.00	2,075.00	0.00	2,075.00	0.00%
5816	Art #22 Brush Truck	0.00	0.00	10,209.00	0.00	10,209.00	0.00%
231	Ambulance						
5400	General Expenses	102,538.00	0.00	101,504.00	102,537.18	(1,033.18)	101.02
232	Emergency Medical Service						
5110	Salaries & Wages	1,218.00	0.00	1,242.00	1,218.00	24.00	98.07%
5127	Emer Mgmt Deputy	567.00	0.00	578.00	567.00	11.00	98.10%
5400	General Expenses	3,750.00	0.00	3,750.00	3,216.25	533.75	85.77%
5433	Emergency	486.00	0.00	486.00	485.71	0.29	99.94%
5499	Encumbrance	0.00	0.00	322.13	0.00	322.13	0.00%
294	Tree Service						
5414	Tree Removal/Planting	7,000.00	0.00	7,000.00	7,000.00	0.00	100.00
5445	Art #19 Shade Tree	0.00	0.00	9,000.00	0.00	9,000.00	0.00%
300	Elementary School						
5100	Salaries & Wages, Elected	1,698.00	0.00	1,732.00	1,698.00	34.00	98.04%
5400	General Expenses	2,093,251.00	0.00	2,148,152.64	1,895,109.84	253,042.80	88.22%
5499	Encumbrance	0.00	65,320.69	147,107.04	45,504.43	101,602.61	30.93%
310	Regional School						
5400	General Expenses	1,407,726.00	0.00	1,554,453.00	1,407,241.32	147,211.68	90.53%
320	Vocational/Technical Schools						
5400	General Expenses	364,045.00	16,559.86	572,682.00	378,970.71	193,711.29	66.17%
5415	Voc Transportation	38,882.00	(9,185.49)	40,085.00	27,111.07	12,973.93	67.63%
5499	Encumbrance	0.00	4,925.82	0.00	0.00	0.00	0.00%
422	Highway						
5100	Salaries & Wages, Elected	63,963.00	0.00	65,242.00	63,963.00	1,279.00	98.04%
5110	Salaries & Wages	157,949.00	(6,359.61)	161,108.00	151,582.85	9,525.15	94.09%
5400	General Expenses	65,463.00	0.00	85,000.00	65,099.80	19,900.20	76.59%
5416	Highway Garage/Equip	36,641.00	4,542.74	41,641.00	41,183.74	457.26	98.90%
5417	Vehicle Fuel	35,000.00	0.00	35,000.00	32,912.23	2,087.77	94.03%
5428	FY19 Art#24 Crosslight	7,500.00	0.00	0.00	7,286.62	(7,286.62)	0.00%
5429	FY19 Art#25 Rubber tire	152,522.00	0.00	0.00	109,922.00	(109,922.00)	0.00%
	Excavator						
5434	FY19 Art#26 Tractor	22,650.00	0.00	0.00	22,649.97	(22,649.97)	0.00%

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5440	Invasive Species	1,000.00	0.00	1,500.00	1,000.00	500.00	66.67%
5499	Encumbrance	0.00	93.77	200.00	8.44	191.56	4.22%
5840	Highway Surplus equip	3,000.00	0.00	3,000.00	2,878.99	121.01	95.97%
5841	Cement Sidewalk Const	5,000.00	1,015.56	8,263.68	2,751.88	5,511.80	33.30%
423	Snow & Ice Removal						
5110	Salaries & Wages	15,235.00	3,635.38	15,235.00	18,870.38	(3,635.38)	123.86
5400	General Expenses	72,500.00	11,909.72	72,500.00	84,409.72	(11,909.72)	116.43
424	Street Lighting						
5400	General Expenses	11,432.00	0.00	13,432.00	10,858.14	2,573.86	80.84%
5499	Encumbrance	0.00	0.00	573.86	0.00	573.86	0.00%
5890	Lighting Replacement	0.00	45,000.00	13,844.92	31,155.08	(17,310.16)	225.03
433	Transfer Station						
5110	Salaries & Wages	29,211.00	0.00	31,575.00	28,402.46	3,172.54	89.95%
5400	General Expenses	71,000.00	0.00	86,200.00	70,283.98	15,916.02	81.54%
5499	Encumbrance	0.00	7,510.00	442.27	4,936.84	(4,494.57)	1,116.25
491	Cemetery						
5400	General Expenses	1,000.00	0.00	1,000.00	925.00	75.00	92.50%
510	Health Inspection						
5400	General Expenses	1,248.00	0.00	1,273.00	897.24	375.76	70.48%
512	Board of Health						
5100	Salaries & Wages, Elected	4,178.00	0.00	4,262.00	5,570.64	(1,308.64)	130.70
5400	General Expenses	1,050.00	0.00	1,050.00	(350.15)	1,400.15	(33.35)%
5418	Public Health Nurse	1,550.00	2,550.00	1,550.00	0.00	1,550.00	0.00%
5427	Goshen Rd Health Hzrd	0.00	1,000.00	0.00	0.00	0.00	0.00%
541	Council on Aging						
5110	Salaries & Wages	29,123.00	0.00	29,705.00	23,378.26	6,326.74	78.70%
5128	COA Labor	35,390.00	0.00	12,729.00	25,392.85	(12,663.85)	199.49
5129	COA Meal Site Staff	0.00	0.00	10,057.00	0.00	10,057.00	0.00%
5140	COA Admin Asst	0.00	0.00	13,312.00	0.00	13,312.00	0.00%
5400	General Expenses	3,718.00	0.00	3,718.00	2,612.03	1,105.97	70.25%
5419	COA HEN Program	3,500.00	0.00	4,000.00	3,500.00	500.00	87.50%
543	Veteran's Services						
5400	General Expenses	10,805.00	0.00	11,222.00	10,805.00	417.00	96.28%
5454	Veterans Benefits	40,618.00	0.00	42,618.00	27,312.71	15,305.29	64.09%
549	ADA						
5400	General Expenses	400.00	0.00	400.00	0.00	400.00	0.00%
610	Library						
5100	Salaries & Wages, Elected	48,949.00	0.00	49,928.00	48,949.00	979.00	98.04%
5110	Salaries & Wages	84,767.00	0.00	86,462.00	83,580.22	2,881.78	96.67%
5400	General Expenses	18,000.00	2,116.00	20,323.19	19,621.71	701.48	96.55%
5499	Encumbrance	0.00	172.00	0.00	172.00	(172.00)	0.00%
5861	Library Insulation	0.00	11,101.96	11,101.96	0.00	11,101.96	0.00%
630	Recreation Activities						
5110	Salaries & Wages	4,268.00	0.00	4,268.00	3,132.35	1,135.65	73.39%
5400	General Expenses	5,000.00	0.00	5,000.00	4,808.00	192.00	96.16%
5425	Woodland Trails Comm	500.00	0.00	500.00	345.74	154.26	69.15%
5499	Encumbrance	0.00	0.00	147.95	0.00	147.95	0.00%
691	Historical Commission						
5400	General Expenses	500.00	0.00	500.00	0.00	500.00	0.00%
699	Veterans Recognitions						

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5400	General Expenses	500.00	0.00	500.00	500.00	0.00	100.00
5499	Encumbrance	0.00	278.51	0.00	278.51	(278.51)	0.00%
710	Retirement of Debt						
5481	Highland Amb Vehicle	8,027.00	0.00	6,339.00	8,026.68	(1,687.68)	126.62
5910	School Debt	74,109.00	0.00	75,838.00	74,109.00	1,729.00	97.72%
5917	Debt Service Highland	14,287.00	0.00	14,635.00	14,286.72	348.28	97.62%
	Amb						
5925	School Building	270,000.00	0.00	270,000.00	270,000.00	0.00	100.00
5970	Fire Truck	53,000.00	0.00	53,000.00	53,000.00	0.00	100.00
5975	Highway Garage	20,000.00	0.00	20,000.00	20,000.00	0.00	100.00
5980	Highway	27,000.00	0.00	27,000.00	0.00	27,000.00	0.00%
751	Interest on Long-term Debt						
5925	School Building	121,800.00	0.00	113,700.00	121,800.00	(8,100.00)	107.12
5970	Fire Truck	1,308.00	0.00	3,541.00	1,307.42	2,233.58	36.92%
5975	Highway Garage	2,800.00	0.00	2,200.00	2,800.00	(600.00)	127.27
5980	Highway	297.00	0.00	602.00	297.00	305.00	49.34%
820	State Assessments & Charges						
5640	Air Pollution District	739.00	0.00	732.00	3,710.00	(2,978.00)	506.83
5646	RMV Marking Surchg	1,340.00	0.00	1,740.00	1,340.00	400.00	77.01%
5663	Reg Transit Authority	35,651.00	0.00	38,506.00	32,680.00	5,826.00	84.87%
5690	Charter School	265,867.00	0.00	231,115.00	189,021.00	42,094.00	81.79%
	Assessment						
5691	School Choice Assessment	84,862.00	0.00	92,734.00	84,162.00	8,572.00	90.76%
830	County Assessments &						
5622	HCOG	1,252.00	0.00	0.00	0.00	0.00	0.00%
5628	HC Reg Lock Up	2,358.00	0.00	2,358.00	2,358.00	0.00	100.00
840	Inspection Programs						
5400	General Expenses	12,324.00	0.00	12,980.00	12,324.00	656.00	94.95%
5490	Foothills Health District	29,729.00	0.00	30,533.00	29,728.22	804.78	97.36%
5491	Building Inspection Prog	39,125.00	0.00	43,000.00	39,125.00	3,875.00	90.99%
5492	PVPC Assessment	401.00	0.00	411.00	400.55	10.45	97.46%
5493	Plumbing/Gas Inspect	300.00	0.00	300.00	300.00	0.00	100.00
911	Retirement Contribution						
5400	General Expenses	276,992.00	0.00	286,176.00	276,992.00	9,184.00	96.79%
912	Worker's Compensation						
5400	General Expenses	35,109.00	0.00	34,117.00	32,430.00	1,687.00	95.06%
913	Unemployment Compensation						
5400	General Expenses	5,000.00	0.00	5,000.00	1,316.59	3,683.41	26.33%
5411	Police & Fire insurance	13,500.00	0.00	13,697.00	12,617.00	1,080.00	92.12%
914	Health Insurance						
5400	General Expenses	607,000.00	1,539.47	657,749.00	608,539.47	49,209.53	92.52%
916	Medicare						
5400	General Expenses	45,765.00	0.00	47,147.00	37,250.80	9,896.20	79.01%
970	Transfer To						
5696	Transfer to Other Funds	17,843.00	0.00	7,034.85	17,843.00	(10,808.15)	253.64
5900	OPEB	0.00	0.00	1,000.00	0.00	1,000.00	0.00%
Report Difference		8,175,033.00	190,137.25	8,728,835.08	7,785,492.17	943,342.91	89.19%

Town Accountant Special Funds Report FY2019

		Balance	Revenue	Expense	Balance
1HW	Highway Funds				
217	Highway C291 FY07	(122,044.17)	202,815.34	(111,841.81)	(31,070.64)
2Rev	Revolving Funds				
231	Wetlands Protection Fund	4,416.25	0.00	0.00	4,416.25
232	Dog Revolving Fund	2,138.71	2,569.00	(2,774.64)	1,933.07
233	Transfer Station Open Box	26,700.03	15,886.36	(12,582.86)	30,003.53
234	Planning Board	13,862.37	850.00	(558.89)	14,153.48
235	Recreation Revolving Fund	39,351.31	(27,761.48)	(2,737.83)	8,852.00
237	Fire Inspections	2,567.00	4,380.00	(4,345.00)	2,602.00
238	Plumbing Inspections	(697.00)	4,183.00	(4,183.00)	(697.00)
239	Electrical Inspections	5,373.00	9,861.50	(13,265.00)	1,969.50
3OSR	Other Special Revenue				
241	Board of Appeals Revolving	506.75	2,265.53	(1,053.84)	1,718.44
243	Conservation Revolving	3,061.09	7,935.00	(4,000.00)	6,996.09
244	Tax Lien Custodian	50.00	0.00	0.00	50.00
256	Insurance Claims	4,616.26	0.00	0.00	4,616.26
257	Town Picnic Fund	403.56	995.00	(1,008.92)	389.64
258	Road Machinery Fund	8,870.60	0.00	(8,870.60)	0.00
259	Mill River Greenway Donations	32,164.23	600.00	(22,926.87)	9,837.36
260	Recreation Donation Account	0.00	31,684.48	0.00	31,684.48
261	MassCentral Rail Trail	0.00	19,323.24	(19,323.24)	0.00
262	Horse Mountain	0.00	8,169.00	0.00	8,169.00
264	Woodland Trails Donation	2,643.64	4,263.00	0.00	6,906.64
265	Horse Mountain Fund	0.00	0.00	0.00	0.00
269	Special Donation Account	15.05	0.00	0.00	15.05
270	COA Donations	6,951.08	6,348.18	(5,251.15)	8,048.11
271	Flag Donations	101.22	0.00	(88.17)	13.05
272	Ice Rink Donations	0.00	545.57	(35.95)	509.62
273	COA Home Service	0.00	542.00	0.00	542.00
274	Library Donations	11,435.50	1,585.00	(1,793.81)	11,226.69
275	Library Local	32,247.88	48,165.30	(42,222.32)	38,190.86
277	Town Flag Gift Donations	0.00	1,290.00	(1,120.00)	170.00
278	Town Line Signs	1,161.83	0.00	(1,161.83)	0.00
279	Angel Garden Fund	2,072.00	480.00	0.00	2,552.00
280	TNC Ride Share	0.00	204.40	0.00	204.40
284	Highland Valley Elder Serv	(1,755.00)	2,109.00	(1,647.00)	(1,293.00)
285	Consortium Support	51.12	0.00	0.00	51.12
286	HV-Carpooling Grant	345.00	2,475.00	(3,645.00)	(825.00)
287	PVTA	(3,754.45)	8,763.81	(10,547.42)	(5,538.06)
290	Bond Premium-Issuance Costs	9,023.88	0.00	(9,023.88)	0.00
291	Land Acquisition Fund	5,611.50	0.00	(5,611.50)	0.00
4S&F	State & Federal Grants				
252	MIIA Grant	(1,195.65)	163.05	(163.05)	(1,195.65)
263	Green communities Grant	0.00	21,111.75	(28,148.00)	(7,036.25)
266	Solarize Mass Grant	58.89	0.00	(58.89)	0.00

	Balance	Revenue	Expense	Balance
268 EMP Grant	310.00	0.00	(2,427.47)	(2,117.47)
283 Septic Grants	15,934.23	0.00	0.00	15,934.23
288 Mass Historical Comm Grant	8,548.86	0.00	0.00	8,548.86
293 Comcast Technology Fund	13,312.65	6,460.48	0.00	19,773.13
294 EPA Small Scale Grant	500.00	0.00	(500.00)	0.00
296 Appraisal Grant	4,100.00	0.00	(4,100.00)	0.00
297 MTC Clean Energy Grant	1,036.58	0.00	(1,036.58)	0.00
298 SAMSHA Policing Grant	2,500.00	1,000.00	(2,357.90)	1,142.10
299 250th Committee	3,600.40	15,000.00	(217.00)	18,383.40
402 Mass Personal Safety Grant	429.00	0.00	(429.00)	0.00
405 Bulletproof Vest Grant	9,950.29	780.00	(2,340.00)	8,390.29
406 IMC Mobile - CCC Grant	0.00	20,700.00	(10,350.00)	10,350.00
407 Gov Highway Safety Grant	32.95	0.00	(32.95)	0.00
408 Local Preparedness	1,264.10	0.00	(1,264.10)	0.00
412 Council on Aging Grant	3,489.88	9,693.42	(8,128.83)	5,054.47
414 Library State Aid	73.90	7,936.39	(6,281.05)	1,729.24
415 Cultural Council	4,753.69	4,505.87	(5,331.40)	3,928.16
420 Fire Dept SAFE Grant	5,238.57	4,954.00	(2,203.02)	7,989.55
422 Fire Dept Equip Grant	445.98	0.00	(445.98)	0.00
423 AFG Grant	0.00	45,623.00	(45,623.00)	0.00
425 Recycling Div Grant	8,250.00	5,050.00	(6,501.00)	6,799.00
427 Service Incentive Grant	342.00	0.00	(342.00)	0.00
433 Regional IT Grant	15,000.00	0.00	0.00	15,000.00
434 Tactical Urbanism	539.54	0.00	0.00	539.54
436 META Energy Comm Grant	(3,122.03)	7,908.19	(7,146.16)	(2,360.00)
437 Complete Streets Tier 2	(22,419.92)	30,091.81	(7,671.89)	0.00
438 Document IT Mgmt Grant	41,210.15	0.00	(39,750.00)	1,460.15
439 Mill River Greenway Grant	0.00	0.00	(142,476.20)	(142,476.20)
501 Title I Grant	9,875.21	18,005.00	(13,537.53)	14,342.68
502 School Choice	242,046.71	630.00	(73,221.24)	169,455.47
503 REAPS Grant	(6,784.75)	20,663.00	(19,552.80)	(5,674.55)
504 Early Literacy Grant	373.83	0.00	0.00	373.83
505 Kindergarten Enhancement	3,337.98	0.00	0.00	3,337.98
506 Quality K-5 Grant	423.32	0.00	0.00	423.32
508 94-142 Grant	3,281.53	0.00	(7,369.54)	(4,088.01)
510 Star Grant	0.00	3,500.00	0.00	3,500.00
513 Title IIA	2,693.74	0.00	0.00	2,693.74
516 Medicaid Reimbursement	0.00	0.00	(896.72)	(896.72)
517 Circuit Breaker	21,108.30	0.00	(15,229.71)	5,878.59
552 Preschool Program	83,026.93	56,170.50	(34,164.44)	105,032.99
554 School Building Use	10,158.65	1,500.00	0.00	11,658.65
559 School Lunch Fund	2,704.11	58,723.89	(51,630.98)	9,797.02
560 Elaine Lawton Fund	29,819.26	5,124.08	(3,784.59)	31,158.75
562 Big Yellow School Bus	1,090.16	400.00	0.00	1,490.16
563 Korpitass Kids Awards	900.00	0.00	0.00	900.00
564 Wellness Grant	120.91	1,000.00	(1,055.85)	65.06
5Ent Enterprise Funds				
610 Water Enterprise Fund	646,691.86	270,311.57	(138,434.61)	778,568.82
620 Sewer Enterprise Fund	422,102.31	162,375.47	(205,275.57)	379,202.21

		Balance	Revenue	Expense	Balance
6CP	Capital Projects				
725	School Construction	70,219.10	0.00	(15,033.81)	55,185.29
726	Fire Truck	1,001.57	186,000.00	(213,000.00)	(25,998.43)
7Tru	Trust Funds				
801	Daniel Collins Fund	571,656.73	73,838.23	510.69	646,005.65
802	O C Spellman Fund	114,050.16	15,243.32	210.77	129,504.25
803	Ethel Curry Fund	260.83	1.76	0.00	262.59
804	Albert D Sanders Fund	21,053.57	2,851.95	(60.10)	23,845.42
805	Dunphy-Dunphy School Fund	25,591.19	3,411.20	76.85	29,079.24
806	Dunphy-James School Fund	35,942.65	4,933.02	(151.28)	40,724.39
807	Ellsworth Hyde Fund	2,078.04	254.44	64.62	2,397.10
808	Byron Loomis Fund	24,272.66	3,246.10	40.01	27,558.77
810	Helen E James Fund	30,264.02	3,705.16	940.83	34,910.01
821	WCTU Clock Fund	6,511.95	931.43	(761.71)	6,681.67
822	Cemetery Perpetual Care	5,056.43	2,102.89	257.72	7,417.04
823	Whiting Street Fund	5,769.38	706.39	179.38	6,655.15
824	Arthur King Fund	101,051.11	12,372.28	2,275.83	115,699.22
825	Albert Hills Fund	5,840.29	1,026.69	(154.81)	6,712.17
826	Christian Hills Fund	28,990.70	4,888.99	(540.21)	33,339.48
827	Henry Hills Fund	92,331.34	12,853.49	615.39	105,800.22
828	Mary Main Fund	4,147.81	697.63	(75.39)	4,770.05
829	Lyman Wait Fund	858.15	33.83	(0.09)	891.89
830	Electra Wait Fund	7,781.10	952.69	241.91	8,975.70
831	Henry Warner Fund	43,255.15	7,294.87	(806.38)	49,743.64
832	Women's Club Fund	2,651.50	324.64	82.44	3,058.58
833	James Taylor Fund	2,505.12	306.71	(72.13)	2,739.70
834	Sanderson/Heath Fund	4,423.87	541.64	(12.47)	4,953.04
835	Library Humanities Fund	7,768.74	951.18	241.53	8,961.45
836	William J Sheehan Fund	182.86	7.21	0.00	190.07
838	KMIT Library Fund	518,692.94	71,907.64	(925.72)	589,674.86
842	Brassworks-Rec Long-Range	6,600.89	1,398.36	379.75	8,379.00
843	Brassworks-Economic Dev	1,225.58	3,357.85	852.63	5,436.06
844	Brassworks-Loan Fund	2.52	0.00	0.00	2.52
851	Unemployment Compensation	30,740.93	195.20	0.00	30,936.13
852	Elder Trust Fund	10,781.91	20.23	374.51	11,176.65
853	Stabilization Fund	1,437,743.55	11,016.99	0.00	1,448,760.54
854	Meekins Library Trust	22,267.00	3,877.16	(1,035.41)	25,108.75
855	Seewald Technology Grant	1,681.30	471.57	(1,681.30)	471.57
856	OPEB	15,511.94	93.01	0.00	15,604.95
8Age	Agency Funds				
891	Off Duty Police Detail	819.40	22,694.50	(23,029.50)	484.40
892	Firearm ID Cards	560.50	5,200.00	(5,112.50)	648.00
893	Clerk Fees	110.78	1,871.00	(1,824.00)	157.78
897	Collector Fees	105.00	15,010.00	(14,710.00)	405.00
898	Deputy Collector Fees	38.05	6,331.00	(6,331.00)	38.05
		4,937,042.67	1,622,830.95	(1,459,072.53)	5,100,801.09

Angel Park Quiet Reflections Garden

The Angel Park Quiet Reflections Garden continued to serve as a venue for the Angel Park Summer Music Series, effectively organized by Fred Goodhue and funded by grants from Florence Bank and private donations. The Garden is used by school children and teachers on special occasions and is available to the public for spending quiet moments during the day during all seasons.

Park Improvements and Ongoing Care Projects for the 2019 Garden Year:

1. New Memorial Bricks were installed.
2. The Park lawns and planting beds received organic care to prevent infestations of an array of garden pests.
3. The beds were fed, weeded and pruned by N. Dines and the Williamsburg Dead Head Society, led by Joan Coryat and Heidi LeBaron Johnson. Thanks to additional help by Joan Donovan, Dianne Martin, Tamar Smith and Lisa Sheehy, who tended the gardens and watered the flower pots at both the Vet's Park and the Angel Park.
4. Zononi Lawn Maintenance provided regular mowing, trimming and raking services throughout the season.
5. Brick pavement sections were repaired due to settlement around drain areas to smooth uneven bricks and restore to the original elevation.

2020 Plans: We will be pruning more trees and shrubs, and adding additional flowers to the plant beds in 2020. See below if you would like to help with ongoing care of Angel Park or any of the other Public Gardens listed.



Funding: The Park is funded in part by donations from memorial brick purchases, contributions from the Summer Music Series (thanks to Fred Goodhue), and the ongoing care funds provided by the Williamsburg Beautification Fund, which also supports all of the Public Gardens, including Meekins Library Gardens and the Mill River Park, the Market Square Gardens, and the flower beds along Route 9. Ms. April O'Brien now administers the Beautification Fund at Florence Bank. The Fund gratefully receives private donations as well as weekly income from the redemption of bottles and cans collected at the Transfer Station. Local businesses that support the fund are: Florence Bank, Williamsburg Market, Cichy's Garage, Dove Business Associates, and the General Store. The Williamsburg Redemption Society is a group of volunteers who work in shifts on Wednesdays and Saturdays to sort, stack, and transport the bottles and cans to Pat's for deposit redemption, (Thanks to John Hoogstraten, Eileen Keegan, Ellen Wittlinger, David Prichard, Roger Bisbee, Rob and Judy Stinson, Fred Goodhue, Nancy Desrosiers, Dean Acheson, John Lancaster, and Eileen Stewart). Many thanks to Pat's for their generous cooperation in processing the collected bottles and cans. Please note the signs at the shed to aid in sorting and help volunteers with their work. Please let us know if you would like to help at the Bottles and Cans Shed or with the Garden Crew; send a message to: ndines@larp.umass.edu.

Volunteers receive compensation that is priceless and the benefit package is excellent. Contact us at the above email address before available slots are filled! Do not miss out on this opportunity.

Thanks to all who help with ongoing care, who provide support, and who enjoy the beauty of the Park.

N. Dines, FASLA

Assessors

The Board of Assessors meets every Tuesday evening, except for the second Tuesday of each month, at 7:00 p.m. in the Town Office Building. Robin Everett, assessors' clerk, holds office hours on Tuesday mornings. We can be reached at 268-8403, and if no one is available, we urge you to leave a clear message with a return phone number, and a brief description of the reason for your call. We will return your phone call as soon as possible.

The annual budget set at Town Meeting for FY2020 (7/1/19 – 6/30/20) is \$9,213,218.98. Of that amount, \$2,594,479.87 comes from estimated receipts and other revenue sources, and \$6,618,739.11 (72%) is raised by taxation. Fifty-two percent of the budget is used to pay school expenses, 14% pays for insurances and retirement obligations, 8% pays for general government, 8% for public works, and 8% pays for debt service. The remaining 10% pays for public safety, health and human services, culture and recreation, and inter-government expenses.

The primary responsibility of the board of assessors is to determine fair market value for all real and personal property as of January 1. Values in Massachusetts are determined by the amount a willing buyer and a willing seller would pay for the property on the open market. All values must be submitted to and approved by the Massachusetts Department of Revenue before the tax rate can be set. The budget for our town is approved by voters at town meeting. The tax rate is the rate which will fund the budget. FY2020 tax rate is \$20.62 per thousand dollars of assessed value. The total value of taxable property is \$320,986,377.

If a taxpayer feels the assessed value of their property is incorrect, it is the taxpayer's responsibility to collect pertinent information to appeal the assessment. The appeal is of the assessment, not of the taxes. An abatement request must be filed within thirty days of the date of the mailing of the real tax bill, which is normally at the end of December. Abatement applications received after the thirty days allowed must be denied per state law. The taxpayer may come in to discuss their value at any time during the year.

The migration of our data to the new assessing software continues. Many thanks go to Robin Everett and Glen Everett, who are putting in many extra hours to make this happen. Bishop Associates aids in the state-mandated cyclical inspection and the updating of personal property records. As the state continues to require more information, our part-time staff is being stretched thin to keep up with the work load. So we ask your patience and understanding if it takes a little longer than usual to get answers to your requests.

Denise Banister, chair; Robin Everett, clerk; Glen Everett

Building Inspector

The Town of Williamsburg has contracted with the City of Northampton to provide Building Inspection and Zoning services as required by M.G.L. c. 143, § 3, and c. 40A, § 7, and for Electrical Inspection services in accordance with M.G.L. 166, § 32. The Building Inspector is Louis Hasbrouck and the Inspector of Wires is Roger Malo.

The Building Department office in Northampton is open from 8:30 to 4:30 Monday through Friday except for Wednesdays after 12:00. The telephone number is (413) 587-1240 and my email address is lhasbrouck@northamptonma.gov. The office has three building inspectors, two electrical inspectors and two full-time clerks. This staffing allows us to schedule timely inspections and provide expedient support for permit applications.

In 2019, the number of building permits (126) was significantly lower than 2018 (171). Permit fees and the estimated costs of construction were also less than 2018, primarily because no major solar projects were permitted in 2019. There were two new single family house permits, along with one permit for a new commercial building, issued in 2019.

The year's building permit totals, while lower than 2018, are comparable to the average of the past nine years.

A continuing bright spot for Williamsburg is the number of solar electric systems in the town. The total number of new residential solar installations has kept pace with the past few years. There are now 130 residential solar systems in Williamsburg. There were 19 residential solar electric system permits issued in 2019, not far off the number issued in 2018. Beginning with the Solarize Williamsburg program in 2014, there have been 130 residential solar installations permitted through the end of 2019, with an estimated capacity of 914 kilowatts. Williamsburg's three large-scale ground-mounted solar arrays have a total capacity of approximately 10.75 megawatts. The town's total solar capacity, 11.7 megawatts, is still 0.45% of the Massachusetts' total capacity of 2572 megawatts. This is an exceptional number, considering the population of Williamsburg is less than .04% of the population of the state. From another perspective, 11.7 megawatts is enough to power more than 2000 homes, nearly twice the number of houses in Williamsburg.

I expect more building permit activity in 2020. Hopefully, one of the large solar projects will get under way this year.

We look forward to providing prompt and courteous building, zoning and electrical inspection services to Williamsburg and Haydenville residents in the coming year. As always, feel free to contact me with any problems or concerns you may have regarding building or zoning issues.

Louis Hasbrouck
Building Inspector

Town of Williamsburg Building Department Activity 2019

Number of Permits	Type of Work	Estimated Cost of Construction
<u>1</u>	<u>NEW COMMERCIAL BUILDINGS</u>	<u>\$632,000.00</u>
<u>2</u>	<u>NEW SF HOUSES</u>	<u>\$637,000.00</u>
<u>7</u>	<u>ADDITIONS</u>	<u>\$431,660.00</u>
<u>2</u>	<u>COMMERCIAL RENOVATIONS</u>	<u>\$261,600.00</u>
<u>19</u>	<u>INTERIOR RENOVATIONS</u>	<u>\$636,595.00</u>
<u>7</u>	<u>EXTERIOR RENOVATIONS</u>	<u>\$233,356.00</u>
<u>6</u>	<u>PORCH-DECKS</u>	<u>\$63,500.00</u>
<u>5</u>	<u>BARN-GARAGE-SHEDS</u>	<u>\$246,693.00</u>
<u>3</u>	<u>SOLAR HOT WATER</u>	<u>\$32,330.00</u>
<u>19</u>	<u>SOLAR PV</u>	<u>\$537,075.00</u>
<u>7</u>	<u>WOOD STOVES</u>	<u>\$18,200.00</u>
<u>2</u>	<u>SWIMMING POOLS</u>	<u>\$85,025.00</u>
<u>22</u>	<u>INSULATION</u>	<u>\$95,268.00</u>
<u>13</u>	<u>ROOFING-SIDING</u>	<u>\$190,221.00</u>
<u>10</u>	<u>WINDOWS-DOORS</u>	<u>\$95,931.00</u>
<u>1</u>	<u>SIGN</u>	<u>\$525.00</u>
<u>Total Building Permits</u>		<u>126</u>
<u>Total Fees</u>		<u>\$23,863</u>
<u>Total Estimated Cost of Construction</u>		<u>\$4,196,979</u>
<u>Total Building Permits (9 year average)</u>		<u>146</u>
<u>Total Fees (9 year average)</u>		<u>\$28,817</u>
<u>Total Estimated Cost of Construction (9 year average)</u>		<u>\$4,807,123</u>

Building Supervisor

Part 1:

2019 was a year primarily focused on ordinary repairs and maintenance of the town's buildings, with no major projects undertaken. The condition of many of the older buildings presents a continual challenge of preventing deterioration while keeping them safe and comfortable for use. Notable projects during the year include:

- Repairs to the roof over the main (rear) entrance of the Town Office Building of damage caused by a truck strike
- Several new AC units installed in various offices in the Town Office Building; new window coverings installed in the Planning Board room
- New AC units installed in the Police Station
- Repairs to corroded drain pipes and rotted floor in the Police Station bathroom
- Replace damaged siding on the Anne T. Dunphy School building
- Replace the roof on the storage garage at Anne T. Dunphy School
- Replace the roof on the office shed at the transfer station
- Complete miscellaneous roof repairs at Anne T. Dunphy School and the Haydenville Library
- Attend to the usual array of broken windows, insect infestations, exterior repairs and painting, leaks, and so on.

At the end of the year I made a decision to retire from this position and was pleased that the Select Board hired the very capable Dan Hathaway to continue the work.

John Hoogstraten



Part 2:

In the interest of becoming more active in town I began inquiring as to what options existed. It wasn't long into my search when I discovered the position of Building Supervisor was opening up as John Hoogstraten was stepping down. The opportunity fell into my lap. I am excited that my role of maintenance caretaker of the town buildings will both fulfill a desire for service to the town I've loved my whole life as well as the care of this part of its infrastructure.

John gave a very thoughtful detailed baton passing for me as well as a can of keys. I've also begun my own investigation of the town's buildings. As has been pointed out in earlier reports by John as well as Jim Locke, the buildings have not been given the proper preservative care and maintenance over time. Although, given that there are unknowns about the future of the fire stations and the police station and to what degree money should be spent in their care – which will become clearer as more is known about the Public Safety Complex – until more is known I will keep a conservative watchful eye on those buildings.

I am looking forward to this new role and am also looking forward to be part of the group of people who currently serve the town of Williamsburg.

Thank you.

Dan Hathaway

Capital Improvement Budget FY20

Capital Improvement Program FY21 - FY25

	Total Debt Years	Years Remaining	Estimated Interest %	Project Description	Quote Received	Funding	Current Year	Condition	Replace with	Town's Share of Project. (Current Dollars, Interest Not Incl.)	Remaining Principal	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY2025
1				APPROVED REQUESTS													
2				<u>Bonded</u>													
3	20	17	3.00	ATD School Building Construction		DE	2013	Excellent		5,183,250	3,880,000	383,700	375,600	370,200	362,100	364,000	355,600
4	10	7	3.00	Hwy. Dept. - Addition & Improvements		DE	2010	Good		175,000	80,000	22,200	21,600	21,200	20,600		
5				<u>Short Term Borrowing</u>													
6	5	4	2.19	Hwy. - Truck 4 & Sander Int'l			2016	Excellent		135,000	54,000	27,601	27,601				
7	5	10	2.19	2016 Fire Truck - Eng I		DE	2017	Excellent		265,000	159,000	56,540	56,540	56,540			
8				<u>Third Party Assessments</u>													
9	25	4	3.00	Hampshire Regional - Renovation		DE	1999	Good		4,768,088	336,272	75,838					
10				Approved Requests Subtotals						10,526,338	4,509,272	565,879	481,341	447,940	382,700	364,000	355,600
11				CURRENT REQUESTS PROPOSED FY2020													
12				Public Safety Complex - STM		FC						400,000					
13				Fire Dept Brush Truck - Match for Grant		FC						10,209					
14																	
15				Current Requests Subtotals						0	0	410,209	0	0	0	0	0
16				FUTURE REQUESTS													
17			0.00	Fire - Public Safety Complex - Construction		ST				1,000,000			1,000,000				
18	20	4.25		Fire - Public Safety Complex - Construction		DE	1887	Poor		2,000,000			185,000	180,750	176,500	172,250	168,000
19				James School Envelope Renovation, staged													
20				Move Town Offices to James Bldg.		FC				20,000				20,000			
21		4.25		Roof		DE				117,000				28,373	27,378	26,384	25,389
22		4.25		Exterior walls, repoint, repair		DE				450,000				64,125	62,213	60,300	58,388
23		4.25		Doors, Windows		DE				250,000				67,177	65,056	62,935	60,813
24				Heat, Security, 2nd, 3rd floors		FC				50,000					50,000		
25		4.25		Foundation work and environs		DE				350,000				84,875	81,900	78,925	75,950
26				Elevator		FC				75,000			75,000				
27				Highway Garage - Insulation		FC				10,000				10,000			
28				Meekins Library Repairs		FC				64,500				24,000	24,000	16,500	
29				Old Town Hall Repairs		DE				50,000							

	Total Debt Years	Years Remaining	Estimated Interest %	Project Description	Quote Received	Current Year	Condition	Replace with	Town's Share of Project. (Current Dollars, Interest Not Incl.)	Remaining Principal	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY2025
30				Greenway - Design/Engineering	FC				1,600,000		300,000	400,000	300,000	300,000	300,000	
31				Sale H'ville Town Offices					(100,000)						(100,000)	
32				Sale H'ville Fire/Police Station					(50,000)					(50,000)		
33				Sale Wmsburg Fire Station					(10,000)							
34	1			Police - Ford Explorer	FC	2018	Excellent		43,000							43,000
35	1			Police - Ford Interceptor SUV	FC	2014	Good		43,000			43,000				
36	1			Police - Ford Explorer	FC	2016	Excellent		43,000					43,000		
37	5			Fire - Engine 1 - E-One	DE	2017	Excellent	2037	463,000							
38	10	4.25		Fire - Engine III - Ford Ltgon Fire Truck	DE	1992	Fair	Rescue	148,800				36,084	34,819	33,554	32,290
39	10	4.25		Fire - Engine IV - International Pumper	DE	2001	Good	Refurb	200,000						48,500	46,800
40	10	4.25		Fire - Engine II - International 400 Ser Fire Truck	DE	2006	Excellent	pumper	300,000							
41	1			Fire - Chief's Vehicle - Ford Expedition	FC	2012	Excellent		60,000					60,000		
42	3			Fire Department Equipment	FC				75,000						25,000	
43	1	4.25		Hwy- Ford F350 Pickup	FC	2014	Excellent		40,000							
44	5	4.25		Hwy. - Excavator	DE	2018	Excellent		200,000							
45	5	4.25		Hwy. - Grader John Deere	DE	1987	Good	not replace	300,000							
46	5	4.25		Hwy. - Loader Cat 446	DE	2006	Good		160,000				40,564	39,283	38,002	36,721
47	5	4.25		Hwy. - Truck 6 Int'l.	DE	2009	Good		190,000						46,075	44,460
48	5	4.25		Hwy - Truck 5 F550	DE	2011	Excellent		75,000						18,188	17,550
49	5	4.25		Ford - F350 Pickup	FC	2014	Excellent		30,000							
50	5	4.25		Hwy. - Truck 4 & Sander Int'l	DE	2016	Excellent		185,000							
51	5			Road Repair	FC				473,500				94,700	94,700	94,700	94,700
52	1			School Tractor	FC	2018	Excellent		23,000							
53	1			Tennis Court	FC				10,000				10,000			
54	5	4.25		Assessors Mapping	DE				125,000			30,313	29,250	28,188	27,125	26,063
55				Pension Liabilities	FC				2,200,000							
56				Future Year Requests Subtotals												
57				Payments from Free Cash/Stabilization/Other					11,263,800	0	300,000	1,733,313	989,898	1,037,037	948,438	730,124
58				TOTALS - DEBT PAYMENTS					21,790,138		565,879	696,654	999,138	898,037	976,238	948,024
59				TOTAL BUDGET EST.							8,073,131	8,274,959	8,481,833	8,693,879	8,911,226	9,134,007
60				DEBT PMNT. AS % OF BUDGET EST. (10% TARGET)							7.01%	8.42%	11.78%	10.33%	10.96%	10.38%

Capital Planning Committee

The charge of the capital planning committee is to help the town plan for anticipated expenditures and for their financing. The committee is composed of six members: three at-large members appointed by the Board of Selectmen, two members of the Finance Committee, appointed by the Finance Committee, and the town treasurer serving as an ex-officio member.

The members for 2019 were Mitch Cichy, Melissa Zawadzki, Gil Loud, Richard Kisloski, one vacancy and Treasurer Nathan Rosewarne, ex-officio.

Each year the committee solicits capital expenditure requests for the next fiscal year and anticipated requests for the next five years from all departments. Capital expenditures include all equipment or projects that cost at least \$10,000 and have a useful life of at least five years. These costs are then compiled and prioritized and forwarded to the Finance Committee along with funding recommendations. The town then votes to accept or modify the plan each year at the annual town meeting.

During 2019 the capital planning committee updated their evaluations of all town properties and future requests through Fiscal Year 2040. The major items are summarized as follows: Public Safety Complex \$3,410,209, Renovation of the Helen E. James School \$1,312,000, Old Town Hall repairs \$50,000, Fire Department \$783,000, Police Department \$129,000, Mill River Greenway \$1,600,000 and the Highway Department \$1,653,500. Including other smaller requests not listed the total capital outlay through Fiscal Year 2040 is \$9,263,800.

The Committee forwarded the Capital Improvement Budget FY 20 and Capital Improvement Program FY 21 – FY 25 for the Town of Williamsburg to the Finance Committee for consideration.

Richard Kisloski
Chairman

Town Collector - FY19

The following lists represent amounts that remain outstanding as of the end of the fiscal year - June 30th.

REAL ESTATE TAXES						
Fiscal Year	Balance o/s 06/30/15	Balance o/s 06/30/16	Balance o/s 6/30/2017	Balance o/s 6/30/2018	Balance o/s 6/30/2019	
2020						(34,330.37)
2019						66,611.49
2018			\$ 2,851,412.64	\$ 3,010,413.10	\$ 189.30	
2017	\$ (69,055.81)	\$ 69,587.13	\$ 110,076.70	\$ -	\$ -	
2016	\$ 87,865.32	\$ -	\$ -	\$ -	\$ -	
2015	\$ 76,720.40	\$ -	\$ -	\$ -	\$ -	
2014	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 76,720.40	\$ 18,809.51	\$ 2,920,999.77	\$ 3,120,489.80	\$ 32,470.42	
PERSONAL PROPERTY TAXES						
2020						(200.00)
2019						3,758.34
2018			\$ 74,410.56	\$ 69,231.98	\$ 112.84	
2017	\$ (289.09)	\$ 8,284.83	\$ 173.39	\$ 47.27	\$ -	
2016	\$ 1,298.69	\$ 230.17	\$ 642.21	\$ -	\$ -	
2015	\$ 1,706.23	\$ 22.67	\$ 230.17	\$ -	\$ -	
2014	\$ -	\$ -	\$ 22.67	\$ -	\$ -	
2013	\$ -	\$ -	\$ -	\$ -	\$ -	
2012	\$ 80.45	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 2,739.63	\$ 2,715.83	\$ 82,948.23	\$ 70,300.42	\$ 3,718.45	
MOTOR VEHICLE EXCISE TAXES						
2019						14,793.88
2018			\$ 15,454.63	\$ 4,268.78	\$ 1,768.45	
2017			\$ 24,220.79	\$ 3,776.36	\$ 607.50	
2016	\$ 24,503.85	\$ 2,906.67	\$ 1,449.90	\$ 336.13	\$ -	
2015	\$ 7,331.93	\$ 2,181.76	\$ 645.30	\$ -	\$ -	
2014	\$ 2,691.35	\$ 1,064.58	\$ 882.08	\$ -	\$ -	
TOTALS	\$ 10,023.28	\$ 27,750.19	\$ 28,654.84	\$ 21,017.02	\$ 21,438.61	

WATER AND SEWER USAGE

Water 2019	\$	-	\$	-	\$	-	\$	-	\$	10,348.43
Water 2018	\$	-	\$	-	\$	-	\$	37,742.08	\$	-
Water 2017	\$	56,926.02	\$	29,592.32	\$	48,089.13	\$	-	\$	-
Sewer 2019	\$	-	\$	-	\$	-	\$	-	\$	5,536.93
Sewer 2018	\$	-	\$	-	\$	-	\$	15,020.30	\$	-
Sewer 2017	\$	30,921.28	\$	14,567.86	\$	15,303.30	\$	-	\$	-
Meter rental 2019	\$	-	\$	-	\$	-	\$	-	\$	305.00
Meter rental 2018	\$	-	\$	-	\$	-	\$	422.87	\$	-
Meter rental 2017	\$	-	\$	-	\$	(947.77)	\$	-	\$	-
Liens 2018	\$	-	\$	-	\$	-	\$	-	\$	4,464.81
Liens 2017	\$	-	\$	-	\$	25,898.53	\$	6,302.15	\$	-
Liens 2016	\$	1,077.82	\$	1,318.58	\$	1,675.90	\$	-	\$	-
Backflow Insp 2019	\$	-	\$	-	\$	-	\$	1,350.00	\$	850.00
Backflow Insp 2018	\$	-	\$	-	\$	-	\$	-	\$	-
Backflow Insp 2017	\$	-	\$	2,050.00	\$	350.00	\$	-	\$	-
TOTALS	\$	88,925.12	\$	47,528.76	\$	90,369.09	\$	60,837.40	\$	21,505.17
TOTAL	\$	178,408.43	\$	96,804.29	\$	3,122,971.93	\$	3,272,644.64	\$	79,132.65

The following list represents other money and fees collected.

	FY2015	FY2016	FY2017	FY2018	FY2019
Water Connection Fees	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ -
Sewer Connection Fees	\$ 4,000.00	\$ 17,500.00	\$ -	\$ 14,500.00	\$ 11,000.00
Cross Conn/Misc	\$ 1,550.00	\$ 1,900.00	\$ 2,000.00	\$ 2,550.00	
Final Water Reads	\$ 375.00	\$ 525.00	\$ 450.00	\$ 600.00	\$ 475.00
Brassworks Loan	\$ 3,635.88	\$ 3,635.88	\$ 3,635.88	\$ -	
PILOT	\$ 43,353.16	\$ 43,628.75	\$ -	\$ 91,010.18	\$ 48,342.90
Rollback		\$ 18,255.61	\$ 1,345.20	\$ -	\$ -
Total Other Collected	\$ 53,414.04	\$ 85,445.24	\$ 7,431.08	\$ 109,160.18	\$ 59,817.90

Respectfully submitted by *Bonnie Roberge, Certified Massachusetts Municipal Collector*

Cultural Council

The Williamsburg Cultural Council is part of a network of 329 local Cultural Councils serving all 351 cities and towns in the Commonwealth. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, a state agency, which then allocates funds to each community.

For 2019, the Williamsburg Cultural Council was allocated a total of \$5,738 from the Massachusetts Cultural Council for grants to individuals or organizations for cultural projects that benefit the community. Projects eligible for grants may be in the arts, humanities or interpretive sciences.

In making grant decisions, our local council gave priority to applicants from Williamsburg and projects that related to the town's character or history, programs for students, and those that bring residents together in community activities. The 2019 grant period grantees included the following projects and performances:

- Hilltown Bash III
- Cummington Congregational Church – Friday Night Café
- Columba Workshop and Concert
- Chesterfield 4th of July Parade
- Hilltown Choral Performances
- Fran Ryan – Introduction to Black Bears
- Anne T. Dunphy Spring Musical
- Tamarac Hollow Nature & Cultural Center
- John Root – Majesty and Mystery of Crop Circles
- Life in a Changing Climate
- Roger Tincknell
- Plainfield Concerts at 7
- Hampshire Regional Spring Musical
- Berkshire Hills Music Academy Performance Troupe
- World Music Performance
- Alex Leff – Now and Again



Members of the Williamsburg Cultural Council are: Tom Adams, Sue Davis, Zevey Steinitz, Henrietta Wallace and Sherry Loomis. Anyone wishing to join our council should send an e-mail to TomAdams@gmail.com. Information about the Williamsburg Cultural Council and applications for grants may be found on the Massachusetts Cultural Council website, <https://www.massculture.org/Williamsburg> or write to the local council at TomAdams@gmail.com.

Conservation Commission

Members of the Williamsburg Conservation Commission include Marcianna Caplis (Chairperson), Mary Dudek, Todd Lynch, Andrew MacLachlan, and Joseph Rogers.



The Williamsburg Conservation Commission works in cooperation with the Massachusetts Department of Environmental Protection to administer and enforce the Massachusetts Wetland Protection Act and the Massachusetts Rivers Protection Act. These laws protect wetland resources which provide for clean water, flood control, and habitat for wildlife.

Residential and commercial projects near these resources require review and approval by the Conservation Commission. Landowners should contact the Commission prior to commencing any project within 200 feet of a stream or river, or within 100 feet of a wetland. Commissioners are happy to assist landowners planning a project who are unsure if their land is within wetland buffer or riverfront zones to determine if any action is required on their part. More information and required forms are available on the town website at <http://www.burgy.org/conservation-commission>.

The Commission aims to educate residents and facilitate the required paperwork. In 2019, the Conservation Commission drafted and approved the following Massachusetts Department of Environmental Protection forms submitted on behalf of town residents and property owners: 9 Requests for Determination, 8 Notices of Intent, 2 Enforcement Orders, 1 Notice of Violation, 1 Emergency Certification. The Commission provided guidance to the public on 15 occasions and performed 24 site visits.

In October of 2018, the Commission visited the site of the Dynamic Energy Solar Array to check on erosion control measures. Major degradation was found and oversight of the project was turned over to the Department of Environmental Protection. The Commission continues to monitor the situation.

In addition to regulatory work, the Conservation Commission continued its collaboration with other town boards and organizations and manages six conservation areas in town: Horse Mountain, with the Kestrel Land Trust; Brewer Brook, with the Forest Resiliency Project; the Hall, Briar Hill, and Geer Hill properties, with the Williamsburg Woodland Trails and Open Space Committees, and Old Wolf Hill, with the Kestrel Land Trust. The Commission holds the conservation restrictions on these properties, which allows the Town to assure properties are maintained in perpetuity in natural and scenic conditions. These protections fit with the goals and objectives of the Town's Open Space Plan. These properties protect drinking water and two brooks of ecological significance, while providing public trails for hiking. In fulfillment of that

responsibility, the Commission implemented an invasive species removal protocol at the Hall property. It began in 2018 and continued in 2019.



The Conservation Commission is the municipal connection for the state-wide Municipal Vulnerability Preparedness Grant Program, a program that is partially funding the Greenway park. In collaboration with the Greenway and Open Space Committees, the Commission is sharing responsibility for managing a five-acre parcel along the Mill River which is intended to be a park connected to the planned Greenway. The first step was approving a three to five year invasives removal plan. The Commission is also working with the Open Space Committee in crafting a new Open Space Plan that better incorporates the town's conservation goals, including creating wildlife corridors and connecting conservation areas and trails with those of neighboring towns.

The Commission meets monthly on the second Thursday (and fourth Thursday as needed) at 7:00 p.m. on the second floor of the Town Offices in Haydenville. To contact the Commission, please email conservation@burgy.org or call (413) 268-8416.

Emergency Manager

Although this has been a quiet year, the Emergency Management team has remained busy planning for and training to respond to any event where our help is necessary. There are plans in place to open a shelter or an emergency dispensing site should the need arise. Our supplies are stored in the emergency trailer as well as at the town office building. Supplies are inventoried and checked yearly.

This year's emergency management planning grant funds are to be used for shelter supplies and for cones and signs to direct traffic on detour routes. The need for detour signage became apparent when there was a truck accident that required closing Route 9 for several hours.

The community shredding day was held in November. Valley Green once again supplied the shredder truck, and volunteers provided the labor. This year's volunteers were: Daniel and Kaitlyn Banister, Nick Zimmerman, Jennifer Westlake, and Charlene Nardi. Many thanks to them.

Denise Banister, Emergency Manager

Employee Earnings

<u>Last Name</u>	<u>First Name</u>	<u>Total Pay</u>	<u>Department name</u>
AHEARN	WILLIAM	3,038	Transfer Station
ALLARD	MARGARET	770	School-Substitutes
ANDROS	ZACHARIAH	464	Fire
ASSELIN	AMANDA	47,760	School-Teachers
BAKER	BETTINA	50,448	School-Clerical
BANISTER	DENISE	5,561	Assessors, EM Coordinator, Etc.
BANISTER	DENISE	3,188	Selectboard
BANISTER	DANIEL	2,120	Fire
BANISTER	DANIEL	53,020	Highway
BARNES	ANDRE	4,197	Fire
BARRACK	LORRAINE	1,399	SWOP
BERUBE	PAMELA	71,244	School-Teachers
BLACK	JENNIFER	73,638	School-Teachers
BLACK	HANNAH	14,569	School-Aides
BLACK	ALYSON	1,753	School-Substitutes
BLACK	COLLIN	300	Trust Fund Committee
BORDEN	KENNETH	1,500	SWOP
BOURDAN	KELSEY	788	School-Aides
BRODA	ANNE	13,435	School-Aides
BROOKS	DAVID	3,665	Transfer Station
BULLOCK	BEVERLY	24,191	Library
BUSHEY	JOAN	788	School-Aides
BUSSLER	ANNE	1,275	School-Substitutes
CASEY	BARTHOLOMEW	1,261	Fire
CASTERLINE	PATRICIA A.	164	Poll Worker
CASTERLINE JR.	WAYNE	172	Fire
CERRETA	ERIC	2,425	Water / Sewer Comm
CERRETA	ERIC	476	Finance Committee
CHABOT	MARY	60	Poll Worker
CHATTERTON	CODY	31	Fire
CICHY	MITCHELL JR.	21,600	Police
CLARK	LINWOOD	3,969	Transfer Station
CONNELL	JASON A.	29,834	Fire Chief / EM Coordinator
CONNELL	JASON A.	113	Constable
CONNELL	JOSHUA	621	Fire
D'ARIENZO	DARIA	1,500	SWOP
DELANEY	SUZANNE	8,334	School-Aides
DENNO	NICHOLAS	236	Fire
DERBY	NICOLE	62,378	School-Teachers
DIAS	NATALEE	31,172	School-Teachers
DIBRINDISI	GREG	504	Fire

DONOVAN	JOAN	196	Poll Worker
DUDEK	CHARLES	476	Finance Committee
DUFRESNE	SHELIA	144	Poll Worker
DUFRESNE	JACQUELINE	476	Finance Committee
DUNLAP	CAREY	69,054	School-Teachers
DURRETT	KEIRA	340	School Committee
EMERSON	AMANDA	316	SWOP
ESTES	BARBARA	1,036	SWOP
ESTES	ALAN	431	SWOP
ESTES	BARBARA	2,031	COA Mealsite
EVERETT	ALAN	517	Fire
EVERETT	GLEN	276	Fire
EVERETT	ROBIN	15,943	Assessors Clerk
EVERETT	GLEN	4,832	Assessors
FARKAS	LAURIE	493	SWOP
FARRELL	SUSAN	2,472	COA Mealsite
FERRON	JAMES	2,109	Fire
FLOREK	MEGAN	16,689	School-Aides
GAGNE	GAIL	104	Poll Worker
GELBARD	ANNE	24,729	School-Aides
GERTZ	LUCY	54,794	School-Teachers
GIBSON	DONNA	2,089	Board of Health
GIGLIOTTI	LYNDA	2,400	School-Aides
GILBERT	LOUD	476	Finance Committee
GILMAN	BRIAN	51,963	School-Teachers
GOEBEL	GLEN	944	SWOP
GOLASH	ALAN	13,350	Custodian
GOODWIN-BOYD	ZACHERY	250	Fire
GOUGEON	SONJA	1,140	Police
GURDAK-FOLEY	ROBIN GRACE	76,088	School-Teachers
HAAS	DEBORAH	2,050	School-Aides
HANKE	SHANNON	13,935	School-Aides
HARVEY	RENEE	32,554	School-Cafeteria
HENDRICKS	CAROL	1,416	SWOP
HENDRICKS	CAROL	2,125	COA Mealsite
HENDRY	KAREN	46,319	School-Nurse
HODGKINS	THOMAS	84	Poll Worker
HOFFMAN	JENNIFER	24,824	COA Director
HOOGSTRATEN	JOHN	8,389	Building Supervisor
HOPE	TRYNA	5,835	COA Asst
HOWE	SHAYLA	1,850	Animal Control
HOWES	MIKAYLA	1,141	School-Aides
HULTMAN	DONALD	1,100	Water
HUNTINGTON	SARAH	69,046	School-Teachers

HYDE	ELAINE	1,465	SWOP
HYSLIP	JAMES	1,100	Water
IMBIMBO	SALLY	29,703	School-Teachers
JENKINS	STACEY	103,108	School-Principal
JOYCE	KATHRYN	65,509	School-Teachers
JURGENSEN	EVA	53,429	School-Teachers
KAROWSKI	KAREN	6,131	Treasurer Asst.
KAROWSKI	RICHARD P.	934	Fire
KASELL	ALEX	2,534	Fire
KASELL	CYNTHIA	340	School Committee
KELLOGG	NORMA	1,500	SWOP
KENNEDY	PAUL	1,650	Water
KISLOSKI	RICHARD	776	Finance Committee
KISLOSKI	LINDA	476	Finance Committee
KLINE	TODD	42,945	School-Custodial
KROL	KATHLEEN	25,347	Library
LAFRANCE	SAMANTHA	2,400	School-Aides
LAK	EMILY	2,240	School-Aides
LAPOINT	JOSHUA	2,070	Fire
LAPOINTE	ROBERT	2,802	Fire
LAPOINTE	ROBERT	1,497	Highway
LASTOWSKI	ANTHONY	980	Water
LAWTON	DAVID	1,161	Highway
LEHMAN	SUZANNE	150	School-Substitutes
LEMOINE	MICHAEL	13,412	Police
LESSARD	BRENDA	32,002	Town Clerk
LIVERMORE	ALLEN	21,377	School-Teachers
LOOMIS	SHARON	16,789	COA Asst
LOOMIS	RICHARD	480	SWOP
LUCE	RITA MACINNIS	63,824	School-Teachers
LUCE	KATHLEEN	156	Poll Worker
LUCE	GORDON	10,266	Transfer Station
LULEK	CHESTER J.	10,108	School-Custodial
LULEK	JAKE	2,550	Fire
LUSZCZKI	AUBREY	5,689	Police
LUSZCZKI	BRYAN	9,933	Police
MALONI	ROBERT	3,100	Water
MANDILE	CHELSEA	7,558	School-Aides
MARTI	SHERYL A.	150	School-Teachers
MATHERS	DAVID E.	3,188	Select Board
MCAVOY	LORI	23,145	School-Teachers
MCCAFFREY	MICHELLE	68,899	School-Teachers
McCALL	MELINDA	10,146	COA Mealsite
MCGILL	CORY J.	2,785	Fire

MCQUESTON	TIMOTHY E.	47	Fire
MCQUESTON	REILLY	313	Fire
MERRITT	ROBIN	127	Fire
MORIN	SUSAN	70	School-Substitutes
MUNSON	MARYBETH	1,925	School-Substitutes
MURPHY	JOCELYN	20,980	School-Aides
NARDI	CHARLENE	68,378	Town Admin
NOEL	DIANE	210	School-Substitutes
NOYES	WORTH	190	Fire
O'BRIEN	MICHAEL	55,908	School-Custodial
O'CONNELL	MICHAEL	27,937	School-Teachers
OSETEK	BRYAN	51,482	Highway
PACKARD	CHRISTIAN	272	Fire
PACKARD	JAMES	4,957	Transfer Station
PALMER	JOHN	3,862	Library
PARKER	HUGH	328	Fire
PARKER	MAYA	633	Fire
PEDRUCZNY	KAREN	36	Library Custodial
PETERSON	JENNIFER	560	School-Substitutes
PINKHAM	SHANE	25,254	Police
PISANO	KRISTIN	56,422	School-Teachers
POPE	JOHN P.	181	Fire
PUNSKA	DIANE	24	Poll Worker
PUNSKA	HEATHER	68,934	School-Teachers
REINKE	ROBERT	11,758	Police
ROBERGE	BONNIE	48,619	Collector
ROGERS	SHAWNA	422	Fire
ROMA	GARY	2,204	School-Clerical
ROMANOWSKI	STEVEN	24,273	School-Aides
ROSEWARNE	NATHAN	24,084	Treasurer
ROVATTI	VERONICA	7,535	School-Teachers
ROWLEY	LINDA	476	Finance Committee
RUDOF	PAUL	339	School Committee
SANDERSON	PAUL	113	Constable
SANDERSON	PAUL	2,683	Fire
SAYRE	WILLIAM	3,188	Select Board
SCANLON	LAURIE	5,138	Library
SCHMIDT	NAOMI	13,707	Library
SCHWEITZER	KAREN	70,969	School-Teachers
SMITH	GEORGE	3,235	Transfer Station
SMITH	CANDACE	84	Poll Worker
SMITH	SYLVIA	4,654	School-Substitutes
SMITH-HARDER	AMBER	6,237	Library
SNYDER	EVELYN	15,223	School-Teachers

SOUKUP	JASON T	12,721	Police
SPRINGMAN	DARYL R.	3,382	Fire
STONE-ADAIR	DARLENE	788	School-Substitutes
SYMONS	HELEN	2,089	Board of Health
TAYLOR	MEGAN	340	School Committee
TAYLOR JR	KENNETH H	5,952	Fire
TAYLOR JR	KENNETH H	1,500	SWOP
TILLEY	FRANCES	144	Poll Worker
TURNER	DONALD W.	53,105	Highway
TURNER	WILLIAM	81,171	Highway / Water Supervisor
UNGER	GERALDINE	140	School-Substitutes
WARNOCK	ELEANOR	16,932	Admin Assistant
WATLING	MARIANNE	1,368	Library Custodial
WAYNE	MICHAEL H.	41,950	Police
WEBER	ERIC	300	Trust Fund Committee
WESTLAKE	JENNIFER	53,484	Highway
WETZEL	PAUL	476	Finance Committee
WICKLAND	DENISE	70,728	Police
WICKLINE	JOHN	20,961	School-Aides
WILDFONG	ROCHELLE	33,908	Library
WILHELM	MATTHEW	340	School Committee
WILSON	JAMES	1,802	Transfer Station
WOLK	MICHELE	9,215	Library
WOODS	MARY ELLEN	70,434	School-Teachers
WRIGHT	AMELIA	150	School-Teachers
YOUNG	BARBARA	29,550	Library
YOUNG	CHRISSA	24,377	School-Aides
ZACKS	LISA	1,814	Library
ZIMMER	RICHARD	84	Poll Worker
ZIMMER	NANCY	84	Poll Worker

Energy Committee

Projects

Beginning in 2017, the Energy Committee began evaluating the potential for a large scale solar array on the capped landfill on Mountain Street. We secured a Municipal Energy Technical Assistance grant from the Department of Energy Resources (DOER) and engaged a technical expert to assist us in assessing the suitability of a solar installation on the landfill site. In 2019, the committee spent a considerable amount of time evaluating proposals for a solar development on the landfill, including the developers' expertise and qualifications in constructing solar arrays on landfills and examining the viability of a community shared solar project on this site. Key to a successful project would be the financial incentives available under the Solar Massachusetts Renewable Target (SMART) Program. The program is intended to create a long-term sustainable solar incentive program that promotes cost-effective solar development in the Commonwealth. The relatively small size of the landfill site and the continued uncertainty of the SMART program compensation incentives were significant challenges facing a successful project. After closely examining proposals for the construction of the solar installation with our technical expert, including a realistic review of the financial payout to the Town, the committee decided not to pursue the project.

The installation of LED streetlights throughout the Town has been completed. This project was funded in part with a Green Communities Grant of \$5,000.00.

Town-Wide Electric Aggregation

The Energy Committee supported the Town's participation in the electric aggregation program. The new three-year agreement (May 2019 – May 2022) for the Community Choice Power Supply Program established the aggregation per kilowatt-hour rate of \$0.10249/kWh (known as the energy charge). The current rate is lower than the \$0.11376/kWh rate under the November 2017 – May 2019 aggregation program. Williamsburg's Community Choice Power Supply Program currently provides a competitive power supply to approximately 870 Williamsburg customers. The Town has chosen a 100% green product, which supports renewable energy, as 100% of the power supply is offset by Renewable Energy Certificates (RECs).



Finance Committee

The Town of Williamsburg Finance Committee provides oversight of the Town's budget. The Committee works closely with the Town departments to create a budget that is presented to the Town at its annual meeting for discussion and approval. Current members of the Committee include Paul Wetzel and Charlie Heath, co-chairs, Eric Cerreta, Charles Dudek, Jacqueline Dufresne, Linda Kisloski, Richard Kisloski, Gil Loud, and Linda Rowley.

To build the Town's budget, the Finance Committee begins its work in February, gathering budget requests and information from all the Town departments. Working within the legal constraints of the State and with the help of the Select Board, the Committee reviews budget requests, decides on how much free cash will be spent and employee salary changes. Requests are challenged and defended; eventually a budget is crafted and presented to the Town in June.

In FY 2019 the Town operating budget was \$7,538,809. The table below describes the amount of money spent in the main budget categories along with the percent of the budget each category represents.

<i>Budget Category</i>	<i>Budgeted Amount (\$)</i>	<i>Percent of Total Budget</i>
Education —operating budgets local & regional	3,905,602	51.8
Miscellaneous Expenses —Insurance, employee retirement, Medicare, Charter & School Choice	1,056,033	14.0
General Government —includes all Town fuel	607,242	8.1
Debt Service	570,314	7.6
Public Works & Facilities	568,394	7.5
Protection of Persons & Property —Police, fire, ambulance	428,460	5.7
Culture & Recreation —Library, Recreation, Athletic Fields	162,484	2.2
Human Services —Council on Aging, Veterans	131,580	1.8
Intergovernmental Expenses —Solid waste, county jail, building inspection	107,803	1.4

Reserve transfers are funds added to budget lines by Finance Committee approval that ran out of funds for an unforeseen reason before the end of the fiscal year. Finance Committee Reserve Fund transfers for Fiscal Year 2019 are listed below:

Opening Balance		\$60,000.00	
<i>Amount (\$)</i>	<i>Reason</i>	<i>Amount (\$)</i>	<i>Reason</i>
3,615.82	Computer Services	17.00	Foothills Health Telephone
1,275.00	Fire Department Labor	2,000.00	Increase in Audit Services
767.25	Computer Services	64.12	Custodial Cleanup Presentations
91.04	Town Administrator Expenses	576.97	Increase in heating
1,104.95	Health Insurance	57.25	Increase in Elevator contracts
276.55	Elections	1,255.28	Computer Services
3,000.00	Highway Equipment Repair	1,623.27	Fire Department Labor
2,190.82	Computer Services	16,559.86	New Student at Smith Voc.
1,500.00	Fire Department Expense	1,542.74	Highway Equipment Repair
2,500.00	Fire Department Expense	434.52	Increase in Dental Insurance
2,116.00	Repair of Library HVAC		
Total		\$42,568.44	
Ending Balance		\$17,431.56	

Fire Department

The Williamsburg Fire Department is a call volunteer fire department, made up of men and women of all ages. The department responds to numerous and varied types of emergency calls throughout the year. The department also provides life and fire safety programs to the elementary school, senior citizens and other groups upon request. In addition, the department handles numerous types of inspections, including smoke and carbon monoxide alarms for home sales and building permit occupancies, oil and propane tanks, oil burner equipment and many more. The department operates out of two stations, Station 1 on North Main Street, Williamsburg, and Station 2 on South Main Street, Haydenville. The Department's fleet is made



up of a Chief/Command vehicle, two attack pumpers, one pumper/tanker and a mini pumper/ brush/ rescue truck. In addition we also operate a pick-up truck to assist with towing the department's two trailers, one that carries a Utility terrain vehicle (UTV). In addition to the two stations the department operates a small training facility next to the transfer station that also has space for extra storage. Finally the department shares space at the highway department with the police department that houses one of the trailers with the UTV.

In 2019 the department had another record-breaking year, responding to 379 calls for service. The calls included fire suppression, emergency medical service, hazardous material responses, carbon monoxide incidents, motor vehicle accidents, storm-related calls, fire alarm activations and many more. The department provided mutual aid to our surroundings towns 22 times in 2019, and received mutual aid 13 times.

A breakdown of the calls are listed below:

MAJOR INCIDENT TYPES	# INCIDENTS	% of TOTAL
Fires	14	3.69%
Overpressure Rupture, Explosion, Overheat (No Fire)	1	0.26%
Rescue & Emergency Medical Service	206	54.35%
Hazardous Condition (No Fire)	28	7.39%
Service Call	41	10.82%
Good Intent Call	18	4.75%
False Alarm & False Call	53	13.98%
Severe Weather & Natural Disaster	17	4.49%
Special Incident Type	1	0.26%
TOTAL	379	100.00%

In 2019 the department was award a VFA (Volunteer Fire Assistance) Grant. This grant was a 50/50 grant that allowed the department to purchase brush fire hose and other equipment. The

equipment purchased filled a void in the department and expanded the capabilities to better address the types of brush fires the department responds to. In addition to the VFA Grant the department was also awarded S.A.F.E. and Senior S.A.F.E. Grants from the Department of Fire Service (DFS). These grants help support our role in teaching fire safety and prevention in our schools and community, which includes a 13 segment 3rd grade program, and a fire safe function and picnic at the school's annual field day. The senior portion supported a home safety inspection program covering fall prevention, free smoke and co alarms and other information.

In January 2019 the Williamsburg Fire Department along with Williamsburg Police and Highland Ambulance EMS responded to a residence in town for a reported subject not breathing. Due to the response of everyone involved that resident is still with us today. In recognition of their life-saving response, all responders involved, including Williamsburg Fire Chief Jason Connell, Deputy Fire Chief Daryl Springman, Firefighter Alex Kassell, and Williamsburg Police Officers Robert Reinke and Mitch Cichy, were awarded a "SAVE Award" at the Annual Western Mass. EMS Conference. Their training, expertise and dedication, as with all the first responders in town, played a pinnacle role in the outcome of this call.

The Williamsburg Police and Fire Department held the inaugural Police and Fire 5K. This event supported the replacement of both departments' AEDs (Automatic External Defibrillators), which were reaching the end of their life span and becoming harder and harder to have serviced. The 5K event raised enough money to effectively purchase 7 defibrillators and cases. The event was a huge overall success and planning for another in 2020 in underway.

The Department would like to thank the following members and supporters who responded or played a major role in the department in 2019:

Officers/Administrative

Chief Jason Connell, Deputy Chief Daryl Springman;
Captains Cory McGill, Daniel Banister; Lieutenants Bartholomew Casey, Robin Merritt;
Chaplain Worth Noyes; and Administrative Assistant Kenneth Taylor

Firefighters

Senior Firefighters Paul Sanderson, James Ferron,
Richard Karowski, Robert Lapointe,
Glen Everett, Alan Everett, Timothy McQueston;
Firefighters Jake Lulek, Josh Lapointe, Shawna
Rogers, Hugh Parker, Alex Kassell,
Andre Barnes, Nicholas Denno, Reilly McQueston,
Christian Packard, Maya Parker,
Greg Dibrindisi, John Pope, Bettie Nolan, Joshua
Connell, Wayne Casterline Jr.,
Zachariah Andross, Samuel Delisle;
Junior Firefighters Rebecca Connell, Eden Lulek,
Reese Hillenbrand and Joseph Farrell.



The Department would also like thank Retired Chief Donald Lawton, Retired Chief Roger Bisbee, Retired Firefighter Gilman Smith, Emergency Manager Denise Banister, Auxiliary Coordinator Sabrina McGill, Auxiliary Member Deborah Connell, and everyone else that supports the department throughout the year.

Board of Health

The current members of the Board of Health are Donna Gibson, chair, Gordon Rusty Luce, and Helen Symons. The Board meets twice a month in the Town Offices on Monday afternoons. The schedule and agenda are posted on the Town's website.

The Board of Health duties include responsibility for inspecting the Town's restaurants, ensuring food which is prepared to be served to the public is safe, investigating reports of contagious diseases, housing inspections, monitoring the installation of septic systems, and participating in regional emergency preparedness. We welcomed a new Health Agent this year, Mark Bushee. We supervise and share his services with the towns of Goshen, Whately, and Westhampton. We are very fortunate to have him as our agent. He has reported his activities separately from this report. Donna Gibson continues to attend and participate in monthly public health emergency planning meetings and trainings with the Mohawk Area Public Health Coalition.

In 2019, the Board of Health's main responsibility has been the management of the Transfer Station. There also have been some housing issues which the Board has had to address with the help of our Health Agent and the Attorney General's Office.

Transfer Station:

The Board of Health system at the Transfer Station for the attendants to monitor cars using the Transfer Station to ensure that stickers were present and current has been effective. All residents who use the Transfer Station must purchase a yearly sticker to be displayed on the back of the rear-view mirror. The cost of the permit stickers increased to \$100 for households under 70, \$75 for households over 70 and \$10 for a second car. The Board of Health has worked diligently to keep the cost of disposing household waste affordable and environmentally responsible. To date, we have been able to avoid going to a pay-per-bag system but this may not be possible in the future as costs for disposing of household trash continue to rise and the recycling market is in flux. Our town recycling rate has remained the same (less than 40%), while our household trash waste has slowly risen. The cardboard compactor which was purchased through a grant and town funds has reduced the number of hauls to the recycling center by about one-third. This has helped to reduce our hauling fees.



It costs the Town \$75 per ton to haul our current household waste materials and this cost is expected to rise. It costs less to transport the recyclable wastes and we receive compensation for these materials although the cost to transport is expected to rise and the reimbursement will end. The town is in negotiations to reduce the costs through the shared services of the Hilltown Resource Management Coop, headed by Williamsburg resident Kathleen Casey.

In the interest of public safety, new handrails and steps were added to the approach to the recyclable containers. Also the Board purchased a used backhoe to manage the compactor and the compost area.

As the State of Massachusetts was developing the rules and regulations for Short Term Rentals the Board of Health coordinated with the Planning Board to develop local rules.

Maven:

Maven is the Department of Public Health system for monitoring contagious diseases and reporting them to the local Board of Health. This function has been contracted out to the services of our former health agent, Valerie Bird. The main diseases which have been reported are related to tick-borne diseases.

Health Agent

During 2019, the department witnessed five perc tests and seven Title 5 inspections. Septic system permits were issued for ten new systems or system components. Twenty-six inspections or re-inspections of food establishments were completed.

The following is a general breakdown of the many responsibilities handled on a regular basis by your Board of Health and the Health Agent:

- Witnessing percolation tests for all new and replacement septic systems
- Permit review and on-site inspections for all septic repairs and installations
- Housing code inspections and enforcement
- Infectious disease investigation and reporting
- Tobacco regulation enforcement
- On-site inspections for all beaver conflict permits
- Handling the numerous public health-related questions and complaints
- Camp inspections
- Bathing beach test review
- Food establishment permitting and inspections



I may be reached at 413-268-8404. In-person help must be scheduled in advance. Written messages or mail should be directed to me at P.O. Box 447, Haydenville, MA 01039, or via email at Foothills@Burgys.org. I look forward to another productive year.

Mark R. Bushee
Health Agent, Foothills Health District

Highland Ambulance EMS, Inc. FY 2019

Operations: Highland Ambulance is the primary ambulance service provider for the towns of Ashfield, Chesterfield, Cummington, Goshen, Plainfield and Williamsburg. Highland also provides primary back-up in the town of Worthington in support of Hilltown Ambulance of Huntington. Paramedics are on duty at Highland's station in Goshen from 6 a.m. until midnight, seven days a week. During the midnight to 6 a.m. time period, Highland EMT's are occasionally assisted by Paramedics from other ambulance companies when the service of a Paramedic is required. Highland's active roster as of June 30, 2019, consisted of 37 members including 18 Paramedics and 19 EMT's. Our Service Director and Assistant Service Director are two full-time paramedics and we have one full-time EMT to solidify our staffing pattern. We have increased our administrative assistant's hours to help with increasing clerical and bookkeeping duties.

Dr. Peter Morse of Cooley Dickinson Hospital is our Medical Director.

Mission. The mission of Highland Ambulance EMS, Inc., is to provide the full range of emergency medical services to the member communities. These services include:

- Providing training and certification testing for all first responders
- Developing and practicing emergency response plans with the schools and camps in the member towns
- Conducting health and safety classes for the schools
- Working with the Massachusetts Emergency Management Agency (MEMA), Federal Emergency Management Agency (FEMA), and Homeland Security to develop emergency response plans for the member towns
- Providing mutual aid and paramedic intercept services to the neighboring communities
- Providing transport services
- Providing standby service for major emergency situations, e.g., house fires
- Providing standby service for major community events such as the Chesterfield Parade, the Ashfield Fall Festival and the Cummington Fair
- Responding to all 911 calls that may require emergency medical services
- Providing CPR programs to community members



Emergency Responses: During 2019 Highland responded to 675 emergency calls. These are broken down by town as follows:

Ashfield:	106 or 15.7 %	Chesterfield:	62 or 9.2%
Cummington:	73 or 10.8%	Goshen:	80 or 11.9%
Plainfield:	101 or 15.0%	Williamsburg:	201 or 29.8%
Other:	52 or 7.7%		

Training: The following is a partial list of special training events held:

- CPR and First Responder trainings for Emergency Service Personnel, Police, and Firefighters
- Pediatric Advanced Life Support (PALS)

Medical Management Classes
 ALS/BLS interface classes for area EMTs
 Emergency Vehicle Operations Class (EVOC)
 Basic EMT refresher courses
 Paramedic refresher courses
 12 Lead EKG and Advanced EKG courses
 Bio-hazard class
 Fire Rehab class

Community Involvement: Here are some of the ways Highland participated in our communities in support of them:

Ambulance coverage for community events including the Chesterfield 4th of July Parade, the Cummington Fair and the Ashfield Fall Festival
 Safe Day at Sanderson Academy, New Hingham and Anne T. Dunphy schools
 In January of 2019 Highland hosted a Board and Finance Committee meeting with all six participating towns.
 Met with the administrators of the Swift River Addiction Center in Plainfield to discuss 911 responses
 EMT coverage at the Chesterfield Gorge for a 5K run; also EMTs for the Junior Olympics in Goshen and a Polar Plunge fundraiser at the DAR State Forest.

Operating Expenses in FY 2019: \$708,555.60

Cash on hand June 30 2019:

Operating Funds	\$62,871.52
Ambulance Fund	\$184,183.57
Memorial Fund	\$31,875.57
Dresser Fund	\$4,079.53
Donations	\$96,568.38

Our six towns contributed \$388,828.56 of our total operational budget, based upon town assessments. The balance came from billings to insurance companies, Medicare, Medicaid and contributions.

Building: There were some small repairs/changes that were not anticipated but needed to be completed in the new facility. These expenses were met either through our current budget or from donations.

Highland Ambulance Board of Directors:

Ashfield – Patricia Thayer	Goshen – Cassandra Morrey
Chesterfield – Spencer Timm	Plainfield – Edward Morann
Cummington – Amanda Savoie	Williamsburg – Denise Banister
At Large – Bernard Forgea (Cummington)	
At Large – unfilled	
At Large – Douglas Mollison (Ashfield)	

Highway Department

The Highway Department had a very busy year yet again. Along with all of the regular maintenance we do, we also undertook many other projects.

The South Main Street and Fort Hill Road intersection was reclaimed, regraded, straightened and repaved. A section of guardrail was also installed to increase the safety of the area. A portion of the wall on South Main Street was also removed to increase the sight line at the intersection.

Many of the roads in Haydenville were shim coated with blacktop and then chip sealed to increase the longevity of these roads. A portion of Mountain Street was also shim coated to try to extend the life of the road as we await the State's rehab of the road. Walpole Road was also given a fresh coat of blacktop.



Work continued on the water main on Fort Hill. The crew finished laying the main and Fort Hill Road was patched in after construction.

South Street was also reclaimed and a binder course of asphalt was laid after the crew lowered all of the manholes, catch basins, and water gate boxes so as to not be damaged by the road grinder. These structures will be raised and replaced prior to the top coat of asphalt in the spring or early summer.

A survey of the town's sewer system found extensive groundwater infiltration into the system adding considerably to the town's assessment by the City of Northampton. These leaks were repaired by a relining of the pipes by the survey company, and excavation and replacement of sections of pipe by a subcontractor hired by the Water and Sewer Department.

On November 11 of this year, we lost Bill Turner. Many years of irreplaceable knowledge and experience of the town were lost. I was asked to step into the many positions that Bill had held for 20 plus years. It has been an eye-opening experience to say the least, but I appreciate the confidence the town has in me to allow me to do my best in this position. I cannot thank the crew of Don Turner, Jennifer Westlake, and Bryan Osetek enough for all of their hard work throughout the year. We were able to accomplish a lot this year, even with the loss of our boss. The teamwork exhibited by this crew is unimaginable. I would also like to thank Don Lawton, Dave Lawton, Bob Lapointe, and Steve Rida, our temporary help and subcontractors who work with us to keep the roads clear and safe throughout the winter.



Dan Banister
Acting Highway Superintendent

Hilltown Resource Management Cooperative

The Hilltown Resource Management Cooperative (HRMC) was created in 1989 by a group of dedicated volunteers who had the vision to seek a regional solution to help small towns attain sustainability and environmental objectives.

The member-towns that comprise the HRMC include: Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg, and Worthington. Each town appoints two representatives to serve on the HRMC Board. Board Officers for 2019 included: Joe Kearns, Chair (Middlefield); John Chandler, Vice Chair (Chesterfield); and, Paul Wetzel, Treasurer (Williamsburg).

The HRMC assists hilltown member-communities with managing their solid waste including: municipal waste hauling and disposal bid administration, recycling administration, hazardous waste disposal, and DEP compliance and technical assistance. In 2019 those services included:

- Liaison between towns and MA DEP on compliance matters and annual DEP inspections.
- Execution of an annual Household Hazardous Waste Collection event.
- Program management of Transfer Station Recyclables including collection, hauling and recycling of tires, electronic waste, universal waste (including free recycling of mercury thermostats and re-chargeable batteries), books, and Freon evacuation.
- Transfer Station operations and outreach.
- Preparation and submittal of DEP annual surveys, grant submittals, and reporting.
- Financial administration including transitioning from HCG services to a new accounting firm.

In addition to the managing the day-to-day business and program operations of the HRMC, the HRMC Administrator also serves as a representative on behalf of its member towns to the MRF Municipal Advisory Board, the State Solid Waste Advisory Committee, and the Western Mass Regional Recycling Coordinator group; advocates with local, regional, and State officials; and is available to serve as a liaison to the DEP on transfer station operations and compliance-related issues.

In 2019, the Massachusetts Department of Environmental Protection (DEP) announced their Recycling Dividend Program (RDP) Grants under the annual Sustainable Materials Recovery Program (SMRP). All ten HRMC member-towns were eligible for and received grants submitted for them through the HRMC. In total, the HRMC towns received \$46,900 in grant funding to be used to further enhance recycling programs within their communities. The Town of Williamsburg received a \$4,200 RDP grant to be used for recycling equipment and programs at the transfer station.

HRMC has an annual operations assessment that is approved by each town at their annual Town meeting. The annual Assessment Budget is based on tonnage and population. In FY19, the combined assessment for all ten towns was \$61,170. The Assessments offset base operating expenses. Recycling program collection costs (other than MRF recyclables) are pass-through

expenses from the HRMC to the towns to best maximize the economy of scale and to enable the HRMC administrator to have review and oversight of vendor relations and program operations.

During the past year, the HRMC member-towns collectively diverted 921 tons of recyclable materials to the Springfield MRF. In addition, the towns of Plainfield and Westhampton diverted bulky rigid plastics; and the towns of Cummington, Plainfield, Westhampton and Williamsburg diverted EPS (Styrofoam). The town of Williamsburg continued to serve as the HRMC regional mattress recycling facility. The town of Westhampton continued to serve as the host-site for the HRMC's annual Household Hazardous Waste Collection event.

Eight of the ten member-towns have adopted recycling goals of 50% with the intent of increasing quantity and improving the quality of materials being recycled at their transfer stations and to reduce waste being landfilled. In 2019, the town of Williamsburg had a recycling rate of 33.3% compared with a rate of 31.5% in 2018. The town recycled 213 tons of recyclables at the MRF in 2019.

For more information about HRMC programs, visit us online at www.hrmc-ma.org or by emailing hrmc@hrmc-ma.org.

Kathleen A. Casey
HRMC Administrator

Historical Commission

The Williamsburg Historical Commission (WHC) is charged with preserving, protecting, developing and advocating for historical and archaeological resources of the town, whether publicly or privately held. None of those resources are owned or controlled by WHC, so its work consists entirely of cooperating with the people and entities who do control them to promote their conservation. WHC has an active interest in the future of the historic 1841 Old Town Hall, which the Historical Society has been allowed to use since 1971 as its principal repository for donated local historical artifacts, and in the Old Village Hill and Mountain Street Cemeteries and the efforts of the Trust Fund and Cemetery Commission to maintain, preserve and protect them.

WHC continues to hope the town will adopt the Community Preservation Act (CPA), which offers perhaps the only opportunity to obtain major state funding assistance for projects like the Old Town Hall renovation or facelift, much-needed cemetery improvements and repairs, conserving and digitizing old town records, and other historic preservation projects that don't readily fit into the town's annual budget. CPA funds can also be earmarked and accumulated from year to year for projects too big to fund in a single year. A campaign to adopt the CPA will require persistent and determined leadership. WHC eagerly awaits the emergence of such an initiative and will do all it can to help.

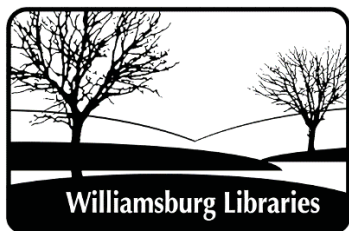


WHC members led walks for schoolchildren and the general public to the failed reservoir dam ruins via the Historic Dam Trail. Shorter walks to the site via the ¼-mile road from Judd Lane must be prearranged and led by a WHC member, per agreements with the owners of intervening private land and with the City of Northampton, which owns the dam site. To arrange for a tour, call Eric Weber at 268-3160.

The Historic Dam Trail is open to the public three seasons of the year and no permission, prearrangement or guide is needed to use it. The Woodland Trails Committee deserves high praise for creating and improving this trail and the informational signs along it to showcase one of the town's primary historic resources. We are grateful to Bethany and Will Ouimet and the City of Northampton for allowing the trail to be constructed and used on their land.

WHC is also contributing knowledge, ideas and photos to further the ongoing work and publications of the Mill River Greenway Initiative, the Williamsburg Greenway Committee, and the 250th Anniversary Committee planning the celebration in 2021.

Eric Weber, Chairman



Libraries

The Meekins Library is a key partner in sustaining the educational, cultural, economic and civic health of the Williamsburg community. Public libraries inspire learning and empower people of all ages.

The Williamsburg Libraries are the

- ❖ public learning center of our community and
- ❖ the place people turn to for the discovery of ideas
- ❖ the joy of reading, and the
- ❖ power of free access to information for all.
- ❖ Community needs drive our services and
- ❖ we take a personal interest in ensuring that they are delivered in a welcoming and responsive manner.



From the mission statement of Williamsburg Libraries

The Williamsburg Libraries continued to provide outstanding service to our community during 2019. People came to the library for all sorts of reasons: check out a book; find an audio book; select a DVD; get federal or state tax forms; to make copies; fax items; attend a program or a community meeting; view an exhibition; seek reference assistance; search local history; read the *Gazette* or any of our 72 different magazines or browse the *Sunday New York Times*. During 2019, **31,731** people visited Meekins! And that's just in person. More came to us virtually, through our informative website. Still others are now finding us via social media.

Once again, we have received the ***Library Journal* 4 STAR designation**. We are one of only eight public libraries in Massachusetts to be recognized nationally by *Library Journal*.



The star designations are based on circulation per capita, electronic circulation, the number of library visits, program attendance, public internet and wi-fi uses per capita. Of the 6336 libraries

nation-wide that qualified to be rated, only 261 received stars for outstanding library service to their communities – **making us one of the America’s Top-Rated Libraries!**

Here are the numbers that earned our rating:

State	Library	Population	Circulation Per capita	E Circulation Per capita	Visits Per capita	Program Attendance Per capita	Public Internet Uses Per Capita	WI FI uses per capita	Score
MA	Meekins	2474	28.37	1.22	17.29	.7	.48	11.7	1873

Summer Reading Program:

More than 100 children participated in the 2019 Summer Reading Bingo Challenge as well as 15 teens and tweens. And 46 adults participated in a special category just for them. The Summer Reading Programs are made possible in part by support from the Friends of the Williamsburg Libraries, the Williamsburg Cultural Council, the Massachusetts Cultural Council, and the Massachusetts Board of Library Commissioners. The Massachusetts Library System provides, at no cost to the library, program promotional materials that include posters, bookmarks, certificates, and reading records. Donations of prizes and other support materials were made by Acme Surplus of Northampton and participating families.

Library programs:

Some of our wonderful programs have become family traditions each year, especially the Halloween Celebration which coordinates with many Williamsburg businesses and institutions. This year we served chili and real food to hundreds of trick or treaters and enjoyed scary crafts and stories from our favorite local storyteller, Tom McCabe. For a quieter special program, our annual Holiday Reading brings people together to share seasonal books from many traditions.

We offered many types of programs of interest to our patrons. A few examples are: Owls of New England; Massachusetts Historical Commission talk; consumer information sessions; and the *Devil’s Den* book launch. On a regular basis we offered Open Circle Poetry, Yarn Spinners and the Burgy Bookshare book club. Programs for kids included Lego groups, ScienceTechnologyEngineeringArtMath craft projects, manga and comic drawing.



Story Hour:

Children’s Librarian Rochelle Wildfong continued her popular weekly pre-school story hour on Wednesdays at 10:30. This program, offered at the Library for decades, has given many of Williamsburg’s children their first experience in a library.

Meekins: The Anne T. Dunphy School Library

Each week classes from the elementary school cross over Route 9 for highly anticipated library classes. Each class level gets library instruction on how to use the library, find a book, research a topic for a paper and, of course, the all-important opportunity to check out a book of their choice to read and enjoy. The school library year is a bustling time for the library as students browse the shelves for book reports, research projects and books for pure reading enjoyment.

Library Exhibition Spaces:

The Neil Hammer Gallery in the Hawks~Hayden Community Room serves as a venue for exhibiting the work of our local and regional artists and craftspeople with 8-12 exhibitions each year. Highlights from 2019 include: Rooted in Place – the paintings of Carol Duke, the paintings of longtime Haydenville teacher and librarian Mary Crampton, the 6th Grade Peace Posters, Greenway Project display, and 5th grade Mill River poems and paintings. The Cabinet of Curiosities offers a place for our patrons to display their personal and quirky collections – everything from historic coins found while “detecting” the local landscape to a scientific collection of animal bones and teeth.



Local History Collection and Resources:

Ours is a small but broadly used collection of books, manuscripts, photographs and objects that document Williamsburg and Haydenville and the local area. Patrons regularly use the materials in the library, often searching for genealogical information or more details about the 1874 Williamsburg flood. Our digital

Meekins by the Numbers

Total Adult Book Circulation	38,843
Print Circulation Magazines & newspapers	1,545
Non print circulation- audiobooks, videos, music CDs, and e-books	20,492
All ages Children's Circulation	23,551
Total Circulation	62,034

Technology – Always changing

This year we replaced two aging computers, upgraded all but one computer to Windows 10 operating systems and contracted with CWMARS to maintain our staff computers.

Our Buildings

As with any building that sees the kind of traffic ours does, there always seems to be something that needs attention. This year our HVAC system needed unanticipated repairs and the lighting needed attention from electricians to replace ballasts. Volunteers worked to secure the sidewalls along the river next to the Haydenville Library and clean out accumulated junk at Meekins.

photographic and text sources are virtually accessed from around the world through the Meekins website. In 2019 we worked to add additional relevant digital sources and original materials prepared by local historians to the online site. We answer numerous local history reference questions in Meekins, by phone and online and often work with historian Eric Weber to provide the most comprehensive information possible.

Library Outreach:

As in years past, we opened our seasonal Meekins Market in November. Many community members donated items to be “sold” and many others bought items to be given as gifts – a grand town recycling tradition. Along with the Market we hosted a Warm Clothing and Pet Supply Drive and a food drive to benefit the Hilltown Family Closet, the Hilltown Pantry and local animal shelter.

Library Staff:

Beverly Bullock, Library Director
 Rochelle Wildfong, Children’s Librarian
 Bobbin Young, Technical Services Librarian
 Naomi Schmidt, KMIT Children’s
 Programming Librarian
 Daria D’Arienzo, Meekins Archivist
 Circulation Assistants: Michele Morales,
 Amber Smith-Harder and Lisa Zacks
 John Palmer, Bookkeeper
 Laurie Scanlon, Library Cleaner



Trustees:

Patricia Billingsley, Chair; Cynthia Barker, Treasurer; Ken Borden; Joan Coryat; Charlotte Meryman; and Rob Stinson.

Williamsburg Library Volunteers: January 2019 – December 2019

Lorraine Barrack

Amy Bedell

Booksale Volunteers

Ken Borden

Community Service Volunteers

Linda Culver

Daria D’Arienzo

Nick Dines

Friends of the Williamsburg Libraries

Garden Volunteers

John Hoogstraten

Elaine Hyde

If we have accidently overlooked anyone, we sincerely apologize.

Beth Kilduff

John Lancaster

Jeanne Moriarty

Jennifer Miller-Antill

Program Volunteers

Francie Taylor

Trustees of the Williamsburg Libraries

Jan Tudryn

Margo Valone

Eric Weber

Jim Weigang

More than 39 volunteers gave 1700-plus hours to the Meekins, providing public, program, and support services. We are indebted to our volunteers. Their time makes it possible for us to serve

the community. The 1700 hours are only the times we have volunteers who serve at our circulation desk, shelve books and maintain our local history and archives collection. There are many behind-the-scenes volunteers who maintain our gardens, sort and sell books at the annual book sale and pull holds.

What will the next year bring to the Williamsburg Libraries? Our long-range plan for years 2015 to 2020 will expire and we will take stock of what worked, what still needs attention, and look to the future for the best ways to serve our community. We hope you will join us in forging our way forward and serving all citizens of Williamsburg.

Bev Bullock
Library Director

Board of Trustees of the Williamsburg Libraries

2019 was a much busier year for the trustees than anticipated. In January, Library Director Katie Krol announced her intention to retire in June after five years in the position. The board immediately launched a search for a new Director to replace Katie, a process that required considerable time and effort on everyone's part during the first half of the year. Happily, the search culminated in the hiring of Beverly Bullock, who officially assumed the Director position in July. Bev's first six months on the job were hectic indeed, but she quickly found her footing. She has impressed everyone with her calm and friendly demeanor, competence, and professionalism, as well as her strong commitment to our community.

The board's 2019 annual campaign drive, which helps fund the library's state-mandated spending on new materials each year, began in late fall as usual. The campaign reached its goal by the end of June, thus ensuring that our state library certification would remain in place for another year. Many thanks to everyone for their continuing support of the library's programs and services.



In the summer of 2019, we said goodbye to departing trustee Ed O'Neil and welcomed new trustee Ken Borden. We also began a more formal liaison with the Friends of the Williamsburg Libraries, in which at least one member of each group attends the other's meetings. The new arrangement is already helping to improve communication and coordination between the two groups. The board looks forward to another productive year in 2020.

Pat Billingsley, Chair, Board of Trustees of the Williamsburg Libraries

The Friends of Williamsburg Libraries

The Friends of the Williamsburg Libraries have had a busy and successful 2019. We welcomed February with our annual Valentine-making and cookie-decorating party – always a popular event – as well as hosting several free movie nights – good for breaking up the winter doldrums. In March we were humbled and pleased to place highly in the Florence Bank Customers' Choice Community Grant Program again – a testament to the love our broader community has for the Williamsburg Libraries. In April we celebrated Drop Everything and Read Day by coordinating parents and community volunteers to read to school children at the Anne T. Dunphy School. This event is a valuable opportunity to strengthen the bonds between the school community and the library and to inspire the creation of life-long readers. We ended the spring by bidding farewell to retiring director Katie Krol at a large community event at the library. The summer season brought us the opportunity to support and participate in the Summer Reading Program through funding of kick-off and closing events and prize purchases. Fall found us busy with our Columbus Day Booksale, once again a bigⁱ success and an opportunity to attract a new crop of volunteers. Later in the season we attended the premiere of “Around the Town” – the local archive film made during our 2018 Booksale. We are also proud to help fund STEAM and craft events held by the KMIT Librarian, book readings and events, and the Halloween Night celebration at the library.

The Friends often get positive feedback on our funding of the extremely popular museum pass program which makes it possible for patrons to experience local cultural institutions regardless of economics. We plan on expanding the program in the next year to include more venues and additional passes. This year our financial support of the library enabled the purchase of new chairs and a new refrigerator for the Hawks-Hayden Room, shelving for books and materials and two new computers for the Meekins. We will continue our work in 2020 to build links in the community between people of all ages and backgrounds, to explore innovative programming, and to provide welcoming and inclusive activities for everyone in the heart of our town – our town library.

Submitted by Becky Houlihan, President, Friends of Williamsburg Libraries



Mill River Greenway Committee

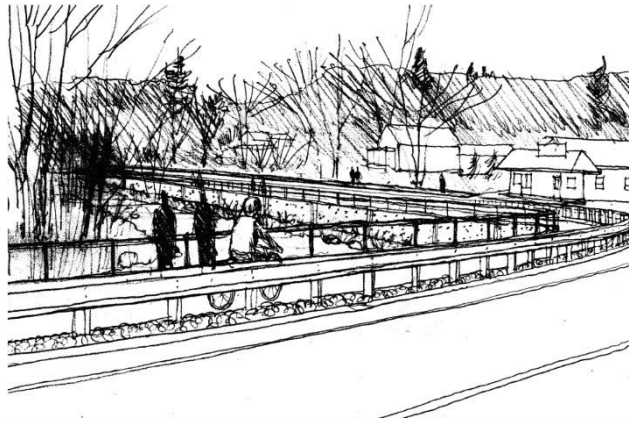
In December 2018, the Town closed on the purchase of 5 acres of wooded riverfront in Skinnerville, which will be developed as a new town park as part of the larger Mill River Greenway project. Lincoln Fish of Bay State Forestry is working under a three-year contract to control invasive plant species on the parcel. The Greenway itself can be considered as a linear park, extending town gardens along the two miles of Route 9 between Haydenville and Williamsburg and creating new opportunities for recreation, ecological restoration, and a way to connect to our two villages, town businesses, open space, and the Anne T. Dunphy School without getting in a car.

In April, the Mill River Greenway Committee hosted its sixth public forum in the last seven years at the Town Auditorium. About 70 people took the opportunity to see Greenway planning in action, with maps, photographs, mock-ups, and models on display for review and comments.

Engineering majors from the Smith College

Design Clinic presented their work re-imagining the Mass Central Rail Trail terminus in Haydenville and brought a 3D topographic model of a new proposed pedestrian bridge span and “overlook park” at the dismount onto South Main Street. A sample of submitted comments:

- “Excellent project to benefit many layers of the town demographics,”
- “I would walk my dog, and fish from the new park!”
- “It is remarkable and uncommon to see so much enthusiasm for a project like this in a small town like Williamsburg.”



In late summer, the Williamsburg Mill River Greenway took its biggest leap forward yet when the MA Department of Transportation committed to picking up design and engineering costs to get the project to the all-important 25% threshold. This removes upward of \$1 million in projected design costs from the town’s Capital Plan and keeps the project on track to make the regional TIP (the federal highway construction program) in 2025-2026. This is huge news for the Burgy Greenway, and is a testament to the MRG Committee’s diligent efforts since 2012 to create a town-wide consensus on both the need for and the conceptual design of a dedicated 10-foot shared use path running along the river side of the Route 9 roadbed from the Brassworks to the Helen E. James school. The Greenway Committee is also working closely with the MA Department of Transportation on plans to rebuild the two bridges over the Mill River in Haydenville, to ensure coordination with the overall plan to connect the Williamsburg Mill River Greenway to the Mass Central Trailhead at the foot of South Main Street.

This winter, the Mill River Greenway Committee has been partnering with the Open Space Committee and the Owner’s Project Manager Steering Committee guiding the Public Safety Complex planning process to shepherd the town through the state-funded Municipal Vulnerability Preparedness (MVP) planning process, for which Williamsburg received a \$20,000 grant from the Executive Office of Environmental Affairs. Through a guided eight-hour planning process, the MVP program enables communities to achieve a broad consensus about their most pressing vulnerabilities in the face of a changing climate. Representatives from the

Williamsburg Select Board, Planning Board, Zoning Board of Appeals, Police and Fire Departments, Water/Sewer Commission, Highway Department, Administrative staff, Emergency Management, Conservation Commission, Open Space Committee, Council on Aging, Historical Commission, Mill River Greenway Committee, and OPM Steering Committee gathered for two nights in October to identify and prioritize hazards and vulnerabilities including the proximity of Route 9 to the Mill River, threats to our vital forest resources, insect-borne diseases, and increasing storm intensity. Submitting a report on these priorities will certify Williamsburg as an “MVP Community,” which will make us eligible for MVP Action Grants starting in 2020 to address the most urgent concerns. Our hope is that both of the town’s major upcoming construction projects, the Public Safety Complex and Mill River Greenway, will benefit from these Action Grants.

But of all these collaborations, the most rewarding is our developing connection with the students and faculty of the Anne T. Dunphy School. The MRG Committee is working with teachers to incorporate their ideas for ways to enhance the Mill River Greenway’s value as an outdoor classroom and a safer way to access the school and river by foot or bike. The partnership has already borne fruit in the form of “Children Imagine the Greenway,” a collaborative exhibit in the Meekins Library Gallery featuring the river-themed art and poetry of teacher Katie Joyce’s 5th graders alongside design sketches and models of the Greenway. The artwork has been published in a book now in the permanent collection at Meekins Library.

Your input is crucial to the success of this project! The Committee is eager to hear from you at millrivergreenway@burgy.org. We meet on the first Thursday of every month at 7 p.m. and welcome your questions, concerns, and support!

Open Space Committee

Williamsburg’s Open Space Committee has spent much of 2019 updating the town’s 2011 Open Space and Recreation Plan. The plan includes information on existing open space and recreational resources, goals related to land conservation, management and recreational activities, and a series of maps. Having an up-to-date open space plan enables Williamsburg to proactively identify those lands that are most suitable for conservation and to receive state funding to protect land that is open for public use.

More than 200 people responded to a survey of their interests and priorities for a range of conservation and recreation issues in Williamsburg. Thirty residents gathered to discuss the results of this survey and preliminary goals and action items for the plan at a public visioning session in September. Open Space Committee members have discussed the plan with several related committees including the Water and Sewer Commission, Recreation Commission, Conservation Commission, Mill River Greenway Committee, and Woodland Trails Committee. In addition, several Open Space Committee members have participated in the development of a Municipal Vulnerability Preparedness (MVP) plan for Williamsburg to ensure the two plans are coordinated and build on each other.

The Open Space Committee has done much of this work with the assistance of Pioneer Valley Planning Commission. A draft Open Space and Recreation Plan should be available for public comment in spring 2020.

Planning Board

The Planning Board spent a great deal of its time in 2019 reviewing ground-mounted solar array projects. For each of three solar arrays, the board was able to present findings to the Zoning Board of Appeals that each site is a suitable development per Williamsburg's zoning regulations.

Continuing the work started in 2018 to develop a bylaw making short-term rentals allowable in Williamsburg, a public hearing was held regarding the bylaw. The hearing was well attended and the public offered a great deal of input for the Board to consider in finalizing the proposed short-term rental bylaw language. The bylaw passed at Town Meeting.

On behalf of the Board, Chairman Robert Barker composed a letter in support of the Mill River Greenway Committee for a Municipal Vulnerability Preparedness grant application.

Board members Jean O'Neil and Amy Bisbee participated in two evening planning sessions to help the Town develop a Municipal Vulnerability Preparedness plan.

Board members Steve Snow and Chris Flory attended six meetings in 2019, often in Springfield, of the Pioneer Valley Planning Commission. The Commission encompasses 43 towns and helps to communicate the rural interests of the region with State lawmakers.

The Planning Board met with parties interested in changing their property lot boundary lines on three different occasions and offered advice on how to proceed.

The Planning Board received and approved two proposals for lot divisions or sales.

Upon the completion of his term in July, Chairman Robert Barker chose to leave the board due to an impending move out-of-state. The board wishes to thank him for his work. He will be missed. Amy Bisbee took over the role of Chair.

Police Department

In 2019 the Police Department was composed of the following members:

Chief Denise Wickland
Sergeant Jason Soukup
Corporal Michael Wayne
Officer Bryan Luszczy
Officer Shane Pinkham
Officer Robert Reinke
Officer Michael Lemoine
Officer Mitchell Cichy

2019 was quite a busy year for the Police Department. We joined together with the Fire Department and held our inaugural 5k run and 1-mile walk. The monies raised from this event were used to purchase new automatic defibrillators for the cruisers and fire engines. The event brought together members of both departments and members of the public. This fun event is one that both departments plan to put on every year.

The Police Department also kicked off the Safe Entry Program, which is sponsored by Williamsburg TRIAD, the Williamsburg Firefighters Association, and the Williamsburg Police Relief Association.

This program provides mounted lock boxes to seniors in our community. The boxes

are installed by a member of the Police or Fire Departments and hold a key to the home provided by the resident. If emergency responders need to make entry to the home for a medical emergency, they are able to call the dispatch center and receive the code which will unlock the box. This not only provides quick access to a person having an emergency but also prevents damage to homes which may otherwise occur if a home is locked and there is no other way to gain access to a patient. These boxes are provided to seniors at no cost and to any other residents with a suggested donation of \$25. Anyone interested in one of these lock boxes can call the Police Department at 413-268-7237.



The Police Department, TRIAD, and the Fire Department began a street numbering project. Having visible house numbers is one thing that is crucial in responding to homes when there is an emergency. Posts, plaques, and numbers were purchased and installed on High Street in Haydenville as a sample street for this pilot project. Street numbers are available to everyone with a suggested donation of five dollars to offset the cost of the materials. Anyone interested in getting a new house number sign can call the Police Department 413-268-7237.

Some of the collective duties of the Department include: responding to emergency and non-emergency calls, handling department administrative functions, routine patrols, criminal

investigations, responding to medical emergencies, investigating traffic crashes, attending court, enforcing state and local laws, working with the Elementary School on safety plans and practicing lock down drills. The Department covered almost 3,400 calls which all required some form of action or follow up. The officers responded to a wide variety of calls, ranging from loose dogs to violent subjects and everything in between. These calls came in from the emergency dispatch center and also through our non-emergency line. Several arrests were made in 2019 for various criminal offenses including warrants, operating under the influence of liquor, operating under the influence of drugs, revoked licenses, possession of heroin, possession of cocaine, trafficking heroin, distributing narcotics, assault and battery, assault and battery with a dangerous weapon, intimidation of a witness, disturbing the peace, and dozens of others. Each arrestee is taken to the Williamsburg Police Department, where they are booked according to policy prior to transport to the Regional Lock up Facility for holding in a cell until release or transport to court.

The Police Department performs other duties that some residents may not be aware of. We offer vacant property checks for unoccupied homes or homes that may be vacant while families are away on vacation. These checks can be requested by contacting the Police Department and completing a simple request form.

The Police Department has a permanent kiosk for collecting unused prescription and over the counter medications. This kiosk is available during open office hours or by appointment any day of the week. The kiosk allows for anyone to dispose of unused and expired medications (including pet medications) without question for safe destruction. This service is open to all citizens whether they reside in Williamsburg or not. To date the Williamsburg Police Department has collected more than 800 pounds of unused medications.

In 2019 the Police Department applied for and received a grant through the Executive Office of Public Safety and Security to obtain child seats. These include infant seats, rear and forward facing seats, and booster seats. There are two certified car seat installation technicians on the Police Force. Free seat inspections and installations are available by appointment and seats are available to families who need them. Anyone interested in receiving a car seat or having their current seat inspected should contact the Police Department.

The Police Officers who serve the Town of Williamsburg pride themselves on being courteous and professional. We train as a group throughout the year to better ourselves and provide the best service and protection to our residents and visitors. We train on mandatory topics assigned by the Municipal Police Training Committee such as legal updates, first responder, CPR, Firearms, and several other specialized topics. We are extremely lucky to be part of such a great community. I would like to thank all of the residents who have supported this Department past and present. Anyone who needs to reach us can call 413-268-7237.

Chief Denise Wickland



Recreation Commission

The Williamsburg Recreation Commission was pleased to provide recreation activities for both children and adults throughout the 2019 calendar year. The Anne T. Dunphy gym continued to be quite busy for adults and children in the winter. We participated in our fourth year with our neighboring communities of Southampton, Westhampton, Chesterfield, Easthampton and Goshen for our youth basketball games. We had a lively spring with T-Ball and Coach Pitch programs at Ames Field. The field was even busier this spring as the Western MA Football club rented the field for some afternoon/evening use for local youth, including some of our residents, and this continued in the fall of 2019. Benjamin Thompson became our new member in July, and he spearheaded the restoration of the tennis courts. The court was resurfaced and repainted, with lines for tennis, basketball and pickleball. We entered into our third season of Field Hockey for youth in grades 4-6, which continues to feed Hampshire Regional's Club Team for grades 7-12. Once again, several girls and boys from Williamsburg as well as other local towns successfully developed skills and competed with strong teams throughout the region, including in tournament at UMass. This fall's basketball structure for our youth saw some changes. Our children were given the opportunity to join directly with their Hampshire Regional peers through the Southampton Youth Athletic Association (SYAA). The SYAA formed a committee, which included a representative from Williamsburg, that met regularly throughout the season. While fewer children participated in recreation basketball this year, due to the need to travel to Southampton, some of our youth did participate and are having a great season. As a commitment to the new combined community league, the SYAA changed the name of the teams to Hampshire Hoops to demonstrate the inclusion of children throughout all of the Hampshire region. Williamsburg also ensured regular gym access to our younger children who chose to stay within town for pickup hoop nights. Our girls in grades 4-6 were invited to join the Southampton suburban team and have had a successful season so far. Our boys in grades 4-6 formed a suburban team and demonstrated tremendous growth over the season. This year we co-sponsored a Quabbin boys grades 7-8 team with Chesterfield/Goshen for boys who either attend Hampshire Regional or live in town, and they have had a tremendous season. Throughout the year Ames Field also continued to bustle with Ultimate Frisbee and pick-up soccer for adults. Special thanks go out to all of the adults who volunteered their time to support our youth activities this year, especially our coaches Sara Barry, Alyson Black, Brian Conklin, Brian Hennessy, Amy LeBeau, Mark Marino, John Pickard, Brian Plumer, John Riley, Eric Driver, Rick Roberts, and Beth Warner.

Pamela Plumer, Chair
Al Golash, Treasurer
Stuart Brisson, Secretary
Benjamin Thompson
Collin Black

Anne T. Dunphy School Williamsburg School District Annual Principal's Report

It is my privilege to submit the annual report of the Anne T. Dunphy School. The elementary school strives to provide learning experiences focused on high academic standards and enrichment opportunities with the support and dedication of the staff, School Committee, School Council, the Williamsburg PTO, and the community of Williamsburg. The Anne T. Dunphy School is appreciative of the leadership and support of the Williamsburg School Committee: **Keira Durrett, Cindy Kassell, Meg Taylor, Matt Wilhelm, and Amber Smith-Harder**. In October 2019, Keira Durrett stepped away from her role on the Williamsburg School Committee after three years of service in that role. We are grateful to Keira for her dedication to the school, for her strong advocacy on behalf of the school, and for her leadership as the committee chairperson. **Ryan Schiff** was appointed to the committee upon Keira's departure.

Student Enrollment Fall 2019	
Preschool	7
Kindergarten	19
1 st grade	20
2 nd grade	17
3 rd grade	17
4 th grade	25
5 th grade	19
6 th grade	17
Choice in students: 14	
Choice out students: 11	
Charter out students: 15	

We would also like to acknowledge the financial support provided by the Williamsburg Trust Fund. These funds provide important curriculum materials and enrichment experiences to all students. The continued support of the Daniel Collins Trust Fund and the PTO allows our students to participate in learning experiences outside of our school building, traveling to locations such as Cape Cod, Boston, Springfield Museums, Northfield Mountain, Beneski Museum of Natural History, Connecticut Science Center, Turners Falls Fishway, Eric Carle Museum of Picturebook Art, Hitchcock Center for the Environment, Historic Deerfield, and Becket-Chimney Corners YMCA. Our PTO is a small but dedicated group of individuals who volunteer much of their own time to make these types of experiences possible for our students ~ opportunities that would not be possible without their support.

On June 18th, 2019, we celebrated our eighteen sixth grade graduates: **Jackson Ayres, Christopher Connell, Hayden Durazo, Simon Fawell, Jesse Garrido, Alice Griffin, Lawrence (LJ) Lashway, Jake Laurin, Kayla LeBeau, Savanna Malo, Rowan McElligott, Madison O'Brien, Emily O'Connell, Cassandra Parker, Nicholas Por, Anna Shadrack, Frederick Williams, and Jorjia Young**.

We started the 2019-2020 school year with few shifts in our staffing. We welcomed **Suzanne Delaney** and **Chelsea Mandile** as paraprofessionals, and **Veronica Rovatti** as our music educator.



Connecting as a community within our school building, as well as connecting with our Williamsburg community, continues to be a priority. We continue to hold monthly Drop In Days and Family Feast Luncheons to provide families the opportunity to be in our school building, and monthly All School Meetings during which our whole school gathers together. Our students often partner with their "Buddy Classes," during which older and younger grade students work together enjoying reading time,

science experiments, and other various projects. These are wonderful opportunities to connect our students outside of classroom walls, and to provide opportunities for our older students to act as mentors. Our sixth grade students once again had the opportunity to develop a relationship with a community member through the Council on Aging Pen Pal Program that has continued to flourish. While we intentionally provide opportunities for our students to experience trips outside of Williamsburg, we also ensure that our students are connecting with the resources right outside our doors! Our students have taken trips to the post office, local markets and other businesses, and have explored local trails. Once again this year, it was lovely to see the excitement from the sixth graders as they wrote and received letters with the Council on Aging Pen Pals throughout the year. The pairs also connect several times in person at the school throughout the year. Several of the past relationships formed through this program have continued even as students have left Anne T. Dunphy. In March we welcomed new members to the production crew for our annual spring musical. We are so grateful to those who stepped in to



positions of leadership so that this wonderful tradition could continue. Under the direction of Anna Seren-McElligott, our school performed two performances of *Alice in Wonderland, Jr.* We continue to be in awe of the community support that these performances receive!

In fall of 2019, the elementary schools across the district adopted a new mathematics curriculum, *Bridges*. Starting with a full day of professional development after the close of school in June, teachers have participated in professional development activities throughout the start of the school year to support the transition to this program. During the school year and summer months, staff members also have the opportunity to attend professional learning activities focused on individual areas of need and interest ~ such topics as assistive technology, dyslexia, social justice, mindfulness, project-based learning, and many others.

We are proud that the Anne T. Dunphy building continues to be an important resource for the Williamsburg community. The building is used for weekly activities through the Williamsburg Recreation Commission, and each evening and weekend during the winter months to support the Williamsburg Recreational Youth Basketball program. The school continues to host a weekly community Infant/Toddler playgroup funded through an area Coordinated Family and Community Engagement (CFCE) grant, and provides meeting space for various community meetings and events throughout the year.

We appreciate the town employees and departments who support our school community. Our students continue to benefit from the school's relationships with the Williamsburg Fire Department, the Williamsburg Police Department, the Williamsburg Council on Aging, the Williamsburg Cultural Council, and the Meekins Library staff, trustees, and Friends. The school community is also grateful for the support of the Williamsburg Highway Department and the staff at the Williamsburg Town Offices. Our staff and students benefit from being raised in such a connected and caring community.

Stacey Jenkins, Principal

Hampshire Regional High School

The last year of the decade proved to be full of engagement, learning, and growth for students and staff at Hampshire Regional High School.

School and student safety continues to be a priority at Hampshire Regional. Administration, the school council, and school committee intentionally shifted the focus from reactive measures to proactive security and safety actions including:

- Hosting a “Hidden in Plain Sight” Exhibit for families to see how teens may be hiding different drug or alcohol related products in their bedrooms during the month of January;
- Presenting the reunification seminar at the Massachusetts School Administrators Association Conference;
- Hosting thoughtful discussions about student breath alcohol testing and prevention during the fall;
- Changing the room numbers throughout the building to make more sense for all visitors, but mostly for emergency responders.

Additionally, the school was awarded two grants for safety. The first was a \$60,000 grant to renovate the entryway to ensure sightlines from the main office to incoming visitors, a practice that the local and state police highly recommend as one of the best prevention measures. The entryway renovations were completed on December 31. The second was a grant through MIIA to replace the current walkie talkies. The new walkie talkies can now communicate directly with emergency responders.

Student wellness is also a focus of Hampshire Regional High School. Students in the 9th grade health class succeeded in obtaining a grant to purchase a new salad bar for our cafeteria, which our whole community has enjoyed. The school’s advisory program went through a transformation over the summer and is now based on thematic months including civic engagement, social justice, self-advocacy, and skill building. A popular incentive program was also developed and students enjoy participating in the quarterly celebrations for their hard work in advisory for the prior 10 weeks.

State testing shifted, and all students took the MCAS test online in the spring of 2019. The change resulted in more technical support required at the school-based level. The format of questions also changed for students to engage them in a more challenging way. Questions included different types of responses such as multiple choice with one correct answer, multiple choice with multiple correct answers, short answer where students need to type a response, constructed response which warrants a longer answer, and “technology enhanced questions” which required students to move different text boxes around to construct the correct answer. The new format of testing proved difficult for our middle school students, with scores falling slightly below the state in ELA and math. Grade 10 students were more successful, as they outperformed the state in all three subject tests.

The spring also brought about some challenges to the school’s time on learning. After a number of delays due to weather, the schedule shifted from a four minute passing time to a one minute passing time in order to comply with the expected 990 hours of time on learning for high schools

in a school year. The 2019-2020 school schedule was adjusted to a three minute passing time and additional time on learning in the morning to ensure that this would not occur in the future. Students seems to have adjusted well to this schedule shift.

Regardless of the challenges of the spring, students still thrived in their academics and extracurricular activities. Notably, Rebecca Buehler of Southampton was named as a National Merit Scholar, the first to graduate from Hampshire in over a decade. Twenty five exchange students visited Hampshire from France in the spring and again in the fall, and students in the upper level Spanish classes traveled to Spain, enriching the experience of our students in our world language classes. Science Fair and Rube Goldberg night displayed fantastic work from our middle school students and juniors and seniors respectively. All students in 9th grade were CPR certified in their health class. The spring musical, *Into the Woods*, was a beautiful production starring Emma Kuntz of Williamsburg as the witch, Ryan Bell of Southampton as Jack, and Hannah Labrie of Goshen as Cinderella.

Math teacher Louis Potorski was awarded the Harold Grinspoon Teacher of Excellence from Hampshire in May. Lou was an ideal candidate for this accolade due to his willingness to continue growing his craft even after teaching for 24 years, the development of the new Computer Science courses under his guidance, and his supervision of the Peer Mentoring program at HRHS.

Hampshire Regional High School graduated 89 students at John M. Greene Hall on Friday, June 7, after a number of senior trips and activities. Advisors Kirsti Wiemokly and Dan Korpita organized fun events for seniors to participate in before graduating. Memorable speeches were given by class valedictorian Rebecca Buehler of Southampton, class salutatorian Anna Avakian of Westhampton, class President Jake Constantine, class Vice President Dan Kelly, class Secretary Nick Eline, and class Treasurer Kyleen Labrecque. Although a small class, all students in the class met the graduation requirements and were able to walk at the commencement ceremony.



At the end of the year, there were a few notable staff departures and one retirement. The community celebrated Pat Parent on her retirement after 30 years of working in special education. Cindy Streker, Elizabeth Caretti-Ramirez, and Laura Pompei in the World Language department moved on from Hampshire, as did Cinde Messer from the mathematics department. New hires include Dylan Rickles as a middle school special educator, Marissa Axtell as a middle school science educator and Rachael Philbrick as a high school math educator. Mr. Rickles, Ms. Axtell and Ms. Philbrick all taught in the Springfield Public School system before coming to HRHS. Scott Evans, Mariana Lara Albert, and Ana Rueda-Hernandez were hired for the World Language Department. Mr. Evans taught in Greenfield, Ms. Lara Albert taught in Vermont, and Ms. Rueda-Hernandez taught in Holyoke prior to accepting positions at Hampshire Regional. Casey Keefe was hired as a long-term sub while school counselor Sarah Pietrzak was on leave through November. Clarke School for the Deaf hired Linda Mondschein for Hampshire's

inclusive program. Jessica Blais, Melinda Conway, Reilly Griffin, Summer McAuslan, and Madison McCarthy were hired as para educators. The newly created van driver position was filled by Dan Charko.

Hampshire Regional welcomed 742 students in the fall.

Due to the state curriculum frameworks changing, students were offered some different classes for the 2019-2020 school year. Specifically, civics was added to the Massachusetts history curriculum, so students are now taking United States and Massachusetts Government and Civic Life in 8th grade and World Geography and Ancient Civilization II in 7th grade. After restructuring some classrooms, “Tier 2” support class was also offered starting in the fall. This Academic Support class is for any student, but prioritized for students who have a 504 plan or has identified needs that are not on IEPs. Also, honors chemistry, Algebra 2A and Algebra 2B, AP English Language and Composition and AP Capstone were all added to HRHS’ program of study to meet students at their different levels of learning.

Grade 7	121 students
Grade 8	143 students
Grade 9	109 students
Grade 10	139 students
Grade 11	104 students
Grade 12	120 students
Post Grad	6 students



To tie into the civics theme, about sixty students engaged with Representative Sabadosa, Representative Blais, and Senator Hinds in HRHS’ first Town Hall held on October 18. It was a unique opportunity for students to ask questions and learn how to get involved from their local elected official. This student-led activity was driven by junior Eli Touchette and moderated by Eli and Kala Garrido.

Later that month, HRHS’ Academic Society inducted many new members. The induction was well run by Co-Presidents Gideon Touchette and Annie Curran, Treasurer Jacqueline Babyak, and Secretary Naomi Golasinski with support from Advisor Grayson DeWitt. Emma Civello provided the music and the keynote speaker was English Program Leader Kimberly Bush. Congratulations: Katelyn Bean, Colin Boyle, Emelia Brennan, Maggie Brisbois, Cameron Cebula,

Morgan Dunham, Emily Godden, Bryce Illingsworth, Katherine Joyner, Max MacFadzen, Anna Madden, Leah Martin, Kaylie Novak, Zoe Paradis Stern, Jessie Paradis Stern, Caitlyn Pellegrini, Caitlin Reardon, Eliza Reynolds, Sara Russell, Elias Touchette, Peter Tse, Michael Urbanek, and Katarzyna Wisnauckas. Also, five students were named National Merit Program Commended Students from the Class of 2020. This accolade is given to students who performed well on the PSATs taken last year. Congratulations were awarded to Mitchel Belden, Emma Civello, Jessica Fish, Aine McDonald, and Abigail Meunier.

To support our school's mission of developing students into contributing members of the community, Hampshire Regional offered a leadership development program for junior students in partnership with Springfield College. In total, thirty student participants enrolled. The program is taught by Masters level students from Springfield College. Their curriculum was developed with support from Mr. Plourd and me with a focus on critical thinking, advocacy for self and others, and situational leadership.

I'm continuously impressed at our school's students, staff, families, and communities and our collective ability to focus on learning and engagement. Despite the national and local challenges particularly tied to finance and budgets and leadership, Hampshire Regional High School has been able to maintain strong programming and an exceptional environment for our students. It is my sincere hope that our communities can continue to support all schools in our district, both programmatically and financially, in order to set up our students for success after they graduate and move on to the next chapter of their lives.

Kristen Smidy, Principal

Hampshire Regional High School Athletics

Girls Basketball

In Coach Amy Cyr's final season, and in the Girls' Basketball Team's final game, the Raiders won to qualify and clinch the 5th seed in the Western Mass. Tournament, where they lost in the quarter-final round to Greenfield High School.



Indoor Track

For the first time in program history, the Boys' and Girls' Indoor Track Teams won League Championships with a strong mix of support coming from veteran returners and new members on both squads!

Wrestling

Congratulations to Michael Baldwin, Kobe Clifford and Alex Willard who earned 1st, 2nd and 3rd place finishes (respectively) in their weight classes at the D3 Western Mass. Championships. As a team the Wrestling Raiders placed 4th.

Alpine Skiing

For the first time in program history, the Girls' Alpine Ski Team were the League Champions! Katelyn Dunn, Summer Duda and Talya Gilman-Solomon, along with Edward Przybyla and Dawson Kelly from the Boys' team, all represented Hampshire Regional at the State Championships.

Softball

The Softball Team was an impressive force in 2019, not only winning their League and earning the Division 2 number one seed, but adding another Western Mass. Championship to the trophy case. With only two seniors on the roster the girls will look to pick up where they left off this spring.

Baseball

The Baseball Team had the opportunity to travel to Cooperstown, New York, along with Division 1 West Springfield, where they faced off in a showcase at the National Baseball Hall of Fame before spending time as a team exploring the museum.

Soccer

The Girls' and Boys' Soccer Teams both qualified for the Western Mass. Division 3 Tournament and received 2nd and 5th seeds, respectively. The Boys' Team won two playoff games by a combined score of 11-0, before losing in the semi-finals to the tournament number one seed. Similarly, the Girls' Team won their first two tournament games by a combined score of 16-1, before losing in double overtime in the semi-finals.

Cross Country

For the second straight year, both the Boys' and Girls' Cross Country teams won league championships. This also makes it the sixth year in a row for the Girls' Team. At the Western Mass. Championships, the boys placed 5th overall and the girls 4th. Senior Chris Vayda was the Boys' Division 2 Western Mass. Champion for the second consecutive year. Joining Chris to compete at the State Championships were Sylvie Mahon-Moore, Maddie Jenkins and Delaney Marek.

Gymnastics

Hampshire Regional placed 3rd at the Western Mass. Championships, with Hailey Raffa leading the way as a top finisher in both vault (8.8) and beam (8.5).

Golf

The Golf Team was one of the youngest in the region this fall, boasting a handful of athletes lettering for the first time in their career. Despite an inexperienced squad, the team finished just shy of making a Western Mass. Tournament appearance and look forward to picking up in 2020 where they left off in 2019.

Club and Co-op Sports

Hampshire Regional continues to grow its extracurricular sports programs with the second-year Field Hockey Club playing a complete JV-level schedule. In terms of cooperative agreements with surrounding schools, Hampshire Regional students now have the opportunity to participate in Nordic Skiing through a new cooperative agreement with Mohawk Regional, adding to the options of Lacrosse through an agreement with St. Mary's, and Football, Ice Hockey and Swimming and Diving opportunities that were renewed with Easthampton High School.

John Plourd, Athletic Director

Superintendent of Schools

The Hampshire Regional member school districts have had another year of strong performance and growth, with continued efforts towards shared services and resource utilization. While last year saw a significant changing of the guard in the central office, senior building leadership remained consistent for the most part. This afforded a strong mix of experiences that brought in new ideas while preserving essential institutional knowledge. This year all senior leadership positions remain consistent and we have collectively developed a district strategy that is both specific to the broad needs of the region as a whole but flexible enough to allow for each school and member district to engage in the manner that best fits their needs.

This year the Student Opportunity Act (SOA) garnered significant publicity as it increased statewide education funding by approximately \$1.5 billion dollars over the next seven years through changes to the Chapter 70 formula, grant programs, and rural aid. Nonetheless, based on the profiles of the member school districts of Hampshire Regional, coupled with their “hold harmless” status related to student numbers, they will not see much increase. At the last minute, the SOA added a provision requiring every district, regardless of funding status, to complete a report by April 1, 2020, detailing how their funds will be utilized to service students. Fortunately, the Department of Elementary and Secondary Education (DESE) has assured districts that those districts receiving little added aid will submit a very abbreviated report.

Providing quality educational opportunities for students requires that schools have effective, well-trained, high quality teaching staff. The Grinspoon Excellence in Teaching Awards annually recognize some of the many excellent teachers working in our District. HRHS Math teacher Louis Potorski, Williamsburg Special Education Teacher Pamela Berube, and Norris Second Grade Teacher Elizabeth Cauley were the recipients of the 2019 Excellence in Teaching awards.



Student safety continues as a priority for the schools, and multiple efforts have been made to improve safety and security in the schools. Norris Elementary School has updated its fire alarm system and entry doors through the town’s capital funding process. Hampshire Regional High School has added a security window to the entry through a competitive school security grant. New Hingham Elementary School has added cameras and a secure entry system to multiple doors through Rural Aid funding. Physical upgrades aside, all of the member schools have been actively engaged with their towns’ emergency services departments and conducting lockdown and reunification drills.

The central office is made up of a number of fairly small support departments that all serve an essential role in making the Hampshire schools as exceptional as they are. Following are reports from each of these departments.

Office of Curriculum, Instruction, and Assessment

The office of the Director of Curriculum, Instruction, and Assessment for the Hampshire Regional School District is pleased to present an annual report for 2019. In addition to supervising the district's federal entitlement grants (Title I, IIA, III, and IVA), the office programs professional development (PD) for the district's staff, oversees the district's English Language Learner (ELL) program, and monitors the district's civil rights' compliance. Working with the superintendent, principals, and teachers, the office selects curriculum materials, advises instructional practices, and oversees assessment systems.

The emphasis of the year's professional development was improving students' academic and behavioral outcomes across the district. A significant concern about increasing levels of student anxiety and its effect on student performance prompted this office to bring Lynn Lyons, LICSW, a nationally recognized student anxiety expert, to present "Managing Anxiety: Strategies to Interrupt the Worry Cycle," to the district's elementary staffs at the district professional development day on January 18, 2019. This topic was also the focus of the middle and high school's first professional development day on October 15, 2019. Ms. Lyons addressed the faculty in the morning, consulted with counselors and psychologists in the afternoon, and in the evening offered a presentation to families focused on managing anxiety.

The intervening summer months provided elementary and middle school teachers the opportunity to complete professional development around the state's new social studies standards. This PD was partially underwritten by a competitive "Teaching Social Studies" grant funded by the Department of Elementary and Secondary Education (DESE). The grant was awarded to Hampshire Regional, which partnered with the Western Massachusetts Writing Program to secure the grant. July and August also offered the opportunity to work with teachers to revise and edit the social studies and science standards on the elementary report cards.

Professional development in the elementary schools for the 2019-2020 school year was designed to support elementary teachers with their implementation of the new math curriculum, *Bridges* mathematics. The *Bridges* curriculum was selected by a committee with representation from each of the elementary schools and the director of curriculum. Both [EdReports.com](https://edreports.com) and [Learninglist.com](https://learninglist.com) found the *Bridges* curriculum addressed one hundred percent of the Common Core State Standards. Teachers who were not tasked with teaching this new curriculum organized professional learning communities (PLCs) for their respective specialties and worked with building principals and the curriculum director to develop goals for those PLCs.

Hampshire Regional High School's professional development during 2019 saw the completion of the efforts of five PLCs (Technology I, Technology II, Ninth Grade Experience, Growth Mindset, and Community Building) that had been meeting since 2017. The beginning of this academic year saw the implementation of a new comprehensive enterprise for both the middle and high school staffs intended to establish a "gradual release model" for students. This professional initiative is planned for both this year and next. The goal is to develop a

comprehensive program (7-12) to prepare students for graduation and to help students attain the requisite level of responsibility needed for success after graduation. In grade-level teams, the staff of the MS/HS will consider six areas of concern shared by teachers and students including social expectations, homework and summer work, grading, communication, assessments, and accountability. Each of the grade-level teams will define the expectations in those six areas as students progress from the seventh to the twelfth grade. A formal plan will be created that will enable teachers gradually to release their level of responsibility and to shift accountability to students as they grow and mature into young adults ready to graduate from Hampshire Regional High School.

A review of the federal grants awarded to the Hampshire Regional School District by DESE was another major concern of this office during 2019. The director of curriculum spent seven months preparing materials for the “Tiered Focused Monitoring” (TFM) process. The TFM is a comprehensive evaluation of federal grants management that occurs every six years for school districts across the state that receive Title grant funding. The TFM procedure was completed for Hampshire Regional School District’s Title grant schools including Hampshire Regional High School (Titles I, IIA, III, and IVA), William E. Norris School (Titles I, IIA, III, and IVA), the Anne T. Dunphy School (Titles I, IIA, III, and IV), Westhampton Elementary (Titles IIA and III), and New Hingham Elementary (Title II).

Additional work of this office during 2019 included completing a state review of the district’s English Language Learners’ program and its Civil Rights procedures. The director of curriculum also attended local, regional, and state meetings that informed the varied responsibilities of this office and are critical to supporting the academic, social, and emotional lives of the students of the Hampshire Regional School District.

Office of Pupil Services

The director of pupil services, in collaboration with Principal Pluta, has been working to build capacity for the language-based program at Norris Elementary School. Over the summer we hired a highly qualified teacher for the program and have contracted with Landmark College to provide professional development to classroom teachers in language-based classroom strategies and approaches. This professional development will occur over the course of this school year and next. In addition, the pupil services director has worked with a building-based team at Norris, composed of the principal, school psychologist, language-based teacher, and the educational team leader (ETL), to develop entry and exit criteria for the program and to review student data in order to identify students in need of early intervention. This group will expand to include the reading specialists and special education teachers to formalize early identification and intervention for struggling learners beginning in Kindergarten.

The director has collaborated with the Special Education Parent Advisory chair to hold parent forums and trainings. The director completed and submitted the district’s self-assessment for Tiered Focus Monitoring, which focused on the district’s compliance with special education laws and regulations. In preparation for the site visit in May 2020, the director has arranged a parent orientation meeting in March with a DESE representative that will review the process and allow for questions.

Office of Health Services

Our health services team consistently provides safe and compassionate care to our school community. Four of our nurses maintain their certification as CPR instructors and four also became instructors for the Stop the Bleed course in 2019 to offer district staff with emergency training. We have many students with complex medical needs that our district nurses monitor and treat on a daily basis, including at least one diabetic student in each school. We were able to use grant funds to host Joslin Diabetes Center in June 2019 for training to keep us current with best practices and the newest available technology. Our health services team worked together with IT and administration to draft guidelines for continuous glucose monitoring in the school setting as diabetes management technology advances, and we have also been working with cafeteria staff to improve carbohydrate count calculations for these students to ensure safe insulin dosages are administered. From January 2019 to December 2019, district nursing staff had a total of 9,346 student encounters, and completed 4,036 health screenings. Moreover, all district nurses are continuing our work on a shared goal to improve communication, collaboration, and the overall working relationship with pediatric providers that serve our student population. Lastly, our HRHS nurses have implemented an attendance initiative to improve communication with primary care providers around students with chronic absenteeism.

Schools' Business Office

The business office is responsible for all finance, operations, personnel, and contract functions for the five unique member districts of Hampshire Regional Schools. The business office manages a combined operating budget of roughly \$30 million across many unique programs to support nearly 1,750 students and 300 employees throughout the region. We are happy to report that while every audit year provides opportunities for improvement, there were no material findings in the past fiscal year and all of our programs are in full compliance.

This year, business director Bobbie Jones has been soliciting increased feedback on the budgeting process from member towns and working to improve communications. This includes a detailed explanation of how the central office funding and budgeting process dovetails with each school, as well as how other programs and agreements offset costs. Bobbie also offered detailed explanations at each school committee meeting regarding how agreements with other entities such as Worthington interrelate within the central office budget.

Office of District Technology

Technology continues to have an essential role in the academic mission of our schools as we embrace an ever-growing industry of digital curriculum resources and online tools for teaching and learning. In addition, our administrative support systems continue to play a critical role in running the business side of our educational mission, as well as complying with mandatory state reporting and electronic record archiving. Below are some highlights of technology-related happenings around the District this year.

Digital Curriculum

The implementation of new math and ELA curriculum in member schools this year brought with it a host of online materials and electronic resources for both staff and students to use. These

resources enhance our educational goals and utilize our investment in classroom projectors, interactive whiteboards, document cameras and student laptops.

Data Management

In order to maintain data integrity across all of our mission critical systems, we have implemented automated data syncing strategies between our student information system, special education system, emergency alert system and student nursing system. These efforts ensure accurate, consistent and up-to-date information across all of our systems.

Fleet Management

As the number of computers and devices across the district continues to grow, it is important to implement a way to efficiently manage those devices. To accomplish this, automated update servers and mobile device management systems were deployed in member schools this year. These systems automate maintenance tasks and provide for remote management of devices.

As of this report, the total number of laptops and computers in member schools is 1,131 computers (Anne T. Dunphy 99; Hampshire Regional 587; New Hingham Regional 142; Norris 207; Westhampton Elementary 85; Central Office 11). In addition to computers, member schools also have a mix of iPads, printers, interactive projectors, 3D printers, Wi-Fi access points, document camera and audio systems.

Looking Ahead



The role of schools within the larger community is becoming more complex with increasing regulatory requirements and unfunded mandates making the environment more and more challenging. While the state has made efforts to change the state funding formula and add rural aid,

local budgets are increasingly stretched to meet the needs of students. While the Student Opportunity Act was heralded as a win for education proponents throughout the state, the increases in funding only impacted a small number of districts and added a reporting burden to schools not receiving additional aid. While this can be discouraging at times, we are aware that the schools receiving the preponderance of this aid are among the neediest and least served throughout the state. As you can see above, and will see through individual school reports, our dedicated educators will continue to rise to the challenge of meeting the needs of children and provide a safe space for them to grow and receive a world class education. Whenever you have a question or wish to become involved in your community schools, please call our office or the principal of your local school.

Thank you for your support and commitment to your Hampshire Regional public schools.

Aaron Osborne
Superintendent of Schools

Board of Selectmen

In Massachusetts the Board of Selectmen has many roles. By committee it acts as the principal administrative officers for the town. It is entrusted with the power to prepare the town meeting warrant, make appointments to certain town boards, committees, and offices; employ professional administrative staff and town counsel; sign warrants for the payment of town bills; grant licenses and permits; and set policy and strategic direction through its leadership with consultation from town departments, boards and citizens.

In performing those duties, it oversees all of the appointed positions that are listed elsewhere in this report, a total of 65 different boards, committees and positions. In addition, there are countless decisions that arise on an almost daily basis that need attention if the town is to function in an efficient and professional manner. But the Board could not function, could not fulfill its duties, if it were not for those people who fill those positions daily and who carry out the town's functions in an exemplary fashion. Without you and all of the citizens who make up Williamsburg, we would not have a town.

Though there are many, and too many to mention all of them here, there are a few highlights of the past year that are important to note when reviewing the town's accomplishments:

- Grants – Some of the grants applied for and obtained this year under the auspices of the Board of Selectmen, with the lead committee given:
 - Massachusetts Municipal Vulnerability Preparedness (MVP) – \$20,000. Identifies in Williamsburg vulnerable areas with recommendations. Mill River Greenway Committee
 - Massachusetts Recreational Trails Grant – \$100,000. Woodland Trails Committee
 - MassWorks Infrastructure Grant – \$350,000 for the Depot Road culvert project. Highway Department
 - Mass DOT – (State project). Replacement of both bridges in Haydenville. Highway Department
 - Mass DOT – 25% engineering for the Mountain Street repaving project
- Public Safety Complex – Provided oversight and guidance. Owner's Project Manager Steering Committee
- Short-Term Rental Bylaws – Provided support and recommendations. Planning Board.
- Community Development Advisory Board (CDAC) – Members of CDAC presented a proposed framework for evaluating and considering issues when developing a town project using a broad view of public interests.



- Speed limits on rural roads – Consulted on assessing and controlling excessive speed. Police Department
- Schools – Met with Senator Hinds and Representative Blais and school officials to talk about the budgetary struggles facing the town and schools as well as general transportation, Chapter 70, SPED, and unfunded mandates.
- Hampshire Regional teacher negotiation – Nominated Charles Dudek to represent the 5-town region.
- Telephone system – Authorized change over to a VOIP system (Voice Over Internet Protocol). Town Administrator and Technology Committee.
- Infrastructure priorities – The Board recommended the top three infrastructure projects to Rep. Blais for her advocacy: Depot Road culvert, the public safety complex, and Mountain Street.
- Boston Post Cane – The Select Board presented the cane to Helen Molloy, age 98, the town's oldest citizen. Town residents, family and friends gathered in the Town Offices auditorium to honor her.
- Opioid Litigation – Board contracted with KP Law to represent the Town during the OPIOID litigation.



- Marijuana Host Community Agreement – Started meetings to develop the Request for Information (RFI) process with the intent of moving forward with host agreements on possible proposed projects.
- 74 Village Hill Road shooting range lawsuit – Continuing to oversee and monitor the ongoing litigation.

The lists of accomplishments, however, can only highlight the end results and they fail to show the amount of work and dedication from our employees and volunteers that makes our town work as well as it does. Without them, without their willingness to step forward whenever something is needed to be done, we would be that much poorer as a community. The Board of Selectmen wishes to express their deepest gratitude to you all.

William Sayre
Clerk

Senior Center

The Williamsburg Senior Center is open Monday through Thursday from 8:30 a.m. to 2:30 p.m. Our office can be contacted by calling 413-268-8407.

Some of the programs we offer are Yoga, Chair Stretch & Strengthen, Modern/Creative Dance, Zumba, Tai Chi, Computer and Cell Phone Training, Ukulele Group and Bag Sew. We also have a monthly Ladies Luncheon and Men's Breakfast, both at the Williamsburg Snack Bar. Monthly entertainment and trips to local attractions are also popular. Our biggest event in 2019 was our Burgy Town Prom. With the help of most businesses in town, local musicians and a DJ and our many volunteers, we had an amazing turnout of over 120 people.



The Williamsburg Senior Center receives funding from the Town of Williamsburg, the Executive Office of Elder Affairs (EOEA), Highland Valley Elder Services (HVES), Pioneer Valley Transit Authority (PVTa), RSVP, The Food Bank of Western Massachusetts and generous donations from residents and local agencies.

We offer communal meals four days a week. On Mondays our Nutrition Coordinator and volunteers cook a warm, usually vegetarian, meal. Tuesday through Thursday we serve meals provided by Highland Valley Elder Services.

We offer a monthly Brown Bag distribution from the Food Bank of Western Mass. We are working with local clergy on a Take and Eat Program that provides food to people in need on weekends. We also run a Senior Farm-share program in the summer and fall, giving seniors access to organically grown vegetables and other garden and farm products for a nominal fee.

We also offer monthly podiatry and foot care clinics. A blood pressure clinic is provided by the HOPE nurse, Mary Kane. She also does an annual flu clinic. Our companion program provides several seniors with a weekly visitor/helper for people who might otherwise be isolated. Our Pen Pal program is going strong. Last year we had 15 seniors and 6th graders participating. This is a wonderful rewarding program, promoting intergenerational participation.

Outreach has grown in the Senior Center. We are helping residents fill out forms for fuel assistance and helping clients set up Options Counseling through Highland Valley Elder Services. We collaborate with the Hilltown Community Development Corp. (HCDC). The Retired & Senior Volunteer Program of



Northampton (RSVP) provides volunteers including instructors for Healthy Bones and Balance Class.

Transportation is available for any Senior Center event. We have a dedicated group of drivers who take people to medical appointments, funded by Pioneer Valley Transit Authority (PVTa). They also do carpooling, for special events or errands, funded by HVES.

TRIAD, sponsored by the Senior Center, is a community policing initiative of seniors, law enforcement and service providers to increase safety through education and crime prevention. Its goals are: To reduce criminal activity which targets older Americans. To alleviate seniors' fears of victimization, build confidence and improve the quality of life. It is sponsored by the Senior Center. TRIAD collaborates with the Williamsburg Police and Fire departments, the Hampshire County Sheriff's Department and the Office of the Attorney General of Massachusetts. In 2019 TRIAD donated and delivered buckets of sand and bags of informational materials. They also provide and install house numbers when requested and are working on a lock-box distribution, which would let emergency service people (ambulance, fire) into your house without having to break in.

SHINE (Serving Health Information Needs of Elders) is actively helping people to understand and complete health and insurance forms as they cope with illness and other personal issues. SHINE is funded from EOEA. Our local SHINE representative is Wayne Glaser.

We would like to thank all of the folks who contributed to our donation fund through the year and to our Burgundy Town Prom. A big thanks also to all of our generous volunteers, including the Council on Aging Advisory Board, medical drivers, carpool drivers, companions, kitchen helpers and class educators or leaders. Each and every one of you helps make our Senior Center a great success. We couldn't do it without you!

The Williamsburg COA Advisory Board meets the third Wednesday of each month at 12:15 p.m. Meetings are open to the public. We appreciate your suggestions so we can fill your needs and requests.

Oliver Smith Will Charities

To the Residents of the Town of Williamsburg

RE: SMITH CHARITIES' FISCAL YEAR DISTRIBUTIONS

During Smith Charities' fiscal year, February 1, 2019 – January 31, 2020, the following Applicants from Williamsburg were paid as beneficiaries under the Oliver Smith Will:

<u>Beneficiary Type & Total</u>	<u>Amount</u>
Widow – 1 Received a gift totaling	\$ 300.00

Eric Cerreta, Elector under the Oliver Smith Will

\$15,137 TOTAL BENEFICIARY GIFTS PAID

During the past fiscal year, February 1, 2019 – January 31, 2020, the following beneficiary activity has occurred within the nine (9) designated communities:

Tradespersons

- Two (2) new tradespersons were enrolled.
- No loans of \$600 each were made to apprentices.
- No tradespersons notes have been surrendered.

Nurses

- There was one (1) new student nurse enrolled under the Nurses' Program.

Widows

- There were three (3) new widows that received the widow's gift.
- Nineteen (19) widows have been paid a total of \$6,900.

Brides

- Three (3) brides have received the marriage gift of \$100 each.

The total sum disbursed as gifts to beneficiaries was \$15,137, which includes \$6,737 that will be paid to the City of Northampton after our May 6, 2020 Annual Meeting for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school.

Since the provision of the Will went into effect, the beneficiaries have been paid the following:

\$2,925,900	Tradesperson's Gifts (originally designated in the Will as <i>Indigent Boys</i>)
\$ 814,133	Nurses' Gifts (originally designated in the Will as <i>Indigent Female Children</i>)
\$1,821,712	Widows' Gifts
\$1,497,400	Brides' Gifts (originally designated in the Will as <i>Indigent Young Women</i>)
\$1,553,938	Smith's Agricultural School Yearly Distributions
\$ 35,374	Annuities
<u>\$ 613,717</u>	Taxes
\$9,262,174	Total Payments to Date

Mortgage payments have been made promptly and outstanding loans are up to date.

Trustees

David A. Murphy, Adelia Bardwell, Sheila Konieczny

Trust Fund and Cemetery Commission

During 2019, the three member Trust Fund and Cemetery Commission continued to oversee the more than 30 bequests left to the town by generous benefactors over the years, making distributions according to the terms of the various trusts, to our local schools, the library, newborns, senior citizens and the financially disadvantaged. The values of the trusts have increased \$260,304.09 or 13.7% in 2019 to \$1,894,700.25 with expenditures of \$68,735.53 to various community causes (\$56,423.22), portfolio management fees (\$12,312.31) and stock market variations. We have continued our efforts to reach out to the citizens of Williamsburg to find creative ways to help students with school-related educational projects.

As trustees, we encourage all Williamsburg residents to consider the Town when planning their estates, so their generosity and forethought can benefit our community for generations. In previous years the Town has received bequests from the estates of Gertrude Ronk, Lois Scott, and from the Kmit family. The original Kmit gift of \$354,000, now valued at \$537,159.87, is earmarked for the libraries, specifically to strengthen the programs and expand educational opportunities for children under the age of nineteen. Most bequests have been made for a specific intent but only the creative spirit of the donor limits the purpose of the trust.

Other gifts are now used to aid students, strengthen our public schools (\$25,106.00) and support the Meekins Library (\$19,479.25). Trust fund support in the past has enabled Williamsburg Public School students to explore robotic technology, enjoy performance and studio arts, take field trips and benefit from many other teacher and student projects. The Trust Fund has also provided support to Hampshire Regional students from Williamsburg (\$4,000) for academic related travel up to \$350/year, computers up to \$200 for seventh grade students at Hampshire Regional, and extracurricular activities sponsored by Hampshire Regional. The commission continually encourages creative student-initiated proposals.

In managing these gifts the Trust Fund protects the original investment and only expends up to 4% of the value above the original gift value on an annual basis. Distributions from the trusts are based on a formula that uses earned income, thereby protecting the principal. As the value of these trusts increases, the amount available for gifting increases.



Another responsibility of the Commission is to oversee the Town's two cemeteries, Old Village Hill and Mountain Street, and to handle the sale of plots at Mountain Street, the historic Old Village Hill Cemetery being closed for burials.

The Trust Fund Commission is also responsible for the two town clocks that are in the Haydenville and Williamsburg Church towers. The Williamsburg Clock, a Seth Thomas Clock Co. # 16, was a gift of the William A. Nash family in 1897. The Haydenville clock, a beautiful E. Howard & Co. "Special

Striking” clock, was donated to the people of Haydenville in 1901 by H. Hayden Sands in memory of his mother Alice, and is housed in the steeple of the Haydenville Congregational Church. The latter is still fully gravity driven and requires a winder (presently performed by Collin and Penelope Black) to climb the tower once a week to wind both the clock and chiming mechanisms.

Whether helping students, providing for the needy families (\$4,000), welcoming newborns with a \$200 gift (\$2,200), or aiding in beautification projects, your gifts, too, could be a source of continuing giving. The generosity and forethought of a 19th century town doctor, Daniel Collins, is a case in point. In 1856, Dr. Collins left the town 51 shares of bank stock and \$7,000. Since then the bequest has generated tens of thousands of dollars to help our public school students grow and learn. Yet today the Collins Fund is worth \$591,768.92.

Trust Fund meetings are held on the first Tuesday of each month at 7 p.m. at the Town offices.

Richard Kisloski, Chair; Eric Weber, Correspondent; Collin Black, Secretary

Tree Warden

As the Town continues to feel the effects of climate change in the form of severe storms, it is important to address the removal of trees before they come down due to weather events and pose hazards to people, property and utility lines. In June 2019, Town Meeting voted extra funds to contract out \$14,945 in tree work. In addition, we partner often with National Grid and Verizon to address trees that may impact the utility wires and services to residents. In 2020, we will have a new Tree Warden who will continue to address the hazardous trees but will also plan to conduct a tree survey and develop a program to replace town trees where it makes sense to do so.



Veterans' Services

2019 Accomplishments

Central Hampshire Veterans' Services continued to work with the Massachusetts Interagency Council on Housing and Homelessness on the implementation of the Integrated Plan to Prevent and End Homelessness Among Veterans, identifying veterans experiencing homelessness, and developing appropriate permanent housing models for them. We are participating with the Three County Continuum of Care to address the need for permanent housing for community veterans. We are partnering with Valley CDC in providing support services to the newly built housing in Northampton and projected permanent housing they are looking to build in Amherst. We have assisted dozens of formerly homeless veterans move into permanent housing again this year, with five veterans utilizing the newly acquired Continuum vouchers for homeless veterans who are not VA health eligible but are still in need of supportive housing services. The supportive services are being provided by ServiceNet through an agreement with our office, VA and HUD.



We became a Supplemental Nutrition Assistance Program (SNAP) Outreach Partner in November in order to assist veterans and families more directly with access to this federal program. We are working hard to get the word out that our office can now provide this service and our applicants no longer need to go to Holyoke or Greenfield Department of Transitional Assistance (DTA) offices to apply.

We continued our work at the Hampshire County Housing Court in Hadley on a weekly basis to address the needs of veterans in Hampshire County who are at risk of homelessness, preventing eight veterans, including three veterans with families, from falling into homelessness. We have found it is much easier to keep our people in housing than it is to rehouse them after an eviction or other legal processes.

We participated in several outreach events such as the Western Mass. Stand Down, Cummington Fair, Three County Fair and the Big E, as well as outreach tables at UMass Basketball and Hockey sporting events on Veterans' Day weekend.

Challenges

We made significant gains in overall outreach on veterans' benefits, namely, VA filings; however, our department seems to be struggling with finding eligible veterans and their dependents for assistance through our chapter 115 benefits program. The numbers are down district wide. It is expected that one in 1,000 residents within a Massachusetts community are

eligible for our program. The Department's objective is ongoing and efforts need to be doubled to ensure that all who need assistance receive it.

Due to the Mission Act, signed summer of 2019, the Federal Government is reducing medical services to area veterans and requiring them to access health care in the community, which will require more coordination by veterans' services departments. We believe we need to look for a member of our staff to go to training and become a SHINE Representative in order to assist veterans and families more directly in accessing the ever-changing medical insurance challenges. The federal government has made significant changes to the VA Healthcare system nationally and in Western Mass., and we will need to provide the best information possible, as our older veterans are being compelled to use more and more health services in the community.

Hill Towns

In 2019, our district played a significant role in providing services to veterans and their families within the hill towns of our district. The district hill towns include: Williamsburg, Chesterfield, Worthington, Goshen, Cummington, Chester, and Middlefield.

As expected, our community outreach efforts have helped us connect with veterans who we've been able to help in one way or another. We have nine hill town veterans who are receiving VA health benefits as a result of our outreach at the Cummington Fair and Three County Fair. We've helped other veterans initiate VA compensation claims after meeting them at these events.

This year we've seen an increase in veterans reaching out for help with billing issues in relation to the VA's "Community Care" program. This is the program that replaced the "Veterans' Choice" program as a result of the 2018 legislation known as the "Mission Act".

In most cases we've been able to fix these problems with a phone call. However, we have had to submit an appeal for payment in some of the more complicated cases. Whenever a large-scale program is implemented there are always imperfections to be worked out. We're confident that many of these issues will be less prevalent as the Community Care program ages.

Williamsburg

The Williamsburg Veterans' Day Ceremony was particularly special this year as we honored Russ Richardson and Gordon Cranston with the presentation of the Korean Ambassador for Peace Medal. Russ and Gordon have been an active part of the Williamsburg Veterans' Community for several decades.

This year we've submitted five VA compensation and pension claims and four VA health benefit claims. Currently the total monthly VA compensation and pension being paid to beneficiaries who reside in Williamsburg and Haydenville is \$90,878. M.G.L. Chapter 115 veterans' benefits paid out to help veterans and their families for the last four quarters is \$23,095.54, 75% of which will be reimbursed by the state.

Water and Sewer Commission

2019 was a busy year for the Water/Sewer Commission and one of changes. The Commission met 19 times in 2019. We meet two Tuesdays per month coinciding with the submission of warrants for payment and meet once per month in June, July and August.

The Commission acknowledged the passing of Walter “Sam” Kellogg III, retired Water/Sewer Commissioner, Chairman and longtime Water/Sewer system operator. Sam put a lot of his time and expertise to the water system and Commission over many years.



It was also with great sadness that the Commission said goodbye to Sam’s successor and longtime Water/Sewer Commission Chairman and System Operator Bill Turner, who passed away suddenly in November. Bill and Sam were extremely knowledgeable about the water and sewer infrastructure and their institutional knowledge will be missed.

The board welcomed Roger Bisbee, who volunteered to fill out Bill’s unexpired term. Roger’s knowledge of our water and sewer systems as retired Fire Chief and Highway Superintendent have already proven valuable.

The Commission also hired Qualified Licensed Primary Water System Operator Tony Lastowski in November to work with our three licensed operators.

Commissioner Jim Hyslip is completing a required Dam Self Inspection at the upper reservoir. Mowing of the dam slope and tree removal was done prior to an inspection, more removal of nuisance trees and brush will continue so that the overflow outlets will not be compromised.

The Commission has been confronted with groundwater infiltration into the sewer system and has repaired several areas of inflow in 2019. Additionally, homes have been inspected to verify that sump pumps are not discharging into the sewer system. Also elevated levels of TSS and BOD have resulted in increased surcharges from the City of Northampton in the past couple of years. The Commission is working with the City and several businesses to identify and control spikes in TSS and BOD going forward.

Commission projects for 2020 include: final sewer contract negotiations with the City of Northampton, continuing remediation of sewer infiltration, and upgrading the alarm system at the Well/pump house.

As always, we would like to remind residents to fix leaky faucets, toilets, etc., to reduce your cost for consumption and sewerage discharges.

The Commission would like to thank our Operators Jen Westlake and Bryan Osetek and System Operator Tony Lastowski for stepping up and doing a great job for the town since Bill’s passing. We appreciate their dedication to our town and water system. The town is very fortunate to have these individuals providing our drinking water.

As Chair, I would also like to acknowledge and thank my fellow commissioners for their hard work and commitment as we moved forward during the last few months. We had to get a lot of things in place in a short amount of time after Bill’s sudden passing. It’s a pleasure working on a team like this one; each member brings their own strengths to the Commission. Thank you also to the Highway department and our secretary Brenda Lessard for her dedication and commitment to keep the Commission’s business in order.

Water/Sewer Commissioners

Eric Cerreta, Chairman; James Hyslip; Don Hultman, Clerk; Paul Kennedy; Roger Bisbee

Williamsburg Woodland Trails Committee

The Williamsburg Woodland Trails Committee (WWTC) was established by the Selectboard to work with interested public and private property owners to enhance trail opportunities in town.

Goals of the Committee

- To identify existing trails in town and develop new trails
- Work with public and private property owners to improve trails for appropriate community use
- Develop a coalition of all trail users (including hikers, skiers, snowmobilers, ATV'ers, bikers and equestrians) interested in maintaining and improving Williamsburg's trails
- Organize and lead hikes on local trails

2019 Hikes

- Moonlight Hike, Saturday, February 16, met at the Big View trailhead at 7:00 p.m. to snowshoe to the lookout for campfire and return. Hilltown Land Trust volunteers assisted.

Trail Maintenance

Individual committee members worked throughout the year to clean up trail debris, refresh blazes, post signage, update kiosks and perform chainsaw and drainage work on our public and private trails.

- Historic Dam Trail workdays were scheduled for trail maintenance and continued improvements
- Six workdays were scheduled for trail construction and site development at the Horse Mountain project

Historic Dam Trail

The 1.5 mile Historic Dam Trail, developed by WWTC and completed in 2018, provides access to the ruins of the dam whose breach on May 16, 1874, caused the Mill River Flood disaster.

Hilltown Land Trust, working with WWTC, Franklin Land Trust, Northampton Water Department and the landowners, conserved the trail as part of the Voluntary Public Access program (VPA), which protects the trail for public access for the next ten years. Local school groups and organizations have benefited from the access to the dam site and historical information included on the kiosk and trail side signs installed by WWTC.

A community service project with the Hartsbrook School fourth grade students was scheduled to take place in May, to work on trail maintenance. They had to cancel but do plan to reschedule.

Horse Mountain Project

WWTC has been developing a trail on the 128 acre Horse



Mountain parcel partially owned by Williamsburg and also includes land owned by the town of Hatfield. The WWTC Williamsburg/ Hatfield trail will link up with a trail developed by Hatfield and will be accessed from both towns. WWTC has completed most of our trail development with a trail head entrance in Williamsburg. The informational kiosk and signage will be completed for official trail opening in 2020.

Other Activities

WWTC was invited to participate in the town's Municipal Vulnerability Preparedness (MVP) group Community Resilience Building workshops, sponsored by the Mill River Greenway Committee. WWTC members attended the two workshop meetings followed by the summary meeting. Members were involved in discussions identifying the town's natural and climate-related hazards of concern and the development of prioritized actions for the town.

Members were invited to the town's Open Space Forum, held to solicit and discuss ideas of areas, specifically related to the purpose of our committee, to be covered in the newly updated town Open Space Plan.

MassTrails Conference – Two WWTC members attended portions of the 3-day annual conference held in Leominster, MA.

Our budget was used to purchase equipment and materials for trail construction and maintenance and to promote our trails through our website and printed materials. We received a donation of white oak planks from David Lashway.

Using Williamsburg's Trails

Information about Williamsburg's trails and current activities is available on our website, www.WilliamsburgWoodlandTrails.org. These trails may cross public and private property, so please respect the trails and properties. WWTC requests that all users follow these guidelines when using local trails.

- WWTC appreciates the Williamsburg landowners who have opened their properties for public trail use. On private and public properties please follow all trail use signs
- Please respect all trail uses: hiking, biking, skiing, horseback riding, ATV and snowmobile use are all important trail uses in Williamsburg
- Please stay on trails
- Please be sensitive to natural and cultural resources, remove trash if you find it and avoid environmentally and culturally sensitive areas
- Please observe property-specific guidelines for trail usage by dogs

Williamsburg Woodland Trails Committee

Committee members: Paul Jahnige, chair, Dwight Baghdoyan, Gwen Blodgett, John Hoogstraten, Eileen Keegan, Sarah LaPointe, Diane Merritt, David Weber

Zoning Board of Appeals

The current members of the Zoning Board of Appeals (ZBA) are Marcianna Caplis, Gerald Mann, Charles Dudek, and alternate member Paul Kennedy. In addition to their service on the ZBA, our members are all active in the Williamsburg community and serve on other boards and committees. We are seeking an additional alternate member and encourage residents to attend our meetings and, if interested, contact the Town Administrator for consideration for appointment to the ZBA by the Select Board. We also encourage the public to refer to the ZBA's page on the Town's website for information and forms concerning matters for the ZBA's consideration.

ZBA Decision Concerning Shooting at 74 Village Hill Road

The ZBA's 2017 decision restricting shooting activity on the property located at 74 Village Hill Road was appealed to the court by the property owners. The owners alleged due process and constitutional violations. Since these are claims of violations of federal statutes, the appeal was transferred to the U.S. District Court in Springfield. That court summarily dismissed all claims relating to Second Amendment rights and due process violations. The remaining issues concerning land use under Williamsburg's Zoning Bylaws were referred back to the Massachusetts Superior Court in Northampton.



In a decision dated December 3rd, 2019 that court held the restrictions set forth in the 2017 ZBA decision are unenforceable. Relying on a Massachusetts law protecting property owners from liability based upon noise and noise pollution, the judge stated that "it is abundantly clear that the driving purpose behind the ZBA's imposed conditions was to respond to the neighbor's complaints regarding the noise coming from the property."

However, based upon the testimony of two neighbors and the record of testimony at the hearings, the judge recognized the major change in the use of the property and specified that the prohibition against restrictions based on noise does not limit the ZBA in imposing restrictions and conditions relating to the safe conduct of shooting activities on the property.

The judge referred the matter to the ZBA to hold another hearing (the fourth in this matter) to justify the restrictions based upon safety concerns. Issues relating to noise cannot be considered in any revised decision.

Special Permits

The entire texts in the following decisions are available for viewing on the ZBA's page on the Town's website.

The ZBA granted a special permit to Happy Valley Rentals, LLC, for a special permit to convert the premises at 181 Main Street, Haydenville, from a single-family residence to a two-family residence.

The ZBA granted a special permit concerning the property at 99 Main Street, for a proposed addition of one (1) residential unit. This decision does not grant the applicants the right to utilize the rental units on the property as a so-called Air B&B, as the ZBA determined that that determination is outside its purview. This special permit is granted for a lodging facility under the Williamsburg Zoning Bylaw.

The ZBA approved a special permit, with specific conditions, on the application submitted by ZPT Energy Solutions II, LLC, to construct a ground-mounted solar photovoltaic installation and associated equipment on premises located at 95 Main Street and designated on the Assessors Map G, Lots 75 and 76. The applicant proposed to construct a ground-mounted photovoltaic installation on approximately 13.8 acres of the 35.8-acre site. The site is located in the Rural Zone.

The ZBA approved a special permit, with specific conditions, on the application of ZPT Energy Solutions II, LLC, for a Special Permit to construct a ground-mounted solar photovoltaic installation and associated equipment on property located at 5-5R Hatfield Street, designated on the Assessors Map G, Parcel 76-1, and Map K, Parcel 33. The applicant proposed to construct a ground-mounted photovoltaic installation on approximately 14.1 acres of the 93.5-acre site. The site is located in the Rural Zone.

The ZBA approved a special permit, with specific conditions, on the application of Clean Energy Collective/Williamsburg MA 2, LLC, to construct a ground-mounted solar photovoltaic installation and associated equipment on property located at 10 River Road and designated on the Assessors Map G, Lot 188. The applicant proposed to construct a ground mounted photovoltaic installation on approximately 19.5 acres of the approximately 61-acre site. The site is located in the Rural Zone.

The ZBA granted a special permit application related to 6 Fairfield Ave., Assessors Map K, 179.0, to operate the property as a rental and location for a home-based business. The ZBA voted unanimously to grant the application for a special permit for the change of use of the structure from a single-family dwelling to a professional office. This decision does not grant the applicant the right to utilize the structure on the property as a so-called Air B&B, as the ZBA finds that that determination is outside its purview.

Brenda Lessard, Town Clerk, continues to assist the ZBA in its work. Brenda serves as our Secretary: scheduling meetings and public hearings, preparing minutes, filing decisions, and responding to many requests from the public for information regarding the work of the ZBA. In particular, Brenda has the responsibility for updating and maintaining the ZBA's section on the Town's website. Brenda's diligence and responsiveness to inquiries are invaluable to the prompt completion of our work.

