

FOOTHILLS HEALTH DISTRICT

P.O. Box 447

Haydenville, MA 01039-0447

Health Inspector Position

The Health Inspector is employed by the 4-town Foothills Health District and reports to the Health Director. The position is full-time with flexibility of 4-day work week and fully benefitted with paid training. Competitive salary commensurate with experience and education. Hiring range: \$27-\$30/hour.

MINIMUM QUALIFICATIONS:

The following requirements may be substituted by an equivalent combination of education, training, and experience.

- High school Degree or equivalent plus office computer skills (Word, Excel),
- Bachelor's degree in public health or two years' work experience in a related field preferred,
- Position requires successful candidate to have a valid Class D license and own vehicle.

Required after hire - we will train the right person.

- Public health foundations course within 18 months of hire
- Ability to acquire credentials (many via online training) as Title 5 Soil Evaluator, Title 5 System Inspector, Certified Food Protection Manager Certificate, MA PHIT Housing, MA PHIT Food, Certified Pool Operator within 12 months or so of hire.
- RS within 6 years of hire - waivers available in certain circumstances
- Ability to maintain professionalism as well as to deal effectively and tactfully with the public.
- Ability to prioritize work and perform multiple tasks in a detailed, organized, and timely manner.

RESPONSIBILITIES:

Enforces federal, state, and local public health laws, rules, and regulations including but not limited to food service establishments, housing, nuisances (air, odor, trash, noise, etc.), tanning, swimming pools, bathing beaches, recreational camps for children, lodging houses, group homes, body arts establishments, and private drinking water wells.

Examples:

- Conducts septic system inspections and site evaluations; as-built, application, and relevant document reviews, including preparation of detailed inspection reports.

- Inspects restaurants, retail food establishments, temporary events, mobile food trucks, bakeries, food processing plants, caterers, nursing homes, etc. so as to ensure that food is being safely prepared and served.
- Inspects lodging and camps to ensure health and safety.
- Educates the public about relevant public health sanitary codes and regulations.
- Enforces Massachusetts Department of Public Health State Sanitary codes, all state of Massachusetts Environmental Code and various applicable State Regulations, State Statutes, and ordinances pertaining to Public Health Safety and Environmental Health.
- Maintains detailed records of inspectional activities and conditions/findings of properties or businesses.
- Prepares reports, conducts complaint investigations, and prepares enforcement orders, correction letters, certificates of compliance, and support documents for action by the Town's Board of Health or the courts.
- Ensures that inspections and re-inspections are performed as scheduled, and that routine notifications are distributed.
- Attends paid work-related training programs and seminars in order to maintain certifications and licenses as required by the Towns and/or the State as well as to stay abreast of changes in the provision of public health services, techniques, and laws.
- Other responsibilities pertaining to the position not included in this job description as requested by the Health Director.

PHYSICAL AND MENTAL REQUIREMENTS:

The inspector work requires agility and physical strength, such as moving in or about construction sites or over rough terrain or standing or walking during the work period. The inspector must have the capacity to remain calm and professional in what can be difficult circumstances dealing with the public.

To apply: please send a cover letter and resume to: fhd.director@burgy.org Applications will be accepted until the position is filled.

The Foothills Health District is an Affirmative Action/Equal Opportunity Employer.