Minutes for the Board of Trustees of the Williamsburg Libraries  
Monday, February 7, 2022 7:00 pm  
Virtual meeting via Zoom  

Present: Bev Bullock, Joan Coryat (recorder), Pat Billingsley, Ken Borden, Rob Stinson, Charlotte Meryman, Fred Goodhue.

1. The meeting was called to order by Joan at 7:09 pm.

2. Minutes  
   a. Joan designated as recorder

3. FY23 Budget  
   a. Joan explained what the various Excel worksheets in the ‘Salaries Data Summary’ workbook represented.
   b. The group discussed the reasons behind limiting the raises to the Assistant Librarian and Technical Services positions.
   c. It was decided that the worksheet that contained data for all cities and towns in MA based on a population similar to Williamsburg did not make sense related to salaries since the cost of living and therefore salaries were higher in eastern MA.
   d. Bev stated that choosing data based on circulation numbers also did not make sense.
   e. Pat suggested that we use a formula to calculate the raises.
   f. It was agreed that we should add and consider using an overall average of the salaries per position instead of the minimum and maximum averages scale.
   g. It was also decided that we should not include data for any cities/towns with population greater than 50,000. Joan will update the data to reflect this.
   h. It was noted that we may be missing some data on the ‘West of Worcester’ worksheet.
   i. The group agreed to meet again on Thursday, February 10 to continue discussions and approve final budget request.

4. Next meeting date: Thursday, February 10 at 7 p.m.

5. Pat moved to adjourn at 8:35 pm, Charlotte seconded, unanimously approved.