



TOWN OF WILLIAMSBURG, MA

Minutes of the Annual Town Meeting

06 June 2022 at 6:00 P.M.

The Annual Town Meeting was held at the Anne T. Dunphy Gymnasium, 1 Petticoat Hill Rd., Williamsburg, MA.

The warrant was signed on May 19, 2022, and posted on May 19, 2022

Moderator: Paul Rudof

Town Clerk: Brenda Lessard

Selectmen Present: David Mathers, Chair, Denise Banister, Clerk and William Sayre

There were 138 voters present of 2060 registered voters.

Last day to register to vote was May 17, 2022.

The Moderator called for a Moment of Silence for Roger A. Bisbee who had passed on 3/9/2022. Mr. Bisbee was a former Highway Superintendent, Fire Chief, and was a current Water & Sewer Commissioner. He did so many things for the Town of Williamsburg for many years.

The Board of Selectmen made the dedication of the 2021 Annual Town Report to Helen E. James and the Helen E. James School which is slated to be demolished this year to make way for a new public safety building on the site.

A quorum of sixty (60) registered voters being present, there were 138 voters, the town meeting was called to order at 5:00 p.m. by the Moderator. The Moderator noted the return of the warrant and that it had been properly posted.

Motion made and seconded that the Town vote to adopt a rule that the Moderator be authorized to declare a 2/3 or 4/5 vote in the same manner as a majority vote is declared, provided that if a vote so declared is questioned by seven (7) or more members, the Moderator shall verify the vote by taking a count.

Motion Passed Unanimously

ARTICLE 01 Moved and seconded that the town vote pursuant to M.G.L. c.268A, §21A to authorize the Board of Selectmen, Board of Water/Sewer Commissioners, Board of Assessors, Board of Health, Board of Appeals, Finance Committee, and the Trustees of Libraries to appoint their own members to positions under their respective jurisdictions at such salaries or wage rates to be established by the Board of Selectmen.

Motion Passed Unanimously

ARTICLE 02 Moved and seconded that the town vote to authorize the Moderator to choose a committee to expend the income from the Whiting Street Fund.

Motion Passed Unanimously

ARTICLE 03 Moved and seconded that the town vote to accept monies from the Massachusetts Department of Transportation, including but not limited to Chapter 90 funds, for the maintenance and reconstruction of Town roads and bridges, and to authorize expenditure of the same without further appropriation.

Motion Passed Unanimously

ARTICLE 04 Moved and seconded that the town vote to raise and appropriate the sum of \$212,765. as set forth in Article 04 of the Warrant, for the purpose of operating, maintaining, and constructing the Town water system, including the laying of mains, for Fiscal Year 2023, and to take said sum from Water Enterprise Revenue.

Motion Passed Unanimously

ARTICLE 05 Moved and seconded that the town vote to raise and appropriate the sum of \$242,000. as set forth in Article 05 of the Warrant, for the purpose of operating, maintaining, and constructing the Town sewer system for Fiscal Year 2023, and to take said sum from Sewer Enterprise Revenue.

Motion Passed Unanimously

ARTICLE 06 I move that the town vote pursuant to M.G.L. c.44, §54E½, as most recently amended, to set Fiscal Year 2022 spending limits for the Revolving Funds as outlined in Article 8 in the warrant.

Motion Passed Unanimously

ARTICLE 07 Moved and seconded that the town vote to approve a Capital Improvement Plan, as prepared by the Capital Planning Committee and approved by the Finance Committee, including recommended capital improvements for the following five fiscal years.

Motion Passed Unanimously

ARTICLE 08 Moved and seconded that the Town vote to appropriate the sum of \$240,000. for the purpose of purchasing and equipping a light rescue truck for the Williamsburg Fire Department, and any other incidental or related expenses, the money so appropriated to be raised by borrowing under the authority of M.G.L. c44, §7, or any other enabling authority, and to authorize the Town Treasurer, with the approval of the Board of Selectmen, to issue bonds or notes for this purpose, or take any other action relative thereto.

Motion Passed 2/3 Majority (1 No)

ARTICLE 09 Moved and seconded that the town vote to fix the salary and compensation of all elected and appointed officers of the Town for the twelve-month period ending June 30, 2023, as provided in M.G.L. c.41, §108, as amended, and that the town vote raise and appropriate such sums of money as shall be deemed necessary to defray the expenses of the Town for that same period, with each line being its own appropriation and in the total sum of **\$8,599,521**, as recommended by the Finance Committee, such sum to be appropriated by transferring **\$60,000** from Free Cash and raising **\$8,539,521** from taxation.

Motion Passed Unanimously

TYPE	FY22 \$	FY23 \$	DIFFERENCE \$	DIFFERENCE %
Culture / Recreation.....	177,700	210,208	32,508	18.29
Debt Service.....	477,144	500,948	23,804	4.99
Education.....	4,682,810	4,681,289	(1,521)	-0.03
Fixed Costs.....	1,074,349	1,107,987	33,638	3.13
Gen Gov't.....	652,456	689,775	37,319	5.72
Health / Human.....	147,169	139,924	(7,245)	-4.92
Intergovernmental.....	102,952	96,901	(6,051)	-5.88
Public Safety.....	478,173	541,186	63,013	13.18
Public Works.....	628,569	631,303	2,734	0.43
Total.....	8,421,322	8,599,521	178,199	2.12

LINE #	CATEGORY	DEPARTMENT	NAME	FY2022 BUDGET	FY2023 REQUEST	\$ DOLLAR DIFFERENCE	% PERCENT DIFFERENCE
1	Culture / Recreation	Library	Salaries & Wages, Elected Officials / Director	51,000	53,550	2,550	5.00%
2	Culture / Recreation	Library	Salaries & Wages	99,282	111,949	12,667	12.76%
3	Culture / Recreation	Library	General Expenses	17,000	14,000	(3,000)	-17.65%
4	Culture / Recreation	Library	Materials / Books	-	3,000	3,000	*new*
5	Culture / Recreation	Library	School library program	-	17,095	17,095	*new*
6	Culture / Recreation	Recreation Activities	Salaries & Wages	3,918	4,114	196	5.00%
7	Culture / Recreation	Recreation Activities	General Expenses	5,000	5,000	-	0.00%
8	Culture / Recreation	Recreation Activities	Woodland Trails Comm	500	500	-	0.00%
9	Culture / Recreation	Historical Commission	General Expenses	500	500	-	0.00%
10	Culture / Recreation	Veteran's Recognition	General Expenses	500	500	-	0.00%
11	Debt Service	Retirement of Debt	Highland Amb Vehicle	6,441	6,444	3	0.05%
12	Debt Service	Retirement of Debt	School Debt	270,000	290,782	20,782	7.70%
13	Debt Service	Retirement of Debt	Highland Amb Building	14,871	14,878	7	0.05%
14	Debt Service	Retirement of Debt	Fire Truck	53,000	-	(53,000)	-100.00%
15	Debt Service	Retirement of Debt	Highway Garage	20,000	18,934	(1,066)	-5.33%
16	Debt Service	Retirement of Debt	Highway Truck BAN	10,293	10,200	(93)	-0.90%
17	Debt Service	Interest on Long-term Debt	School Building	100,200	78,806	(21,394)	-21.35%
18	Debt Service	Interest on Long-term Debt	Fire Truck	580	-	(580)	-100.00%
19	Debt Service	Interest on Long-term Debt	Highway Garage	1,200	745	(455)	-37.92%
20	Debt Service	Interest on Long-term Debt	Highway Truck BAN	559	159	(400)	-71.56%
21	Debt Service	Interest on Long-term Debt	Public Safety Complex	-	80,000	80,000	*new*
22	Education	Elementary School	Salaries & Wages, Elected Officials	1,590	1,590	-	0.00%
23	Education	Elementary School	General Expenses	2,330,298	2,349,081	18,783	0.81%
24	Education	Regional School	General Expenses	1,614,791	1,690,092	75,301	4.66%
25	Education	Vocational/Technical School	General Expenses	695,605	600,000	(95,605)	-13.74%
26	Education	Vocational/Technical School	Voc Transportation	40,526	40,526	-	0.00%
27	Fixed Costs	Property Insurance	General Expenses	76,471	80,000	3,529	4.61%
28	Fixed Costs	Retirement Contribution	General Expenses	295,613	344,622	49,009	16.58%
29	Fixed Costs	Worker's Compensation	General Expenses	36,778	36,778	-	0.00%
30	Fixed Costs	Unemployment Compensation	General Expenses	5,000	5,000	-	0.00%
31	Fixed Costs	Unemployment Compensation	Police & Fire insurance	14,587	4,587	(10,000)	-68.55%
32	Fixed Costs	Health Insurance	General Expenses	600,000	590,000	(10,000)	-1.67%
33	Fixed Costs	Medicare	General Expenses	45,900	47,000	1,100	2.40%
34	Gen Gov't	Moderator	Salary	317	333	16	5.05%
35	Gen Gov't	Selectmen	Salaries & Wages, Elected Offi	8,868	9,312	444	5.01%
36	Gen Gov't	Selectmen	General Expenses	3,750	3,750	-	0.00%
37	Gen Gov't	Town Administrator	Salaries & Wages, Elected Offi	66,300	66,675	375	0.57%
38	Gen Gov't	Town Administrator	Admin Asst	17,080	17,934	854	5.00%
39	Gen Gov't	Town Administrator	General Expenses	750	750	-	0.00%
40	Gen Gov't	Town Administrator	Massachusetts Certified Public Procurement Official	-	1,885	1,885	*new*
41	Gen Gov't	Capital Planning Committee	General Expenses	75	75	-	0.00%
42	Gen Gov't	Finance Committee	Salaries & Wages, Elected Offi	4,008	4,209	201	5.01%
43	Gen Gov't	Finance Committee	General Expenses	500	500	-	0.00%
44	Gen Gov't	Reserve Fund	General Expenses	50,000	60,000	10,000	20.00%
45	Gen Gov't	Accountant	Salaries & Wages	35,992	38,802	2,810	7.81%
46	Gen Gov't	Accountant	General Expenses	150	150	-	0.00%
47	Gen Gov't	Accountant	Accounting Software	750	750	-	0.00%
48	Gen Gov't	Accountant	Audit Services	21,500	24,000	2,500	11.63%
49	Gen Gov't	Assessors	Salaries & Wages, Elected Offi	9,852	10,345	493	5.00%
50	Gen Gov't	Assessors	Salaries & Wages	21,879	22,973	1,094	5.00%
51	Gen Gov't	Assessors	General Expenses	19,700	19,700	-	0.00%
52	Gen Gov't	Assessors / Revaluation	General Expenses	7,500	5,000	(2,500)	-33.33%
53	Gen Gov't	Treasurer	Salaries & Wages, Elected Offi	23,881	25,076	1,195	5.00%
54	Gen Gov't	Treasurer	Salaries & Wages	1,000	1,050	50	5.00%
55	Gen Gov't	Treasurer	Treasurers Asst	6,342	6,342	-	0.00%
56	Gen Gov't	Treasurer	General Expenses	5,500	6,500	1,000	18.18%
57	Gen Gov't	Treasurer	Treasurer's Software	5,000	5,100	100	2.00%
58	Gen Gov't	Treasurer	OPEB Reeval	3,000	6,500	3,500	116.67%
59	Gen Gov't	Collector	Salaries & Wages, Elected Offi	45,800	48,090	2,290	5.00%
60	Gen Gov't	Collector	Salaries & Wages	1,000	1,050	50	5.00%
61	Gen Gov't	Collector	General Expenses	7,992	7,992	-	0.00%
62	Gen Gov't	Collector	Deputy Coll Expenses	1,900	1,900	-	0.00%
63	Gen Gov't	Collector	Tax Title Exp	1,500	1,500	-	0.00%
64	Gen Gov't	Oliver Smith Trust	General Expenses	35	35	-	0.00%
65	Gen Gov't	Legal	General Expenses	10,000	10,000	-	0.00%
66	Gen Gov't	Advertising /Other Operations Supp	General Expenses	1,200	1,200	-	0.00%
67	Gen Gov't	Other Operations Support	Energy Comm Expenses	250	250	-	0.00%
68	Gen Gov't	Constable	Salaries & Wages, Elected Offi	471	495	24	5.10%
69	Gen Gov't	Clerk	Salaries & Wages, Elected Offi	22,248	25,461	3,213	14.44%
70	Gen Gov't	Clerk	Clerk's Assistant	2,540	2,540	-	0.00%
71	Gen Gov't	Clerk	General Expenses	1,700	1,700	-	0.00%
72	Gen Gov't	Clerk	Clerk's Software	500	500	-	0.00%
73	Gen Gov't	Clerk	Records Storage	-	2,500	2,500	*new*
74	Gen Gov't	Elections	General Expenses	9,500	10,500	1,000	10.53%
75	Gen Gov't	Street Listing	General Expenses	1,450	1,450	-	0.00%
76	Gen Gov't	Conservation Commission	Salaries & Wages	1,900	1,995	95	5.00%
77	Gen Gov't	Conservation Commission	General Expenses	2,700	2,700	-	0.00%
78	Gen Gov't	Planning Board	General Expenses	750	750	-	0.00%
79	Gen Gov't	Zoning Board/Appeals	General Expenses	600	600	-	0.00%
80	Gen Gov't	Town Office	Custodian Labor	12,604	13,235	631	5.01%

LINE #	CATEGORY	DEPARTMENT	NAME	FY2022	FY2023	\$ DOLLAR	% PERCENT
					BUDGET	REQUEST	DIFFERENCE
							DIFFERENCE
81	Gen Gov't	Town Office	Building Supervisor	9,734	10,221	487	5.00%
82	Gen Gov't	Town Office	General Expenses	35,275	30,000	(5,275)	-14.95%
83	Gen Gov't	Town Office	Town Office Exp	2,500	2,500	-	0.00%
84	Gen Gov't	Town Office	Internet	9,045	10,000	955	10.56%
85	Gen Gov't	Town Office	Town Telephone	10,620	11,000	380	3.58%
86	Gen Gov't	Town Office	Copier Maint	2,400	2,400	-	0.00%
87	Gen Gov't	Town Office	Document Storage	2,100	2,100	-	0.00%
88	Gen Gov't	Town Office	Heating	44,492	45,000	508	1.14%
89	Gen Gov't	Town Office	Electricity	25,500	25,500	-	0.00%
90	Gen Gov't	Town Office	Computer Services	40,556	45,000	4,444	10.96%
91	Gen Gov't	Town Office	Technology Upgrades	5,000	5,000	-	0.00%
92	Gen Gov't	Town Office	Town Building Repairs	18,000	20,000	2,000	11.11%
93	Gen Gov't	Town Reports	General Expenses	1,900	1,900	-	0.00%
94	Gen Gov't	Transfer To	OPEB	5,000	5,000	-	0.00%
95	Health / Human	Animal Inspection	General Expenses	1,020	1,020	-	0.00%
96	Health / Human	Board of Health	Salaries & Wages, Elected Offi	3,913	4,109	196	5.01%
97	Health / Human	Board of Health	General Expenses	1,050	1,050	-	0.00%
98	Health / Human	Board of Health	Public Health Emgy/Training	1,550	1,550	-	0.00%
99	Health / Human	Council on Aging	Salaries & Wages	30,299	31,814	1,515	5.00%
100	Health / Human	Council on Aging	COA Labor	15,014	15,765	751	5.00%
101	Health / Human	Council on Aging	COA Meal Site Staff	11,832	12,424	592	5.00%
102	Health / Human	Council on Aging	COA Admin Asst	9,974	10,473	499	5.00%
103	Health / Human	Council on Aging	General Expenses	3,718	5,000	1,282	34.48%
104	Health / Human	Council on Aging	COA HEN Program	4,000	4,000	-	0.00%
105	Health / Human	Veteran's Services	General Expenses	12,399	12,319	(80)	-0.65%
106	Health / Human	Veteran's Services	Veterans Benefits	52,000	40,000	(12,000)	-23.08%
107	Health / Human	ADA	General Expenses	400	400	-	0.00%
108	Intergovernmental	County Assessment & Charges	FRCOG Assessment	2,750	2,750	-	0.00%
109	Intergovernmental	County Assessment & Charges	HC Reg Lock Up	2,358	1	(2,357)	-99.96%
110	Intergovernmental	Inspection Services	General Expenses / Hilltown Resource MGMT	13,369	13,369	-	0.00%
111	Intergovernmental	Inspection Services	Foothills Health District	41,264	37,535	(3,729)	-9.04%
112	Intergovernmental	Inspection Services	Building Inspection Prog	42,500	42,500	-	0.00%
113	Intergovernmental	Inspection Services	PVPC Assessment	411	446	35	8.52%
114	Intergovernmental	Inspection Services	Plumbing/Gas Inspect Prog	300	300	-	0.00%
115	Public Safety	Police	Salaries & Wages	73,569	79,348	5,779	7.86%
116	Public Safety	Police	Police Dept labor	138,508	145,434	6,926	5.00%
117	Public Safety	Police	General Expenses	25,626	25,626	-	0.00%
118	Public Safety	Police	Police Records Software	8,035	8,035	-	0.00%
119	Public Safety	Police	Police Bridge Academy Training & Gear	-	17,000	17,000	*new*
120	Public Safety	Fire	Salaries & Wages	25,667	37,451	11,784	45.91%
121	Public Safety	Fire	Fire Dept labor	26,260	32,661	6,401	24.38%
122	Public Safety	Fire	FD Admin Asst	8,461	13,325	4,864	57.49%
123	Public Safety	Fire	FD Training	15,641	15,641	-	0.00%
124	Public Safety	Fire	General Expenses	33,147	38,050	4,903	14.79%
125	Public Safety	Ambulance	General Expenses	117,166	122,428	5,262	4.49%
126	Public Safety	Emergency Medical Service	Salaries & Wages	1,267	1,331	64	5.05%
127	Public Safety	Emergency Medical Service	Emer Mgmt Deputy	590	620	30	5.08%
128	Public Safety	Emergency Medical Service	General Expenses	3,750	3,750	-	0.00%
129	Public Safety	Emergency Medical Service	Emergency Communications	486	486	-	0.00%
130	Public Works	Tree Service	Tree Removal/Planting	7,000	7,000	-	0.00%
131	Public Works	Highway	Salaries & Wages, Elected Offi	66,547	69,875	3,328	5.00%
132	Public Works	Highway	Salaries & Wages	155,660	147,693	(7,967)	-5.12%
133	Public Works	Highway	General Expenses	85,000	85,000	-	0.00%
134	Public Works	Highway	Highway Garage/Equip Maint	41,641	41,641	-	0.00%
135	Public Works	Highway	Vehicle Fuel	29,000	35,000	6,000	20.69%
136	Public Works	Highway	Invasive Species	1,500	1,500	-	0.00%
137	Public Works	Highway	Sidewalk Construction	5,000	5,000	-	0.00%
138	Public Works	Highway	Highway Surplus equip	3,000	3,000	-	0.00%
139	Public Works	Snow & Ice Removal	Salaries & Wages	15,235	15,997	762	5.00%
140	Public Works	Snow & Ice Removal	General Expenses	72,500	72,500	-	0.00%
141	Public Works	Street Lighting	General Expenses	12,000	8,000	(4,000)	-33.33%
142	Public Works	Transfer Station	Salaries & Wages	32,207	33,818	1,611	5.00%
143	Public Works	Transfer Station	General Expenses	99,825	102,825	3,000	3.01%
144	Public Works	Cemetery	General Expenses	1,100	1,100	-	0.00%
145	Public Works	Cemetery	Haydenville Town Clock	1,354	1,354	-	0.00%
146	TOTAL			8,421,322	8,599,521	178,199	2.12%

ARTICLE
10 Moved and seconded that the town transfer from Free Cash the sum of \$200., to pay the Massachusetts Municipal Association for advertising costs incurred Fiscal Year 2021.

Motion Passed Unanimously

ARTICLE
11 Moved and seconded that the town vote to transfer from Free Cash the sum of \$140,000. for the purpose of purchasing and equipping a front-end loader for the Williamsburg Highway Department and any other incidental and related expenses.

Motion Passed Unanimously

ARTICLE
12 Moved and seconded that the town vote to transfer from Free Cash the sum of \$60,000. for the purpose of making improvements to the Town Offices building including window replacement, landscaping, and conducting a building assessment and any other incidental and related expenses.

Motion Passed Unanimously

ARTICLE
13 Moved and seconded that the town vote to transfer from Free Cash the sum of \$4,000. for the purpose of the 250th Anniversary Celebration and any other incidental and related expenses.

Motion Passed Unanimously

ARTICLE
14 Moved and seconded that the town vote to transfer from Free Cash the sum of \$5,000., an amount equal to one-half of the amount received by the Town as Medicaid reimbursements in FY2022, to the Williamsburg School Department.

Motion Passed Unanimously

ARTICLE
15 Moved and seconded that the town vote to transfer \$191,929 from Free Cash into Stabilization.

Motion Passed Unanimously

ARTICLE 16 Moved and seconded that the town vote to amend Section 2 of the By-Laws of the Town of Williamsburg, General Government, as outlined in Article 16, with the language shown in strikethrough text to be deleted and the language shown in bold underlined language to be inserted.

SECTION 2: The annual Town Meeting shall be held on the first Monday ~~Saturday~~ in June of each year at such time and place as shall be stated in the warrant.

Motion Failed Majority

ARTICLE 17 Moved and seconded that the town vote to amend the By-Laws of the Town of Williamsburg, "Council on Aging" in "Town Officers and Committees," as outlined in Article 17 with additions shown in bold underlined language to be inserted.

COUNCIL ON AGING

Pursuant to the provisions of the General Laws, Chapter 40, Section 8B, there is hereby established a Council on Aging, whose members shall be appointed by the Board of Selectmen, said Council to consist of five persons, who shall be voters and residents of the Town.

1. Members shall be appointed as follows: two members for three years, two members to be appointed for two years, and one member to be appointed for one year, and annually thereafter members should be appointed for terms of three years. The Council shall annually elect its chairman and other officers, as it deems appropriate.

2. The duties of the Council shall be to represent and advocate for the senior population of the Town, and to act as an advisory board in support of the work of the Senior Center Director and staff to:

Identify the total needs of the community's elderly population; educate the community and enlist support and participation of all citizens concerning these needs; design, promote, or implement services to fill these needs, or coordinate present existing services in the community; promote, support any other programs designed to assist elderly programs in the community.

3. Said Council shall cooperate with the Commonwealth of Massachusetts, Department of Elder Affairs and shall be cognizant of all State and Federal legislation concerning funding, information exchange, and program planning which exists for better community programming for the elderly.

4. Such Council on Aging shall give an annual report to the Board of Selectmen with a copy of that report directed to the Commonwealth Department of Elder Affairs.

Article 18 Moved and seconded that the town vote to amend articles one, two, four, seven, and eight of the By-Laws of the Town of Williamsburg, entitled "Board of Library Trustees," as outlined in Article 18, with the language shown in strikethrough text to be deleted and the language shown in bold underlined language to be inserted.

BOARD OF LIBRARY TRUSTEES

1. CREATION AND PURPOSE. There is hereby created the Board of Library Trustees (hereinafter, "the Board"). It shall have and exercise responsibility for the care, custody, management, control, operation and maintenance, including the establishment of policy, of the Haydenville Library and the Meekins Library as free public libraries within and for the Town of Williamsburg (hereinafter, "the Town") and of all real and tangible property owned by the Town relating thereto, subject to and in accordance with Chapter 78 of the General Laws and other applicable laws and regulations of the Commonwealth of Massachusetts. Both said libraries shall be maintained in perpetuity as free public libraries for the permanent benefit of the inhabitants of the Town. ~~The Board of Library Trustees shall keep the Meekins Library open a minimum of ten (10) hours per week and the Haydenville Library open a minimum of five (5) hours per week. Neither library shall be open fewer than those hours per week without the approval of town meeting barring environmental emergencies, repairs or renovations effective July 1, 2004, FY05.~~
2. MEMBERSHIP; TERMS; ELECTIONS: There shall be six (6) members of the Board, which shall designate one of its members as chair, one as secretary, provided that the responsibility for preparing minutes may be delegated, and one other as treasurer. The Treasurer shall give a bond similar to that given by the Town Treasurer, in an amount and with sureties to the satisfaction of the Selectmen. Other officers may be designated, as the Board shall deem expedient. The term of membership on the Board shall be three (3) years from election and qualification thereto, with two members to be elected annually for a three-year term. Upon the approval of this by-law, ~~one seat shall be filled by the current trustee of the Haydenville Library Board of Trustees who has two years remaining in her term, and one seat shall be filled by the current trustee of the Haydenville Library Board of Trustees who has one year remaining in her term. The remaining four seats shall be filled at the May 1997, town elections, two for three-year terms, one for a two-year term, and one for a one-year term. At subsequent town elections, two trustees shall be elected annually. Upon the convening of the Board, the Haydenville Library Board of Trustees shall cease to exist. Nothing herein shall be construed to prohibit an incumbent trustee from seeking re-election.~~
3. MEEKINS LIBRARY CHARTER AGREEMENT: The Board may enter into a Charter Agreement with the Meekins Library Corporation, whereby sole authority for the care, custody, management, control and operation of the Meekins Library and title to the contents thereof are transferred by the Meekins Library Corporation to the Board and accepted and held by the Board.
4. STAFF: The Board shall hire qualified staff for the two libraries, who shall thereby become a qualified library director, and the library director will be responsible for hiring qualified library staff, subject to the execution of a contract by the Board,

except for those employees subject to the provisions of G.L. c. 150E. The library director and staff shall be town employees, subject to the personnel by-law and other applicable conditions of municipal employment by the Town, including Williamsburg Government Bylaw 10.

5. REPAIRS AND MAINTENANCE: The Board shall have the responsibility for the care and custody of the Haydenville Library building and the Meekins Library building, and lands appurtenant thereto, and shall make such repairs and maintenance thereto as it shall deem prudent.
6. CAPITAL IMPROVEMENTS: Subject to the approval of the Selectmen and such other approval as may be required by law, the Board may undertake such major capital improvement projects to either or both library buildings, as it shall deem proper and in the best interests of the Town.
7. RECEIPT OF FUNDS: The Board is authorized to receive funds from the Meekins Library Corporation and any other source, including appropriation, grant, devise, bequest, gift or subscription, and to hold and expend same for the operation of the Town's free public libraries without reference to source, with all the powers and privileges and subject to all the duties, restrictions and liabilities imposed by law. The Board may refuse any gift it deems inappropriate.
8. BUDGETING: Upon request of the Town Finance Committee, the Board shall submit in timely fashion a detailed budget for the next fiscal year. The Board shall include in its budget four separate line items to support operations of the Meekins and Haydenville Libraries for (1) salary and labor; (2) maintenance; (3) books and supplies; and (4) ~~utilities~~ the school library program.
9. ANNUAL REPORT: The Board of Library Trustees shall make an explicit report at each annual town meeting of its receipts and expenditures, including a statement of any unexpended balance of money it may have, and of any bequests or donations it may have received and is holding on behalf of the Town, with such recommendations in reference to the same as it may deem necessary for the Town to consider.
10. AMENDMENTS: This by-law may be amended only by a majority vote at any special or regular town meeting.

Motion Passed Unanimously

ARTICLE
19

Moved and seconded that the town vote to amend Town of Williamsburg Zoning Bylaws by: a) amending Section 3.2 of the Schedule of Use Regulations by deleting the strikethrough text and adding the underlined text, b) deleting Section 9.25, entitled "Registered Marijuana Dispensaries," in its entirety, c) by amending Section 9.26, entitled "Marijuana for Adult Use" by deleting the strikethrough text and adding the underlined text, d) amending Section 18 entitled, entitled "Definitions," by deleting the strikethrough text and adding the underlined text, and e) amending the Table of Contents by deleting the strikethrough text and adding the underlined text to reflect such changes as set forth below, and to authorize the Town Clerk to make non-substantive, ministerial revisions to ensure consistency as to formatting the text of the Zoning Bylaws as outlined in Article 19. (see warrant)

There was much discussion regarding setbacks.

Moved and seconded to call the question.

Motion Passed Majority (1 no)

Original Motion Passed 2/3 Majority (2 No)

(Full context of bylaw changes at end of minutes)

ARTICLE
20

Moved and seconded that the town vote in favor of a resolution to support the changing of the State Flag and State Seal of Massachusetts.

This was a citizen's petition

Motion Passed Majority (5 No's)

Motion made and seconded to adjourn Town Meeting. Motion passed unanimously. Meeting adjourned at 8:17 P.M.

Filed: June 14, 2022 A True Copy Attest: Brenda Lessard, Town Clerk



Brenda Lessard
Williamsburg Town Clerk

Cc: Accountant, Board of Library Trustees, Board of Selectmen, Capital Planning, Council on Aging, Department of Revenue, Finance Committee, Fire Department, Treasurer, Assessors, KP/Law, Highway Department, Planning Board, Secretary of the Commonwealth, Town Administrator, and Water & Sewer Commission

SECTION 9.25 ~~DELETED~~ REGISTERED MARIJUANA DISPENSARIES

9.25-1 Purpose

~~The purpose of this section is to provide for the orderly placement of Registered Marijuana Dispensaries (RMDs), including all locations for cultivation, processing and dispensing of marijuana and marijuana products, as defined in and in accordance with 105 CMR 725.000 of the Massachusetts Department of Public Health, as it may be revised, replaced or amended from time to time, in areas where such a facility is not inconsistent with the neighborhood character.~~

9.25-2 General

~~RMDs may be allowed by Special Permit and Site Plan Review within the Village Mixed District. RMDs will not be allowed in the Village Residential or Rural Districts. A RMD must be located a minimum of 300 feet (to be measured in a straight line from the nearest points of each property line) from a public or private school, child care facility, or any other location or facility where children commonly congregate.~~

~~The special permit will be limited to the RMD entity approved by the Massachusetts Department of Public Health who shall also be the applicant for the special permit. The special permit will lapse if the permit holder ceases to operate the RMD, or upon expiration or termination of the applicant's registration with the Massachusetts Department of Public Health.~~

9.25-3 Reporting Requirements

~~Permitted RMDs shall file an annual report with the Planning Board and the Select Board no later than January 31st of each year, providing a copy of all current applicable state licenses for the facility and/or its owners. The RMD must certify that it is in complete compliance with all state and local regulations and bylaws currently in force. The RMD must identify any violations of state and local regulations and bylaws in the past year, and all measures it has taken to correct those violations and prevent recurrence.~~

9.25-4 Application Requirements

~~In addition to all of the application requirements for Special Permits and Site Plan Reviews provided for in Sections 5 and 6 of the Town's Zoning Bylaw, applications for a RMD facility shall include the following:~~

- ~~a) — The name and address of each owner of the RMD.~~
- ~~b) — Documents showing that the RMD has or is qualified to receive a Certificate of Registration and complies with all applicable state regulations currently in force for RMDs.~~
- ~~c) — Evidence of site control and right to use the site for a RMD.~~
- ~~d) — Documents that demonstrate that the Site Plan and all planned activities on the site are in compliance with all state and local laws, regulations and bylaws.~~
- ~~e) — Evidence that sufficient controls are in place such that a person with an unimpaired sense of smell at the exterior of the RMD will be unable to detect any odor from processing or other activities on the site of the RMD. Plans to demonstrate that the design of the RMD will minimize any adverse visual or economic impacts on abutters and other parties in interest.~~
- ~~f) — Documentation that the RMD plan has adequately addressed issues of traffic demand, circulation flow, and parking, particularly at peak periods of activity at the RMD, and its impact on neighboring uses.~~

SECTION 9.26 Marijuana ~~for Adult Use~~ Establishments and Medical Marijuana Treatment Centers

A. Purpose

The purpose of this bylaw is to:

- a. Allow state-licensed Mmarijuana Eestablishments and Medical Marijuana Treatment Centers (MTC) to exist in the Town of Williamsburg in accordance with applicable state laws and regulations issued by the Massachusetts Cannabis Control Commission (“Commission”) including but not limited to M.G.L. Chapter 94G, ~~and in accordance with 105 CMR 725.000 of the Massachusetts Department of Public Health. 935 CMR 500.000 and 935 CMR 501.000.~~
- b. Provide safe and effective access to ~~recreational~~ adult-use and medical cannabis in the Town of Williamsburg.
- e. Impose reasonable safeguards to govern the time, place, and manner of marijuana establishment and MTC operations to ensure public health, safety, and well-being, and to avoid impacts on the natural environment as it relates to cultivation, processing and manufacturing, subject to the provisions of this Zoning Bylaw, M.G.L. Chapter 40A (State Zoning Act), and M.G.L. Chapter 94G.

B. Definitions

Any term not specifically defined in these Zoning Bylaws shall have the meaning as defined in M.G.L. c. 94G, ~~Section 1 and the Cannabis Control Commission regulations, 935 CMR 500.000 and 935 CMR 501.000 governing Adult Use Marijuana~~, as such statutes and regulations may from time to time be amended.

C. Applicability

- a. Independent Testing Laboratory, Standards Laboratory, Mmarijuana Cultivator, Microbusiness, Craft Marijuana Cooperative, Marijuana Courier, Transporter, Delivery Operator, Marijuana Research Facility, and Mmarijuana Pproduct Manufacturer ~~may shall~~ be allowed by Special Permit and Site Plan Review in the Village Mixed and Rural Use Districts.
- b. Marijuana Retailer and Medical Marijuana Treatment Center ~~may shall~~ be allowed by Special Permit and Site Plan Review in the Village Mixed Use District.
- e. On-site consumption of marijuana products at any Marijuana Establishment, either as a primary or accessory use, shall be prohibited ~~unless permitted by local ballot initiative, as allowed by M.G.L. c. 94G, Section 3(b).~~

D. Application Requirements

a. Security Plan

~~The applicant shall submit a security plan to the Town of Williamsburg Police and Fire Departments to demonstrate that there is limited undue burden on the Town public safety.~~

officials as a result of the operation of the proposed marijuana establishment.

i. ~~The Williamsburg Police and Fire Departments shall provide comments to the Planning Board regarding the sufficiency of such plan or plans.~~

ii. ~~The security plan shall include all security measures for the site and transportation of marijuana and marijuana products to and from off-site premises to ensure the safety of employees and the public and to protect the property from theft or other criminal activity.~~

b. ~~Energy and Water Use Plans~~

a. ~~All marijuana cultivators shall submit energy use and water use plans to the Planning Board to demonstrate best practices for energy and water conservation and ensure there are no undue impacts on the natural environment. The plans shall include an electrical system overview, proposed energy demand and proposed electrical demand off-sets, ventilation system and air quality, and proposed water system use and conservation.~~

E.D. General requirements and conditions for all marijuana establishments.

- (1) All marijuana establishments, ~~except for a Marijuana Cultivator,~~ shall be located within a permanent building or structure and may not be located in a trailer, cargo container, motor vehicle or other similar non-permanent enclosure. Marijuana Establishments shall not have drive-through service. Marijuana cultivation shall take place in buildings or enclosed greenhouses. Each licensee engaged in cultivation shall be limited to 2,000 square feet of canopy. If authorized under M.G.L. Chap. 94G, a Marijuana Cultivator may conduct its cultivation of marijuana outside of a building or structure.
- (2) The hours of operation of Marijuana Establishments shall be set by the Zoning Board of Appeals.
- (3) No Marijuana Establishment shall be located within 3500 feet of ~~the property boundary line of any lot in use as~~ a public or private school, grades kindergarten through 12. Distance shall be measured in accordance with 935 CMR 500.110(3). ~~in a straight line from property boundary line to property boundary line.~~
- (4) ~~No smoking, burning or consumption of any product containing marijuana or marijuana-related products shall be permitted on the premises of a marijuana establishment, except as authorized by G.L. c. 94G or regulations issued by the Cannabis Control Commission, or as authorized under this Bylaw.~~
- (5) ~~No Marijuana Establishment shall be located inside a building containing residential units, including transient housing such as motels and dormitories, or inside a movable or mobile structure such as a van or a truck.~~
- ~~(6)~~(4) No outside storage of marijuana, related supplies or promotional materials is permitted.

~~(7)~~(5) All marijuana establishments shall be ventilated in such a manner that:

- (a) pesticides, insecticides, or other chemicals or products used in cultivation or processing are not dispersed into the outside atmosphere.
- (b) odor from marijuana cannot be detected by a person with a normal sense of smell ~~at the exterior of the marijuana establishment or~~ at any adjoining property.

F. All marijuana establishments must negotiate a Host Community Agreement with the Williamsburg Board of Selectmen, or its designated representative.

(6)

~~G.~~E. Special Permit requirements.

- 1) A marijuana establishment shall only be allowed by Special Permit from the Zoning Board of Appeals and Site Plan Review by the Planning Board in accordance with MGL 40A, § 9 and Sections 5 and 6 of the Town of Williamsburg Zoning Bylaw subject to the following statements, regulations, requirements, conditions and limitations.
- 2) ~~T~~~~In addition to the standards set forth herein,~~ the required site plan must meet all dimensional, parking, landscaping, and signage requirements of the Zoning Bylaw. Marijuana cultivation uses shall have a side yard and rear setback of 40 feet.
- 3) A special permit ~~for a marijuana establishment~~ shall be limited to one or more of the following uses approved by the Zoning Board of Appeals:
 - (a) Marijuana Cultivator,
 - (b) Marijuana Product Manufacturer,
 - (c) Independent Testing Laboratory (Marijuana), ~~and~~
 - (d) Marijuana Transporter and Delivery Licensees
 - (e) Marijuana Retailer
 - (f) Medical Marijuana Treatment Center
 - (g) Craft Marijuana Cooperative,
 - (h) Marijuana Research Facility
 - (i) Standards Laboratory
 - (j) Marijuana Microbusiness
- 4) ~~A~~~~In addition to the application requirements set forth above,~~ a Special Permit application for a marijuana establishment shall include the following:
 - a) The name and address of owner(s) of the establishment;
 - b) Copies of all required licenses and permits issued to the applicant by the Commonwealth of Massachusetts Cannabis Control Commission and any other

related Massachusetts agencies, or if a license(s) has not yet been issued, the applicant shall provide a copy of its application to the Cannabis Control Commission, excluding those portions related to the applicant's finances. If any portion of the materials submitted to the Zoning Board of Appeals and/or Planning Board contain records that are not public records as defined under G.L. c. 4, §7, cl. 26, or any other statutory provision, the non-public information shall be redacted and shall be submitted to the Boards in a separately labeled packet clearly indicating that the contents are not public records.

- c) Evidence of the applicant's right to use the proposed site ~~of the establishment~~ for the marijuana establishment, such as a purchase and sale agreement, deed, owner's authorization, or lease;
- d) Proposed security measures for the Marijuana Establishment, including lighting, fencing, gates and alarms, etc., to ensure the safety of persons and to protect the premises from theft. A letter from the Town of Williamsburg Police Chief, or designee, acknowledging review and approval of the marijuana establishment security plan is required. To the extent allowed by law, all such documents shall be confidential.
- e) All marijuana cultivators shall submit energy use and water use plans to the Planning Board to demonstrate best practices for energy and water conservation and ensure there are no undue impacts on the natural environment. The plans shall include an electrical system overview, proposed energy demand and proposed electrical demand off-sets, ventilation system and air quality, and proposed water system use and conservation.

~~d)~~ All application requirements for Site Plan Review as specified in Section 6 of the Zoning Bylaw unless waived by the Planning Board

(5) Mandatory findings:

The Zoning Board of Appeals shall not issue a Special Permit for a marijuana establishment unless it finds that:

- a) The establishment is designed to minimize any adverse impacts on abutters and other parties in interest, as defined in MGL c. 40A, § 11.
- b) The establishment demonstrates that it will meet all the permitting requirements of all applicable agencies within the Commonwealth of Massachusetts and will comply with all applicable state laws and regulations; and
- c) The applicant has satisfied all of the conditions and requirements set forth herein.
- d) A special permit and/or site plan approval authorizing the location of a Marijuana Establishment under this bylaw shall be valid only for the licensed entity to which the special permit and/or site plan approval was issued, and only for the site at which the Marijuana Establishment has been authorized by special permit and/or site plan approval.

- e) No more than two (2) ~~retail m~~Marijuana ~~R~~etailers shall be allowed within the Town of Williamsburg.

H.F. Reporting Requirements

Permitted Marijuana Establishments and MTCs shall file an annual report with the Planning Board and the Board of Selectman no later than January 31st of each year, providing a copy of all current applicable state licenses for the facility and/or its owners. The Marijuana Establishment or MTC must certify that it is in compliance with all state and local regulations and bylaws currently in force. The Marijuana Establishment or MTC must identify any violations of state and local regulations and bylaws in the past year, and all measures it has taken to correct those violations and prevent recurrence.

~~The owner of a marijuana establishment shall submit an Annual Report to the Williamsburg Board of Selectmen no later than January 31st of each year, which certifies compliance with the requirements of this bylaw and M.G.L. Chapter 94G.~~

I.G. Abandonment or discontinuance of use.

A ~~marijuana~~ Marijuana establishment~~Establishment or MTC~~ shall be required to remove all material, plants equipment and other paraphernalia within six months of ceasing operations. ~~The project proponent of a Marijuana Establishment shall provide to the Town of Williamsburg a surety bond to cover the cost of such removal in the event the Town of Williamsburg becomes responsible for such removal. The amount of surety required shall be determined by the permitting authority.~~

All other applicable provisions of the Town of Williamsburg Zoning Bylaw shall also apply. If any section or portion of this Bylaw is ruled invalid by a court of competent jurisdiction, such ruling will not affect the validity of the remainder of this Bylaw.

SECTION 18 – DEFINITIONS

Independent Testing Laboratory: a laboratory that is licensed by the Massachusetts Cannabis Control Commission ("Commission") and is (i) accredited to the most current International Organization for Standardization 17025, by a third-party accrediting body that is signatory to the International Laboratory Accreditation Accrediting Cooperation mutual recognition arrangement, or that is otherwise approved by the Commission; (ii) independent financially from any medical marijuana treatment center or any licensee or marijuana establishment for which it conducts a test; and (iii) qualified to test cannabis or marijuana in compliance with regulations promulgated by the Commission.

Marijuana Cultivator: an entity licensed by the Massachusetts Cannabis Control Commission to cultivate, process, and package marijuana, and to transfer marijuana to other marijuana establishments but not to consumers.

Marijuana Establishment: As defined by the Massachusetts Cannabis Control Commission: a Marijuana Cultivator, Craft Marijuana Cooperative, Independent Testing Laboratory, Marijuana Research Facility, Standards Laboratory, Microbusiness, Transporter, Marijuana Delivery Operator, Marijuana Product Manufacturer, Marijuana Retailer, or any other type of licensed marijuana-related businesses, except including a Medical Marijuana Treatment Center, which is also referred to as a Registered Marijuana Dispensary under these Zoning Bylaws. For purposes of this Bylaw a Marijuana Establishment shall not include a Marijuana Social Consumption Establishment.

Marijuana Product Manufacturer: an entity licensed by the Massachusetts Cannabis Control Commission to obtain, manufacture, process, and package cannabis or marijuana products, and to transfer these products to other marijuana establishments, but not to consumers.

Marijuana Products: products that have been manufactured and that contain marijuana or an extract of marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils, and tinctures.

Marijuana Retailer: an entity licensed by the Massachusetts Cannabis Control Commission to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell, or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

Marijuana Transporter: an entity not otherwise licensed by the Massachusetts Cannabis Control Commission, that is licensed to purchase, obtain, and possess cannabis or marijuana products solely for the purpose of transporting, temporary storage, sale and distribution to Marijuana Establishments, but not to consumers.

Medical Marijuana Treatment Center/Registered Marijuana Dispensary: The site or sites where a not-for-profit entity, as defined under Marijuana Treatment Center in 105 CMR 725.000 of the Massachusetts Department of Public Health, as it may be revised, replaced or amended from time to time, cultivates, prepares or possesses medical marijuana and marijuana products, and where it dispenses medical marijuana and marijuana products to registered qualifying patients or their personal caregivers.

Resolution in Support of Changing the State Flag & Seal of Massachusetts

Whereas the history of the Commonwealth of Massachusetts is replete with instances of conflict between the European Colonists and the Native Nations of the region, who first extended the hand of friendship to the Colonists on their shores in 1620, and helped them to survive starvation during the settlers' first winters on their land;

Whereas leaders of the Native Nations for whom the State of Massachusetts is named were ambushed and killed by Myles Standish. First commander of the Plymouth Colony, in April 1623, barely two years after the Pilgrims arrived on their shores;

Whereas the Colonial broadsword brandished above the head of the Native man on the Massachusetts State Flag and Seal is modeled after Myles Standish's own broadsword, borrowed from the Pilgrim Hall in Plymouth by the illustrator Edmund Garrett in 1884;

Whereas the belt binding the Native's cloak on the Flag and Seal is modeled after a belt worn by Metacomet, known to the English as King Philip, who is among the Wampanoag leaders who resorted to a mutually destructive war in 1675-76 in defense of Native lands against Colonial encroachment;

Whereas the proportions of the body of the Native on the Flag and Seal were taken from a Native skeleton kept in Winthrop, the bow modeled after the bow of a Native man shot and killed by a colonist in Sudbury in 1665, and his facial features taken from a photograph of an Ojibwe chief from Great Falls, Montana, considered by the illustrator to be a "fine specimen of an Indian," though not from Massachusetts;

Whereas the history of relations between Massachusetts since Colonial times and Native Nations who continue to live within its borders includes the forced internment of thousands of so-called "praying Indians" on Deer Island, in Boston Harbor, where they died by the hundreds of exposure in 1675, the subsequent enslavement of Native people in Boston, Bermuda, and the Caribbean Islands, the offering of 40 pounds sterling as bounty for the scalps of Native men, women and children in Massachusetts, beginning in 1686, increased to 100 pounds sterling for the scalps of adult males in 1722, half that amount for Native women and children;

Whereas Native Nations within the boundaries of Massachusetts were considered wards of the state until the nonviolent action of the so-called Mashpee Rebellion of 1883 led to the granting of Native self-rule by the Massachusetts legislature in 1834, as if the sovereign right of Native self-government was the Massachusetts legislature's to confer;

Whereas Native Americans were prohibited from even stepping foot into Boston from 1675 until 2004, when that law was finally repealed;

Whereas the 400th anniversary of the landing of the Colonists at Plymouth Plantation, which gave rise to the long chain of genocidal wars and deliberate policies of cultural destruction against Native Nations of this continent, occurred in the year 2020, affording every citizen of the Commonwealth a chance to reflect upon this history and come to an appreciation of the need for better relations between the descendants of the Colonial immigrants and the Native Nations of the Commonwealth;

Whereas Native Americans have long suffered the many abuses of racism, the appropriation of their symbols for public schools and sports teams, the diminution and pollution of their ancestral lands and the encroachment of their cultural lifeways;

Whereas the land area now known as the Town of Williamsburg shares rich Native history with modern tribal Nations like the Mahican and the Abenaki, and tribal groups such as the Nonotuck, and Norwottuck, who frequented this area for thousands of years before the first settlers arrived;

Now, therefore, **BE IT RESOLVED** that the Town of Williamsburg hereby adopts this resolution in support of the work of the Special Commission Relative to the Seal and Motto of the Commonwealth, established by a Resolve of the General Court in 2021 and appointed by the Governor to **recommend changes to the current flag and seal of Massachusetts**, and in support of a new seal and motto for the Commonwealth that may better reflect our aspirations for harmonious and respectful relations between all people who now call Massachusetts home. The Town Clerk shall forward a copy of this resolution to Sen. Marc Pacheco and Rep. Antonio Cabral, co-chairs of the Joint Committee on State Administration, who serve as members of the Special Commission Relative to the Seal and Motto of the Commonwealth, and Sen. Adam Hinds and Rep. Natalie Blais, with the request that they continue their strong advocacy and support for the work of the aforementioned Special Commission.