Present: Barbara Bricker, Daria D'Arienzo, Linda Gibbon, Gerry Mann, Dianne Martin, Maureen O'Brien. Staff: Sherry Loomis, Tryna Hope. Senior Center Director Melissa Wilson. Quorum was met.

The meeting was called to order at 12:17 p.m.

Minutes: Motion to accept Minutes of the Meeting of October 17, 2021. (Seconded).

Director's Report (with Staff Input):

- The expanded December Living Well newsletter will contain the annual appeal for donations.
- The November Monthly Coffee Hour will be held on Thursday, Nov. 18th from 10-11.
- Funds to support the Coffee Hours will be requested from the Elder Trust.
- The Senior Center is looking to bring back congregate meals in January or February with COVID protocols: indoor and masked, with a maximum of 12-15 participants.
- Director Melissa Wilson met with Bev Bullock, Meekins Library Head Librarian, to share ideas about addressing the digital divide for seniors, for example having seniors mentoring other seniors who need help, or providing a drop in space. The Senior Center will create a survey to assess seniors' technology needs and training. They will be also distributed to Nash Hill Place units.
- Foot Care services, Take & Eat, dance, Tai Chi and cardio programs continue.

Staff Input:

- The Pen Pal Program with the sixth graders at the Anne T. Dunphy School has good participation of 15-17 volunteers. Students have filled out a self-profile and are being matched with seniors by Senior Center Staff.
- Being Mortal workshops are in progress with 25 people in attendance. Another group on a related topic with Peg Whelan, the current presenter, is under consideration.

Old Business:

- C.O.A. Bylaws: Maureen O'Brien contacted Nick Caccamo, Town Administrator to ask for a response about progress having Town Counsel advise on changing the Williamsburg Bylaws. He responded with questions from Town Counsel. The
C.O.A. Advisory Board would welcome a review of our "procedures and guidelines." The Town of Williamsburg Bylaws should be clarified to reflect the advisory role of the Board and shift of listed responsibilities under Mass General Laws, Chapter 40, Section 8B to the Senior Center.

**New Business:** Holiday Meals: Call the Senior Center for information on Thanksgiving meal delivery or call Manna Soup Kitchen at 413-695-3514.

**Next Meeting will be held on Weds. December 15, 2021** via Zoom.

**Motion to adjourn.** (Seconded). The meeting was adjourned at 12:52 p.m.