Owners Project Manager Steering Committee Meeting
Town of Williamsburg
Thursday, January 21, 2021 at 6 p.m.

AGENDA:
- Minutes from 01/07/2021 – vote
- Minutes from 01/13/2021 – vote
- Discuss schedule – Special Town Meeting and all-day vote – target for March? What do we know?
  - How fast can we move forward after vote – 2 weeks is optimistic
- Review / finalize outreach materials
  - Newsletter complete – add dates of meetings or phone #'s for one-on-one conversations?
    - Add dates of planned zoom meetings
    - Add Phone #'s or email to set-up one-on-one conversations
    - Add Web Address for video and other outreach links
    - Target mailing date
  - Report on one-page handouts and Posters for handing out and using at transfer station / special town meeting - these should highlight recommending scenario and cost, benefits, links to other information – dates for zoom meetings
  - Recorded Presentation – P3 to lead and work with Bob Labrie
    - Recorded presentation by P3 & JPF
    - Identify folks to get snippet videos from community members, officials, FD & PD members – *discussing support of site, recommendation of scenario, benefits to the program and response times.*
- Other
- Adjourn 7 p.m.