

Williamsburg Board of Library Trustees

Monday, November 20, 7:00 pm

Hawks-Hayden Community Room, Meekins Library, Williamsburg, MA

Agenda

1. Call to order
2. Minutes
 - a. Designate recorder: Charlotte Joan Todd Ken Kevin Anna
 - b. Review draft minutes of October 16 (Anna)
3. Director's report
 - a. Community connections
 - b. Staff updates
 - c. Programming
 - d. Technology updates
 - e. Maintenance and repair - building updates
 - f. School program updates
 - g. Director Continuing Education and activities
4. Friends news and updates
5. Financial reports
 - a. Review current budget reports
6. Old business
 - a. Policies
 - b. Haydenville Library physical condition
 - c. Meekins and Haydenville Library grounds
 - d. Community Outreach
 - e. Endowment fund
 - f. Designate board representative for next Friends meeting
7. New business
8. Review action items from last meeting
9. Next meeting date: Monday, December 18, 2023
10. Adjourn