

**Board of Trustees of the Williamsburg Libraries**

Monday, November 15 2021, 7:00 pm

By Zoom teleconferencing

**Agenda**

Open to the public; access information at bottom

1. Call to order
2. Minutes
  - a. Designate recorder: Charlotte Pat Joan Ken Rob \_Fred
  - b. Review draft minutes of October 18 meeting (Pat)
3. Director's report
  - a. Covid-19 restrictions
  - b. Community connections
  - c. Senior services
  - d. Staff updates
  - e. Library programming
  - f. Technology updates
  - g. School program updates
  - h. Friends news and updates
  - i. Maintenance and repair updates
  - j. Other library news
4. Financial reports
  - a. Annual fund status (goal \$18,500)
  - b. Review current budget reports
5. Old business
  - a. New walkway
  - b. Annual campaign
    1. FY 23 letter
    2. Notes for larger donations (Charlotte)
    3. DonorSearch
  - c. Long-range strategic plan update
  - d. Financial Timeline (Fred)
  - e. Haydenville Library physical condition
  - f. Staff pay equity project
  - g. Designate board representative for next Friends meeting
6. New business
  - a. Hotspot Lending Policy
7. Review action items from last meeting
8. Next meeting date: Monday, December 20
9. Adjourn

Topic: Williamsburg Board of Library Trustees

Time: Nov 15, 2021 07:00 PM Eastern Time (US and Canada)

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