

Board of Trustees of the Williamsburg Libraries

Monday, August 21, 7:00 pm

Hawks-Hayden Community Room, Meekins Library, Williamsburg, MA

Agenda

1. Call to order
2. Minutes
 - a. Designate recorder: Charlotte Joan Todd Ken Anna Kevin
 - b. Review draft minutes of July 17 (Joan), July 28 (Charlotte)
3. Director's report
 - a. Community connections
 - b. Staff updates
 - c. Programming
 - d. Technology updates
 - e. Maintenance and repair - building updates
 - f. School program updates
 - g. Director Continuing Education and activities
4. Friends news and updates
5. Financial reports
 - a. Review current budget reports
 - b. Annual fund status
6. Old business
 - a. Annual campaign
 - b. Policies
 - c. Haydenville Library physical condition
 - d. Meekins and Haydenville Library grounds
 - e. FY 24 budget
 - f. Community Outreach
 - g. Designate board representative for next Friends meeting
7. New business
8. Review action items from last meeting
9. Next meeting date: Monday, September 18, 2023
10. Adjourn