

**Board of Trustees of the Williamsburg Libraries**  
Tuesday, 19 September 2017, 7:00 pm  
Hawks-Hayden Community Room, Meekins Library, Williamsburg, MA

**Agenda**

1. Call to order
2. Minutes
  - a. Designate recorder: Cynthia Joan Jon Charlotte Rob
  - b. Review draft minutes of July 17 meeting (Charlotte)
3. Director's report (Katie)
  - a. School library program update
  - b. Friends news and updates
  - c. Mass Historical Commission final report update
  - d. Karen Jackson presentation
  - e. Other library news
4. Financial reports
  - a. Annual fund update (Katie)
  - b. Overall budget (Katie)
  - c. Tax preparation update (Cynthia)
  - d. Income plan (Cynthia)
  - e. Technology replacement plan (Cynthia)
5. Old business
  - a. Meekins steps repair update (Jon)
  - b. Meekins insulation project update (Jon)
  - c. Haydenville repair project update (Jon)
  - d. School committee coordination update (Pat)
  - e. Greta Carey exhibit and sale update (Pat)
6. New business
  - a. Review landscape plan for Meekins grounds
  - b. Review items for town newsletter (Pat, Katie)
  - c. Conflict with special town meeting October 16
7. Next meeting date (TBD)
8. Adjourn