

**Williamsburg Board of Selectmen**  
**141 Main Street, Room 201**  
**Thursday, August 16, 2018, 6:00 p.m.**  
**Agenda**

6:00 Call to Order

All times are approximate  
and items may move

**Public and Public Officials**

1. Adjust agenda 6:00
2. Members of public 6:00
3. Licenses – public hearing – transfer from Beaver Club Inc. to Dot’s Golf LLC – all alcohol restaurant license – possible vote to approve transfer (6:00) 6:00
4. Library – Katie Krol – budget for Kmit programming librarian – possible vote to increase budget 6:15
5. Senior Center Director candidate – Jennifer Hoffman – meet, possible vote to offer or to appoint 6:25

**New Business**

6. Licenses – possible votes to approve licenses 6:35
  - a. Common victualler – Dot’s Golf
  - b. One-day Special Liquor License – American Legion
  - c. Live entertainment – American Legion, Brewmaster’s Tavern (2), Beaver Club
7. Veterans’ Service Inter-Municipal Agreement – annual contract – possible vote to sign 6:45
8. Department of Energy Resources Green Communities grant for LED lighting – \$28,149 (streetlight conversion \$5000, Town Offices \$23,149) – possible vote to sign contract 6:50
9. Mill River Greenway grant – Recreational Trails Program (DCR Recreational Facilities Planning) – \$100,000 – possible vote to sign state contract 6:55
10. Chapter 90 Project Request – Chesterfield, Conway, Hemenway Roads, crack seal, \$30,000 – possible vote to approve and sign project request 7:00
11. Complete Streets reimbursement request – \$30,901.81 – possible vote to approve 7:05
12. Payroll wage rate – increase for Dan Banister – possible vote to approve new rate 7:10
13. Appointments – 7:15
  - a. Resignation – Police Officer Charles Valencik – possible vote to accept resignation
  - b. Agricultural Commission – Lynne LaBonte-Ndiaye – possible vote to appoint as alternate, term to 2019
14. Follow-up from Congressman Richard Neal’s visit 7:20
15. Town-wide calls and town signs 7:30
16. Role and purpose of department liaisons 7:35
17. Employee review process – when to discuss 7:50
18. Town Administrator’s report 7:55
  - a. Firefighters legislation
  - b. Haydenville Cemetery update

- c. Audit quote
- d. Helen E. James fire alarm inspection and fire extinguisher
- e. Panhandling
- f. New FRCOG accountant
- g. Complete Streets prioritization plan
- h. Sidewalks
- i. Surplus truck
- j. Old Town Hall work
- k. Sen. Hinds office hours
- l. Trucking activity on Old Goshen Road
- m. HCG letter on working together
- n. Small Town Housing grant opportunity
- o. Assistance to Firefighters Grant for air packs
- p. Valley View Farm transportation complaint
- q. Town Flag
- r. PVPC personnel change
- 19. Administrative Assistant's report 8:30
  - a. Increase in Senior Volunteer Tax Relief (tax work-off) Program preference amount to \$30,838
- 20. Correspondence 8:35
- 21. Minutes – 7/19 – possible vote to approve 8:35
- 22. Any other business 8:40
- 23. Warrant 8:40
- 24. Adjourn 9:00

### Correspondence

- Baystate Roads (UMass Transportation Center) recognition of Bill Turn as Master Roads Scholar
- HCG membership letter, dues reduced to \$1
- Green Communities grant program certificate for \$28,149 (on credenza)
- Hoyle Tanner, Mountain Street preliminary design documents
- MassDOT bridge inspection reports Ashfield Road / Bradford Brook; Bridge Street / Mill River; South Main Street / Mill River; South Main Street / Mill River
- Copy of letter from DEP to Brewmasters about fuel oil leak
- Copy of letter from DEP to National Grid about transformer oil release
- Dept. of Housing & Community Development letter about Housing Choice Small Town Capital Grant Program
- MassDOT permit to replace crosswalk flashing beacons
- Comcast programming changes
- Letter from National Alliance on Mental Illness (NAMI) Western Mass. Asking to share knowledge about helping people with mental illness
- Cherry sheet estimates
- Rural Commonwealth schedule of Small Town Summit events in various towns (Peru, Belchertown, Gill, Heath)
- Rural Commonwealth has asked to hold Small Town Summit in Williamsburg March 7, 2019 for Select Boards and Finance Committees (90 minutes)
- PVPC Pioneer Valley Progress Report
- DOER Clean Energy Update

- DLS Alerts on CPA state matching funds

**Financial position:**

- Free cash, current, as of 6/6/18 (after Annual Town Meeting): \$360,642
- Stabilization Fund, current, as of 6/4/18, from Treasurer: \$1,428, 897