

**Williamsburg Board of Selectmen**  
**141 Main Street, Room 202 (Planning Board Room) – In Person**  
**Thursday, June 15, 2023, 1:00 p.m.**

**Open to the public**

1:00 Call to Order

All times are approximate  
and items may move

**Public and Public Officials**

- |                                                    |      |
|----------------------------------------------------|------|
| 1. Members of public                               | 1:00 |
| 2. Police Chief – Denise Wickland – regular report | 1:00 |

**New Business**

- |                                                                                                |      |
|------------------------------------------------------------------------------------------------|------|
| 3. Appointments and reappointments – see list – possible votes to appoint and reappoint        | 1:20 |
| 4. Live entertainment – Burgy Brews – possible vote to approve                                 | 1:35 |
| 5. Postage meter lease agreement – possible vote to sign                                       | 1:40 |
| a. Surplus – old sealing machine                                                               |      |
| 6. PVPC Green Communities and Energy Assistance MOU – possible vote to authorize chair to sign | 1:45 |
| 7. Annual Town Meeting – review and debrief                                                    | 1:55 |
| 8. Meetings with department heads FY24 – review                                                | 2:15 |
| 9. Town Common – discussion                                                                    | 2:20 |

**Break (or earlier)**

- |                                                                                 |      |
|---------------------------------------------------------------------------------|------|
| 10. Town Administrator’s report                                                 | 2:40 |
| a. Public safety complex                                                        |      |
| b. MVP monthly report                                                           |      |
| c. Town server relocation                                                       |      |
| d. MassDOT Forrrwd program update                                               |      |
| e. MassTrails FY23 grant                                                        |      |
| f. IT service                                                                   |      |
| g. Other                                                                        |      |
| 11. Correspondence                                                              | 2:55 |
| 12. Minutes – 5/25, 6/1, 6/5 before TM, 6/8 – possible votes to approve minutes | 2:55 |
| 13. Any other business                                                          | 3:00 |
| 14. Warrant                                                                     | 3:00 |
| 15. Adjourn                                                                     | 3:00 |

**Correspondence**

- KP Law Supreme Court decision on tax title, town can’t keep excess
- MassDOT approved bridge replacement

**Appointments – June 15, 2023**

Note 1: For routine appointments (Part I), can be combined into one motion, not need to say each name; ditto for routine reappointments (Part 2).

Note 2: It is recommended that one person make all motions in parts I and II.

Note 3: Some items may go over the page break.

Note 4: Items in bold are for action. Items in italics are for general information and may be ignored.

## I. New appointments

<u>Position</u>	<u>Appoint new</u>	<u>Comments</u>
Open Space	Rusty Korotev	Committee recommends
COA, Associate	Toni Boughton	Senior Center Director approves
Field Driver team	Mike Hebert	Was on before, wants to rejoin
Surveyor Wood Lumber	Alan Everett	On Agricultural, also doing Measurer of Soil & Gravel

## Resigning

<u>Position</u>	<u>Person</u>
ZBA	Mickey Gallagher

## People not renewing

<u>Position</u>	<u>Person</u>	<u>Comments</u>
Capital Planning	Robert Cayo	Term expire; committee dysfunctional
Conservation	Marcianna Caplis	Health issues
Constable	John Svoboda	Often out of town
Open Space	Kenley Clark	Not renew
Planning Board	Amy Bisbee	Joining Finance
Police Officer	Michael Lemoine	Resigned
Police Officer	Danielle Wright	Term expire
Police & Fire Chaplain	Worth Noyes	Retired
Surveyor Wood Lumber	Alden Bacon	
Technology	Rich French	Work conflicts
Veterans	Dan Nye	On already ex officio

## II. Routine reappointments

<u>Position</u>	<u>Reappoint</u>
<i>Accountant</i>	
<b>Admin. Asst.</b>	<b>Eleanor Warnock 1 yr 2024</b>
<b>Agricultural Commission (5)</b>	<b>Alan Everett 3 yr 2026</b> <b>David Nehring 3 yr 2026</b> <b>Andy Erwin, Alternate, 1 yr 2024</b> <b>Ann Loomis, Alternate, 1 yr 2024</b>
<b>ADA Coordinator</b>	<b>Nick Caccamo 1 yr 2024</b>
<b>Animal Control Officer</b>	<b>Shayla Howe 1 yr 2024</b>
<i>Animal Inspector</i>	<i>Don Lawton</i>
<i>Assessors' Clerk</i>	<i>Robin Everett</i>
<b>Building Inspector</b>	<b>Jonathan Flagg 1 yr 2024</b>
<b>Building Supervisor</b>	<b>Richard Bart 1 yr 2024</b>
<i>Capital Planning (3+2+1)</i>	
<i>Collector</i>	

<i>Conservation (5)</i>	
<i>Constables (4)</i>	
<b>Council on Aging Advisory Board (5)</b>	<b>Dianne Martin 3 yr 2026 Mary Bisbee, Assoc 1 yr 2024 Gerry Mann, Assoc 1 yr 2024</b>
<b>COA/ Senior Center Staff</b>	<b>Melissa Wilson, Dir 1 yr 2024 Sharon Loomis, Admin. Asst. 1 yr 2024 Tamar Smith, Meal Site Coord 1 yr 2024 Carol Hendricks, Outreach Coord 1 yr 2024 Joy Moore, Office Assistant 1 yr 2024</b>
<b>Cultural Council (5)</b>	<b>Lauri Munroe-Hultman 3 yr 2026</b>
<b>Emergency Management Director</b>	<b>Jason Connell Asst 1 yr 2024</b>
<b>Energy Committee (5)</b>	<b>Neal Anderson 1 yr 2024 Richard Guzowski 1 yr 2024 Mimi Kaplan 1 yr 2024 Adin Maynard 1 yr 2024 Jim Piermarini 1 yr 2024 Jonathan Gregory Alternate 1 yr 2024</b>
<i>Environmental Certifying Officer</i>	
<b>Field Driver Coordinator</b>	<b>Robin Merritt, 1 yr 2024 Diane Merritt, 1 yr 2024</b>
<b>Field Driver Team</b>	<b>Kathy Emerson 1 yr 2024 Alan Everett 1 yr 2024 Sue Fortgang 1 yr 2024 Sue Froehlich 1 yr 2024 David Nehring 1 yr 2024 Carl Schlerman 1 yr 2024</b>
<b>Fire Chief/ Forest Fire Warden</b>	<b>Jason Connell 1 yr 2024</b>
<i>Firefighters</i>	
<b>Gas Inspector</b>	<b>Don Lawton 1 yr 2024</b>
<i>Highland Ambulance Board of Directors</i>	
<b>Hilltown Resource Management Coop</b>	<b>Gordon Rusty Luce 1 yr 2024 Melinda McCall 1 yr 2024</b>
<b>Historical Commission (5)</b>	<b>Steven Herzberg 3 yr 2026 Ed O'Neil 3 yr 2026</b>
<b>Measurer Gravel Soil Manure</b>	<b>Alan Everett 1 yr 2024</b>
<b>Mill River Greenway Committee (11)</b>	<b>Jennifer Black 1 yr 2024 Eric Bloomquist 1 yr 2024 Francie Borden 1 yr 2024 (switch from alternate) John Connolly 1 yr 2024 Nick Dines 1 yr 2024 John Hoogstraten 1 yr 2024 Jim Hyslip 1 yr 2024</b>

	<b>Gaby Immerman 1 yr 2024</b> <b>Jody Nishman 1 yr 2024</b> <b>Joseph Rogers 1 yr 2024</b> <b>David Weber 1 yr 2024</b> <b>Rachel Koh, Alt 1 yr 2024</b> (switch from full member)
<b>Open Space and Recreation Comm. (7)</b>	<b>Eric Bloomquist 1 yr 2024</b> <b>Sally Loomis 1 yr 2024</b> <b>Melinda McCall 1 yr 2024</b> <b>Markelle Smith 1 yr 2024</b>
<b>Parking Clerk</b>	<b>Nick Caccamo 1 yr 2024</b>
<b>Pioneer Valley Planning Commission Alternate commissioner</b>	<b>Holly Hendricks 1 yr 2024</b>
<b>Pioneer Valley Region Joint Transp Commis</b>	<b>Nick Dines, Alternate 1 yr 2024</b>
<b>Planning Board (7)</b>	<b>Eric Schmitt 5 yr 2028</b>
<b>Plumbing Inspector</b>	<b>Don Lawton 1 yr 2024</b>
<i>Police &amp; Fire Chaplain</i>	
<b>Police Chief</b>	<b>Denise Wickland 1 yr 2024</b>
<b>Police Officers</b>	<b>Jason Soukup, Sgt 1 yr 2024</b> <b>Peter Fisher 1 yr 2024</b> <b>Bryan Luszczki 1 yr 2024</b> <b>Robert Reinke 1 yr 2024</b> <b>Aimee Wallace 1 yr 2024</b> (note: full time)
<b>Procurement Officer</b>	<b>Nick Caccamo 1 yr 2023</b>
<b>Registrar of Voters</b>	<b>Marjorie Dunphy 3 yr 2026</b>
<i>Surveyor Wood/ Lumber</i>	
<i>Tax Title Custodian</i>	
<b>Technology Committee (3)</b>	<b>Collin Black 1 yr 2024</b> <b>David Martin 1 yr 2024</b>
<i>Town Administrator</i>	
<i>Treasurer</i>	
<b>Tree Warden / Gypsy Moth Superintendent</b>	<b>Thomas Por 1 yr 2024</b>
<i>Veterans' Agent</i>	
<b>Veterans' Memorial Committee (3)</b>	<b>Roy Beals 1 yr 2024</b>
<b>Wiring Inspector/ Electrical Inspector</b>	<b>Roger Malo 1 yr 2024</b>
<b>Woodland Trails Committee (9)</b>	<b>Gwen Blodgett 1 yr 2024</b> <b>John Hoogstraten 1 yr 2024</b> <b>Paul Jahnige 1 yr 2024</b> <b>Eileen Keegan 1 yr 2024</b> <b>Dinah Mack 1 yr 2024</b> <b>Kevin McAllister 1 yr 2024</b> <b>Diane Merritt 1 yr 2024</b> <b>David Weber 1 yr 2024</b> <b>Sarah Welch 1 yr 2024</b>
<b>Zoning Board of</b>	<b>Gerald Mann 3 yr 2026</b>

<b>Appeals (3)</b>	
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### III. Needing Special Attention

Note: Separate motions are helpful.

<u>Position</u>	<u>Reappoint</u>	<u>Comments</u>
<b>Emergency Management Director</b>	<b>Denise Banister 1 yr 2024</b>	
<b>Highway Superintendent, Pioneer Valley Region Joint Transp Commis, Trench Permit Granting Authority</b>	<b>Dan Banister 1 yr 2024</b>	
<b>Pioneer Valley Transit Authority Representative</b>	<b>J.M. Sorrell 1 yr 2024</b>	Chair of Board of Selectmen appoints designee, no Board vote needed
<b>Asst Town Treasurer</b>	<b>Karen Karowski</b>	Concur with Treasurer's appointment of Asst Treas.

### IV. Vacancy Summary

- Agricultural Commission (alternate, 1 year)
- Capital Planning (3 years)
- Conservation (3 years)
- COA Advisory Board (1 associate, 1 year)
- Open Space (3 vacancies, 1 year)
- Planning Board (5 years)
- Police & Fire Chaplain (1 year)
- Technology (1 year)
- Veterans Memorial
- Zoning Board of Appeals (3 years, 2 alternates 1 year)
- Collector and Treasurer have not yet been appointed