

**Williamsburg Board of Selectmen**  
**141 Main Street, Room 201**  
**Thursday, March 12, 2020, 6:00 p.m.**  
**Agenda – Revised\***

6:00 Call to Order

All times are approximate  
and items may move

**Public and Public Officials**

- |  |      |
|--|------|
| 1. Members of public   | 6:00 |
| 2. Town Collector – Bonnie Roberge – regular report and budget           | 6:00 |
| 3. Building Supervisor – Dan Hathaway – Meekins roof, Dunphy school trim | 6:20 |
| 4. Highway Superintendent – Dan Banister – personnel                     | 6:30 |

**New Business**

- |  |      |
|--|------|
| 5. Town government operations and Coronavirus – Policy for employees, building cleaning, potential building lockdown   | 6:40 |
| 6. Heating oil –   | 6:55 |
| a. Contract – Roberts Energy, LLC – possible vote to sign contract   |      |
| b. Notice of Buy Order, and Authorization and Designation as Agent – possible vote to sign   |      |
| 7. Appointments –  | 7:00 |
| a. COA Advisory Board – Nancy Winninger and Dean Acheson – possible vote to change Nancy from full member to Associate member and possible vote to change Dean from Associate to full member |      |
| b. Animal Inspector – Don Lawton – possible vote to reappoint, term May 1, 2020, to April 30, 2021   |      |
| 8. Licenses – Live entertainment – American Legion – possible vote to approve  | 7:05 |
| 9. Public Safety Complex –   | 7:10 |
| a. P3 contract amendment – possible vote to approve and sign   |      |
| b. RFQ for architect – review, possible vote to approve  |      |
| 10. Conservation Commission draft bylaw – first review   | 7:25 |
| 11. Fire Department retirement   | 7:35 |
| 12. Police Chief salary – discussion   | 7:40 |
| 13. Budgets  | 7:55 |
| 14. Capital item requests  | 8:10 |
| 15. Town Administrator’s report  | 8:20 |
| a. Upcoming meetings   |      |
| b. Shed at Highway for Woodland Trails equipment   |      |
| c. Haydenville Fire Department vehicle apron   |      |
| d. Timber cutting from Lincoln Fish  |      |
| 16. Annual report dedication   | 8:30 |
| 17. Correspondence   | 8:35 |
| 18. Minutes – 2/27 – possible vote to approve minutes  | 8:35 |

19. Any other business	8:40
20. Warrant	8:40
21. Adjourn	9:00

**Correspondence**

- MassDOT Chapter 90 for FY20 is \$188,610
- KP Law tax title correspondence
- Comcast programming