

Owners Project Manager Steering Committee Meeting
Thursday, February 8, 2018 at 6:00 p.m.
Williamsburg Town Offices – Board of Selectmen’s Office

Agenda:

Committee Re-Introductions

Agenda Review

Approval of Minutes from January 18, 2018

Brief Review of Related Past Committee Efforts & Reports

- Facilities Master Plan Committee – recommendations for approach to decision making , to make resolution of fire / police facilities priority, to retain James for future use while taking into consideration town village visioning;
- Public Safety Complex Committee – looked at a variety of site, outcome and recommendation was James site based on review and consideration of location, ownership and flood plain issues;
- Building Repurposing Committee – Collier’s Report on condition of Helen E. James, Committee recommended the at the James be used for market rate or elderly subsidized housing.
- Study to Inform Reuse of Town Owned Properties in Williamsburg Village Centers – recommendations and options for economic growth for Williamsburg including looking at zoning to make available more options for revitalization of downtown areas. Summary of findings detail potentially surplus properties (value for sale) and market assessments for various commercial type businesses, traditional office / coworking space, housing and others.
- Williamsburg Town Facilities and Services survey – survey results which detail responses to questions about: two villages divided, tax increases – public infrastructure, a public safety complex, and healthy and active living;
- 2010 Town Building Needs Report – conditions and details of all town-owned buildings with a brief recommendation of reuses.

Discussion of Scope & Approach Going Forward

- Identify steps and topics that need to be explored
- Identify steps needed to get to drafting RFP
- Public Safety Complex specifics
 - Site location for public safety complex – brief overview of what was looked at
 - Elevation and topography maps
- Type of Construction
 - Modular, design-build, pre-engineered building, etc. how that effects cost and location.
- James School Reuse
 - Rehabilitation – in phases?
 - What the building inspector will allow. Phase work to completion. Potential building code hurdles along the way.
- Budget

Public Comment Period

Identification of Items for Following Meeting