

## **Williamsburg Senior Center Advisory Board**

**Minutes of the Meeting:** November 18, 2020. The meeting was held on Zoom.

**Present:** Jacqueline Dufresne, Dean Acheson, Gerry Mann, Daria D'Arienzo, Maureen O'Brien; **Staff:** Tryna Hope, Tamar Smith, Sherry Loomis; **Senior Center Director** Melissa Wilson. **Guests:** Barbara Bricker, Dianne Martin, Linda Gibbon. Quorum was met.

**The meeting was called to order at 12:25 p.m.**

### **Minutes:**

Minutes of the Meeting of October 21, 2020 were accepted.

Minutes of the Meeting of August 19, 2020 were reviewed and accepted as posted.

There were brief introductions of guests who had expressed an interest in joining the C.O.A. Advisory Board: Barbara Bricker, Dianne Martin, Linda Gibbon.

### **Director's Report:**

- **Thanksgiving meal:** The Senior Center has advertised that Manna Meals is offering a Thanksgiving dinner, pickup or delivery, on Thursday, Nov. 26th. There will be no regular Thursday meal available.
- **Newsletter** is expected on December 1st.
- **Sand Program:** A bucket of sand for winter safety was delivered to 30 elders on request by a combination of sheriffs, TRIAD members, and others. Thanks to the volunteers who made this possible on November 16th.
- **Care Package:** plans are being made to provide a combination package of food and fun items in January, and to target the oldest seniors.
- **SHINE program:** It's currently open enrollment for SHINE.

### **Staff Input:**

- **The SHINE Program** was explained to the month's guests. Tryna is working with Deb Hollingworth, who has had extensive training, to help local seniors navigate available services like Medicare and Medicaid, by appointment.
- **Tamar Smith was welcomed** as Nutrition Programs Coordinator, and she outlined her duties. She is responsible for the delivery of congregate meals, the Brown Bag program, and the yearly senior Farmshare program.
- Sherry Loomis, Senior Center Administrative Assistant, sent out the December 1 "Living Well" newsletter to 1200 seniors this month, trying to encourage more sign ups. Melissa offered praise for Sherry's hard work, as the content of the newsletter also doubled in December.
- One important item in the newsletter regards fundraising.

### **Old Business**

- Continued discussion of the need to help seniors upgrade their technical skills. Tryna reports an evident need to help instruct seniors about using Zoom for communication.
- Some doctor appointments are conducted on the Internet or by smartphone because of the pandemic. Some classes are available only via the Internet.
- The Senior Center has purchased two IPADs through the CARES Act to assist Seniors in becoming more comfortable with technology use, and will continue to look at more ways to do this.
- Maureen suggests she contact Meekins Director Bev Bullock, who is writing a grant focused on community engagement.
- Brian Gilman, technology teacher at Anne T. Dunphy School, might be helpful with clear, simple instructions. He can be reached at [bgilman@gmail.com](mailto:bgilman@gmail.com).
- [Teamviewer.com](https://www.teamviewer.com) is a program that allows someone to take over your computer remotely, with permission.
- Barbara Bricker asks how ideas like these are actualized.
- Tryna offers to coordinate a group.

### **New Business:**

Guests introduced themselves and their potential interest in joining the C.O.A. Advisory Board: Dianne Martin, Barbara Bricker. We also welcomed Linda Gibbon via Zoom chat.

Medical drivers are not available because of COVID, but PVRTA has a "Dial -A-Ride" program, which is still available.

Jacqueline has resigned her position as Chair. December 2020 will be her last meeting.

Daria offers thanks to the guests for their interest, to the Director and Staff for their brave work during the pandemic.

**Motion to adjourn** was made and seconded. **Meeting was adjourned at 1:18 p.m.**

**Next C.O.A. Board meeting** will be held on Wednesday, December 16, 2020, via Zoom at 12:15p.m.