



Williamsburg Planning Board

141 Main Street, P.O. Box 447

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Minutes
for meeting on
February 1, 2016
Approved

Members:	present	not present
Jim Locke	x	
Steve Snow	x	
Bob Barker	x	
Steve Smith	x	
Charles Dudek		x
Steve Romanowski		x
Kathy McKeown	x	
Others present:		

Chairman Jim Locke called the meeting to order at 7:07PM.

1. Kathy McKeown shared some research she had done on adding a definition for *restaurant* to the Zoning Bylaw since it was in the Use Table but not defined.
2. The Board discussed a noise bylaw. Bob Barker referred to an example from Westfield. It was discussed whether noise should be covered in the Zoning Bylaw, in which case it would be enforced by the Building Inspector, or if it should be a part of the Town's General Bylaws, which would be enforced by the Police Department. Barker offered to write a new draft of the bylaw for further consideration by the Board.
3. Locke suggested that the Board needs to clean and organize the flat files and remaining items in a former Planning Board closet in the Town Offices. McKeown offered to go through the flat files and index them.
4. The Board reviewed minutes from the meeting on January 19. Barker moved to accept the minutes as written and McKeown seconded. It was suggested that the Board's minutes stop using honorifics such as "Mr.," "Mrs.," and "Ms." in future meeting minutes and all agreed. Barker's motion passed by unanimous vote.
5. The Board selected Monday Feb. 22 for its next meeting, skipping Feb. 15 due to the Presidents Day holiday. It was suggested that the next meeting after that would be March 14.
6. The meeting adjourned at 8:30PM.

Respectfully submitted,
Steve Smith