



Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Phone: (413) 268-8400

Fax: (413) 268-8409

Minutes for meeting on **November 7, 2022**

| Member | Present | Not Present | Member | Present | Not Present |
|-------------------------|---------|-------------|--------------|---------|-------------|
| Tariq Abu-Jaber | X | | Jean O'Neil | X | |
| Amy Bisbee | X | | Eric Schmitt | X | |
| Chris Flory | X | | Steve Smith | X | |
| Holly Hendricks | X | | | | |
| Other attendees: | | | | | |

At 7:05 pm Chair Smith called the meeting to order.

1. Vote on prior minutes

| Meeting Date | Comments | Motion to Accept | Motion to Accept as Amended | Second | Vote Yea - Nay |
|--------------|-----------------|------------------|-----------------------------|-----------|----------------|
| 10/24/2022 | Meeting minutes | | Bisbee | Abu-Jaber | 7-0 |

2. Committee Liaison and other Reports. Hendricks notes that the next Open Space Committee is November 15th.

Chair Smith noted that based on meeting minutes, the Board of Selectmen discussed the ARPA funding, and began to approve some projects; the Planning Board request may not yet have been discussed.

Abu-Jaber attended the CPTC Fall Workshop on master planning, and noted that the session was informative. O'Neil also attended, and noted that buy-in from the Board of Selectmen and committee chairs is essential. The board discussed the value of creating a **short** master plan. O'Neil proposed creating a bibliography of documents which may be used as sources for the master plan. Schmitt to draft this bibliography.



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Zoning Bylaw changes - AG Review status. Town clerk Lessard checked with the state and they reported having misplaced the bylaw updates, and therefore have not yet begun to review them.

3. Old Business, master plan discussion. Chair Smith shared the Community Development Plan 2004, which was supported by the PVPC. O'Neil shared preliminary data from the economic survey.

Chair Smith shared some takeaways from an initial discussion with Ken Comia and Catherine Ratte from PVPC. Ken Comia is expected to attend the planning board meeting on November 21st. The board brainstormed and discussed master planning questions and topics for this meeting, including the overall plan process and timeline, survey and visioning steps, and funding options (eg DLTA).

The next meetings are planned for 11/21, 12/5 and 12/19.

The meeting adjourned at 8:24.

Respectfully submitted,

Eric Schmitt