



Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Phone: (413) 268-8400

Fax: (413) 268-8409

Minutes for meeting on **January 4, 2022**

Member	Present	Not Present	Member	Present	Not Present
Tariq Abu-Jaber	X		Jean O'Neil	X	
Amy Bisbee	X		Eric Schmitt	X [R]	
Chris Flory	X		Steve Smith	X	
Holly Hendricks	X				

[R] = remote attendee

Zoning Board of Appeals: Paul Kennedy (chair), Gerald Mann [R], Michelle Gallagher [R]

Other attendees: Brenda Lessard (town clerk), Dave Mathers (select board chair), William Sayre (select board) [R], Jeff Squires (Berkshire Design) [R], Robert Todisco (P3, owners' project manager), Osa Flory [R], Mary Dudek, Charles Dudek, Dick Guzowski, Virginia Warren [R], Melinda McCall [R], Ivana Liebert [R]

Attendees who are members of the Public Safety Complex Building Committee:

Dave Mathers (chair), Jean O'Neil, Amy Bisbee, Mary Dudek

Public Hearing for Public Safety Complex

At 6:01pm, the meeting was called to order by the chairs of the Planning Board and Zoning Board of Appeals.

Planning Board Chair Smith made introductory comments, including the meeting objectives, the role of the Planning Board and Zoning Board of Appeals, site plan review criteria, and the limits (boundaries) of the view process.



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OBJECTIVES FOR TONIGHT'S HEARING

- Special Permits are granted by the Zoning Board of Appeals
- Some projects call for a Site Plan Review as a part of the Special Permit application process.
- The Planning Board does the Site Plan Review and provides a finding and recommendation to the Z. B.A.



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SITE PLAN REVIEW CRITERIA

The design should:

- Reasonably protect visual and environmental qualities and property values of the Town,
- Assure safe vehicular access
- Assure safe pedestrian movement
- Provide for adequate drainage of surface water.

THINGS WE ARE NOT HERE TO ADDRESS

- The interior design of the building
- Particulars of design of the exterior of the building, except in the context of fitting in overall to the nearby existing uses
- The suitability of particular design elements for any particular use. For example, "Will the 2023 Model XB-9 fire truck fit in the driveway?"



Concerns about these topics should be addressed to the Public Safety Complex Building Committee, Dave Mathers, Chair.



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Chair Smith noted the Planning Board may discuss a finding on the Public Safety Complex site plan review at its next meeting, scheduled for Monday January 10th

Rob Todisco, owners project manager at P3, spoke next to present the background and plan. Rob covered the site and building's design goals and intent, a floor plan, and visual renderings.

A question was asked about whether the site is in a historic district. The consensus response was that there was no historical designation present which would impact the plans.

Jeff Squires (Berkshire Design) presented plans and presentation of further information about the site and building





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A question was asked about driveway width and the potential problem of disabled vehicles. A short discussion concluded with the perspective that this would not be a concern.

A question was asked about the setback of plantings from the road, with the response that this is planned to be the same as it is now.

A question was asked about the status of Conservation Commission dialogue; respondents noted the next meeting is scheduled for the coming Thursday.

A question was asked about an existing tree, which overlaps a drainage basin on the plan; respondents noted this tree is expected to be removed during construction.

The joint meeting was adjourned.



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Respectfully submitted,

Eric Schmitt