



Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Phone: (413) 268-8400

Fax: (413) 268-8409

Minutes for meeting on **November 15, 2021**

Member	Present	Not Present	Member	Present	Not Present
Tariq Abu-Jaber	X		Jean O'Neil	X	
Amy Bisbee	X		Eric Schmitt	X	
Chris Flory	X		Steve Smith	X	
Holly Hendricks	X				
Other attendees: Bill Sayre (Public Safety Committee, Select Board, Paul Kennedy (ZBA Chair)					

At 7:02 pm Chair Smith called the meeting to order.

1. Zoning bylaw questions and Public Safety Complex site plan review discussion with Paul Kennedy, ZBA Chair. Touched on ambiguity in zoning bylaw use table interpretation, for example indoor container gardening. All agreed that greater collaboration between the ZBA and planning board is a worthy pursuit. Confirmed that Bisbee will be planning board liaison to ZBA.
2. Site Plan Review application received for Public Safety Complex (16 Main Street). Discussion of the timelines for special permits, site plan reviews and process in general. ZBA chair Kennedy makes the point that the zoning bylaw could be clarified to help manage timelines and applicant expectations. Specific to the Public Safety Complex, it appears that the required Special Permit Application (which should be filed at the same time as the Site Plan Review) was not filed. Planning Board expects a revised application to be filed shortly. Select board expected to discuss this week. The next Public Safety Complex is scheduled for December 1. All parties agree to proceed as quickly as possible.
3. Review of prior meeting minutes, and vote to accept



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Meeting Date	Comments	Motion to Accept	Motion to Accept as Amended	Second	Vote Yea - Nay
11/1/21		Bisbee		O'Neil	7-0

4. Chair Smith to meet with Selectboard this week, expects to discuss marijuana establishments bylaws, and mention Economic Development Grant.
5. Ongoing Review of Current Zoning Bylaw: Section 9: Setback, Frontage, Multifamily - Bisbee. Re: 9.0, 200 feet front of contiguous frontage with a minimum of 50' depth. Minimum of 65,000 sq for single family. One principal structure per lot. Set backs: front yard 40 feet, side and rear 15 feet. 9.2.1 More than four dwelling units.
6. Zoning for Marijuana establishments: public outreach discussed, including various survey and public listening session. Board leaning into listening session for late January. Schmitt to outline what a minimal rural zone exemption might look like.

At 9:09 pm the meeting adjourned. The next planning board meetings are expected on 12/6 and 12/20, and again on January 10th or 24th.

Respectfully submitted,

Eric Schmitt