



Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Phone: (413) 268-8400

Fax: (413) 268-8409

Minutes for meeting on **June 21, 2021**

Member	Present	Not Present	Member	Present	Not Present
Amy Bisbee	X		Eric Schmitt	X	
Chris Flory	X		Steve Smith	X	
Holly Hendricks	X		Steve Snow		X
Jean O'Neil	X				
Other attendees:					

At 7:04 pm Chair Bisbee called the meeting to order.

Review of prior meeting minutes, and vote to accept

Meeting Date	Comments	Motion to Accept	Motion to Accept as Amended	Second	Vote Yea - Nay
5/24/21	Flory abstains	O'Neil		Smith	5-0

1. Planning board chair succession discussion. Bisbee nominates Smith to become new chair, Flory seconds, motion passes unanimously. Smith to follow up on swearing in, as needed.
2. Pioneer Valley Planning Commission representation discussion. Flory to be planning board primary representative, Hendricks alternate.
3. Liaisons to other committees discussed, including Bisbee to ZBA, O'Neil to Conservation Commission, and Hendricks to Open Space.

4. Planning board meeting logistics discussed. Expectation at this point in time is that future meetings will continue to be held in-person. Status of hybrid in-person plus virtual (Zoom) meetings unknown at this point.

5. Planning board recruitment discussion. Various individual followups.

6. Brief discussion of subdivision rule updates as a potential future priority.

7. Brief discussion of Representative Blais infrastructure project.

8. Brief discussion of conflict of interest training, planning board members to follow up individually.

At 7:53 pm the meeting adjourned. The next scheduled meeting is 7/19, 2021 at 7pm.

Respectfully submitted

Eric Schmitt