



Williamsburg Planning Board

141 Main Street, P.O. Box 447

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Minutes for meeting on **July 20, 2020**

Member	Present	Not Present	Member	Present	Not Present
Amy Bisbee	x		Eric Schmitt	x	
Chris Flory	x		Steve Smith	x	
Holly Hendricks	x		Steve Snow	x	
Jean O'Neil	x				
Others present: None					

At 7:00 pm Chair Bisbee called the meeting to order.

1. Minutes approved for 06/03/2020.

Meeting Date	Comments	Motion to Accept	Motion to Accept as Amended	Second	Vote Yea - Nay
06/03/20		O'Neil		Smith	7-0

2. Discussion of proposed changes to zoning by-laws related to accessory apartments. Chair Bisbee relayed that Town Administrator suggested that changes to zoning bylaws are best handled in regular Town Meeting, rather than a Special Town Meeting. Planning Board expects to move forward with proposed accessory changes to zoning bylaws at next regular town meeting, presumably in calendar year 2021.

3. Planning Board discussed other possible topics of future focus, including 1) updates to solar bylaws, and 2) master planning work.

With respect to solar bylaws, Chair Bisbee and O'Neil noted that ZBA chair Dudek communicated July 17th and informed that he is working with PVPC to draft "new and improved" solar bylaws, and solicited input on this topic (specifically tree canopy and pollinator habitat) by July 24th. Other members of the planning board, including PVPC liaisons Flory and Snow, conveyed that this was the first they had become aware of this effort.

With respect to master planning, it was pointed out that we are required by law to have a master plan. Board members expressed interest in revisiting the idea. To that end, the board will seek to gather information and revisit the idea.

- Smith and Hendricks offered to research what other towns have done for master planning
- Snow offered to speak to a contact at PVPC.
- O'Neill and Schmitt agreed to engage the Open Space Committee, to learn what they might offer for background data on our town's land and water resources (this may also be helpful for the solar bylaws).
- Chair Bisbee volunteered to look at the state GIS maps for metrics on Town forest land and some landscape measurements.

The next planning board meeting date is set for August 17, 2020, at 7pm.

At 7:45 pm the meeting adjourned.

Respectfully submitted,
Eric Schmitt