



Williamsburg Planning Board

141 Main Street, P.O. Box 447

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Minutes for meeting on **January 21, 2020**

Member	Present	Not Present	Member	Present	Not Present
Amy Bisbee	x		Eric Schmitt	x	
Chris Flory	x		Steve Smith	x	
Jean O'Neil	x		Steve Snow	x	
Others present: Holly Hendricks					

1. At 7:02 pm Chair Bisbee called the meeting to order.
2. Minutes approved for 1/6/2020.

Meeting Date	Comments	Motion to Accept	Motion to Accept as Amended	Second	Vote Yea - Nay
1/6/20		Bisbee		Smith	6-0

3. Continued discussion of draft proposed zoning by law re: detached accessory apartments. Chair Bisbee presented a revised draft of potential bylaw language, which was discussed and amended.
4. A session to collect public input for zoning regulation changes is tentatively planned for February, 2020. Topics may include detached attached accessory apartments, internally lit signs, and changes to solar array criteria. The board discussed and revised introductory comments drafted by Smith.

5. Chair Bisbee noted that the board should begin to pull together a list of accomplishments for Town Meeting.
6. The board had an initial discussion about its FY21 budget. The budget request form is due February 19, 2020. In FY19 the board had a \$519 budget, with actual expenditures of \$386.56. In FY20 the board had a \$750 budget, with \$0 actual expenditures through 12/31/2019.
7. Holly Hendricks expressed interest in joining the Planning Board, and shared some information about her background and experiences.
8. At 8:17pm the meeting adjourned. The next planning board meeting date is set for February 3, 2020, at 7pm.

Respectfully submitted,
Eric Schmitt