



Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

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Minutes for meeting on November 6, 2017 Approved

Members:	present	not present		present	not present
Robert Barker	x		Chris Flory	x	
Steve Snow	x		Mimi Kaplan		x
Steve Smith	x		Jean O'Neil	x	
Charles Dudek	x				
Others present: Dillon Sussmann, Pioneer Valley Planning Commission (PVPC)					

Chairman Robert Barker called the meeting to order at 7:03PM.

1. Dillon Sussman of the PVPC gave a high-level overview of draft changes to the Zoning Bylaw. The document title was *Draft Zoning Revisions to Implement the Goals of the 2011 Village Centers Study, The Williamsburg Healthy Aging and Community Design Report (2016), and Smart Growth America's Planning for Economic and Fiscal Health Report and Suggested Next Steps (2016)*. Changes were aimed at encouraging development of housing in village centers and encouraging pedestrian-friendly, compact development.
Topics included a revision to the Village Mixed zone area, accessory apartments, and new Special Permit and Site Plan Review requirements.
Board members were instructed to read the proposed changes in detail for further discussion at the next meeting.
2. Chris Flory recapped the responses to letter about signs which the Board had sent to businesses in town. There were no direct responses. Sussman mentioned a recent market study that had been done for the town in which some businesses cited the sign bylaw as a problem. Members of the Board were unaware of the study but would research it.
Barker said he had a meeting planned for November 7 with Town Administrator Charlene Nardi and Building Inspector Louis Hasbrouck to discuss enforcement issues.
3. Barker passed out copies of the existing zoning bylaw on medicinal marijuana facilities and requested that Board members review it in preparation for work on a bylaw revision to include recreational marijuana.
4. Review of minutes

Meeting Date:	Comments	Motion to Accept	Motion to Accept as Amended	Second	Vote Yea – Nay
9/7/17		O'Neil		Flory	6-0
9/19/17		Flory		Smith	6-0
9/28/17	Add the topic of the Hearing to the first sentence		Flory	Smith	6-0

10/17/17	Revise: item 1: strike Snow after Flory, Item 4, "ZBA deliberated and <i>stated</i> <u>issued...</u>		Flory	O'Neil	6-0
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5. The Board's next meeting would be Monday November 20. The Board set its December meetings for Monday December 4 and Monday December 18.
6. The meeting adjourned at 9:05PM.

Respectfully submitted,
Steve Smith