



## Williamsburg Planning Board

141 Main Street, P.O. Box 447

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**Minutes**  
for meeting on  
**May 15, 2017**  
**Approved**

<b>Members:</b>	present	not present		present	not present
Robert Barker	x		Chris Flory	x	
Steve Snow	x		Mimi Kaplan	x	
Steve Smith	x		Jean O'Neil	x	
Charles Dudek	x				
Others present:					

Chairman Robert Barker called the meeting to order at 7:04PM.

1. Barker reported that he and Chris Flory had located Planning Board files in various storage locations in the Town Office building. Charles Dudek pointed out that there is an official Municipal Records Retention Schedule on the Town Clerk's page on the town website. Barker said he would plan further working sessions to go through documents.
2. Review of minutes

<b>Meeting Date:</b>	<b>Comments</b>	<b>Motion to Accept</b>	<b>Motion to Accept as Amended</b>	<b>Second</b>	<b>Vote Yea – Nay</b>	<b>Reject</b>
5/1/17	Correct spelling of Mimi at top, change "record" to "recorded" in item 6.		O'Neil	Dudek	7-0	

3. Barker officially welcomed Jean O'Neil as a member of the Board.
4. Barker reviewed plans for presenting the four proposed bylaw changes at the June 5 Town Meeting.
  - Sign bylaw: Barker
  - Drive-throughs: Steve Smith
  - Permits: Dudek
  - Marijuana Moratorium: Dudek
5. Barker reviewed plans for a Public Hearing on June 19 for the Complete Streets policy.
6. The Board discussed what projects to ask the PVPC to work on under the District Local Technical Assistance (DLTA) program. Dillon Sussman of the PVPC was scheduled to attend the June 19 Planning Board meeting to begin the project. The Board discussed many options including asking for help with zoning changes to encourage more housing units, especially for the elderly and lower income people; making town centers more attractive for higher density of dwelling units; redeveloping existing buildings; attracting businesses. O'Neil suggested that Sussman could help with a portion of a Master Plan and then work on one or more small

zoning changes. Barker noted that any changes should maintain the character of the town.

7. Barker mentioned that he had met with Building Inspector Louis Hasbrouck to discuss zoning enforcement.
8. The next meeting date was set for Monday, June 19.
9. The meeting adjourned at 9:00PM.

Respectfully submitted,  
*Steve Smith*