



# Williamsburg Planning Board

141 Main Street, P.O. Box 447

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**Minutes**  
for meeting on  
**January 23, 2017**  
Approved

<b>Members:</b>	present	not present
Jim Locke	x	
Steve Snow	x	
Robert Barker	x	
Steve Smith	x	
Charles Dudek	x	
Chris Flory	x	
<b>Others present:</b>		
Mary Dudek, Henrietta Wallace		

Chairman Jim Locke called the meeting to order at 7:03PM.

1. Mary Dudek inquired whether an object such as a disused portable toilet would be considered a structure under the Zoning Bylaw. The Board referred her to the definition of “structure” in the Bylaw. She asked about the definition of junk and how a property owner could be prevented from placing junk items at a property line. Locke informed her that the Planning Board is involved in writing bylaws and does not have authority to remedy such an existing situation unless it were the subject of a Site Plan Review. The zoning enforcement officer is the Building Inspector.
2. The Board reviewed a draft of a letter and informational flyer regarding the Signs section of the Zoning Bylaw. The Board discussed copy edits and which examples should be included in the flyer.
  - It was noted that future revisions of the bylaw should define the Sign Permit process. It was also noted that Section 9.83.b.1 and .2 could be revised for clarity.
  - Steve Smith was tasked with revising the letter before the next meeting.
3. Steve Snow reported that he had reached out to Paul Dunphy regarding high speed internet initiatives in the region and was expecting to have more information soon.
4. The next two meeting dates were set for Monday February 6 and Tuesday February 21.
5. Locke asked if there were any other topics that the Board should address in 2017. Charles Dudek suggested that the Board work to get Town Meeting to adopt MGL Chapter 40 section 57, “Local licenses and permits; denial, revocation or suspension for failure to pay municipal taxes or charges.”
6. The meeting adjourned at 9:13PM.

Respectfully submitted,  
*Steve Smith*