



Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Phone: (413) 268-8400

Fax: (413) 268-8409

Minutes
for meeting on
Dec 3, 2018
Approved

Members:	present	not present		present	not present
Robert Barker	x		Jean O'Neil	x	
Steve Snow	x		Amy Bisbee	x	
Steve Smith	x		Eric Schmitt	x	
Chris Flory	x				
Others present:					

Chairman Robert Barker called the meeting to order at 7:05 PM.

1. Review of minutes

Meeting Date:	Comments	Motion to Accept	Motion to Accept as Amended	Second	Vote Yea – Nay
11/20/18			Bisbee	Snow	7-0
11/20/18	Tree hearing	Smith		Snow	7-0

- No additional information was received for a solar array at 95 Main St proposed by ZPT Energy. Barker will contact them and see when we may expect same. Barker read from a letter received from Westhampton that has some special permit comments that we may want to consider.
- Barker mentioned that the draft 5 version of the STR bylaws was sent to the town attorney. There are no changes as yet, prior to the update to the Select Board on December 6.
- A housekeeping matter has arisen. We have quite a few files and documents that can mostly likely be removed. Bisbee with assistance from Schmitt will research requirements for what we have to save, for how long, and what may go. Other PB members will assist in in the action.
- O'Neil reported on a talk with Town Administrator Nardi on November 28 about who in the town is responsible for checking on projects that town boards approve, such as the Dynamic Energy solar site. The Building Inspector is responsible. Additional conversation on coordination and knowledge sharing led to Nardi's proposal to ask the Inspector to meet with town entities (PB, ZBA, Conservation Commission, Health) once a year and update them on relevant actions. O'Neil mentioned that because enforcement in the town is driven by complaints, that perhaps it could be better known to whom a complaint should be sent; Nardi agreed some advertisement of her role in this would be good.
- The meeting adjourned at 8:17 PM. Next meetings will be December 6 and 17, 2018, and January 7, 2019. The January meeting will include a tree hearing for 37 South St.

Respectfully submitted,
Jean O'Neil