



Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Phone: (413) 268-8400

Fax: (413) 268-8409

Minutes for meeting on **March 18 2024**

| Member | Present | Not Present | Member | Present | Not Present |
|--|---------|-------------|--------------|---------|-------------|
| Tariq Abu-Jaber | X | | Jean O'Neil | X | |
| Darlene Stone-Adair | X | | Eric Schmitt | X | |
| Chris Flory | | X | Steve Smith | X | |
| Holly Hendricks | X | | | | |
| Other attendees: Ken Comia, PVPC [Remote] | | | | | |

At 7:03 pm Chair Smith called the meeting to order.

1. Plan for March 23 Saturday Listening Session and Wrap-up. Ken Comia walked through content for the session, including draft vision statements. The board discussed the meeting structure, logistics and content. Substantial discussion of themes and visioning statements.
2. Plan for Wrap-up of the Visioning project and comprehensive plan next steps. Brief discussion of the process for wrapping-up the visioning phase of the comprehensive plan. Smith attended a session on MVP grants, and is going to make a table for review with the Town Administrator to summarize three grant opportunities that he sees.

Discussion of organization and responsibilities for comprehensive planning committee leadership and support. Abu-Jaber expressed interest in leading this effort.

Chair Smith to meet with the Board of Selectmen 3/21 to discuss the grant process and structure of the Comprehensive Plan Committee. Hendricks to provide attendee headcount for each session to Comia.

3. Survey Results: Smith posted an initial survey view on burgy.org. Comia to provide an updated survey summary to Smith to add to the page.

4. Vote on prior minutes



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| Meeting Date | Comments | Motion to Accept | Motion to Accept as Amended | Second | Vote Yea - Nay |
|---------------------|-----------------|-------------------------|------------------------------------|---------------|-----------------------|
| 3/4/2024 | Meeting minutes | Abu-Jaber | | Schmitt | Y |

The next meetings are scheduled for April 1st and April 22nd.

The meeting adjourned at 9:08.

Respectfully submitted,

Eric Schmitt