

Owners Project Manager Steering Committee Meeting

Thursday, March 7, 2019 at 6:00 p.m.

Williamsburg Town Offices

141 Main Street

Haydenville, MA 01039

Board of Selectmen's Office

Minutes:

Meeting was called to order at 6:05 p.m.

Committee Attendance

- OPM Members in attendance: Jean O'Neil, Brenda Lessard, Jim Ayres (Co-chair), W. Kim Boas, Mitch Cichy (Co-chair), Paul Wetzel, Dan Bonham, Denise Wickland, Jason Connell
- Not present:
- Others present: Charlene Nardi (Town Administrator), Bill Sayre (Selectman)

Introductions, if appropriate

Agenda Review

Agenda:

- Debrief of meeting with Selectboard.
 - Board members had concerns about the budget and size of complex.
 - Board members stated concerns about separation of the two safety departments (police and fire) and getting support from voters if the two department projects are separated
 - Committee members felt that there needed to be better communication to the Board of Selectmen because many comments made indicated a lack of knowing all the work the Committee has done and why they were looking at the options they were looking at.
 - More communication of meeting process/decisions to Selectboard is needed
 - Comments from Board members reflected thoughts in the community after reading the newspaper article.
 - Time to communicate updates to general public and to safety department's members
 - Use of media to share updates

- Discussion regarding the use of the Haydenville police building (renovation) and James School – costs, unforeseen costs, fit of all departments into building, use of James basement based on flood plain level.
- Consider doing a walk-through of Haydenville Police Station with Louis Hasbrouck Building Inspector.
- Approval of Minutes from February 7, 2019 (DW, JO) (Majority vote, 1 abstention)

- OPM Work:

Not discussed: New Construction Cost Options (see Options 4 & 5). 1 through 3 were presented last month.

Not discussed: Option 4 - is about building a new public safety building at the James site, and fitting up about 2,000SF of space within the James school for shared spaces.

Option 5 - New public safety building on the James site. No use of the school building or any other building. The SF totals were adjusted based on the last round of feedback from the chiefs. Concern about costs, size and public opinion.

Space Needs **Drafts 9 & 10** which corresponds with Options 4 & 5

- Reviewed summary created by Charlene that has variability in sq.ft. between proposals
- Discussed possibilities and scenarios of renovating HEJ – what would need to be done at once and cost for various portions (especially envelope)
- Would town members be open to making changes to HEJ?
- Discussed the possibilities of renovating HEJ in steps starting with outside

Not discussed: Matrix – finalize and review scenarios

Remove and choose scenarios to focus on:

- Highway garage out –
- Town Hall out – water running under parking lot
- Therefore motion made (JC) to consider just HEJ or, if separated, HEJ/Haydenville Police Station for the purposes of continued discussion and taking out the other two options (noted above) – discussion; unanimous

Discussed next steps in creating presentation for public, doing forums, meeting with public safety staff – subcommittee to work on presentation with meeting in two weeks to create

Not discussed: Report from Deerfield on their Public Safety Complex

Not discussed: Survey Funds for Helen E. James

Not discussed: Reports from the Feasibility study of HEJ when schools were looked at

Public Comment Period

Set Date and Identification of Items for next Meeting:

- DATE: March 21, 2019 @ 6:00 PM – to create draft presentation
- DATE: April 4, 2019 @ 6:00 PM
- Meeting Agenda Items: