

Owners Project Manager Steering Committee Meeting  
**Thursday, August 22, 2019 at 6:00 p.m.**  
Town Offices – Board of Selectmen's Office  
141 Main Street  
Haydenville, MA 01039

**Agenda:**

- Approval of Minutes from July 25, 2019

**Confirm Dates of Public Forums** – busy week with other town events

- Thursday, September 19, 2019 (6- 8 p.m.) - Anne T. Dunphy NOT available
  - Set another date or choose another location?
- Saturday, September 21, 2019 (10 a.m.) – Anne T. Dunphy is available and booked for you
  - Advertising the forums: Where, what and how?

**Other:** Newspaper article on Hadley former school – review.

**Reports:**

- Presentation Materials – update on sub-committee work, if applicable
  - What is needed? Posters, Maps, video?

**Group Reminders:**

1. Past Committees work / OPM Steering Committee Process – due diligence / Sites looked at (Jean & Kim)
2. Building design and program – staffed by Chiefs and selected department personnel (include photos of current fleet / equipment) – (Jason and Denise and select EMS personnel)
3. Conditions of current FD Stations and Police Station – include photos and video done by Williamsburg Public Safety Complex Committee (Chiefs – use details that the former Public Safety Complex Committee had – Bill Sayre)
4. Finance / Funding (Paul)
5. Helen E. James building / site - active listening station– provide facts (Jim, Mitch, Brenda,) (David M. and Bill S.– staffing station)
6. Scenarios looked at – costs, why viable or not viable (Paul) – P3

**Next Steps:**

Public Comment Period

Set Date and Identification of Items for next Meeting: \_\_\_\_\_, 2019